



# Wylie City Council

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## AGENDA REPORT

Department: Purchasing  
Prepared By: Kirby Krol

Account Code: 100-5155-56180

### Subject

Consider, and act upon, the approval of a 48-month lease and maintenance agreement with Canon Solutions America, Inc. for copiers, the annual estimated amount of \$82,180.00, through a cooperative purchasing contract with Omnia Partners Cooperative (#FI-R-0251-18), and authorizing the City Manager to execute any necessary documents.

### Recommendation

Motion to approve the Item as presented.

### Discussion

This 48-month lease and maintenance agreement will provide for the lease of 20 copiers utilized throughout the City with Canon Solutions America, Inc.

Through this agreement, City of Wylie employees will have continued use of Uniflow cloud-based software on each machine. Uniflow is a central repository for drivers, maintenance, and settings. It allows employees to retrieve documents at any copier, and scanning directly to Google Drive and Laserfiche. This software significantly reduces IT management costs for the copiers, providing the best overall value to the City.

The City is authorized to purchase from a cooperative purchasing program with another local government or a local cooperative organization pursuant to Chapter 791 of the Texas Government Code and Section 271 Subchapter F of the Local Government Code.

(Omnia Partners Cooperative #FI-R-0251-18 / Wylie #2024-13-I)