

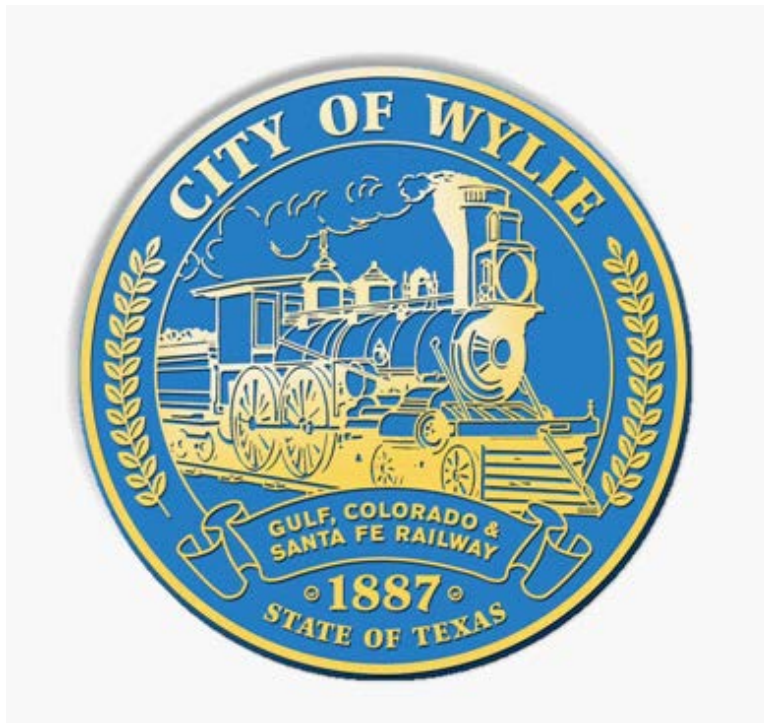
Due to the passage of H.B. 3195 during the 80th Legislative Session, the following statement must be included as the cover page for any budget document:

“THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR’S BUDGET BY \$975,784 OR 2.95%, AND OF THAT AMOUNT, \$1,018,065 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.”

CITY OF WYLIE, TEXAS

PROPOSED BUDGET

Fiscal Year 2021-2022



OUR MISSION

Honoring our past; Embracing our present;
Planning our future

OUR VISION

Past: Building on our heritage
Present: Celebrating our home town character
Future: Creating opportunities for our growth

OUR VALUES

Integrity: Ethical, honest, and responsible
Stewardship: Fiscally accountable
Respect: Value diversity

Our Community Deserves Nothing Less

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Our Mission...
*...to be responsible stewards of the public trust,
to strive for excellence in public service
and to enhance the quality of life for all.*

August 5, 2021

To the Honorable Mayor and City Council,

On behalf of the City of Wylie staff, and in accordance with the City of Wylie's Charter, Article VII, Section 2, I am pleased to submit the Fiscal Year 2021-22 Budget. The proposed tax rate for the FY 21-22 budget is \$0.643751, which is a reduction of \$0.028228 from the current tax rate.

Council and staff began developing the FY 21-22 budget in April, as discussions were held on how we ended the previous fiscal year, the budget assumptions and upcoming budget requests for FY 21-22. Additional meetings were held in May, June and July to discuss the proposed budget and the needs of the departments to maintain a high level of service to the citizens.

The following pages provide an overview of the factors affecting the budget and summaries of the major individual funds, including their purpose, revenue sources and proposed expenditures.

This document would not be possible without the hard work of City Council, city staff, and more specifically the work by Finance Director Melissa Beard, Assistant Finance Director Ron Arp, and Budget Manager Debbie Przyby.

Respectfully Submitted,

A handwritten signature in blue ink that reads 'Chris Holsted'.

Chris Holsted
City Manager

FACTORS AFFECTING THE BUDGET

Expanded Levels of Service Each year, department directors submit a proposed budget that consists of an updated base budget which is intended to provide for the status quo of service delivery and staffing and identify cost increases to maintain the current level of service. In addition, requests for new personnel, new equipment, vehicle replacements and new software are submitted individually. The requests that are recommended for inclusion in the Fiscal Year (FY) 21-22 Budget are listed within each fund category. Any listed personnel request assumes that the total cost of salary, benefits and all other associated costs which may include uniforms, vehicles and equipment are recommended for funding.

Strategic Goals The City's Mission, Vision and Values Statements and eight Strategic Goals continue to provide the direction for our operations, service delivery and long term planning. Each Department's FY21-22 Objectives are geared toward these identified strategies and our success will be measured in our effectiveness in carrying out these goals.

Compensation The City adopted a Compensation Plan in FY13-14 and as a part of that continued initiative, market survey updates were conducted during FY15-16 and FY17-18 with market-based salary adjustments being implemented during those budget years. A market survey update was done in FY20-21 and the results are included in the FY21-22 budget starting in January 2022. The base adjustment for non Public Safety employees was 5% with some additional adjustments for select positions that were considered farther out of market. The Public Safety employees received larger increases to become competitive with our peer cities. The 2.5% step plan is also part of the FY21-22 budget.

Insurance The projection is for a zero percent increase in healthcare costs.

GENERAL FUND

The General Fund (GF) is the largest of the operating funds within the City of Wylie's budget. The primary source of revenue for the GF is from property taxes, followed by sales tax and various fees and permits. Because of this, considerable thought is given each year in developing annual projections for these revenue sources that are informed, logical and conservative. The GF accounts for resources traditionally associated with government functions that are not required to be accounted for in a separate enterprise or special revenue fund. Operations funded within the GF include basic services such as public safety, parks, development services, streets and administration.

General Fund revenues and expenditures were presented to Council on the June 8th work session with estimated GF revenue to be \$48,289,668 and the proposed base budget expenditures to be \$43,725,452. The assumptions affecting the budget included additional ad valorem revenue based on a new construction value of \$154 million and a 2% increase in sales tax revenue based on projections for FY 20-21. The GF expenditure assumptions included funding of the Step Plan for salary increases for public safety but did not include a merit increase for non-public safety employees. \$2,154,971 of department requests were recommended at that time. The revenues over expenditures were \$2.4 million. The excess revenue was proposed to cover a 5% increase in healthcare, a 2% merit for general employees and a market adjustment based on the market study in process at that time.

The proposed revenues and recommended department requests at the July 13 and July 27 work sessions were based on a no new revenue tax rate budget with a sales tax projection revised to include a 2% increase from the FY20-21 projections which were increased with October through April FY20-21 actual numbers. Departmental budgets were presented during the work session on July 13. The recommended requests were reviewed individually and agreed upon by Council. Council agreed to some additional requests to be funded by the excess revenues. On July 27, a work session was held to present any changes to the special funds (Utility, 4B, etc.) as well as recapping and updating the GF revenues and expenditures. During that meeting, Council was presented with the healthcare change of 0% increase and the market study results for all funds which totaled approximately \$1.9 million. The 2.5% step increase for Public Safety was included, but the 2% merit for general employees was taken out. At the July 27th meeting, the City Council gave direction to propose a budget with the no new revenue tax rate which included the addition of the salary adjustments resulting from the market study.

The final certified totals were received from Collin, Rockwall and Dallas counties indicating a 8.36% increase in taxable values over those received in FY20-21. On July 30, the Collin County

Tax Assessors Office provided the no new revenue rate and voter approval tax rate calculations at \$0.643751 and \$0.660365 respectively. This budget is based on the no new revenue tax rate.

The recommended General Fund personnel and non personnel requests total \$3,098,349 as shown below:

Recommended General Fund Personnel Requests

Department	Description	\$ Amount
Facilities	Maintenance Technician	71,111
Purchasing	Senior Buyer	92,460
Police	Two Detention Officers (2)	173,321
Police	Training Coordinator	79,324
Police	Mental Health Coordinator - Part Time	32,575
Police	Quartermaster - Part Time	17,953
Police	Admin Assistant 1 - Part Time	19,038
Fire	Station 4 Captains (3)	481,063
Fire	Station 4 Driver/Engineer (3)	425,084
Animal Control	Reclassify Admin Assistant to Animal Control Officer	3,920
Streets	Lead Signal Technician	66,713
Streets	Equipment Operator	66,212
Library	Reclassify Librarian to Assistant Library Director	7,835
	Total	\$ 1,536,609

Recommended Non Personnel and Vehicle Replacement Requests

Department	Description	\$ Amount
IT	Tech Upgrades for Council Chambers	150,000
Police	Computer Equipment/Software for Patrol Tahoes	10,000
Police	FARO System	46,340
Fire	Outdoor Warning Siren Replacement	50,000
Fire	Confined Space Rescue Equipment	11,100
Fire	Ambulance Replacement	350,000
Streets	Asphalt Roller - Unit #182 Replacement	21,500
Streets	McCreary Road and Hensley Lane Signal Design	60,000

Streets	Traffic Signal Control Cabinet	17,500
Streets	Arrow Directional Board	14,500
Parks	Cemetery Operations	50,000
Parks	Tennis Court Lighting - Partnership with WISD	150,000
Parks	Security for Parks Maintenance Facility	30,000
	Total Non Personnel	\$ 960,940
Police	Patrol Replacement Tahoes - 6	393,800
Police	Admin Replacement Tahoes - 2	101,000
Fire	Replacement Division Chief Vehicle	60,000
Streets	Replacement of Unit #105	46,000
	Total Vehicle Replacements	\$600,800
	Total Non Personnel and Vehicle Replacements	\$1,561,740

Every budget year, there are certain projects or purchases that are not able to be completed prior to the end of the budget year. Staff is asked to identify those items that need to be carried forward to the new budget year.

Recommended Carry Forward Requests

Department	Description	\$ Amount
IT	Incode 10 Upgrade	23,000
IT	Department Software Solutions	220,870
Fire	Replace Unit 119 Equipment	21,500
Fire	Replace Unit 102 Equipment	15,000
Fire	Replace Unit 102	40,000
Fire	Replace Unit 277 Equipment	15,000
Fire	Replace Unit 277	40,000
Streets	Stormwater Permit Assistance	903
Streets	Rowlett Creek Dam Site 4 Slope Improvements (construction)	110,000
Streets	Rowlett Creek Dam Site 4 Slope Improvements (design)	17,000
Streets	TXDOT HSIP Intersection Design Plans	85,000
Streets	10% Match of TXDOT HSIP Projects	182,000
Streets	Stone Road Rehab project	615,000
Streets	Country Club Signal Synchronization	47,380
	TOTAL GENERAL FUND	1,432,653

General Fund Summary

Beginning Fund Balance 10/1/21	30,023,655
Proposed Revenues FY 21-22	48,805,415
Proposed Expenditures FY 21-22	(48,805,415)
Carry-Forward of Funds	(1,432,653)
Estimated Ending Fund Balance 9/30/22	28,591,002 a)

- a) *Policy requirement is 25% of budgeted expenditures. This Ending Fund Balance is 59% which is well above the 30% recommended by the City's Financial Advisors. The Beginning Fund Balance includes \$3 million from American Rescue Plan Act.*

UTILITY FUND

The City's water and wastewater utilities are financed and operated in a manner similar to private business enterprises, where costs of providing services to the public are financed primarily through user charges. Departments in this fund include Utility Administration, Water, Wastewater and Utility Billing.

A water and wastewater rate study update was conducted in 2020 which evaluated wholesale cost increases from the North Texas Municipal Water District, operating costs for the City and future capital projects. The rate increases that were recommended as a part of the adopted rate structure are 7.25% increase for water and 2.75% increase for sewer and are factored into the revenue estimates for FY21-22. An expense was included to update the water and wastewater rate study each year.

There were no requests for new personnel in the FY21-22 budget.

Recommended Utility Fund Equipment and Vehicle Replacement Requests

Department	Description	\$ Amount
Utility Admin	Texas 811 - Utility Locate Contract	15,000
Water	Skid Steer Broom Attachment	4,500
Water	Decker Facility - Privacy Screen Fence/Motor Gate	15,600
Water	Portable Handheld Radios	26,500
Wastewater	Rubber Track Compact Skid Loader w/Trailer	62,300

	Total Equipment	\$ 123,900
Water	Unit #288 Replacement	\$ 47,500
Wastewater	Crew Leader Vehicle	\$ 37,500
Utility Billing	Meter Services Vehicle Replacements (3)	\$ 108,600
	Total Additional Vehicle and Replacements	\$ 193,600
	Total Requests	\$ 317,500

As with the General Fund, every budget year there are certain projects or purchases that are not able to be completed prior to the end of the budget year. Staff is asked to identify those items that need to be carried forward to the new budget year.

Recommended Utility Fund Carry Forward Requests

Department	Description	\$ Amount
Utility Admin	Department Software Solutions	150,300
Utility Admin	Woodbridge/Hensley Signal Design	31,750
Utility Admin	Eubanks ROW Acquisition (Design)	30,000
Utility Admin	Security System Upgrade	20,000
Water	Pump Station Backup Power Generators (Design)	60,000
Water	Pump Station Backup Power Generators	471,000
Water	Water Pump Station Backup Power Generators	1,300,000
Water	FM 2514 Waterline Relocation Construction (Design)	16,000
Water	FM 2514 Waterline Relocation Construction	625,000
Water	AWIA Resilience Plan	30,000
Wastewater	Wastewater Treatment Plant Decommissioning Design	23,960
	TOTAL UTILITY FUND	\$ 2,758,010

Utility Fund Summary

Beginning Fund Balance 10/1/21	16,042,214
Proposed Revenues FY 21-22	25,170,434
Proposed Expenditures FY 21-22	(21,266,613)
Carry-Forward of Funds	(2,758,010)
Estimated Ending Fund Balance 9/30/22	17,188,025 <i>a)</i>

a) Policy requirement is 90 days of operating expenditures, which is \$5,243,822.

4B SALES TAX REVENUE FUND

The Wylie Parks and Recreation Facilities Development Corporation (the 4B Corporation) was established to promote park and recreational development within the City. This special revenue fund accounts for the use of the 4B ½ cent sales tax authorized by State Law and by the Wylie voters in 1994. Departments in this fund include the Brown House, Stonehaven House, Wylie Senior Recreation Center, the Recreation Center, and a portion of the Parks function.

The 4B Corporation Board meets annually to authorize the expenditure of sales tax funds for projects approved by the City Council. The Board is composed of four Councilmembers and three citizen members, one of which is required to be appointed from the Park Board.

Sales tax revenue is projected to increase 2% from projected FY20-21 for the FY21-22 budget. The total revenue estimate for this fund also includes the projected revenue generated by Recreation Center operations, including membership and activity fees. A very healthy fund balance is projected to be earmarked for future park and recreation projects.

Recommended 4B Fund Personnel and Equipment Requests

Department	Description	\$ Amount
Recreation Center	Reclass Part-Time GSS to Full-Time	34,650
	Total Personnel	\$ 34,650
4B Parks	Replacement of Valentine Park Playground	70,000
4B Parks	Spray Rig Addition	66,000
4B Parks	Founders Softball Infield Replacement Fields C and D	55,000
4B Parks	Irrigation Pump Founders Softball	40,000
4B Parks	New Christmas Tree for Holiday Events	8,000
4B Parks	Holiday Lights for Municipal Complex	5,000
4B Parks	Replacement Utility Tractor	50,000
4B Parks	Turf Renovator	13,000
Recreation Center	Aerobics Studio Audio Upgrade	5,200
Stonehaven House	Stonehaven House Phase I	120,000
	Total Equipment and One Time Uses	\$ 432,200
	Total Requests	\$ 466,850

Recommended 4B Fund Carry Forward Requests

Department	Description	\$ Amount
Brown House	Winter Storm Repairs	34,250

4B Sales Tax Fund Summary

Beginning Fund Balance 10/1/21	4,602,776
Proposed Revenues FY 21-22	4,361,416
Proposed Expenditures FY 21-22	(4,114,986)
Carry-Forward of Funds	(34,250)
Estimated Ending Fund Balance 9/30/21	4,814,956 <i>a)</i>

- a) Policy requirement is 25% of the budgeted sales tax revenue (\$3,643,440 x 25% = \$910,860).

PARKS ACQUISITION AND IMPROVEMENT FUND

The Parks Acquisition and Improvement (A&I) Fund is supported through Parkland Dedication Fees paid during the development process. The City is divided into three geographical zones and the accumulated fees are available for projects within those areas. The projected revenues for the A&I Funds in FY21-22 are \$614,853

The FY21-22 project in the budget is parking lot lighting for both Community Park and the Senior Center. Although policy does not require a fund balance, the FY21-22 ending fund balance is projected to be \$931,621.

