

**AGENDA REPORT**

**Meeting Date:** October 16, 2024      **Item Number:** 2  
**Prepared By:** Jason Greiner      *(Staff Use Only)*

**Subject**  
Consider and act upon the establishment of a Regular Meeting Date and Time for the WEDC Board of Directors for 2024-2025.

**Recommendation**  
Staff recommends that the WEDC President establish a regular meeting date and time for 2024-2025.

**Discussion**  
Section 4.07 of the WEDC Bylaws state:  
*“The President of the Board shall set regular meeting dates and times at the beginning of his/her term.”*  
WEDC Board Meetings are currently formally set for the third Wednesday of each month at 7:30 a.m. With officers elected via the previous Action Item, the WEDC President is required to establish the Regular Meeting date/time. Attached for our review is WEDC Bylaws, Section 4.07.  
Should the Board continue to meet on the third Wednesday of each month, the regular meetings will take place on the following dates in the 2025 calendar year:  
*January 15, 2025*  
*February 19, 2025*  
*\*March 19, 2025*      *(WISD Spring Break March 17-21)*  
*April 16, 2025*  
*\*May 21, 2025*      *(ICSC Las Vegas May 18-20)*  
*June 18, 2025*  
*July 16, 2025*  
*August 20, 2025*  
*September 17, 2025*  
*October 15, 2025*  
*November 19, 2025*  
*December 17, 2025*  
  
\*Potential known conflicts have been highlighted for review by the Board. Once meeting dates have been established for the calendar year, staff will provide calendar appointments to the Board accordingly.  
  
Attachment:  
WEDC Bylaws, Section 4.07