



Wylie City Council

AGENDA REPORT

Department: Human Resources
Prepared By: Glenna Hayes

Account Code: 100-5155-54810

Subject

Consider, and act upon, the approval of the purchase of NeoGov Human Resources Software from SHI Government Solutions in the estimated annual amount of \$57,149.00 through a cooperative contract with Omnia Partners, and authorizing the City Manager to execute any and all necessary documents.

Recommendation

Motion to approve Item as presented.

Discussion

The City currently utilizes NeoGov software modules throughout an employee's lifecycle. The modules streamline the hiring process, automate on-boarding and off boarding processes (HR, payroll, vehicle and fuel access, etc.), track employee accomplishments and performance evaluations, and assist with ongoing education requirements. The City utilizes:

- Recruiting – online job postings, screening, hiring and on-boarding
- Development – employee management and performance information
- Learn – employee training and tracking program; customizable course libraries, interfaces with Google calendar

Staff recommends the continuation of NeoGov software as providing the best overall value for the City. The expense is comprised of \$55,648.92 for the software modules and approximately \$1,500 for job posting/advertising. This purchase is made through the use of a cooperative contract with Omnia Partners and an authorized reseller (SHI Government Solutions) for NeoGov. This award will establish an annual contract with renewals under the terms of the Omnia Partners cooperative agreement #2018-011-02. The City is authorized to purchase from a cooperative purchasing program with another local government or a local cooperative organization pursuant to Chapter 791 of the Texas Government Code and Section 271 Subchapter F of the Local Government Code; and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.

Wylie Agreement #W2022-5-I/ Omnia Partners #2018-011-02

Financial Summary/Strategic Goals

This item supports the City's Workforce goal of providing an environment that supports engaged, high-performing employees.