Recommended A&I Fund Carry-Forward Requests:

Department	Description	\$ Amount
Parks A&I	Twin Lakes Playground	62,419

SEWER REPAIR AND REPLACEMENT FUND

The Sewer Repair and Replacement Fund is supported by a \$2.00 per month charge on utility bills. The purpose of the fund is to allow revenue to accrue in order to pay for large sewer repair and maintenance projects. The beginning fund balance is \$2,255,878 with projected revenue for FY21-22 of \$417,000. A four-phase comprehensive sewer system assessment which included inspections, flow monitoring, and smoke testing was completed in FY19-20. In FY21-22, \$1,500,000 is carried forward for the repairs. The FY21-22 ending fund balance is projected to be \$1,172,878.

HOTEL/MOTEL FUND

The Hotel Occupancy Tax is levied on a person who pays for a room or space in a hotel costing \$15.00 or more each day. This fund is utilized to support the activities that will draw people to Wylie from other areas and follows the “heads in beds” funding criteria required by State Law. These funds are to be spent on the promotion of the arts, historic preservation, advertising to promote the community, convention and visitor centers, and convention registration. State Law also sets out that a minimum 1/7 of the revenue be utilized for advertising to promote the area, a maximum of 15% for the promotion of the arts, and a maximum of 50% for projects related to historic preservation or restoration.

Proposed revenues for the Hotel/Motel Occupancy Tax Fund are \$200,200. A transfer of \$30,000 to the Public Arts Fund will provide funding for the Arts Festival in December and the Bluegrass on Ballard Festival in July. The Hotel/Motel Fund also includes an allocation of \$35,000 for advertising and promotion. Although policy does not require a fund balance, the remaining fund balance is approximately \$496,911.

Recommended Hotel Occupancy Tax Fund Carry-Forward Requests:

Department	Description	\$ Amount
Hotel Occ	Brown House Phase 1 Ramp and Siding	70,500
Hotel Occ	Old City Park Marquis sign	70,200
	TOTAL HOTEL OCCUPANCY FUND	\$ 140,700

PUBLIC ART FUND

Revenues for the Public Art Fund primarily come from three sources: transfers from the Hotel/Motel Fund; revenues generated from special events such as the Arts Festival and Bluegrass on Ballard; and a 1% allocation for art from certain Capital Improvement Project (CIP) budgets. The revenues are utilized to maintain existing public art and to purchase new art that meets the criteria of the adopted Public Arts Program. The FY21-22 Budget includes a carry forward of \$112,000 for Municipal Complex trail sculptures and \$90,000 for Fire Station #4 Art Sculpture. The FY21-22 ending fund balance is projected to be \$355,053 although none is required by adopted policy.

FIRE TRAINING CENTER FUND

The Fire Training Center Fund was established in FY00-01. The majority of the revenue is from response fees into the county for emergency services rendered. Expenditures are related to training, as well as upkeep and maintenance of the facilities behind Fire Station #2. Revenue is budgeted to be \$29,108 with an ending fund balance of \$194,461.

FIRE DEVELOPMENT FUND

The Fire Development Fund receives revenue from fire development fees established by ordinance in 2007. The fund is to be utilized solely for needs directly associated with new growth and development. The ending fund balance is projected to be \$866,426

Recommended Fire Development Carry-Forward Requests

Department	Description	\$ Amount
Fire Development	BRW Design Costs Fire Station #4	159,267
Fire Development	Emergency Services Consultant	55,000
	TOTAL FIRE DEVELOPMENT	\$ 214,267

MUNICIPAL COURT TECHNOLOGY FUND

State law requires the assessment and collection of a Municipal Court Technology Fee, and further requires that those fees be kept in a separate fund. Revenues are estimated to be \$5,000. The ending fund balance will be \$17,077.

MUNICIPAL COURT BUILDING SECURITY FUND

A \$3.00 State fee is collected on each Class C misdemeanor violation issued for the purpose of implementing, improving, and enhancing court security. Permitted expenditures include training and equipment purchases related to court security. Revenues are estimated to be \$5,000 with an ending fund balance of \$19,796.

PROPERTY TAX DISTRIBUTION CALCULATIONS
CURRENT TAX RATE

	FY2021-22	FY2020-21
	Tax Year 2021	Tax Year 2020
TAX ROLL:		
Assessed Valuation (100%)	\$5,289,616,023	\$4,881,647,453
Rate per \$100	0.643751	0.671979
Tax Levy Freeze Adjusted	34,051,956	32,803,646
Tax Levy - Frozen (Disabled / Over 65)*	2,636,853	2,426,266
Total Tax Levy	36,688,809	35,229,912
Percent of Collection	100%	100%
Estimated Current Tax Collections	\$ 36,688,809	\$ 35,229,912

SUMMARY OF TAX COLLECTIONS:

Current Tax	\$ 34,051,956	\$ 32,803,646
Revenue From Tax Freeze Property	2,636,853	2,426,266
Delinquent Tax	150,000	120,000
Penalty and Interest		
TOTAL TAX COLLECTIONS	\$ 36,838,809	\$ 35,349,912

	FY2021-22	FY2021-22	FY2021-22	FY2020-21
	TAX RATE	PERCENT	AMOUNT	AMOUNT
		OF TOTAL		
<u>GENERAL FUND:</u>				
Current Tax	\$ 0.491864		\$ 26,017,717	\$ 25,002,939
Revenue From Tax Freeze Property			2,014,819	1,849,300
Delinquent Tax			110,000	80,000
Penalty and Interest				
Total General Fund	\$ 0.491864	76.41%	\$ 28,142,536	\$ 26,932,239
<u>DEBT SERVICE FUND:</u>				
Current Tax	\$ 0.151887		\$ 8,034,239	\$ 7,800,707
Revenue From Tax Freeze Property			622,034	576,966
Delinquent Tax			40,000	40,000
Penalty and Interest				
Total Debt Service	\$ 0.151887	23.59%	\$ 8,696,273	\$ 8,417,673
DISTRIBUTION	\$ 0.643751	100.00%	\$ 36,838,809	\$ 35,349,912

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ALL OPERATING AND CAPITAL FUNDS
FISCAL YEAR 2021-2022 BUDGET

			DEBT SERVICE FUNDS	
	GENERAL FUND	SPECIAL REVENUE FUNDS	G O DEBT SERVICE	4B DEBT SERVICE
ESTIMATED BEGINNING BALANCES	\$ 30,023,655	\$ 8,292,499	\$ 1,070,850	\$ 215,081
REVENUES:				
Ad Valorem Taxes	28,142,536	-	8,696,273	-
Non-Property Taxes	7,609,932	7,779,932	-	-
Franchise Fees	2,896,800		-	-
Licenses & Permits	1,079,430	29,000	-	-
Intergovernmental	2,128,034		-	-
Service Fees	4,008,588	1,427,000	-	-
Court Fees	248,950	12,600	-	-
Interest & Misc. Income	202,500	2,799,911	3,800	-
TOTAL REVENUES	46,316,770	12,048,443	8,700,073	-
Transfers from Other Funds	2,488,645	30,000	-	383,625
TOTAL AVAILABLE RESOURCES	78,829,070	20,370,942	9,770,923	598,706
EXPENDITURES:				
General Government	13,880,076	9,250	-	-
Public Safety	25,158,518	244,267	-	-
Development Services	1,173,681	-	-	-
Streets	5,116,182	-	-	-
Community Services	4,909,611	4,403,830	-	-
Utilities	-	-	-	-
Debt Service	-	-	8,994,212	383,625
Capital Projects	-	-	-	-
Economic Development	-	5,231,219	-	-
TOTAL EXPENDITURES	50,238,068	9,888,566	8,994,212	383,625
Transfers to Other Funds		413,625	-	-
ENDING FUND BALANCE	\$ 28,591,002	\$ 10,068,751	\$ 776,711	\$ 215,081

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ALL OPERATING AND CAPITAL FUNDS
FISCAL YEAR 2021-2022 BUDGET

	PROPRIETARY FUND		
	CAPITAL PROJECTS FUNDS	UTILITY FUND	TOTAL ALL FUNDS
ESTIMATED BEGINNING BALANCES	\$ 31,639,051	\$ 18,298,093	\$ 89,539,229
REVENUES:			
Ad Valorem Taxes	-	-	36,838,809
Non-Property Taxes	-	-	15,389,864
Franchise Fees	-	-	2,896,800
Licenses & Permits	-	-	1,108,430
Intergovernmental	2,400,000	-	4,528,034
Service Fees	1,460,000	25,503,934	32,399,522
Court Fees	-	-	261,550
Interest & Misc. Income	-	83,500	3,089,711
TOTAL REVENUES	3,860,000	25,587,434	96,512,720
Transfers from Other Funds	-	-	2,902,270
TOTAL AVAILABLE RESOURCES	35,499,051	43,885,527	188,954,219
EXPENDITURES:			
General Government	-	-	13,889,326
Public Safety	-	-	25,402,785
Development Services	-	-	1,173,681
Streets	-	-	5,116,182
Community Services	-	-	9,313,441
Utilities	-	21,567,396	21,567,396
Debt Service	-	1,468,582	10,846,419
Capital Projects	19,956,534	-	19,956,534
Economic Development	-	-	5,231,219
TOTAL EXPENDITURES	19,956,534	23,035,978	112,496,983
Transfers to Other Funds	-	2,488,645	2,902,270
ENDING FUND BALANCE	\$ 15,542,517	\$ 18,360,904	\$ 73,554,966

TOTAL REVENUES \$ 99,414,990

NET DECREASE (INCREASE) IN FUND BALANCE 15,984,263

TOTAL APPROPRIABLE FUNDS \$ 115,399,253

FY 2022 DEPARTMENTAL STAFFING SUMMARY
(ALL POSITIONS SHOWN AS FULL-TIME EQUIVALENT)

	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
General Fund				
City Manager	7.50	7.50	7.50	7.50
City Secretary	3.00	3.00	3.00	3.00
Finance	9.00	9.00	9.00	9.00
Facilities	3.00	3.00	3.00	4.00
Municipal Court	5.00	5.00	5.00	5.00
Human Resources	5.00	5.00	5.00	5.00
Purchasing	2.00	2.00	2.00	3.00
Information Technology	4.00	6.00	6.00	6.00
Police	76.00	80.50	86.50	91.00
Fire	56.00	60.50	65.50	71.50
Emergency Communications	14.00	14.00	15.00	15.00
Animal Control	7.50	7.50	7.50	7.50
Planning	5.00	3.00	3.00	3.00
Building Inspections	6.00	6.00	6.00	6.00
Code Enforcement	3.00	3.00	3.00	3.00
Streets	17.75	19.00	20.00	22.00
Parks	17.75	17.75	17.75	17.75
Library	27.00	27.00	27.00	27.00
<i>Total General Fund</i>	<u>268.50</u>	<u>278.75</u>	<u>291.75</u>	<u>306.25</u>

FY 2022 DEPARTMENTAL STAFFING SUMMARY
(ALL POSITIONS SHOWN AS FULL-TIME EQUIVALENT)

	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Utility Fund				
Utilities Administration	6.00	6.00	6.00	6.00
Utilities - Water	19.00	16.00	16.00	16.00
Utilities - Wastewater	9.00	11.00	12.00	12.00
Utility Billing	5.00	8.00	9.00	9.00
<i>Total Utility Fund</i>	<u>39.00</u>	<u>41.00</u>	<u>43.00</u>	<u>43.00</u>
Wylie Economic Development	3.00	3.00	3.00	4.00
<i>Total WEDC</i>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>4.00</u>
4B Sales Tax Fund				
Brown House	2.00	2.00	2.00	4.00
Senior Activities	5.50	5.50	5.50	5.50
Parks	4.00	5.00	5.00	5.00
Recreation Center	21.50	21.50	21.50	22.00
<i>Total 4B Sales Tax Fund</i>	<u>33.00</u>	<u>34.00</u>	<u>34.00</u>	<u>36.50</u>
TOTAL ALL FUNDS	<u>343.50</u>	<u>356.75</u>	<u>371.75</u>	<u>389.75</u>

CITY OF WYLIE

GENERAL FUND

FUND DESCRIPTION

The General Fund accounts for resources traditionally associated with governments that are not required to be accounted for in another fund. During the budget process, the General Fund receives extensive scrutiny from City staff, City Council and the Public. The attention is deserved because this fund has many critical issues affecting the community. The issues vary from establishing a tax rate to determining employee staffing and benefits. The following narrative reports the major aspects of the General Fund budget for the concluding and new fiscal year. Operational accomplishments and goals are reported in the departmental narratives.

City Of Wylie

Fund Summary

General Fund

Audited General Fund Unassigned Ending Balance 09/30/20	\$ 21,914,768
Audited General Fund Assigned Ending Balance on 09/30/20	\$ -
Projected '21 Revenues	49,938,348
American Rescue Plan	3,049,825
Available Funds	<u>74,902,941</u>
Projected '21 Expenditures	<u>(44,879,286) a)</u>
Estimated Ending Fund Balance 09/30/21	\$ 30,023,655
 Estimated Beginning Fund Balance - 10/01/21	 \$ 30,023,655
Proposed Revenues '22	48,805,415
Proposed Expenditures '22	(48,805,415)
Carryforward Expenditures	<u>(1,432,653)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 28,591,002 b)</u></u>

a) Carry forward items are taken out of projected 2021 expense and included in 2022 expense. See manager's letter for detailed list totaling \$1,432,653

a) Policy requirement is 25% of budgeted expenditures - this Ending Fund Balance is 59%.

GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES:				
Ad Valorem Taxes	25,729,863	26,932,239	26,932,239	28,142,536
Sales Taxes	6,596,463	5,966,874	7,461,306	7,609,932
Franchise Fees	2,961,997	2,840,000	2,840,000	2,896,800
Licenses & Permits	1,025,897	916,852	1,081,040	1,079,430
Intergovernmental Revenue	1,768,942	4,554,021	7,984,253	2,128,034
Service Fees	4,044,907	3,872,224	3,872,224	4,008,588
Court Fees	221,862	331,450	198,450	248,950
Interest & Misc. Income	230,184	202,500	202,500	202,500
Other Financing Sources	3,286,585	2,416,161	2,416,161	2,488,645
TOTAL REVENUES	\$ 45,866,700	\$ 48,032,321	\$ 52,988,173	\$ 48,805,415
EXPENDITURES:				
General Government				
City Council	57,084	95,507	95,507	97,257
City Manager	1,130,014	1,205,582	1,206,057	1,219,191
City Secretary	320,703	423,850	423,851	386,976
City Attorney	132,145	170,000	170,000	170,000
Finance	1,174,099	1,243,879	1,243,880	1,282,361
Facilities	676,165	899,196	899,836	981,013
Municipal Court	406,604	548,566	548,567	553,517
Human Resources	579,022	721,834	721,831	677,753
Purchasing	181,461	206,256	206,256	295,653
Information Technology	1,516,858	2,011,514	1,834,645	2,017,615
Combined Services	7,523,171	5,234,999	4,940,490	6,198,740
Public Safety				
Police	10,208,393	11,230,854	11,230,854	11,544,468
Fire	8,516,431	9,522,116	9,390,617	11,023,796
Emergency Communications	1,722,808	2,020,542	2,020,543	1,986,310
Animal Control	551,231	620,751	620,752	603,944
Development Services				
Planning	292,284	327,506	327,506	323,024
Building Inspection	533,381	602,724	602,725	591,600
Code Enforcement	219,375	258,143	258,144	259,057
Streets	3,130,602	4,480,590	3,423,308	5,116,182
Community Services				
Parks	2,401,385	2,593,029	2,593,029	2,871,985
Library	2,075,704	2,120,887	2,120,888	2,037,626
Transfers to Other Funds	-	-	-	-
TOTAL EXPENDITURES	\$ 43,348,920	\$ 46,538,325	\$ 44,879,286	\$ 50,238,068



