

Wylie Parks and Recreation Board

Regular Meeting Minutes

September 8, 2025 – 5:30 pm

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Board Chair Nick Puente called the regular meeting to order at 5:33 p.m. The following Parks and Recreation Board members were present: Board Vice-Chair Scott Hevel, Board Member Tarah Harrison, and Board Member Matthew Busick. Board Member Brian Arnold, Board Member C'Ne Turner, and Board Member Elizabeth Troncoso were absent.

Parks and Recreation Department staff present included: Director Carmen Powlen and Administrative Assistant Janet Pieper.

PRESENTATIONS

No presentations.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

No citizens came forward.

REGULAR AGENDA

1. Consider and act upon approval of the August 11, 2025 Parks and Recreation Board Regular Meeting Minutes.

Board Action

A motion was made by Board Vice-Chair Hevel and seconded by Board Member Busick to approve the August 11, 2025 Parks and Recreation Board Regular Meeting Minutes. A vote was taken, and the motion passed 4-0 with Board Member Arnold, Board Member Turner, and Board Member Troncoso absent.

2. Consider and act upon approval of the August 11, 2025 Parks and Recreation Board Work Session Minutes.

Board Action

A motion was made by Board Member Harrison and seconded by Board Vice-Chair Hevel to approve the August 11, 2025 Parks and Recreation Board Work Session Minutes. A vote was taken, and the motion passed 4-0 with Board Member Arnold, Board Member Turner, and Board Member Troncoso absent.

WORK SESSION

WS1. Project Updates

Director Powlen updated the Board on the ongoing departmental project updates.

WS2. Summer Camp Recap.

Director Powlen gave the Board a recap of the 2025 Summer Camps.

WS3. Holiday Events and Volunteering.

Director Powlen reminded the Board of upcoming events and volunteer opportunities

WS4. Budget Update (4B Board Meeting).

Director Powlen went over the 4B budget approved during the 4B Board Meeting.

WS5. Bylaws Update.

Director Powlen reviewed proposed changes to the Board and Commission Bylaws.

ADJOURNMENT

A motion was made by Board Member Busick and seconded by Board Member Harrison to adjourn the meeting at 6:00 pm. A vote was taken, and the motion passed 4-0 with Board Member Arnold, Board Member Turner, and Board Member Troncoso absent.

Nick Puente, Board Chair

ATTEST:

Janet Pieper, Administrative Assistant II