



Library Advisory Board

Minutes

Virtual Meeting

March 22nd, 2021 – 7:00 p.m.

Virtual Meeting via Zoom Link:

<https://us02web.zoom.us/j/82028586655>

CALL TO ORDER

Announce the presence of a Quorum.

Board Chair, Janice Borland called the meeting to order at 7:03pm. The following Library Board members were present: Juan M. Azcarate III, Arthur Borgemenke, Janice Borland, Rosalynn Davis, Toshia Kimball, Carla McCullough, Ofilia Barrera, Board Liaison. Irene Chavira was absent.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

PRESENTATION

No presentations were given at the meeting.

BUSINESS ITEMS

1. Consider and act upon approval of the Minutes of the February 8th, 2021 Library Board Meeting.

Board Action:

- The Library Board Minutes of Monday, February 8th, 2021 needed no corrections.
 - ◆ Rosalynn Davis made a motion to approve the minutes
 - ◆ Juan Azcarte III 2nd the motion, all approved

REGULAR AGENDA – DISCUSSION ITEMS

1. Update on Meeting Room Policy.

- Ofilia Barrera asked the board if they had reviewed the new meeting room policy.
 - ◆ All had reviewed the policy
 - Carla McCullough noticed in section AA there were too many spaces.
 - ◆ Rosalynn Davis questioned if the meeting policy would be online or if there would be a hard copy.
 - Ofilia Barrera informed the board that once it is approved by all board members, the policy will go to City Council to approve, once completely approved the policy will be posted on the Library's website.
 - ◆ Carla McCullough made a motion to approve the new meeting policy
 - ◆ Toshia Kimball 2nd the motion, all approved

2. Staff Spotlight: Randall Cross

- Ofilia Barrera introduced the board to Randall Cross, the Electronic Service Librarian
 - ◆ Randall has been in his current position since the end of August 2020, but he has been with the library for 8 years.
- Randall Cross explained that his job is to coordinate access to all the digital resources provided by the library. He also researches many new digital resources to see if they would be a benefit to the patrons at the library.
- Randall Cross also works with the small businesses in Wylie and surrounding areas with many outreach programs. As well as assist patrons with 3D print orders.

3. Governor's Executive Order Ga-34 and Libraries Response

- Governor Abbot rescinded his executive order removing the mask policy and allowing businesses to open back at 100% capacity.
 - ◆ City Council met a week later in order to discuss what changes the city would be making.
 - City decided that masks would not be mandatory and would leave it up to each department head to decide to wear the masks
 - Ofilia Barrera informed the board that the Library will continue to wear masks and reevaluate month by month. With staff that is working directly with the public wearing masks for quite some time.
- Ofilia Barrera stated that 100% capacity did not mean 100% programming due to the continued need to remain 6 feet apart and the CDC still suggesting limiting large gatherings.
 - ◆ Programs will remain virtual for the remainder of spring and start certain in-person programs in summer.
 - Summer in-person programs will mainly consist of in-house programs, such as crafts and movies, due to many performers either not performing live or already booked through the summer.
- Summer Kick-Off on June 11th will stay as a drive-thru event
- Janice Borland asked if the Library was still quarantining the returned books, Ofilia Barrera stated that the books are now only being quarantined for 24 hours compared to the 3 days that was taking place prior.
 - ◆ Mainly due to needing the meeting spaces cleared and ready to be booked should anyone request them
 - All other rooms are now open to the public as well: Bluebonnet room and study rooms
- Ofilia Barrera found a new product through the Rec Center, that will keep Covid from living on surfaces for 90 days, and the library furniture is being treated starting today.

4. Friends of Library Volunteer and Donations Update

- Call for volunteers was posted on the Library's Facebook page as well as the website.
 - ◆ Response was very positive, all volunteers have been chosen. A few started today
- Book donations have begun as well and the book sale is in the lobby.
 - ◆ Ofilia Barrera is talking with the Friends of Library to see if they will host the big book sale that normally takes place around the beginning of May, but they are still hesitant.

5. Strategic Plan Update and Board Input

- Ofilia Barrera informed the board that she had met with all of the staff and compiled all their ideas in one list.
 - ◆ Janice Borland had sent a list of program ideas that she emailed earlier in the day.
 - Ideas from the board will be added to the staff ideas
- Other Ideas Discussed
 - ◆ Many board members were in agreement that it would be nice for the library to collaborate with Collin college to have authors come and speak
 - Janice Borland stated that authors charge 5-20 thousand dollars to do a reading

- TLA tends to bring authors to where it is being hosted, next year TLA will be in Fort Worth. May be able to have authors come to Wylie during that time.
- ◆ Toshia Kimball suggested a book festival with many different authors reading at different times
- ◆ Janice Borland suggested a 1 book 1 community idea, with a book that would cover cultural understanding.
 - Time frame to start this program would be in September
 - Ofilia to research what other libraries are doing for 1 book 1 community

6. Future Meetings

- Governor Abbot is extending the option for the board to meet via Zoom, Ofilia Barrera asked the board how they wanted to proceed
 - ◆ The board decided to keep April's meeting virtual, but to bring the discussion around again in hopes that most of the members will be vaccinated soon.

7. Upcoming Programs

- Genealogy camp
- Resume resources series
- Gardening in the shade
- Book on Fridays

8. Other Business

- Ofilia Barrera informed the board that City Council has started a bond committee to discuss adding a water park in Wylie, and are asking other departments if they need anything big to add to bond, the Library would like to add:
 - ◆ A new book sorter
 - ◆ Sliding front doors
- Board inquired about the water park, Ofilia Barrera will inform the board when Council will meet to discuss any new updates in this regard.

9. Closing

- Next meeting April 12th
- Discuss budget updates
- Revisit in-person meetings
- New staff member to meet

ADJOURNMENT

Meeting adjourned at 7:55pm.

Janice Borland, Chair

Usage Statistics January - March 2021

Month	Check In			Check Out		
	2021	2020	% Change	2021	2020	% Change
January	28,924	31,984	-9.57	27,299	32,725	-16.58
February	24,909	31,799	-21.68	20,863	31,524	-33.82
March	31,164	25,705	21.24	29,751	19,218	54.81

Month	Holds			Borrowers Added		
	2021	2020	% Change	2021	2020	% Change
January	6,050	4,449	35.99	210	376	-44.15
February	4,412	4,101	7.58	163	377	-56.76
March	5,458	2,445	123.23	279	194	43.81