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND GENERAL FUND REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
40110 PROPERTY TAXES - CURRENT	\$25,632,199	\$26,852,239	\$26,852,239	\$28,032,536
40120 PROPERTY TAXES - DELINQUENT	\$2,629	\$80,000	\$80,000	\$110,000
40150 REV IN LEIU OF TAXES	\$0	\$0	\$0	\$0
40190 PENALTY AND INTEREST - TAXES	\$95,035	\$0	\$0	\$0
40210 SALES TAX	\$6,566,985	\$5,936,874	\$7,431,306	\$7,579,932
40220 ALCOHOLIC BEVERAGE TAX	\$29,478	\$30,000	\$30,000	\$30,000
TOTAL TAXES	\$32,326,326	\$32,899,113	\$34,393,545	\$35,752,468
41110 FRANCHISE FEE - ELECTRIC	\$2,021,949	\$1,750,000	\$1,750,000	\$1,785,000
41210 FRANCHISE FEE - GAS	\$250,975	\$260,000	\$260,000	\$265,200
41310 FRANCHISE FEE - TELEPHONE	\$31,405	\$120,000	\$120,000	\$122,400
41410 FRANCHISE FEE - CABLE	\$548,648	\$600,000	\$600,000	\$612,000
41610 FRANCHISE FEE - SANITATION	\$109,021	\$110,000	\$110,000	\$112,200
TOTAL FRANCHISE FEES	\$2,961,997	\$2,840,000	\$2,840,000	\$2,896,800
42110 ELECTRICAL LICENSE	\$0	\$0	\$0	\$0
42130 CONTRACTOR REGISTRATION FEES	\$75,644	\$60,000	\$100,680	\$100,680
42540 GARAGE SALE PERMITS	\$2,205	\$0	\$1,630	\$0
42570 PLUMBING PERMITS	\$197,847	\$171,000	\$125,000	\$125,000
42590 FENCE PERMITS	\$31,520	\$24,852	\$25,000	\$25,000
42640 ELECTRICAL PERMITS	\$117,095	\$110,000	\$95,480	\$95,500
42650 NEW DWELLING PERMITS	\$461,296	\$427,500	\$600,000	\$600,000
42660 MECHANICAL PERMITS	\$79,346	\$66,500	\$61,000	\$61,000
42670 ADMIN FEE/ INSPECTION	\$26,005	\$23,750	\$40,000	\$40,000
42910 OTHER PERMITS/ FEES	\$34,938	\$33,250	\$32,250	\$32,250
TOTAL LICENSE AND PERMITS	\$1,025,897	\$916,852	\$1,081,040	\$1,079,430
43110 FEDERAL GOVT LAKE PATROL	\$40,406	\$44,550	\$44,550	\$45,665
43150 FEDERAL PROCEEDS	\$0	\$0	\$3,049,825	\$0
43420 LONE STAR AND LIBRARY GRANTS	\$8,840	\$24,909	\$0	\$0
43450 COUNTY PROCEEDS	\$154,622	\$2,509,106	\$2,914,422	\$0
43500 COLLIN COUNTY - CHILD SAFETY	\$59,414	\$48,540	\$48,540	\$49,755
43510 COUNTY LIBRARY GRANTS	\$5,151	\$0	\$0	\$0
43512 FIRE GRANTS	\$3,447	\$0	\$0	\$0
43513 POLICE GRANTS	\$26,813	\$70,976	\$70,976	\$23,908
43520 WISD CROSSING GUARD REIMB.	\$94,741	\$85,000	\$85,000	\$87,125
43525 WISD SRO REIMBURSEMENT	\$394,956	\$600,000	\$600,000	\$600,000



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND GENERAL FUND REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
43527 WISD ATHLETIC EVENT REIMB.	\$81,470	\$120,000	\$120,000	\$120,000
43530 FIRE SERVICES	\$714,701	\$800,000	\$800,000	\$937,914
43531 BACK UP AMB/ LIFE PACK COSTS	\$0	\$0	\$0	\$0
43532 FIRE DISPATCHER SERVICES	\$164,409	\$241,940	\$241,940	\$253,987
43535 FIRE SERVICE/ BLDG INSPECTIONS	\$12,281	\$4,000	\$4,000	\$4,250
43537 FIRE SERVICE/ PLAN REVIEW FEES	\$7,693	\$5,000	\$5,000	\$5,430
TOTAL INTERGOVERNMENTAL REVENUE	\$1,768,942	\$4,554,021	\$7,984,253	\$2,128,034
44121 911 FEES	\$418,678	\$360,000	\$360,000	\$360,000
44122 ALARM PERMITS	\$292,515	\$255,000	\$255,000	\$270,000
44123 ANIMAL CONTROL FEES/ FINES	\$30,547	\$40,000	\$40,000	\$35,000
44124 ALARM MONITORING	\$0	\$0	\$0	\$0
44125 CELL PHONE REIMBURSEMENTS	\$0	\$0	\$0	\$0
44126 ETMC TRANSPORT/ MEDICAL FEES	\$5,700	\$5,000	\$5,000	\$9,000
44132 DEVELOPMENT FEES	\$507,358	\$325,000	\$325,000	\$325,000
44141 TRASH	\$2,706,191	\$2,752,224	\$2,752,224	\$2,874,588
44153 LIGHTING FEES	\$29,322	\$40,000	\$40,000	\$40,000
44155 LEAGUE ATHLETIC FEES	\$18,265	\$30,000	\$30,000	\$30,000
44170 MOWING (CODE ENFORCEMENT)	\$1,839	\$10,000	\$10,000	\$10,000
44181 LIBRARY FINES	\$34,493	\$55,000	\$55,000	\$55,000
TOTAL SERVICE FEES	\$4,044,907	\$3,872,224	\$3,872,224	\$4,008,588
45110 MUNICIPAL COURT FINES	\$156,359	\$250,000	\$145,000	\$175,000
45130 COURT ADMIN/ WARRANT FEES	\$30,981	\$45,000	\$20,000	\$30,000
45131 CHILD SAFETY FEES	\$2,445	\$5,000	\$5,000	\$5,000
45133 JUVENILE CASE MANAGER FEE	\$5,896	\$9,000	\$7,500	\$7,500
45138 TRUANCY PREVENTION AND DIVERSION	\$565	\$2,000	\$500	\$1,000
45139 TEEN COURT PROGRAM	\$240	\$450	\$450	\$450
45140 CODE FINES	\$25,375	\$20,000	\$20,000	\$30,000
TOTAL FINES AND FORFEITURES	\$221,862	\$331,450	\$198,450	\$248,950
46110 ALLOCATED INTEREST EARNINGS	\$75,709	\$25,000	\$25,000	\$25,000
TOTAL INTEREST INCOME	\$75,709	\$25,000	\$25,000	\$25,000



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND

GENERAL FUND REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
48110 RENTAL INCOME	\$3,000	\$3,000	\$3,000	\$3,000
48120 COMMUNITY ROOM FEES	\$0	\$0	\$0	\$0
48125 PARK PAVILION RENTALS	\$1,713	\$4,500	\$4,500	\$4,500
48130 ARTS FESTIVAL	\$0	\$0	\$0	\$0
48310 RECOVERY - PRIOR YEAR EXPEND	\$0	\$0	\$0	\$0
48410 MISCELLANEOUS INCOME	\$138,004	\$150,000	\$150,000	\$150,000
48440 CONTRIBUTIONS/ DONATIONS	\$11,759	\$20,000	\$20,000	\$20,000
48450 CREDIT CARD CONVENIENCE FEES	\$0	\$0	\$0	\$0
TOTAL MISCELLANEOUS INCOME	\$154,475	\$177,500	\$177,500	\$177,500
49131 TRANSFER FROM SPECIAL REVENUE	\$0	\$0	\$0	\$0
49151 TRANSFER FROM UTILITY FUND	\$2,345,787	\$2,416,161	\$2,416,161	\$2,488,645
49165 TRANSFER FROM FLEET FUND	\$0	\$0	\$0	\$0
49168 TRANSFER FROM WEDC	\$0	\$0	\$0	\$0
49210 PROCEEDS FR SALE OF CAP ASSETS	\$81,713	\$0	\$0	\$0
49325 BANK NOTE PROCEEDS	\$384,243	\$0	\$0	\$0
49400 BOND PROCEEDS FROM DEBT ISSUE	\$0	\$0	\$0	\$0
49401 BOND PREMIUM/ DISCOUNT	\$0	\$0	\$0	\$0
49450 COUNTY PROCEEDS	\$0	\$0	\$0	\$0
49500 CAPITAL LEASE PROCEEDS	\$0	\$0	\$0	\$0
49600 INSURANCE RECOVERIES	\$474,842	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$3,286,585	\$2,416,161	\$2,416,161	\$2,488,645
TOTAL GENERAL FUND REVENUES	\$45,866,700	\$48,032,321	\$52,988,173	\$48,805,415

CITY OF WYLIE

CITY COUNCIL

DEPARTMENT DESCRIPTION

The City Council is presented as a non-departmental account. Funds are appropriated for special projects not directly related to City operations. Also included are expenses incurred by the Mayor and six members of the Council in performing their responsibilities as elected officials of the City.

CITY COUNCIL:

TERM OF OFFICE:

Matthew Porter, Mayor	Nov 2020 through May 2023
David R. Duke, Councilmember Place 1	May 2019 through May 2022
David Strang, Councilmember Place 2	May 2021 through May 2024
Jeff Forrester, Mayor Pro Tem	May 2019 through May 2022
Scott Williams, Councilmember Place 4	May 2021 through May 2024
Dr. Timothy T. Wallis, Councilmember Place 5	Nov 2020 through May 2023
Garrett Mize, Councilmember Place 6	Nov 2020 through May 2023



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND CITY COUNCIL

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51220 PHONE ALLOWANCE	\$1,200	\$0	\$0	\$1,200
51240 CITY COUNCIL	\$22,550	\$22,800	\$22,800	\$22,800
51440 FICA	\$1,398	\$1,414	\$1,414	\$1,414
51450 MEDICARE	\$327	\$331	\$331	\$331
51470 WORKERS COMP PREMIUM	\$139	\$175	\$175	\$175
TOTAL PERSONNEL SERVICES	\$25,614	\$24,720	\$24,720	\$25,920
52010 OFFICE SUPPLIES	\$345	\$650	\$650	\$650
52040 POSTAGE AND FREIGHT	\$0	\$0	\$0	\$0
52070 COMPUTER SOFTWARE	\$0	\$600	\$600	\$0
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$600
52810 FOOD SUPPLIES	\$753	\$1,790	\$1,790	\$1,790
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$1,098	\$3,040	\$3,040	\$3,040
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$1,137	\$7,570	\$7,570	\$7,570
56080 ADVERTISING	\$1,061	\$2,000	\$2,000	\$2,000
56110 COMMUNICATIONS	\$7,577	\$8,736	\$8,736	\$8,736
56180 RENTAL	\$0	\$0	\$0	\$0
56210 TRAVEL AND TRAINING	\$1,526	\$29,191	\$29,191	\$29,191
56250 DUES AND SUBSCRIPTIONS	\$15,471	\$16,250	\$16,250	\$16,800
56990 OTHER	\$3,600	\$4,000	\$4,000	\$4,000
TOTAL CONTRACTURAL SERVICES	\$30,371	\$67,747	\$67,747	\$68,297
TOTAL CITY COUNCIL	\$57,084	\$95,507	\$95,507	\$97,257

CITY OF WYLIE

CITY MANAGER

DEPARTMENT DESCRIPTION

The function of the City Manager's Office is to provide leadership and direction in carrying out the policies established by City Council and by overseeing the activities of the operating and administrative departments of the City of Wylie. Principal functions of the City Manager's Office include providing support to Council in their policy making role; ensuring that City ordinances, resolutions and regulations are executed and enforced; submitting annual proposed operating and capital budgets; and responding to concerns and requests from citizens and Council.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Represent Wylie's position to local, regional and state entities including the North Texas Municipal Water District, Collin County Commissioners Court, Texas Department of Transportation, and the North Central Texas Council of Governments.

Strategic Goals: Planning Management; Community Focused Government; Infrastructure

Represent Wylie's interest regarding regional transportation initiatives including Collin County Future Mobility Study, TXDOT and NCTCOG. Will emphasize work within the downtown historic district as well as major intersections.

Strategic Goals: Planning Management; Financial Health, Infrastructure; Community Focused Government

Begin updates to Wylie's Neighborhood A.C.T.I.O.N. Plan and how it relates to the State of Texas Low Income Housing Plan and Annual Report.

Strategic Goals: Health, Safety and Well-Being; Infrastructure; Planning Management

Continue to review long-term capital needs with regard to long-term financial capabilities.

Strategic Goals: Planning Management; Financial Health

Develop initiatives for American Rescue Plan Act of 2021 funds.

Strategic Goals: Infrastructure; Financial Health, Planning Management; Community Focused Government

FISCAL YEAR 2021 ACCOMPLISHMENTS

Maintained City services throughout the pandemic including vaccine distribution.

Strategic Goals: Financial Health, Planning Management; Community Focused Government

Provided staff support for Non-Profit and Small Business assistance.

Strategic Goals: Financial Health, Planning Management; Community Focused Government

Completed construction of the remodel of the Public Safety Building.

Strategic Goals: Infrastructure; Financial Health, Planning Management; Community Focused Government

Began updating the Comprehensive Master Plan

Strategic Goals: Infrastructure; Planning Management; Community Focused Government

Began working on a plan to establish a Transition Plan to conform to the federally mandated requirement by Title II (State and Local Government) of the Americans with Disabilities Act.

Strategic Goals: Infrastructure

Worked with the Citizens Bond Advisory Committee to recommend a bond package for Council and citizen consideration.

Strategic Goals: Infrastructure; Community Focused Government

CITY MANAGER CONTINUED

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STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
City Manager	1.0	1.0	1.0	1.0
Assistant City Manager	2.0	2.0	2.0	2.0
Public Information Officer	1.0	1.0	1.0	1.0
Communications Specialist	1.0	1.0	0.0	0.0
Digital Media Specialist	0.0	0.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0	1.0
Public Arts Coordinator	0.5	0.5	0.5	0.5
TOTAL	7.5	7.5	7.5	7.5



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND CITY MANAGER

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$772,700	\$823,657	\$823,657	\$820,581
51112 SALARIES - PART TIME	\$12,362	\$19,856	\$19,856	\$20,093
51130 OVERTIME	\$663	\$6,598	\$6,500	\$6,500
51140 LONGEVITY PAY	\$4,512	\$3,312	\$3,884	\$4,170
51210 CAR ALLOWANCE	\$24,825	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$8,096	\$0	\$0	\$0
51310 TMRS	\$122,415	\$129,204	\$129,204	\$128,844
51410 HOSPITAL AND LIFE INSURANCE	\$96,363	\$98,806	\$98,806	\$113,569
51420 LONG-TERM DISABILITY	\$2,375	\$4,643	\$4,643	\$4,677
51440 FICA	\$40,786	\$52,912	\$52,912	\$52,783
51450 MEDICARE	\$11,481	\$12,375	\$12,375	\$12,344
51470 WORKERS COMP PREMIUM	\$862	\$1,063	\$1,063	\$1,073
51480 UNEMPLOYMENT COMP (TWC)	\$1,134	\$2,160	\$2,160	\$2,160
TOTAL PERSONNEL SERVICES	\$1,098,574	\$1,154,585	\$1,155,060	\$1,166,794
52010 OFFICE SUPPLIES	\$1,998	\$4,500	\$4,500	\$4,500
52040 POSTAGE AND FREIGHT	\$76	\$0	\$0	\$0
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$0
52810 FOOD SUPPLIES	\$592	\$1,010	\$1,010	\$1,010
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$2,666	\$5,510	\$5,510	\$5,510
56040 SPECIAL SERVICES	\$12,178	\$14,240	\$14,240	\$14,240
56080 ADVERTISING	\$1,635	\$3,000	\$3,000	\$4,000
56110 COMMUNICATIONS	\$0	\$456	\$456	\$456
56210 TRAVEL AND TRAINING	\$8,924	\$20,000	\$20,000	\$20,400
56250 DUES AND SUBSCRIPTIONS	\$6,037	\$7,791	\$7,791	\$7,791
TOTAL CONTRACTURAL SERVICES	\$28,774	\$45,487	\$45,487	\$46,887
TOTAL CITY MANAGER	\$1,130,014	\$1,205,582	\$1,206,057	\$1,219,191

CITY OF WYLIE

CITY SECRETARY

DEPARTMENT DESCRIPTION

The City Secretary is the chief election official for the City of Wylie and is the official Records Management Officer. Open Records Requests generate through the City Secretary and are accounted for as to their timeliness. This office compiles applications for all City Boards and Commissions and arranges for the interviews, using innovative ways to engage citizens and improve the application process. The office generates Council information, including the bi-weekly agenda packets and special called meetings. The office is responsible for ensuring compliance with state and federal laws related to open records, open meetings, elections, ethics training, records management, and public notices.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Wylie Bond (November 2021) and General Election (May 2022) - Continue contracting with Collin County Elections for Collin County voters and contract with Dallas and Rockwall County Elections to make it more convenient for the voters.

Strategic Goals Community Focused Government

Boards and Commission facilitating.

Strategic Goal: Community Focused Government

Complete the Code of Ordinance updates.

Strategic Goal: Community Focused Government

Notice and publication processing while focusing on fiscal accountability and customer service.

Strategic Goal: Community Focused Government

Continue records management service for the City.

Strategic Goal: Community Focused Government

Public Information Request processing with a focus on transparency in government.

