

Wylie Historic Review Commission Regular Meeting

March 23, 2023 – 6:00 PM

Council Chambers - 300 Country Club Road, Building #100, Wylie, Texas 75098



CALL TO ORDER

Chair Sandra Stone called the meeting to order at 6:00PM. Commissioners present: Chair Sandra Stone, Vice Chair Allison Stowe, Commissioner Joe Chandler, Commissioner Kalie Patton, Commissioner Anita Jones arrived at 6:09PM. Absent were Commissioner Krisleigh Hoermann and Commissioner Laurie Sargent. Staff members present were Deputy City Manager Renae Ollie, Secretary Lillian Baker. Staff absent was Director Community Services Jasen Haskins.

INVOCATION AND PLEDGE

Commissioner Chandler led the pledge of allegiance and the invocation was led by Deputy City Manager Renae Ollie.

COMMENTS ON NON-AGENDA ITEMS

Any member of the public may address Commission regarding an item that is not listed on the Agenda. Members of the public must fill out a form prior to the meeting in order to speak. Commission requests that comments be limited to three minutes for an individual, six minutes for a group. In addition, Commission is not allowed to converse, deliberate or take action on any matter presented during citizen participation.

No one approached the Commissioners.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Consider, and act upon, the approval of the November 17, 2022 Meeting Minutes.

BOARD ACTION

A motion was made by Vice Chair Stowe and seconded by Commissioner Patton to approve the Consent Agenda as presented. A vote was taken and carried 4 – 0.

REGULAR AGENDA

1. Consider and act upon a recommendation to the City Council regarding a request to construct a residential structure on an existing lot for a new retail/retail office building, located at 308 N. Ballard within the Downtown Historic District.

STAFF PRESENTATION REGULAR AGENDA ITEM 1

Deputy City Manager Ollie approached the Commissioners and stated that the proposal is for a residential structure which would contain a covered porch, two bedrooms, two bathrooms, office, dining room, living room and kitchen. Deputy City Manager Ollie also noted that the plans for two residential structures on a single lot do not meet city ordinances. Staff recommends denial.

PUBLIC COMMENT REGULAR AGENDA ITEM 1

Applicant Patel approached the Commissioners and stated that the concrete shown in front of the existing building would not be used for parking. He stated that he submitted as a residential/retail, as he thought that is how it was to be presented. The Commission stated that the plans would have to be resubmitted to reflect the actual intended use for office/retail. Commission questioned the use of the concrete slab area and applicant Patel stated the different uses for future business and existing business. Chair Stone expressed agreement with staff for denial. Applicant Patel stated that the intended tenant is unknown at this time. The Commission asked why not add to the existing structure; Applicant Patel responded that the existing structure is pier and beam and would pose issues.

BOARD ACTION REGULAR AGENDA ITEM 1

A motion was made by Commissioner Patton and seconded by Vice Chair Stowe to deny Regular Agenda item 1 as presented. A vote was taken and carried 5 – 0 to deny Agenda Item 1.

2. Consider and act upon a recommendation to the City Council regarding a request to remodel and extend the existing patio and relocate the ADA ramp on a restaurant use, located at 302 N. Ballard within the Downtown Historic District.

STAFF PRESENTATION REGULAR AGENDA ITEM 2

Deputy City Manager Ollie approached the Commissioners regarding Frankie's to extend the patio five feet to the south and will not encroach into the existing sidewalk. In addition, Deputy City Manager Ollie stated that Frankie's would retain the existing windows, add a storage unit, and all materials and paint color will match existing.

PUBLIC COMMENT REGULAR AGENDA ITEM 2

Applicant Frankie Jimenez approached the Commission and stated that the roof line would come out to cover the patio and answered other questions from the commission on materials and other features.

BOARD ACTION ITEM 2

A motion was made by Vice Chair Stowe and seconded by Commissioner Jones to approve Regular Agenda item 2 as presented. A vote was taken and carried 5 – 0.

ADJOURNMENT

A motion was made by Vice Chair Stowe and seconded by Commissioner Patton to adjourn. A vote was taken and carried 5 – 0.

Sandra Stone, Chair

ATTEST

Lillian Baker, Secretary