



Library Advisory Board

Minutes

In-person Meeting
August 24, 2026 – 7:00 p.m.
Council Chambers

CALL TO ORDER

Announce the presence of a Quorum.

Justin Strauch called the meeting to order at 7:00 p.m. The following Library Board members were present: Justin Strauch, Mallory Morris, Billy J Ketner, Sarah Sponsel, Zachary Todd, Monica Munoz, Brian Ortiz & Ofilia Barrera Board Liaison.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

CONSENT AGENDA

A. Consider, and act upon, approval of July 27, 2026 Library Advisory Board Meeting minutes.

Board Action:

A motion was made by Zachary Todd, seconded by Monica Munoz, to approve the minutes as presented. A vote was taken and the motion passed 7-0.

REGULAR AGENDA

1. Consider, and act upon, the Hotspot Policy.

Board Action:

A motion was made by Justin Strauch and seconded by Monica Munoz to approve the Hotspot Policy as presented. A vote was taken and the motion passed 7-0.

WORK SESSION – DISCUSSION ITEMS

WS1. Staff Spotlight: Cheryl Glidewell, Circulation Supervisor.

Cheryl Glidewell began her journey with the Smith Public Library as a part-time technician in 2004, ultimately becoming the Circulation Supervisor in 2011. She shared with the Board an overview of her function as the supervisor, as well as the role of the entire circulation department within the library and community.

WS2. Friends of the Library update.

Ofilia Barrera shared results with the Board in regards to recent Friends of the Library fund raising events: Coco Shrimp Dine & Donate, Kona Ice Truck, and Indoor Mini Golf. She also shared a list of October events and an update, along with the start date of September 14, 2026, for GED Instruction.

WS3. Review monthly report.

Ofilia Barrera guided the Board through the At a Glance Report, Stories of Impact, and Meeting & Training Highlights for the period of July 16, 2026 to August 12, 2026. Additional information about Laserfiche, Tekkies Meetings and the ICAN book club was also shared.

WS4. Review Upcoming Programs for September 2026.

Ofilia Barrera presented a list of upcoming programs for the month of September. In addition to noting the return of all regular fall storytimes and clubs, a few new programs were discussed.

ADJOURNMENT

A motion was made by Zachary Todd, seconded by Monica Munoz, to adjourn the meeting at 7:50 p.m. A vote was taken and the motion passed 7-0.

Justin Strauch, Chair