Strategic Goal: Community Focused Government

Continue to build and provide City forms online and workflows for easy access by the public and faster processing internally.

Strategic Goal: Community Focused Government

FISCAL YEAR 2021 ACCOMPLISHMENTS

Completed the 2020/2021 Board and Commission appointments and installations utilizing the electronic application with 25 applications received.

Strategic Goal: Community Focused Government

Provided training to all Board and Commission members in Open Meetings, Public Information, Records Management, Conflicts of Interest, Local Government Code 171 and 176, and City of Wylie Code of Ethics.

Strategic Goal: Community Focused Government

Provided electronic storage and staff assistance in Laserfiche for City documents. From October 1, 2020 to April 27, 2021 33,299 documents, or 128,659 pages, have been added in the Laserfiche system. 8,041 documents, or 17,386 pages, of those documents/pages were brought in utilizing Laserfiche Forms.

Strategic Goal: Community Focused Government

Processed and closed approximately 500 public information requests from October 1, 2020 to April 27, 2021.

Strategic Goal: Community Focused Government

From October 1, 2020 to April 27, 2021 staff created one new workflow and recreated one existing workflow, and created five new electronic forms and recreated two existing electronic forms in Laserfiche for various departments.

Strategic Goal: Community Focused Government

CITY SECRETARY CONTINUED

Completed recodification of the Code of Ordinances.
Strategic Goal: Community Focused Government

Implemented Agenda Management Software.
Strategic Goal: Community Focused Government

Conducted November 2020 General, Special, and Charter Amendment Election.
Strategic Goal: Community Focused Government

STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
City Secretary	1.0	1.0	1.0	1.0
Deputy City Secretary	0.0	1.0	1.0	0.0
Records Analyst	1.0	1.0	1.0	1.0
Administrative Assistant II	1.0	0.0	0.0	1.0
TOTAL	3.0	3.0	3.0	3.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND CITY SECRETARY

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$177,299	\$184,129	\$184,129	\$176,051
51112 SALARIES - PART TIME	\$0	\$0	\$0	\$0
51130 OVERTIME	\$248	\$508	\$508	\$500
51140 LONGEVITY PAY	\$1,028	\$1,225	\$1,225	\$1,053
51210 CAR ALLOWANCE	\$3,620	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$1,450	\$0	\$0	\$0
51310 TMRS	\$27,584	\$28,809	\$28,809	\$27,530
51410 HOSPITAL AND LIFE INSURANCE	\$30,785	\$30,591	\$30,591	\$35,492
51420 LONG-TERM DISABILITY	\$772	\$1,035	\$1,035	\$1,005
51440 FICA	\$10,427	\$11,524	\$11,524	\$11,012
51450 MEDICARE	\$2,438	\$2,695	\$2,695	\$2,575
51470 WORKERS COMP PREMIUM	\$185	\$231	\$231	\$224
51480 UNEMPLOYMENT COMP (TWC)	\$432	\$810	\$810	\$810
TOTAL PERSONNEL SERVICES	\$256,268	\$261,556	\$261,557	\$256,252
52010 OFFICE SUPPLIES	\$1,437	\$1,800	\$1,800	\$2,540
52040 POSTAGE AND FREIGHT	\$0	\$0	\$0	\$0
52070 COMPUTER SOFTWARE	\$0	\$12,250	\$12,250	\$0
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$0
52810 FOOD SUPPLIES	\$83	\$1,200	\$1,200	\$1,200
TOTAL SUPPLIES	\$1,520	\$15,250	\$15,250	\$3,740
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$0
54630 TOOLS AND EQUIPMENT	\$11	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$11	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$53,405	\$42,211	\$42,211	\$16,861
56070 ELECTIONS	\$3,739	\$93,505	\$93,505	\$96,000
56080 ADVERTISING	\$3,579	\$4,000	\$4,000	\$4,000
56210 TRAVEL AND TRAINING	\$1,606	\$6,570	\$6,570	\$9,270
56250 DUES AND SUBSCRIPTIONS	\$576	\$758	\$758	\$853
TOTAL CONTRACTURAL SERVICES	\$62,905	\$147,044	\$147,044	\$126,984
TOTAL CITY SECRETARY	\$320,703	\$423,850	\$423,851	\$386,976

<p>CITY OF WYLIE</p> <p>CITY ATTORNEY</p>

<p>DEPARTMENT DESCRIPTION</p>

<p>The City Attorney acts as legal advisor, Attorney, and counselor for the City and all of its officers in matters relating to their official duties. It is the City Attorney's function to advise the City Council and the various departments of the City, as to the scope of the City's authority and to counsel the City of Wylie in legal issues.</p>



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND CITY ATTORNEY

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51250 JUDICIAL PAY	\$0	\$0	\$0	\$0
51440 FICA	\$0	\$0	\$0	\$0
51450 MEDICARE	\$0	\$0	\$0	\$0
51470 WORKERS COMP PREMIUM	\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES	\$0	\$0	\$0	\$0
56530 COURT AND LEGAL COSTS	\$132,145	\$170,000	\$170,000	\$170,000
56540 LEGAL INDIRECT COSTS	\$0	\$0	\$0	\$0
56550 LEGAL LITIGATION	\$0	\$0	\$0	\$0
56560 LEGAL OTHER COUNSEL	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$132,145	\$170,000	\$170,000	\$170,000
TOTAL CITY ATTORNEY	\$132,145	\$170,000	\$170,000	\$170,000

CITY OF WYLIE

FINANCE

DEPARTMENT DESCRIPTION

The Finance Department includes accounting, auditing, accounts payable, payroll, revenue collections, cash management, debt management, and capital assets. The department prepares a comprehensive annual financial report (Annual Report) and assists the City Manager with development of the City's annual operating and capital budgets, as well as development and maintenance of a five and a ten year financial plan. The Finance Department's mission is to administer the City's fiscal affairs in accordance with applicable local, state and federal guidelines, to ensure fiscal responsibility to citizens and to provide competent, quality service to external and internal customers.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Continue to participate in GFOA's award programs.
Strategic Goal: Financial Health

Continue to participate in the Texas State Comptroller's Transparency Star program.
Strategic Goal: Financial Health

Review and update Financial, Investment and Debt policies.
Strategic Goal: Financial Health

Review bond rating agency requirements in preparation for upcoming issuances.
Strategic Goal: Financial Health

Develop an easy to use guide for the Finance Section of the EOC.
Strategic Goal: Financial Health

Implement Key Performance Measurements as part of the budget process.
Strategic Goal: Financial Health

Implement upgrade of financial software to Incode version 10 and train users city-wide.
Strategic Goals: Financial Health, Workforce

Continue to cross train staff with in-house training, professional conferences and Governmental Accounting Academy.
Strategic Goals: Financial Health, Workforce

Review all department processes for possible improvements in efficiency (including paperless alternatives) and customer service (external and internal).
Strategic Goals: Financial Health, Workforce

Continue to develop alternatives for working remotely (when necessary) while maintaining the integrity of all systems and continuing to provide excellent customer service.
Strategic Goals: Financial Health, Workforce

FISCAL YEAR 2021 ACCOMPLISHMENTS

Awarded Certificate of Achievement for Excellence in Financial Reporting by Government Finance Officers Association for the 2020 CAFR
Strategic Goal: Financial Health

Awarded Distinguished Budget Presentation Award by Government Finance Officers Association for the 2021 Budget.
Strategic Goal: Financial Health

Maintained Aa2 and AA bond ratings for the 2021 Certificates of Obligation issue. Standard and Poor global ratings revised its view of city management to very strong from strong, with strong financial policies and practices based on the city's adoption of a council-approved Debt Management Policy that includes quantitative measurables.
Strategic Goal: Financial Health

Implemented Finance Department training for Incode 10, including setup for all modules.
Strategic Goal: Financial Health

FINANCE CONTINUED



STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Finance Director	1.0	1.0	1.0	1.0
Asst. Finance Director	1.0	1.0	1.0	1.0
Budget Manager	1.0	1.0	1.0	1.0
Accountant	2.0	2.0	2.0	2.0
Payroll Specialist	1.0	1.0	1.0	1.0
Accounts Payable Specialist	2.0	2.0	2.0	2.0
Administrative Assistant I	1.0	1.0	1.0	1.0
TOTAL	9.0	9.0	9.0	9.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND FINANCE

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$573,377	\$592,349	\$592,349	\$595,525
51112 SALARIES - PART TIME	\$0	\$0	\$0	\$0
51130 OVERTIME	\$63	\$2,030	\$2,030	\$2,000
51140 LONGEVITY PAY	\$3,380	\$3,812	\$3,812	\$4,207
51210 CAR ALLOWANCE	\$6,033	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$3,720	\$0	\$0	\$0
51310 TMRS	\$88,619	\$92,720	\$92,720	\$93,270
51410 HOSPITAL AND LIFE INSURANCE	\$89,517	\$90,060	\$90,060	\$98,303
51420 LONG-TERM DISABILITY	\$2,424	\$3,312	\$3,312	\$3,395
51440 FICA	\$35,374	\$37,088	\$37,088	\$37,308
51450 MEDICARE	\$8,273	\$8,674	\$8,674	\$8,725
51470 WORKERS COMP PREMIUM	\$601	\$740	\$740	\$758
51480 UNEMPLOYMENT COMP (TWC)	\$1,296	\$2,430	\$2,430	\$2,430
TOTAL PERSONNEL SERVICES	\$812,677	\$833,214	\$833,215	\$845,921
52010 OFFICE SUPPLIES	\$5,753	\$7,850	\$7,850	\$7,850
52040 POSTAGE AND FREIGHT	\$0	\$0	\$0	\$0
52070 COMPUTER SOFTWARE	\$0	\$0	\$0	\$0
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$0
52810 FOOD SUPPLIES	\$779	\$800	\$800	\$800
TOTAL SUPPLIES	\$6,532	\$8,650	\$8,650	\$8,650
56040 SPECIAL SERVICES	\$14,605	\$15,500	\$15,500	\$27,500
56080 ADVERTISING	\$5,888	\$6,600	\$6,600	\$6,600
56180 RENTAL	\$2,432	\$3,200	\$3,200	\$3,600
56210 TRAVEL AND TRAINING	\$1,699	\$12,000	\$12,000	\$12,000
56250 DUES AND SUBSCRIPTIONS	\$1,274	\$1,630	\$1,630	\$1,630
56330 BANK SERVICE CHARGES	\$6,077	\$6,600	\$6,600	\$8,800
56340 CCARD ONLINE SERVICE FEES	\$20,550	\$25,000	\$25,000	\$30,000
56350 APPRAISAL FEES	\$237,430	\$262,300	\$262,300	\$262,700
56510 AUDIT AND LEGAL SERVICES	\$64,935	\$69,185	\$69,185	\$74,960
TOTAL CONTRACTURAL SERVICES	\$354,890	\$402,015	\$402,015	\$427,790
TOTAL FINANCE	\$1,174,099	\$1,243,879	\$1,243,880	\$1,282,361

CITY OF WYLIE

FACILITIES

DEPARTMENT DESCRIPTION

The Facilities Department is a division of Support Services. It is responsible for the maintenance of all municipal facilities. Facility maintenance functions include general custodial duties and repair or upkeep of offices and public areas, HVAC, plumbing, electrical, and building systems.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Work with all departments to assist with projects and improvements to all city departments.

Strategic Goal: Infrastructure

Continue to provide customer service and improve tracking and response time for maintenance work orders.

Strategic Goal: Infrastructure

Reduce downtime and maintain the efficiency of critical systems by continuing to improve preventative maintenance procedures.

Strategic Goal: Infrastructure

Develop a long-range plan to maintain major systems and facility needs.

Strategic Goal: Infrastructure

FISCAL YEAR 2021 ACCOMPLISHMENTS

Work with all departments to assist with projects and improvements to all city departments.

Strategic Goal: Infrastructure

Continue to improve tracking and response time for maintenance work orders.

Strategic Goal: Infrastructure

Reduce downtime and maintain the efficiency of critical systems by continuing to improve preventative maintenance procedures.

Strategic Goal: Infrastructure

	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
STAFFING				
Facilities Manager	1.0	1.0	1.0	1.0
Maintenance Technician	2.0	2.0	2.0	3.0
TOTAL	3.0	3.0	3.0	4.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND FACILITIES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$205,105	\$207,665	\$207,665	\$250,849
51112 SALARIES - PART TIME	\$0	\$0	\$0	\$0
51130 OVERTIME	\$2,520	\$3,773	\$3,773	\$3,717
51140 LONGEVITY PAY	\$816	\$971	\$971	\$1,151
51210 CAR ALLOWANCE	\$3,620	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$2,790	\$0	\$0	\$0
51310 TMRS	\$32,102	\$32,924	\$32,924	\$39,637
51410 HOSPITAL AND LIFE INSURANCE	\$35,363	\$35,020	\$35,020	\$54,195
51420 LONG-TERM DISABILITY	\$901	\$1,170	\$1,170	\$1,431
51440 FICA	\$12,583	\$13,170	\$13,170	\$15,854
51450 MEDICARE	\$2,943	\$3,079	\$3,079	\$3,708
51470 WORKERS COMP PREMIUM	\$467	\$600	\$600	\$731
51480 UNEMPLOYMENT COMP (TWC)	\$472	\$810	\$810	\$1,080
TOTAL PERSONNEL SERVICES	\$299,681	\$299,182	\$299,182	\$372,353
52010 OFFICE SUPPLIES	\$39	\$100	\$100	\$100
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$378	\$1,500	\$1,500	\$1,500
52210 JANITORIAL SUPPLIES	\$25,615	\$42,000	\$42,000	\$45,000
52310 FUEL AND LUBRICANTS	\$773	\$6,000	\$6,000	\$6,000
52710 WEARING APPAREL AND UNIFORMS	\$0	\$500	\$500	\$500
52740 FLAGS	\$338	\$5,000	\$5,000	\$5,000
52810 FOOD SUPPLIES	\$8,124	\$10,560	\$10,560	\$10,560
TOTAL SUPPLIES	\$35,267	\$65,660	\$65,660	\$68,660
54810 COMPUTER HARD/SOFTWARE	\$3,417	\$4,035	\$3,500	\$4,300
54910 BUILDINGS	\$157,840	\$208,465	\$209,000	\$213,000
TOTAL MATERIALS FOR MAINTENANCE	\$161,257	\$212,500	\$212,500	\$217,300
56040 SPECIAL SERVICES	\$179,385	\$290,014	\$290,654	\$321,500
56110 COMMUNICATIONS	\$575	\$1,200	\$1,200	\$1,200
TOTAL CONTRACTURAL SERVICES	\$179,960	\$291,214	\$291,854	\$322,700
58510 MOTOR VEHICLES	\$0	\$30,640	\$30,640	\$0
TOTAL CAPITAL OUTLAY	\$0	\$30,640	\$30,640	\$0
TOTAL FACILITIES	\$676,165	\$899,196	\$899,836	\$981,013

CITY OF WYLIE

MUNICIPAL COURT

DEPARTMENT DESCRIPTION

The court's mission is to provide a fair, impartial and timely adjudication of misdemeanor offenses committed and filed in the City of Wylie. To properly administer this function, the department must schedule offenders to appear before the court, adjudicate the trial, collect fines from guilty offenders, and issue warrants of arrest.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Staff will continue to participate in the continuing education and certification programs through TMCEC.

Strategic Goals: Workforce, Health, Safety and Well-Being

The Juvenile Case Manager program will continue to expand Teen Court and other programs for youth to reduce recidivism. Teen Court Attorneys will participate in the Teen Court Association of Texas Mock Trial competition.

Strategic Goal: Community Focused Government

Continue to schedule Annual Warrant Resolution Open Docket Day.

Strategic Goals: Community Focused Government, Workforce

Continue to host training with the Texas Court Clerks Association.

Strategic Goal: Workforce

Continue to participate in Municipal Court Week.

Strategic Goal: Workforce

Continue to participate in National Night Out.

Strategic Goals: Workforce, Community Focused Government

FISCAL YEAR 2021 ACCOMPLISHMENTS

All staff continue to participate in continuing education and certification programs through Texas Municipal Courts Education Center. The Juvenile Case Manager maintained Level II Certification, both clerks obtained Level II Certification, and Court Administrator maintained Level III certification.

Strategic Goals: Community Focused Government, Health, Safety and Well-Being

Juvenile Case Manager program beginning fifth year for the Wylie Teen Court program.

Strategic Goal: Community Focused Government

The Juvenile Case Manager program continued to partner with MADD to host Victim Impact Panels at our facility.

Strategic Goals: Community Focused Government, Workforce

Participated in Municipal Court Week, luncheon for court staff with city management.

