



Parks & Recreation Department
949 Hensley Lane, Building 200
972-516-6340 | Parks@wylietexas.gov

Park Event Application

This application must be submitted a minimum of eight weeks prior to your event date. Special events, meetings, and gatherings (other than typical parties or picnics) will require submission of a Park Event Application prior to reservation approval. Please call the Parks Administration at 972-516-6340 if you have any questions pertaining to the Park Event Application.

Applicant Information

Name of Organization *

Connection Point Church

Website

www.connectionpoint.church

Are you a non profit? *

☒ Yes ☐ No

Please upload 501c3 Documents

Contact Information

Primary Contact Name *

Megan Williams

Event Information

Event Name/Title *

5K Run for the Fatherless & Fun Run

Event Type *

5k/Walk

Purpose of event *

To raise funds for the organization Hope for the Fatherless that builds homes and provides care for orphans in Ethiopia

Event Location *

Founders Park

851 Hensley Lane

Proposed Event Date *

11/19/2022

Alternative Event Date *

11/19/2022

Start Time *

06:00:00 AM

Include Setup

End Time *

12:00:00 PM

Include Cleanup

Do you plan to sell items of any kind?

example: drinks, food items, t-shirts, snow cones, memberships, registrations etc.

☒ Yes ☐ No

Please specify all items you plan to sell

Nothing is set in place yet but we hope to have sponsors for the race that are able to set up booths at the event. People will also be paying to run the race.

Will there be food items provided?

☒ Yes ☐ No

Please specify the types of food items to be provided

Water, Gatorade & snacks for the runners

Who is providing the food?

☒ Applicant
☐ Food Vendor
☐ Other

Anticipated number of Participating Vendors *

10

Anticipated Event Attendance *

150

Event Target Audience *

Runners in and around Wylie TX with a heart to raise money for orphans

Event Details *

No real details are in place yet. The hope is to do the event in November (national adoption month) and to encourage the community to help run and raise funds for the needed help for orphan care in Ethiopia. We will have sponsors and will be connected with a tracking company to track the runners.

Event Announcement and/or Flyers**NOTE:**

If food is prepared on site or off-site and brought to the event location to be offered to the public, free or at cost, the vendor applicant must contact the Collin County Environmental Services Office in McKinney in order to inquire whether a Temporary/Short-Term Event Food Service/Health permit is required prior to the event. It is possible that a health inspector must examine food preparation and storage equipment to assure the health and safety of customers. Please contact the Environmental Services Specialist at 972-548-5528 or 972-548-5585. The Collin County website is www.collincountytx.gov.

Sec. 78-105 of the City Code of Ordinances states: It shall be unlawful for any person to solicit for sale, vend, peddle, sell or offer to sell any cold drinks, cigars, tobacco, cigarettes, fruits, candies, goods, wares or merchandise of any kind or nature whatsoever within the municipal parks or recreation or community center facility; provided, however, that this section shall not apply to any person, organization, firms or corporations, or the agents of any person, or organization, firm or corporation, or employee of any person who are recommended by the Parks and Recreation Board and approved by the City Council to operate a concession or concessions for the sale of specified goods, wares, and merchandise within the municipal parks or recreation or community center facilities of the city.

Signature

Megan Williams

Date *

03/29/2022