



## AGENDA REPORT

**Department:** City Secretary  
**Prepared By:** Stephanie Storm

**Account Code:** \_\_\_\_\_

### Subject

Consider, and act upon, Ordinance No. 2026-08 amending certain sections of the Wylie Code of Ordinances, Ordinance No. 2021-17, as amended, relating to qualifications for membership on specified boards and commissions; establishing residency, voter registration, and employment restrictions; and providing limited exceptions.

### Recommendation

Motion to approve the Item as presented.

### Discussion

Staff conducted a work session with the City Council on August 26, 2025, to review and discuss eligibility requirements for City board and commission members. During the session, the City Council provided direction to proceed with streamlining residency, voter registration, and employment-related qualifications across all Boards and Commissions, with limited and clearly defined exceptions.

Based on Council direction, the proposed eligibility criteria include the following:

- Residency Requirement
  - Members shall be residents of the City, with the following exceptions:
    - Animal Shelter Advisory Board: The Animal Services Manager, a licensed veterinarian, and a representative from an animal welfare organization.
    - Construction Code Board: A tradesperson residing within the City's extraterritorial jurisdiction (ETJ) or conducting business within the City, if necessary to fill a specific trade position.
    - Historic Review Commission: Members in good standing with the Downtown Merchants Association; members in good standing with the Historic Society; a historian; or an owner, resident, or tenant of a designated landmark property.
    - Currently, six Boards require City residency. Some of these non-residency allowances apply only to specific positions as noted above. The Library Board's residency requirement is unclear, as the 1969 ordinance establishing the Board required City residency, while the subsequently adopted City Charter does not address residency for Library Board members.
  - Members shall have resided within the City for a minimum of 12 months.
    - Currently, two Boards require a 12-month residency requirement.
- Minimum Residency Duration
  - Members shall have resided within the City for a minimum of 12 months.
- Voter Registration
  - Members shall be registered voters.
    - Currently, seven Boards include this requirement. The Construction Code Board includes an exception allowing one member to serve without being a registered voter.
- Employment Restrictions
  - Members shall not be employees of the City.

- Currently, five Boards prohibit City employees from serving.
- Family Relationship Restrictions
  - Members shall not be the spouse or domestic partner of a City employee.
    - Currently, only the Board of Review includes language prohibiting service by spouses or domestic partners of City employees.