Strategic Goal: Workforce

Currently one of a few Municipal Courts in the North Texas area who handle Truancy, have become a model court for other courts and ISDs to observe for procedures. Continue to maintain a working relationship with WISD for truancy.

Strategic Goals: Workforce, Community Focused Government

Successfully established and implemented procedures for the Court of Record.

Strategic Goal: Workforce

Successfully established and implemented COVID court operating procedures adhering to mandates and guidelines provided and ordered by the Supreme Court of Texas.

Strategic Goals: Workforce, Health, Safety and Well-Being

MUNICIPAL COURT CONTINUED



STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Court Administrator	1.0	1.0	1.0	1.0
Juvenile Case Manager	1.0	1.0	1.0	1.0
Senior Court Clerk	1.0	1.0	1.0	1.0
Deputy Court Clerk	2.0	2.0	2.0	2.0
TOTAL	5.0	5.0	5.0	5.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND MUNICIPAL COURT

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$221,007	\$246,431	\$246,431	\$247,666
51130 OVERTIME	\$1,432	\$4,568	\$4,568	\$4,500
51140 LONGEVITY PAY	\$908	\$1,058	\$1,058	\$1,332
51220 PHONE ALLOWANCE	\$1,200	\$0	\$0	\$0
51250 JUDICIAL PAY	\$46,908	\$50,000	\$50,000	\$75,000
51310 TMRS	\$33,772	\$39,069	\$39,069	\$39,292
51410 HOSPITAL AND LIFE INSURANCE	\$43,447	\$55,434	\$55,434	\$56,487
51420 LONG-TERM DISABILITY	\$954	\$1,668	\$1,668	\$1,840
51440 FICA	\$16,312	\$18,728	\$18,728	\$20,367
51450 MEDICARE	\$3,815	\$4,380	\$4,380	\$4,764
51470 WORKERS COMP PREMIUM	\$369	\$376	\$376	\$414
51480 UNEMPLOYMENT COMP (TWC)	\$720	\$1,890	\$1,890	\$1,890
TOTAL PERSONNEL SERVICES	\$370,843	\$423,601	\$423,602	\$453,552
52010 OFFICE SUPPLIES	\$5,719	\$6,500	\$6,500	\$6,500
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$1,880	\$0	\$0	\$0
52810 FOOD SUPPLIES	\$936	\$4,800	\$4,800	\$4,800
TOTAL SUPPLIES	\$8,535	\$11,300	\$11,300	\$11,300
56040 SPECIAL SERVICES	\$5,073	\$5,700	\$5,700	\$5,700
56210 TRAVEL AND TRAINING	\$1,103	\$7,500	\$7,500	\$7,500
56250 DUES AND SUBSCRIPTIONS	\$25	\$465	\$465	\$465
56510 AUDIT AND LEGAL SERVICES	\$21,025	\$100,000	\$100,000	\$75,000
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$27,226	\$113,665	\$113,665	\$88,665
TOTAL MUNICIPAL COURT	\$406,604	\$548,566	\$548,567	\$553,517

CITY OF WYLIE

HUMAN RESOURCES

DEPARTMENT DESCRIPTION

The City of Wylie Human Resources Department exists to serve the employees of the City to the best of our ability, while maintaining the integrity of established policies, procedures and expectations. We strive to promote the positive aspects of working for this great city while fostering an atmosphere of fairness and fun. These goals are accomplished by a conscious effort to be present and available to departments on both casual and formal occasions and being involved at the level required by the individual departments.

The Human Resources team includes our HR Director, Risk Administrator, two HR Analysts, and Administrative Assistant. This department is responsible for employee relations, policy administration, safety, benefits, recruiting, tuition reimbursement, department-wide events, wellness programs, and training.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Create an internal webpage for managers and supervisors that includes resources and information related to employee management

Strategic Goals: Workforce; Health, Safety, and Well-Being

Continued transition to online forms and resources

Strategic Goal: Workforce

Focus on Diversity and Inclusion initiatives

Strategic Goals: Workforce; Health, Safety, and Well-Being

FISCAL YEAR 2021 ACCOMPLISHMENTS

Transitioned to online forms

Strategic Goal: Workforce

First electronic benefits open enrollment.

Strategic Goals: Workforce; Health, Safety, and Well-Being

Created an internal employee site for online employee newsletter and more.

Strategic Goal: Workforce

Continued safety and accident prevention measures through email and online training

Strategic Goals: Workforce; Health, Safety, and Well-Being

	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
STAFFING				
Human Resources Director	1.0	1.0	1.0	1.0
Human Resources Manager	1.0	0.0	0.0	0.0
Risk Coordinator	0.0	1.0	1.0	1.0
Benefits & Recruiting Specialist	1.0	1.0	0.0	0.0
Human Resource Analyst	1.0	1.0	2.0	2.0
Administrative Assistant I	1.0	1.0	1.0	1.0
TOTAL	5.0	5.0	5.0	5.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND HUMAN RESOURCES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$363,372	\$375,648	\$375,648	\$377,000
51112 SALARIES - PART TIME	\$4,767	\$8,175	\$8,175	\$8,175
51130 OVERTIME	\$149	\$254	\$250	\$250
51140 LONGEVITY PAY	\$1,808	\$2,061	\$2,061	\$2,281
51210 CAR ALLOWANCE	\$7,252	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$3,120	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$750	\$0	\$0	\$0
51250 TUITION REIMBURSEMENT	\$8,059	\$20,000	\$20,000	\$20,000
51310 TMRS	\$56,862	\$58,585	\$58,585	\$58,828
51410 HOSPITAL AND LIFE INSURANCE	\$49,298	\$49,497	\$49,497	\$52,151
51420 LONG-TERM DISABILITY	\$1,465	\$2,109	\$2,109	\$2,149
51440 FICA	\$23,089	\$23,942	\$23,942	\$24,038
51450 MEDICARE	\$5,400	\$5,599	\$5,599	\$5,622
51470 WORKERS COMP PREMIUM	\$388	\$480	\$480	\$489
51480 UNEMPLOYMENT COMP (TWC)	\$783	\$1,485	\$1,485	\$1,485
TOTAL PERSONNEL SERVICES	\$526,562	\$547,834	\$547,831	\$552,468
52010 OFFICE SUPPLIES	\$1,648	\$3,000	\$3,000	\$3,000
52810 FOOD SUPPLIES	\$537	\$2,500	\$2,500	\$2,500
TOTAL SUPPLIES	\$2,184	\$5,500	\$5,500	\$5,500
56040 SPECIAL SERVICES	\$34,678	\$135,200	\$135,200	\$84,800
56050 UNIFORM CONTRACT	\$0	\$0	\$0	\$0
56080 ADVERTISING	\$4,072	\$5,000	\$5,000	\$5,000
56210 TRAVEL AND TRAINING	\$8,258	\$24,950	\$24,950	\$26,500
56250 DUES AND SUBSCRIPTIONS	\$3,267	\$3,350	\$3,350	\$3,485
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$50,275	\$168,500	\$168,500	\$119,785
TOTAL HUMAN RESOURCES	\$579,022	\$721,834	\$721,831	\$677,753

CITY OF WYLIE

PURCHASING

DEPARTMENT DESCRIPTION

The mission of the Purchasing Department is to process purchases and bids, and manage contracts for the organization in a timely manner, ensure compliance with policies, procedures, and regulations; facilitate asset disposal; and manage risk requirements and insurance coverage for property, vehicles and general liability, and process liability claims.

To promote fiscal responsibility by obtaining the right product, for the right purpose, at the right time, for the right price. To actively seek fair competition in the procurement process. To ensure ethical compliance with Federal, State and local laws. To treat suppliers fairly and equitably. To increase public confidence in public purchasing.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Fill the newly created Senior Buyer position, complete orientation to the City's culture and procurement policies, and begin succession planning/training.

Strategic Goal: Financial Health

Create a procurement education series; 1-2 hour classes on specific topics that would be offered through the internal quarterly HR training calendar.

Strategic Goal: Financial Health

Roll out new Vehicle/Property Incident Report through Laserfiche forms (working with City Secretary Department)

Strategic Goal: Financial Health

Roll out of new contract information to departments.

Strategic Goal: Financial Health

FISCAL YEAR 2021 ACCOMPLISHMENTS

Strategic Goal: Financial Health

Council approval of the 2020 Procurement Manual.

Strategic Goal: Financial Health

Completed the City's Engineering and Professional Services bid; setting up 68 master contracts with various firms for department use.

Strategic Goal: Financial Health

Developed a new Job Order Contracting/Construction program; setting up a master agreement for future remodeling and/or small construction projects less than \$100,000.00.

Strategic Goal: Financial Health

Implemented a new Purchasing Bid/Contract and Insurance Management software system.

Strategic Goal: Financial Health

Provided Procurement and Reporting support for EOC/COVID 19 Pandemic.

Strategic Goal: Financial Health

Provide reporting and insurance recovery support for Winter Storm in February 2021.

Strategic Goal: Financial Health

Provided procurement assistance for the remodel and re-opening of the Public Safety Building.

Strategic Goal: Financial Health

Assisted departments with 75 bids/project orders and quotes.

Strategic Goal: Financial Health

PURCHASING CONTINUED



STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Purchasing Manager	1.0	1.0	1.0	1.0
Senior Buyer	0.0	0.0	0.0	1.0
Buyer	1.0	1.0	1.0	1.0
TOTAL	2.0	2.0	2.0	3.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND PURCHASING

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$124,590	\$127,593	\$127,593	\$179,234
51130 OVERTIME	\$0	\$0	\$0	\$0
51140 LONGEVITY PAY	\$600	\$701	\$701	\$837
51210 CAR ALLOWANCE	\$1,207	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$1,920	\$0	\$0	\$0
51310 TMRS	\$19,384	\$19,886	\$19,886	\$27,912
51410 HOSPITAL AND LIFE INSURANCE	\$18,223	\$18,348	\$18,348	\$36,685
51420 LONG-TERM DISABILITY	\$555	\$715	\$715	\$1,022
51440 FICA	\$7,896	\$7,954	\$7,954	\$11,165
51450 MEDICARE	\$1,847	\$1,860	\$1,860	\$2,611
51470 WORKERS COMP PREMIUM	\$128	\$159	\$159	\$227
51480 UNEMPLOYMENT COMP (TWC)	\$288	\$540	\$540	\$810
TOTAL PERSONNEL SERVICES	\$176,638	\$177,756	\$177,756	\$260,503
52010 OFFICE SUPPLIES	\$722	\$2,000	\$2,000	\$2,700
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$3,600
TOTAL SUPPLIES	\$722	\$2,000	\$2,000	\$6,300
56040 SPECIAL SERVICES	\$0	\$13,200	\$13,200	\$11,000
56080 ADVERTISING	\$1,814	\$5,300	\$5,300	\$5,300
56210 TRAVEL AND TRAINING	\$1,164	\$6,000	\$6,000	\$10,000
56250 DUES AND SUBSCRIPTIONS	\$1,123	\$2,000	\$2,000	\$2,550
TOTAL CONTRACTURAL SERVICES	\$4,101	\$26,500	\$26,500	\$28,850
TOTAL PURCHASING	\$181,461	\$206,256	\$206,256	\$295,653

CITY OF WYLIE

INFORMATION TECHNOLOGY

DEPARTMENT DESCRIPTION

The mission of the Information Technology Department is to provide technical support to the organization for current software and equipment as well as planning for future technology initiatives. Support includes assisting in the development and implementation of technology related policies and procedures.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Complete fiber ring

Strategic Goal: Infrastructure

Enhance disaster recovery to be fully recoverable

Strategic Goal: Infrastructure

Upgrade AV throughout Municipal complex

Strategic Goal: Infrastructure

Complete digitization of public infrastructure

Strategic Goals: Workforce, Financial Health, and Community Focused Government

Upload As-Builts into Laserfiche

Strategic Goal: Workforce

Establish a standardized procedure for inputting DWG data

Strategic Goal: Workforce

FISCAL YEAR 2021 ACCOMPLISHMENTS

Implemented new ticketing system

Strategic Goals: Infrastructure, Workforce

Successfully outfitted the PSB with Technology

Strategic Goal: Infrastructure

Completed network upgrade throughout City buildings

Strategic Goal: Infrastructure

Completed migration for PD video security from L3 to Watchguard

Strategic Goal: Infrastructure

Improved redundancy for physical servers and connectivity

Strategic Goal: Infrastructure

Expanded GIS systems into areas that increase efficiencies

Strategic Goals: Workforce, Financial Health and Community Focused Government

Replaced Copiers from Xerox to Canon

Strategic Goal: Infrastructure, Workforce

Migrated alarm monitoring to the cloud

Strategic Goal: Infrastructure

Enabled the ability to dispatch Parker Fire

Strategic Goal: Infrastructure

INFORMATION TECHNOLOGY CONTINUED



STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Information Technology Manager	1.0	1.0	1.0	1.0
Systems Analyst	1.0	1.0	1.0	1.0
Technical Support Technician	2.0	2.0	2.0	2.0
GIS Analyst	0.0	1.0	1.0	1.0
Mapping Technician	0.0	1.0	1.0	1.0
TOTAL	4.0	6.0	6.0	6.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND INFORMATION TECHNOLOGY

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$350,876	\$365,623	\$365,623	\$367,474
51130 OVERTIME	\$10,147	\$18,270	\$18,270	\$18,000
51140 LONGEVITY PAY	\$1,476	\$881	\$881	\$1,135
51210 CAR ALLOWANCE	\$11,798	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$4,600	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$1,200	\$0	\$0	\$0
51310 TMRS	\$56,847	\$59,640	\$59,640	\$59,924
51410 HOSPITAL AND LIFE INSURANCE	\$61,441	\$62,513	\$62,513	\$61,475
51420 LONG-TERM DISABILITY	\$1,475	\$2,052	\$2,052	\$2,095
51440 FICA	\$22,746	\$23,857	\$23,857	\$23,970
51450 MEDICARE	\$5,320	\$5,580	\$5,580	\$5,606
51470 WORKERS COMP PREMIUM	\$408	\$477	\$477	\$487
51480 UNEMPLOYMENT COMP (TWC)	\$1,096	\$1,620	\$1,620	\$1,620
TOTAL PERSONNEL SERVICES	\$529,429	\$540,512	\$540,513	\$541,786
52010 OFFICE SUPPLIES	\$220	\$1,256	\$1,256	\$1,256
52070 COMPUTER SOFTWARE	\$0	\$0	\$0	\$0
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$218,005	\$240,333	\$240,333	\$318,050
TOTAL SUPPLIES	\$218,226	\$241,589	\$241,589	\$319,306
54810 COMPUTER HARD/SOFTWARE	\$693,331	\$1,102,342	\$925,472	\$1,030,877
TOTAL MATERIALS FOR MAINTENANCE	\$693,331	\$1,102,342	\$925,472	\$1,030,877
56040 SPECIAL SERVICES	\$9,797	\$13,000	\$13,000	\$13,000
56110 COMMUNICATIONS	\$2,450	\$6,336	\$6,336	\$6,336
56180 RENTAL	\$59,646	\$82,180	\$82,180	\$82,180
56210 TRAVEL AND TRAINING	\$3,979	\$25,300	\$25,300	\$23,800
56250 DUES AND SUBSCRIPTIONS	\$0	\$255	\$255	\$330
TOTAL CONTRACTURAL SERVICES	\$75,873	\$127,071	\$127,071	\$125,646
TOTAL INFORMATION TECHNOLOGY	\$1,516,858	\$2,011,514	\$1,834,645	\$2,017,615

CITY OF WYLIE

POLICE DEPARTMENT

DEPARTMENT DESCRIPTION

The Wylie Police Department is an organization that is devoted to our mission of providing a professional level of service. We strive to foster support and build relationships with those we serve. This is achieved through the enforcement of state law, city ordinances and by establishing partnerships with the community through programs that involve citizens, churches, and businesses regarding problem solving and crime prevention. Although a low crime rate is something that we are certainly proud of, there is much more to policing than what is measured by a crime rate. People move to Wylie for a better quality of life, which we strive to improve each year. Our budget this year has been designed to help us maintain and improve the quality of life as well as meet the standards that the citizens of Wylie have come to expect and appreciate.

Impacting the quality of life by providing a professional level of service that will foster support and build relationships with those we serve.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Maintain or reduce the crime rate and traffic collisions.

Develop a plan to reduce the recidivism of crisis related calls for mental health consumers.

Strategic Goals: Health, Safety, and Well-Being

Continue utilizing social media platforms to push important information out to citizens.

Examine ways to leverage internet forms to make internal and external processes more efficient.

Begin the recognition program with the Texas Police Chiefs Association Best Practices

Strategic Goal: Community Focused Government

Look for ways to increase recruitment and improve retention of sworn staff.

Continue working to fill vacancies within the department.

Continue to examine more efficient ways to accomplish tasks and minimize the extra duties carried by personnel.

Create and implement a training program for new supervisors.

Develop a task book that employees can work through in order to prepare them for new positions within the department.

Attrition over the next several years is a major concern, especially with tenured employees, which requires immediate action to begin preparing for progression within the department.

Strategic Goal: Workforce

Continue to work on and update the department's strategic plan for the future.

Strategic Goal: Infrastructure

FISCAL YEAR 2021 ACCOMPLISHMENTS

Wylie Police Department saw a 10% reduction in crime and a 18% reduction in traffic collisions.

PD fitness center opened and the first three rounds of Demographic Performance Observation (DPO's) row tests have been completed. This is a new mandatory physical fitness test program for all sworn employees and new hires.

Strategic Goals: Health, Safety, and Well-Being

Developed and implemented a program where High Schools Students can ask Wylie PD staff questions about emerging topics and concerns. This has allowed us to build relationships within the community.

School Resource Officers implemented the programs Off The Beat To Greet and Books To Badges.

Strategic Goal: Community Focused Government

A Lieutenant retired with 32 years of service to the Law Enforcement profession, which opened the door for several officers to advance their career and be promoted.

Promoted three officers to supervisory ranks.

Strategic Goal: Workforce

Implemented a scheduling software across the department that manages scheduling and off-duty overtime assignments. This automated the department's vacation request process making it more efficient.

Jail was opened up with the completion of the PSB. Jail services have been extended beyond Wylie PD to surrounding agencies.

Switch over from L3 to Watch Guard camera system has been completed.

Strategic Goal: Infrastructure

POLICE DEPARTMENT CONTINUED



STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Police Chief	1.0	1.0	1.0	1.0
Assistant Police Chief	0.0	1.0	1.0	1.0
Police Lieutenant	4.0	4.0	4.0	4.0
Police Sergeant	7.0	8.0	8.0	8.0
Police Corporal	5.0	5.0	5.0	5.0
Detective	10.0	9.0	9.0	9.0
Patrol Officer	27.0	27.0	27.0	27.0
Traffic Officer	2.0	2.0	2.0	2.0
School Resource Officer	6.0	8.0	8.0	8.0
Bailiff/Warrant Officer	1.5	1.5	1.5	1.5
Jail Manager	0.0	1.0	1.0	1.0
Detention Officer	0.0	0.0	6.0	8.0
Crime Prevention Officer	1.0	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0	1.5
Records Supervisor	1.0	1.0	1.0	1.0
Records Clerk	3.0	2.0	2.0	2.0
Crime Scene Tech/Criminalist	1.0	2.0	2.0	2.0
Crime Victim Advocate	1.0	1.0	1.0	1.0
Training Coordinator	0.0	0.0	0.0	1.0
Mental Health Coordinator	0.0	0.0	0.0	0.5
Quartermaster	0.0	0.0	0.0	0.5
Crossing Guard	3.5	4.0	4.0	4.0
TOTAL	76.0	80.5	86.5	91.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND POLICE

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$5,312,079	\$5,818,387	\$5,818,387	\$5,975,606
51112 SALARIES - PART TIME	\$230,930	\$192,198	\$192,198	\$252,367
51130 OVERTIME	\$668,210	\$764,487	\$764,487	\$764,337
51140 LONGEVITY PAY	\$32,532	\$36,224	\$36,224	\$37,116
51150 FIELD TRAINING OFFICER PAY	\$11,855	\$14,400	\$14,400	\$14,400
51160 CERTIFICATION INCENTIVE	\$74,750	\$81,000	\$81,000	\$88,800
51170 PARAMEDIC INCENTIVE	\$2,514	\$2,500	\$2,500	\$2,500
51220 PHONE ALLOWANCE	\$3,600	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$15,930	\$0	\$0	\$0
51310 TMRS	\$924,066	\$1,041,136	\$1,041,136	\$1,066,827
51410 HOSPITAL AND LIFE INSURANCE	\$860,332	\$1,047,258	\$1,047,258	\$1,148,782
51420 LONG-TERM DISABILITY	\$22,067	\$33,055	\$33,055	\$34,061
51440 FICA	\$375,627	\$428,370	\$428,370	\$442,377
51450 MEDICARE	\$87,966	\$100,183	\$100,183	\$103,459
51470 WORKERS COMP PREMIUM	\$59,830	\$80,854	\$80,854	\$75,725
51480 UNEMPLOYMENT COMP (TWC)	\$13,449	\$22,950	\$22,950	\$29,970
TOTAL PERSONNEL SERVICES	\$8,695,736	\$9,663,002	\$9,663,002	\$10,036,327
52010 OFFICE SUPPLIES	\$21,333	\$18,680	\$18,680	\$22,400
52040 POSTAGE AND FREIGHT	\$941	\$1,200	\$1,200	\$1,200
52070 COMPUTER SOFTWARE	\$22,000	\$0	\$0	\$0
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$510,766	\$381,532	\$381,532	\$339,886
52210 JANITORIAL SUPPLIES	\$0	\$1,200	\$1,200	\$1,200
52250 MEDICAL AND SURGICAL	\$16,012	\$9,503	\$9,503	\$13,210
52310 FUEL AND LUBRICANTS	\$92,091	\$117,000	\$117,000	\$117,000
52710 WEARING APPAREL AND UNIFORMS	\$76,870	\$101,702	\$101,702	\$56,667
52810 FOOD SUPPLIES	\$6,324	\$28,400	\$28,400	\$31,300
52990 OTHER	\$55,274	\$55,280	\$55,280	\$56,250
TOTAL SUPPLIES	\$801,612	\$714,497	\$714,497	\$639,113
54510 MOTOR VEHICLES	\$9,022	\$10,000	\$10,000	\$10,000
54530 HEAVY EQUIPMENT	\$3,875	\$2,000	\$2,000	\$6,000
54630 TOOLS AND EQUIPMENT	\$14,940	\$10,000	\$10,000	\$10,000
54810 COMPUTER HARD/SOFTWARE	\$139,095	\$22,300	\$22,300	\$0
54910 BUILDINGS	\$0	\$3,000	\$3,000	\$3,000
TOTAL MATERIALS FOR MAINTENANCE	\$166,932	\$47,300	\$47,300	\$29,000



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND POLICE

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56040 SPECIAL SERVICES	\$42,812	\$55,040	\$55,040	\$53,324
56110 COMMUNICATIONS	\$55,208	\$64,883	\$64,883	\$76,888
56120 911-EMERGENCY SERVICES	\$0	\$0	\$0	\$0
56150 LAB ANALYSIS	\$16,006	\$20,000	\$20,000	\$20,000
56180 RENTAL	\$82,886	\$58,760	\$58,760	\$34,100
56210 TRAVEL AND TRAINING	\$107,573	\$268,642	\$268,642	\$288,891
56250 DUES AND SUBSCRIPTIONS	\$7,727	\$7,730	\$7,730	\$8,485
56990 OTHER	\$7,462	\$20,000	\$20,000	\$20,000
TOTAL CONTRACTURAL SERVICES	\$319,674	\$495,055	\$495,055	\$501,688
58510 MOTOR VEHICLES	\$224,439	\$311,000	\$311,000	\$292,000
58850 MAJOR TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$46,340
TOTAL CAPITAL OUTLAY	\$224,439	\$311,000	\$311,000	\$338,340
TOTAL POLICE	\$10,208,393	\$11,230,854	\$11,230,854	\$11,544,468

CITY OF WYLIE

FIRE DEPARTMENT

DEPARTMENT DESCRIPTION

The Wylie Fire Rescue is an all-hazard professional fire and rescue organization of 65.5 FTEs. The department has 5 divisions which include administration, operations, communications, prevention, and emergency management. Fire Administration consists of the Fire Chief's office and emergency management which includes 7 administration personnel. Fire Prevention consists of 4.5 prevention personnel. Operations is the largest division and is based out of 3 strategically located fire stations across the city with 44 personnel assigned to it. Currently, operations have a minimum of 14 personnel duty at all times. The communications division consists of 13 personnel.

To dedicate ourselves to providing a progressive department of professionally trained and equipped personnel in order to protect the lives, property, and environment of our community.

The Fire Department's objectives are to protect the lives, property, and environment of our community in the event of a man-made or natural threat; and to provide Advanced Life Support Emergency Medical Services. To accomplish these objectives, the department performs the following functions:

1. Community risk reduction which includes: fire inspection, prevention, and investigation
2. Fire suppression
3. Emergency medical response
4. Specialized programs which include: hazardous materials, water rescue, and technical rescue
5. Coordination of the community's emergency management activities.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Maintain our ISO #1 through a comprehensive planning program to be ready by November 2022.
Strategic Goals: Health, Safety and Well-Being, Infrastructure

Acquire new vehicles through the city's vehicle replacement plan.
Strategic Goal: Infrastructure

Acquire a new Ambulance through the vehicle replacement program.
Strategic Goal: Infrastructure

Acquire and Monitor grant opportunities.
Strategic Goals: Community Focused Government, Infrastructure

Hire 6 additional firefighters and 6 replacement firefighters.
Strategic Goal: Workforce

Install 2 new outdoor warning sirens.
Strategic Goal: Health, Safety and Well-Being, Infrastructure

FISCAL YEAR 2021 ACCOMPLISHMENTS

Managed the COVID-19 pandemic disaster through aggressive emergency management activities.
Strategic Goal: Health, Safety and Well-Being, Community Focused Government

Prevented loss of life to fire through detectors, awareness, and public education.
Strategic Goals: Health Safety and Well-Being, Community Focused Government

Emergency services provided to community demands in accordance with ISO 1. Maintained ISO #1 certification.
Strategic Goals: Health Safety and Well-Being, Community Focused Government

Maintained low incidence of fires in high-value and commercial properties.
Strategic Goals: Health Safety and Well-Being, Community Focused Government

FIRE DEPARTMENT CONTINUED

Started construction on Fire Station #4.
Strategic Goal: Infrastructure

Moved back into the public safety complex.
Strategic Goal: Infrastructure

Acquired 3 new vehicles through the city's vehicle replacement plan.
Strategic Goal: Infrastructure

Promote 1 Captain to Battalion Chief and hired 5 additional firefighters at midyear
Strategic Goals: Infrastructure, Workforce

Acquired new outdoor warning siren communications system and installed 2 new outdoor warning sirens.
Strategic Goals: Health, Safety and Well-Being, Infrastructure

Maintained compliance with the Texas Commission on Fire Protection required training and certification.
Maintained compliance with the Texas Department of State Health Services required training and certifications.
Maintained Best Practices designation by the Texas Fire Chiefs Association.
Strategic Goal: Workforce

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2018-2019	2019-2020	2020-2021	2021-2022
Fire Chief	1.0	1.0	1.0	1.0
Assistant Fire Chief	1.0	1.0	1.0	1.0
Battalion Chief	3.0	3.0	4.0	4.0
Captain	10.0	10.0	9.0	12.0
Fire Marshal	1.0	1.0	1.0	1.0
Fire Inspector/Investigator	2.0	2.0	2.0	2.0
Emergency Management Coordinator	1.0	1.0	1.0	1.0
Fire Apparatus Operator	9.0	9.0	9.0	12.0
Firefighter	24.0	28.0	33.0	33.0
Alarm Permit Coordinator	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0	1.0
Fire Clerk	1.0	1.0	1.0	1.0
Support Services Coordinator	1.0	1.0	1.0	1.0
Summer Intern	0.0	0.5	0.5	0.5
TOTAL	56.0	60.5	65.5	71.5



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND FIRE

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$4,427,417	\$4,668,648	\$4,668,648	\$5,318,696
51112 SALARIES - PART TIME	\$4,160	\$3,770	\$3,770	\$4,480
51113 BACKUP AMBULANCE	\$19,186	\$24,000	\$24,000	\$22,000
51130 OVERTIME	\$461,672	\$461,572	\$461,572	\$438,901
51135 FLSA OVERTIME	\$242,509	\$312,242	\$312,242	\$380,745
51140 LONGEVITY PAY	\$25,496	\$28,067	\$28,067	\$29,451
51160 CERTIFICATION INCENTIVE	\$58,156	\$64,200	\$64,200	\$75,600
51170 PARAMEDIC INCENTIVE	\$105,367	\$123,750	\$123,750	\$155,000
51220 PHONE ALLOWANCE	\$21,765	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$4,550	\$0	\$0	\$0
51310 TMRS	\$808,290	\$880,756	\$880,756	\$995,180
51410 HOSPITAL AND LIFE INSURANCE	\$753,908	\$830,987	\$830,987	\$1,021,331
51420 LONG-TERM DISABILITY	\$18,941	\$26,502	\$26,502	\$30,318
51440 FICA	\$312,161	\$352,536	\$352,536	\$398,315
51450 MEDICARE	\$73,006	\$82,447	\$82,447	\$93,157
51470 WORKERS COMP PREMIUM	\$40,086	\$72,132	\$72,132	\$107,031
51480 UNEMPLOYMENT COMP (TWC)	\$9,394	\$17,820	\$17,820	\$19,440
TOTAL PERSONNEL SERVICES	\$7,386,062	\$7,949,428	\$7,949,429	\$9,089,645
52010 OFFICE SUPPLIES	\$11,009	\$15,725	\$15,725	\$15,725
52040 POSTAGE AND FREIGHT	\$49	\$220	\$220	\$200
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$160,842	\$156,000	\$129,500	\$211,100
52210 JANITORIAL SUPPLIES	\$7,359	\$9,000	\$9,000	\$14,000
52250 MEDICAL AND SURGICAL	\$23,976	\$21,050	\$21,050	\$21,350
52310 FUEL AND LUBRICANTS	\$45,349	\$58,655	\$58,655	\$61,200
52380 CHEMICALS	\$8,982	\$15,050	\$15,050	\$17,200
52630 AUDIO-VISUAL	\$10,184	\$18,700	\$18,700	\$14,400
52710 WEARING APPAREL AND UNIFORMS	\$149,065	\$210,653	\$210,653	\$247,674
52810 FOOD SUPPLIES	\$10,442	\$12,500	\$12,500	\$16,000
52990 OTHER	\$540	\$1,600	\$1,600	\$1,600
TOTAL SUPPLIES	\$427,797	\$519,153	\$492,653	\$620,449
54250 STREET SIGNS AND MARKINGS	\$0	\$1,100	\$1,100	\$1,100
54510 MOTOR VEHICLES	\$176	\$76,725	\$76,725	\$106,200
54530 HEAVY EQUIPMENT	\$153,002	\$107,680	\$82,680	\$92,880
54610 FURNITURE AND FIXTURES	\$8,046	\$12,680	\$12,680	\$13,500
54630 TOOLS AND EQUIPMENT	\$37,977	\$33,934	\$33,934	\$36,050



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND FIRE

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
54650 COMMUNICATIONS	\$6,224	\$12,800	\$12,800	\$63,800
54810 COMPUTER HARD/SOFTWARE	\$17,291	\$23,810	\$23,810	\$23,300
54910 BUILDINGS	\$107,344	\$139,000	\$139,000	\$139,000
54990 OTHER	\$6,184	\$9,450	\$9,450	\$8,450
TOTAL MATERIALS FOR MAINTENANCE	\$336,245	\$417,179	\$392,179	\$484,280
56040 SPECIAL SERVICES	\$32,732	\$67,438	\$67,438	\$67,160
56060 AMBULANCE CONTRACT	\$176,972	\$179,000	\$179,000	\$185,000
56110 COMMUNICATIONS	\$6,776	\$7,325	\$7,325	\$7,450
56180 RENTAL	\$0	\$0	\$0	\$1,500
56210 TRAVEL AND TRAINING	\$53,259	\$96,126	\$96,126	\$99,115
56250 DUES AND SUBSCRIPTIONS	\$22,136	\$29,467	\$29,467	\$29,197
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$291,874	\$379,356	\$379,356	\$389,422
58510 MOTOR VEHICLES	\$40,158	\$125,000	\$45,000	\$440,000
58570 ENGINEERING/ARCHITECTURAL	\$2,686	\$0	\$0	\$0
58810 COMPUTER HARD/SOFTWARE	\$0	\$32,000	\$32,000	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$31,608	\$100,000	\$100,000	\$0
TOTAL CAPITAL OUTLAY	\$74,452	\$257,000	\$177,000	\$440,000
TOTAL FIRE	\$8,516,431	\$9,522,116	\$9,390,617	\$11,023,796

CITY OF WYLIE

EMERGENCY COMMUNICATIONS

DEPARTMENT DESCRIPTION

The Emergency Communications Division is also known as Public Safety Communications (PSC). Funding is derived from 9- 1-1 fees, alarm fees, intergovernmental grants, interest income, and support from the General Fund. Wylie PSC is only one (1) of four (4) Texas cities providing Direct Alarm Monitoring, removing time from every alarm response. Fire/EMS dispatch is also provided to neighboring agencies to quicken their response to Wylie when needed and for revenue. All dispatchers are licensed Telecommunicators through the Texas Commission of Law Enforcement (TCOLE) as well as certified Emergency Medical Dispatchers.

We the members of the Wylie Fire Rescue place safety as our first priority.
 Take pride in meeting and exceeding the expectations of our community.
 Encourage innovation and apply technologies that advance the quality of our life and fire service.
 Encourage and respect open honesty, honest communication, mutual trust and respect for each other.
 Recognize and value the benefits and the diversity of every individual background and experience.
 Commit to the professional development of individual members as an investment in the future of our organization.
 Depend upon teamwork, with our individual and division working together to ensure our success.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

One (1) additional dispatcher to attain Communications Training Officer (CTO) status.
 Strategic Goal: Health, Safety, and Well-Being, Workforce

Participate in the design of Wylie Station 4, where a stable backup dispatch site will be established to ensure continuity of services.
 Strategic Goals: Health, Safety, and Well-Being, Infrastructure

Establish a fully functioning CAD station (VESTA phone system, Motorola radio system, and CAD license) at CAD station six.
 Strategic Goals: Health, Safety, and Well-Being, Infrastructure

One (1) additional dispatcher to attain EMD-Q certification status.
 Strategic Goals: Health, Safety and Well-Being, Workforce

Second PSAP Supervisor to attain Emergency Number Profession (ENP) credential.
 Strategic Goals: Health, Safety, and Well-Being, Workforce

All Telecommunicators, in rotation, participate in a week-long, dispatch-focused leadership conference.
 Strategic Goals: Health, Safety, and Well-Being, Workforce

FISCAL YEAR 2021 ACCOMPLISHMENTS

Successfully completed construction/renovation of the Public Safety Building and relocated to the new Communications Center on December 8, 2020.
 Strategic Goals: Health, Safety, and Well-Being; Infrastructure; Workforce

Began dispatching for Parker Fire Department on January 1, 2021.
 Strategic Goal: Infrastructure

PSAP Supervisor attained Emergency Number Profession (ENP) credential.
 Strategic Goals: Health, Safety, and Well-Being, Workforce

Both Supervisors participated in several leadership classes, including one six-month course.
 Strategic Goals: Health, Safety, and Well-Being, Workforce

Current personnel hold the following certifications:

- o Five (5) Master Telecommunicator Certifications
- o Four (4) Advanced Telecommunicator Certification
- o Three (3) Intermediate Telecommunicator Certifications
- o Three (3) Basic Telecommunicator Certifications
- o One (1) Telecommunicator Emergency Response Task-force (TERT) Certification

Strategic Goal: Workforce

EMERGENCY COMMUNICATIONS CONTINUED



STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Communications Manager	1.0	1.0	1.0	1.0
Communications Supervisor	2.0	2.0	2.0	2.0
Dispatcher	11.0	11.0	12.0	12.0
TOTAL	14.0	14.0	15.0	15.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND EMERGENCY COMMUNICATIONS

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$619,603	\$714,116	\$714,116	\$711,656
51130 OVERTIME	\$67,870	\$70,970	\$70,970	\$72,421
51135 FLSA OVERTIME	\$74,103	\$92,512	\$92,512	\$90,308
51140 LONGEVITY PAY	\$3,166	\$4,688	\$4,688	\$5,118
51160 CERTIFICATION INCENTIVE	\$16,519	\$18,600	\$18,600	\$23,400
51220 PHONE ALLOWANCE	\$3,400	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$5,152	\$0	\$0	\$0
51310 TMRS	\$119,134	\$139,638	\$139,638	\$139,047
51410 HOSPITAL AND LIFE INSURANCE	\$139,108	\$156,482	\$156,482	\$147,980
51420 LONG-TERM DISABILITY	\$2,758	\$4,033	\$4,033	\$4,056
51440 FICA	\$48,549	\$55,855	\$55,855	\$55,619
51450 MEDICARE	\$11,109	\$13,063	\$13,063	\$13,008
51470 WORKERS COMP PREMIUM	\$887	\$1,732	\$1,732	\$1,130
51480 UNEMPLOYMENT COMP (TWC)	\$2,278	\$4,050	\$4,050	\$4,050
TOTAL PERSONNEL SERVICES	\$1,113,636	\$1,275,738	\$1,275,739	\$1,267,793
52010 OFFICE SUPPLIES	\$2,463	\$4,290	\$4,290	\$6,590
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$15,722	\$13,550	\$13,550	\$13,550
52310 FUEL AND LUBRICANTS	\$444	\$2,700	\$2,700	\$2,700
52630 AUDIO-VISUAL	\$935	\$2,000	\$2,000	\$2,000
52710 WEARING APPAREL AND UNIFORMS	\$0	\$5,968	\$5,968	\$6,000
52810 FOOD SUPPLIES	\$604	\$1,000	\$1,000	\$2,000
TOTAL SUPPLIES	\$20,167	\$29,508	\$29,508	\$32,840
54510 MOTOR VEHICLES	\$26	\$1,850	\$1,850	\$1,850
54530 HEAVY EQUIPMENT	\$9,943	\$8,500	\$8,500	\$8,500
54610 FURNITURE AND FIXTURES	\$123	\$500	\$500	\$500
54630 TOOLS AND EQUIPMENT	\$102	\$500	\$500	\$500
54650 COMMUNICATIONS	\$135,731	\$196,997	\$196,997	\$208,347
54810 COMPUTER HARD/SOFTWARE	\$58,117	\$71,719	\$71,719	\$75,929
TOTAL MATERIALS FOR MAINTENANCE	\$204,041	\$280,066	\$280,066	\$295,626
56040 SPECIAL SERVICES	\$139,880	\$145,936	\$145,936	\$156,608
56110 COMMUNICATIONS	\$47,264	\$58,100	\$58,100	\$60,900
56120 911-EMERGENCY SERVICES	\$135,963	\$171,047	\$171,047	\$156,047
56180 RENTAL	\$55,299	\$43,651	\$43,651	\$0
56210 TRAVEL AND TRAINING	\$5,197	\$13,985	\$13,985	\$13,985
56250 DUES AND SUBSCRIPTIONS	\$1,362	\$2,511	\$2,511	\$2,511
TOTAL CONTRACTURAL SERVICES	\$384,964	\$435,230	\$435,230	\$390,051
TOTAL EMERGENCY COMMUNICATIONS	\$1,722,808	\$2,020,542	\$2,020,543	\$1,986,310

CITY OF WYLIE

ANIMAL CONTROL

DEPARTMENT DESCRIPTION

Animal Services is a division of the Police Department. The division's primary function is to safeguard the public's health and safety and ensure responsible pet ownership. Responsibilities include responsive action, investigation, and enforcement of all local, state, and federal laws pertaining to animals within its jurisdiction. Their mission is to provide a safe, maintained, clean and compassionate environment for all animals sheltered in their care. They will foster and support a coordinated approach with residents, rescue organizations, and wildlife rehabilitators in the effort to achieve positive outcomes for as many animals of the community as possible.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Improve workflow efficiency in both field services and shelter operations through effective resource management.
Strategic Goals: Workforce, Infrastructure

Continue to provide our community with a licensed state quarantine facility compliant with all regulations.
Strategic Goals: Infrastructure

Continue to achieve high positive outcome rates while effectively balancing resources, community safety, and expectations.
Strategic Goals: Health, Safety, and Well Being, Community-Focused Government

FISCAL YEAR 2021 ACCOMPLISHMENTS

The Texas Department of State Health Services and annual veterinary facility inspection was positive in all areas without infractions.
Strategic Goals: Health, Safety, and Well-Being, Workforce, Community-Focused Government

Utilized established staff, community, and facility emergency and natural disaster plan training to continue to provide services through pandemic and ice storm.
Strategic Goals: Community-Focused Government, Health, Safety, and Well-Being, Workforce

Accomplished a ninety-seven percent positive outcome rate for 2020.
Strategic Goals: Workforce, Community-Focused Government

Recorded and reported a ninety percent positive outcome rate facility for the past six years. 2015-2020
Strategic Goals: Workforce, Community-Focused Government

	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
STAFFING				
Animal Control Manager	1.0	1.0	1.0	1.0
Lead Animal Control Officer	1.0	1.0	1.0	1.0
Animal Control Officer	4.0	4.0	4.0	5.0
Kennel Attendant	0.5	0.5	0.5	0.5
Administrative Assistant	1.0	1.0	1.0	0.0
TOTAL	7.5	7.5	7.5	7.5



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND ANIMAL CONTROL

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$289,861	\$313,580	\$313,580	\$305,365
51112 SALARIES - PART TIME	\$11,990	\$11,792	\$11,792	\$11,914
51130 OVERTIME	\$17,242	\$29,810	\$29,810	\$28,552
51140 LONGEVITY PAY	\$1,268	\$1,596	\$1,596	\$1,757
51230 CLOTHING ALLOWANCE	\$1,200	\$0	\$0	\$0
51310 TMRS	\$46,778	\$53,473	\$53,473	\$52,030
51410 HOSPITAL AND LIFE INSURANCE	\$63,320	\$66,252	\$66,252	\$85,364
51420 LONG-TERM DISABILITY	\$1,184	\$1,763	\$1,763	\$1,743
51440 FICA	\$19,485	\$22,121	\$22,121	\$21,583
51450 MEDICARE	\$4,557	\$5,174	\$5,174	\$5,008
51470 WORKERS COMP PREMIUM	\$4,706	\$6,158	\$6,158	\$6,089
51480 UNEMPLOYMENT COMP (TWC)	\$1,150	\$2,160	\$2,160	\$2,160
TOTAL PERSONNEL SERVICES	\$462,741	\$513,878	\$513,879	\$521,565
52010 OFFICE SUPPLIES	\$4,857	\$5,610	\$5,610	\$5,760
52040 POSTAGE AND FREIGHT	\$545	\$600	\$600	\$700
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$15,036	\$11,445	\$11,445	\$10,745
52210 JANITORIAL SUPPLIES	\$2,337	\$3,275	\$3,275	\$3,275
52250 MEDICAL AND SURGICAL	\$19,727	\$30,320	\$30,320	\$30,320
52310 FUEL AND LUBRICANTS	\$4,534	\$6,300	\$6,300	\$4,534
52380 CHEMICALS	\$2,254	\$3,180	\$3,180	\$3,180
52710 WEARING APPAREL AND UNIFORMS	\$2,618	\$4,605	\$4,605	\$5,405
52810 FOOD SUPPLIES	\$416	\$1,275	\$1,275	\$975
52990 OTHER	\$2,162	\$4,000	\$4,000	\$4,000
TOTAL SUPPLIES	\$54,486	\$70,610	\$70,610	\$68,894
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$1,500
54630 TOOLS AND EQUIPMENT	\$1,289	\$3,000	\$3,000	\$3,000
54650 COMMUNICATIONS	\$0	\$350	\$350	\$350
54910 BUILDINGS	\$334	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$1,623	\$3,350	\$3,350	\$4,850
56040 SPECIAL SERVICES	\$0	\$2,450	\$2,450	\$2,450
56110 COMMUNICATIONS	\$3,243	\$0	\$0	\$0
56150 LAB ANALYSIS	\$74	\$600	\$600	\$600
56210 TRAVEL AND TRAINING	\$3,773	\$5,140	\$5,140	\$5,385
56680 TRASH DISPOSAL	\$0	\$200	\$200	\$200
TOTAL CONTRACTURAL SERVICES	\$7,091	\$8,390	\$8,390	\$8,635
58910 BUILDINGS	\$25,290	\$24,523	\$24,523	\$0
TOTAL CAPITAL OUTLAY	\$25,290	\$24,523	\$24,523	\$0
TOTAL ANIMAL CONTROL	\$551,239	\$620,751	\$620,752	\$603,944

CITY OF WYLIE

PLANNING

DEPARTMENT DESCRIPTION

The mission of the Planning Department is to preserve and enhance community quality of life; promote responsible commercial and residential development; encourage re-development for economic vitality, diversity, and equity; and responsibly deliver public services.

The Planning Department is responsible for administration of the Planning and Zoning Commission, the Zoning Board of Adjustment, the Historic Review Commission, and the Impact Fee Advisory Committee. It is responsible for the processing and reviewing of requests for changes in zoning, land platting, and commercial site plans. The Planning Department is also responsible for maintaining and recommending updates to the Comprehensive Plan, Zoning Ordinance, and Subdivision Regulations. Additionally, the department performs demographic analysis and other development-related research.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Publish an amended Comprehensive Master Plan that includes website designs and components

Strategic Goal: Planning Management

Begin preliminary work on Subdivision Regulations and Zoning Ordinance amendments for 2022-23 updates.

Strategic Goal: Planning Management

Update processes and software to increase efficiency for submission of projects, cross departmental staff review and comment.

Strategic Goals: Workforce, Financial Health, Community Focused Government

FISCAL YEAR 2021 ACCOMPLISHMENTS

Completed acquisition of consultant for the amended Comprehensive Master Plan

Strategic Goal: Planning Management

Completed numerous ZO amendments including adding a new use category and reevaluating Special Use and Temporary Use permits.

Strategic Goal: Planning Management

Transitioned Board and Commission members to more active roles in the planning process.

Strategic Goal: Planning Management

Begun analysis of 2020 Census

Strategic Goals: Planning Management, Community Focused Government

As of May 2021: number / ~ change over FY20 / FY 19

- 22 Zoning Cases / +80% (12) / +210% (7)

- 15 Site Plans / -25% (20) (COVID?) / +65% (9)

- 37 Plats / +20% (31) / +195% (19)

- 17 Zoning Board of Adjustments variance requests / +55% (11) / +105% (8)

- 3 Historic Review Commission cases / -40% (5) / -40% (5)

PLANNING CONTINUED

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STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Planning Manager	1.0	1.0	1.0	1.0
Senior Planner	1.0	1.0	1.0	1.0
GIS Analyst	1.0	0.0	0.0	0.0
Mapping Technician	1.0	0.0	0.0	0.0
Administrative Assistant I	1.0	0.0	0.0	0.0
Administrative Assistant II	0.0	1.0	1.0	1.0
TOTAL	5.0	3.0	3.0	3.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND PLANNING

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$199,004	\$206,998	\$206,998	\$208,395
51130 OVERTIME	\$113	\$0	\$0	\$0
51140 LONGEVITY PAY	\$1,700	\$1,854	\$1,854	\$1,985
51210 CAR ALLOWANCE	\$3,620	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$1,200	\$0	\$0	\$0
51310 TMRS	\$30,979	\$32,372	\$32,372	\$32,609
51410 HOSPITAL AND LIFE INSURANCE	\$30,881	\$30,770	\$30,770	\$30,452
51420 LONG-TERM DISABILITY	\$913	\$1,156	\$1,156	\$1,188
51440 FICA	\$12,385	\$12,949	\$12,949	\$13,044
51450 MEDICARE	\$2,897	\$3,029	\$3,029	\$3,051
51470 WORKERS COMP PREMIUM	\$206	\$1,068	\$1,068	\$265
51480 UNEMPLOYMENT COMP (TWC)	\$432	\$810	\$810	\$810
TOTAL PERSONNEL SERVICES	\$284,330	\$291,006	\$291,006	\$291,799
52010 OFFICE SUPPLIES	\$1,446	\$1,605	\$1,605	\$1,500
52810 FOOD SUPPLIES	\$186	\$260	\$260	\$275
TOTAL SUPPLIES	\$1,632	\$1,865	\$1,865	\$1,775
56040 SPECIAL SERVICES	\$23	\$19,000	\$19,000	\$14,000
56080 ADVERTISING	\$3,471	\$6,000	\$6,000	\$6,000
56210 TRAVEL AND TRAINING	\$1,953	\$8,710	\$8,710	\$8,250
56250 DUES AND SUBSCRIPTIONS	\$875	\$925	\$925	\$1,200
TOTAL CONTRACTURAL SERVICES	\$6,323	\$34,635	\$34,635	\$29,450
TOTAL PLANNING	\$292,284	\$327,506	\$327,506	\$323,024

CITY OF WYLIE

BUILDING INSPECTIONS

DEPARTMENT DESCRIPTION

The mission of the Building Inspections Department is to provide for the health, safety and welfare of the citizens, business owners and visitors to our city thorough knowledge and exceptional service pertaining to the building, electrical, plumbing, mechanical, and energy code regulations which supports our commitment to the safety of the citizens and to the integrity of the department. Our commitment starts at the front counter and continues through the plan review stage then throughout the field inspection stage to assure compliance with the city's codes and ordinances.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Continue with the selection process and implementation of software to replace outgoing IMPACT software. The new software will have a true customer portal and will operate on a multi-departmental platform, providing for more efficient operations and service.

Strategic Goal: Community Focused Government

Continue to amass additional certifications, which is ongoing from year to year.

Strategic Goal: Workforce

Electronic document storage/retention.

Strategic Goals: Infrastructure, Workforce

Adopt updated Editions of all ICC codes in preparation for ISO audit.

Strategic Goal: Community Focused Government

FISCAL YEAR 2021 ACCOMPLISHMENTS

Permits Issued (estimated total for September 30 2021)

Single-Family Detached 400

Single-Family Attached 100

Finished Commercial Buildings 16

Commercial Tenant Finish-out 18

Commercial Re-model 30

Commercial Shell Building 5

Accessory/Storage Building 125

Certificates of Occupancy 52

Concrete 134

Fence 502

Irrigation 396

Foundation Repair 142

Patio Cover 198

Plumbing-Water Heaters and Sewer Repairs 496

Signs 132

Swimming Pools 46

Signs 90

Strategic Goal: Health, Safety and Well-Being

All employees participated in the Building Professional Institute and other continuing education activities in order to maintain certifications.

Strategic Goal: Workforce

Added the forth Texas Plumbing Inspectors license to the department. We have only had two for several years. A fifth is ready to test, but the state is not conducting tests at this time and the waiting period will probably push past September 30.

Strategic Goal: Workforce

BUILDING INSPECTIONS CONTINUED

Several employees participated in community engagement events held at the library. Documentation was provided and numerous questions were answered by staff, especially with regard to home improvement projects. Most questions were related to when permits are required and what documentation is needed for plan review and the inspection process. Many FAQs were related to when homeowners can perform their own work and when a state licensed contractor is needed. A very popular event.

Strategic Goal: Community Focused Government

Altered existing software in order to offer the option of more email permitting for small permits, even though we were unable to select any of the new software bids. New software may still be obtained before the end of fiscal year, or at the beginning of FY 21-22.

Strategic Goal: Community Focused Government

Established a phone tree system through IT. Call routing is more accurate with customers able to punch in to the correct party. Has cut down about 40% percent of calls getting through to the permit desk that are not permit calls.

Strategic Goal: Community Focused Government

Reprogrammed current building permits software to utilize combination permits, which frees up personnel time and makes for a more streamlined experience for customers. Example; in the past, each single family address was issued four separate permits. Now a single permit is issued with the subcontractors completing a validation listing. Only one permit to work with now for staff and customers.

Strategic Goal: Community Focused Government

Completed survey of permit fees of surrounding competing cities and passed ordinance with new comprehensive fee schedule.

Strategic Goal: Economic Growth

STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Chief Building Official	1.0	1.0	1.0	1.0
Plans Examiner	1.0	1.0	1.0	1.0
Building Inspector	3.0	3.0	3.0	3.0
Permit Technician	1.0	1.0	1.0	1.0
TOTAL	6.0	6.0	6.0	6.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND BUILDING INSPECTIONS

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$335,579	\$379,819	\$379,819	\$367,661
51130 OVERTIME	\$13,312	\$6,192	\$6,192	\$6,100
51140 LONGEVITY PAY	\$628	\$922	\$922	\$1,185
51210 CAR ALLOWANCE	\$3,620	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$1,200	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$2,582	\$0	\$0	\$0
51310 TMRS	\$54,146	\$59,975	\$59,975	\$58,117
51410 HOSPITAL AND LIFE INSURANCE	\$81,264	\$84,235	\$84,235	\$88,352
51420 LONG-TERM DISABILITY	\$1,319	\$2,051	\$2,051	\$2,096
51440 FICA	\$20,351	\$23,990	\$23,990	\$23,247
51450 MEDICARE	\$4,760	\$5,611	\$5,611	\$5,437
51470 WORKERS COMP PREMIUM	\$792	\$1,016	\$1,016	\$997
51480 UNEMPLOYMENT COMP (TWC)	\$864	\$1,620	\$1,620	\$1,620
TOTAL PERSONNEL SERVICES	\$520,416	\$565,430	\$565,431	\$554,812
52010 OFFICE SUPPLIES	\$4,313	\$4,700	\$4,700	\$4,700
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$102	\$850	\$850	\$850
52310 FUEL AND LUBRICANTS	\$3,329	\$4,818	\$4,818	\$4,818
52710 WEARING APPAREL AND UNIFORMS	\$0	\$2,606	\$2,606	\$2,100
52810 FOOD SUPPLIES	\$44	\$500	\$500	\$500
TOTAL SUPPLIES	\$7,788	\$13,474	\$13,474	\$12,968
54650 COMMUNICATIONS	\$535	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$535	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$324	\$10,000	\$10,000	\$10,000
56110 COMMUNICATIONS	\$2,441	\$2,520	\$2,520	\$2,520
56210 TRAVEL AND TRAINING	\$1,348	\$8,000	\$8,000	\$8,000
56250 DUES AND SUBSCRIPTIONS	\$530	\$3,300	\$3,300	\$3,300
TOTAL CONTRACTURAL SERVICES	\$4,642	\$23,820	\$23,820	\$23,820
TOTAL BUILDING INSPECTIONS	\$533,381	\$602,724	\$602,725	\$591,600

CITY OF WYLIE

CODE ENFORCEMENT

DEPARTMENT DESCRIPTION

The Code Enforcement department's mission is to make the city a safer and cleaner place to live, work, and play through a cooperative effort between the city and its citizens. We strive to provide prompt, courteous, and professional service. The department works to educate the community in order to gain willing compliance and encourage responsible property maintenance. The department also helps maintain property values and a strong tax base. This goal is accomplished by conducting inspections of residential and commercial properties to ensure proper maintenance and compliance of minimum standards.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Significant upgrades have been made to existing code enforcement software, which should be in effect by October 2021. The customer portal contains clearer graphics and better flow of information, providing for more efficient operations and service.
Strategic Goal: Community Focused Government

Attend Building Professional Institute and state mandated legal training.
Strategic Goal: Workforce

Electronic document storage/retention.
Strategic Goals: Infrastructure, Workforce

New department phone tree has been important in directing customer inquiries to the correct point of contact.
Strategic Goal: Community Focused Government

FISCAL YEAR 2021 ACCOMPLISHMENTS

Public Nuisance 600
High Grass and Weeds 547
Bulk and Debris 425
Address Numbers 150
Off Street Parking 112
Fence Maintenance 84
Junk Vehicle 63
Construction without a permit 81.
Sign Violations 53
Construction without permit notices mailed or hand delivered 81.
Non-compliance Notifications (Notice of Violation) 1080
Re-inspections 1234
Surveys (proactive enforcement) 1261
Complaints (reactive enforcement) 604
Strategic Goal: Health, Safety and Well-Being

Construction start time was changed by ordinance from 6 am. to 7 am. Building and Code Enforcement raised awareness of the new times through placards handed out with permits, field reminders and stop work orders.
Strategic Goal: Community Focused Government

Participated in a community engagement event at the library on two evenings where literature was distributed and citizen questions answered.
Strategic Goal: Community Focused Government

Attended HOA meetings where officers were introduced to residents and participated in Q and A.
Strategic Goal: Community Focused Government

Worked with mobile home park management and developed new communication protocols when new units were brought in or accessory structures were built. Now assisting the parks with information disbursement to residents about park rules and city ordinances.
Strategic Goals: Health, Safety and Well-Being, Community Focused Government

CODE ENFORCEMENT CONTINUED

Officers worked sign patrol during elections and participated with the building department on sweeps for banners and flags during tax season and other times of the year where proliferation of temporary signs can get out of control.

Strategic Goal: Health, Safety and Well-Being

Builder and other bandit signs picked up daily from the right of way.

Strategic Goal: Health, Safety and Well-Being

STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Code Enforcement Officer	2.0	2.0	2.0	2.0
Permit Technician	1.0	1.0	1.0	1.0
TOTAL	3.0	3.0	3.0	3.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND CODE ENFORCEMENT

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$153,155	\$154,296	\$154,296	\$154,357
51130 OVERTIME	\$909	\$3,114	\$3,114	\$3,068
51140 LONGEVITY PAY	\$1,156	\$1,305	\$1,305	\$1,437
51230 CLOTHING ALLOWANCE	\$1,400	\$0	\$0	\$0
51310 TMRS	\$23,880	\$24,601	\$24,601	\$24,624
51410 HOSPITAL AND LIFE INSURANCE	\$19,797	\$18,827	\$18,827	\$19,837
51420 LONG-TERM DISABILITY	\$672	\$869	\$869	\$880
51440 FICA	\$9,285	\$9,840	\$9,840	\$9,850
51450 MEDICARE	\$2,172	\$2,302	\$2,302	\$2,304
51470 WORKERS COMP PREMIUM	\$288	\$376	\$376	\$286
51480 UNEMPLOYMENT COMP (TWC)	\$432	\$810	\$810	\$810
TOTAL PERSONNEL SERVICES	\$213,146	\$216,339	\$216,340	\$217,453
52010 OFFICE SUPPLIES	\$964	\$1,260	\$1,260	\$1,260
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$300	\$300	\$300
52310 FUEL AND LUBRICANTS	\$460	\$2,514	\$2,514	\$2,514
52710 WEARING APPAREL AND UNIFORMS	\$0	\$1,700	\$1,700	\$1,500
52810 FOOD SUPPLIES	\$0	\$150	\$150	\$150
TOTAL SUPPLIES	\$1,424	\$5,924	\$5,924	\$5,724
54630 TOOLS AND EQUIPMENT	\$0	\$200	\$200	\$200
54650 COMMUNICATIONS	\$589	\$1,440	\$1,440	\$1,440
TOTAL MATERIALS FOR MAINTENANCE	\$589	\$1,640	\$1,640	\$1,640
56040 SPECIAL SERVICES	\$80	\$10,000	\$10,000	\$10,000
56080 ADVERTISING	\$0	\$1,000	\$1,000	\$1,000
56110 COMMUNICATIONS	\$1,858	\$2,880	\$2,880	\$2,880
56210 TRAVEL AND TRAINING	\$250	\$2,800	\$2,800	\$2,800
56250 DUES AND SUBSCRIPTIONS	\$0	\$560	\$560	\$560
56530 COURT AND LEGAL COSTS	\$394	\$5,000	\$5,000	\$5,000
56810 MOWING SERVICES	\$1,635	\$12,000	\$12,000	\$12,000
TOTAL CONTRACTURAL SERVICES	\$4,217	\$34,240	\$34,240	\$34,240
TOTAL CODE ENFORCEMENT	\$219,375	\$258,143	\$258,144	\$259,057

CITY OF WYLIE

STREETS DEPARTMENT

DEPARTMENT DESCRIPTION

The Streets Department is responsible for maintaining approximately 292 miles of streets and alleys. Roadway maintenance consists of the removal and replacement of road surface failures, crack sealing, concrete replacement, asphalt replacement, mud-jacking, asphalt rejuvenation, and other preventative measures. The department is also responsible for the installation and repair of city sidewalks; maintaining storm drainage systems and signal lights; as well as installing and replacing street signs and roadway markings. In addition, the Streets division picks up trash, trims weeds, brush, and trees in public rights-of-ways, and performs mosquito surveillance and fogging.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Continue mosquito surveillance and control throughout the City for mosquito-borne disease.

Strategic Goal: Health, Safety, and Well-Being

Continue GIS mapping of regulatory street signs and stormwater infrastructure.

Strategic Goal: Health, Safety, and Well-Being

Maintain all facets of the traffic signal network for motorists and pedestrians.

Strategic Goal: Health, Safety, and Well-Being

Continue stormwater infrastructure maintenance city-wide, including clearing, repairing, and replacing pipe, culverts, inlets, and channels.

Strategic Goal: Health, Safety, and Well-Being

Complete and submit the Annual Storm Water Report to TCEQ.

Strategic Goal: Health, Safety, and Well-Being

Continue to Initiate transition of sixteen (16) TxDOT traffic signals to City of Wylie ownership and maintenance.

Strategic Goal: Health, Safety, and Well-Being

Continue installation and repair of street signs, markings, and striping for school zones, crosswalk areas, lane line delineations, and road closings.

Strategic Goal: Health, Safety, and Well-Being

Continue severe weather event emergency response for flooding, snow, and ice, including street sanding, potable water protection, and high water barricading.

Strategic Goal: Health, Safety, and Well-Being

Continue asphalt and concrete repairs as needed to streets, alleys, curbs, and gutters.

Strategic Goal: Infrastructure

Continue repairing and installing sidewalk panels city-wide as needed.

Strategic Goal: Infrastructure

Continue asphalt overlay on city streets.

Strategic Goal: Infrastructure

FISCAL YEAR 2021 ACCOMPLISHMENTS

Completed annual mosquito surveillance and control throughout the City for mosquito-borne disease.

Strategic Goal: Health, Safety, and Well-Being

Continued replacement of street name and regulatory signs that fail to meet visibility safety standards.

Strategic Goal: Health, Safety, and Well-Being

Maintained all facets of the traffic signal network for motorists and pedestrians, including coordination with TxDOT to maintain State on-system intersections.

Strategic Goal: Health, Safety, and Well-Being

STREETS DEPARTMENT CONTINUED

Performed stormwater infrastructure maintenance city-wide, including clearing, repairing, and replacing pipe, culverts, inlets, and channels.

Strategic Goal: Health, Safety, and Well-Being

Completed and submitted the Annual Storm Water Report to TCEQ.

Strategic Goal: Health, Safety, and Well-Being

Performed annual installation and repair of street signs, markings, and striping for school zones, crosswalk areas, lanes line delineations, and road closings.

Strategic Goal: Health, Safety, and Well-Being

Responded to the February Winter Storm, including sanding roadways and assisting with customer water issues.

Strategic Goal: Health, Safety, and Well-Being

Performed asphalt and concrete street repairs as needed to streets, alleys, curbs, and gutters.

Strategic Goal: Infrastructure

Continued program to repair and install sidewalk panels and handicap ramps city-wide as requested or needed.

Strategic Goal: Infrastructure

Overlaid miles of roadway with new asphalt.

Strategic Goal: Infrastructure

Repaired 15 locations of street settlement that were holding water.

Strategic Goal: Infrastructure

Filled approximately 150 potholes on asphalt and concrete streets city-wide.

Strategic Goal: Infrastructure

Continued routine maintenance on 9 traffic lights city-wide.

Strategic Goal: Infrastructure

Continued preparation for the take over of 17 traffic signal lights from TxDOT.

Strategic Goal: Infrastructure

Replaced drainage culverts under Hooper Rd.

Strategic Goal: Infrastructure

Completed 20 sidewalk rehabilitation projects

Strategic Goal: Infrastructure

Replaced drainage culvert on Pleasant Valley Rd.

Strategic Goal: Infrastructure

STREETS DEPARTMENT CONTINUED

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STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Public Works Superintendent	1.0	1.0	1.0	1.0
Streets Supervisor	0.0	1.0	1.0	1.0
Crew Leader	2.0	4.0	4.0	4.0
Fleet Maintenance Coordinator	1.0	1.0	1.0	1.0
Equipment Operator	2.0	2.0	2.0	3.0
Lead Signal Technician	1.0	0.0	0.0	1.0
Stormwater Technician	1.0	0.0	0.0	0.0
Maintenance Worker II	3.0	4.0	4.0	4.0
Maintenance Worker	6.0	6.0	7.0	7.0
Seasonal Worker	0.75	0.00	0.00	0.00
TOTAL	17.75	19.00	20.00	22.00



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND STREETS

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$791,129	\$883,892	\$883,892	\$951,538
51112 SALARIES - PART TIME	\$0	\$0	\$0	\$0
51130 OVERTIME	\$14,973	\$18,270	\$18,270	\$18,000
51140 LONGEVITY PAY	\$6,348	\$6,955	\$6,955	\$7,187
51220 PHONE ALLOWANCE	\$9,400	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$14,200	\$0	\$0	\$0
51310 TMRS	\$125,438	\$140,914	\$140,914	\$151,393
51410 HOSPITAL AND LIFE INSURANCE	\$170,638	\$215,031	\$215,031	\$282,347
51420 LONG-TERM DISABILITY	\$3,754	\$4,973	\$4,973	\$5,424
51440 FICA	\$48,335	\$56,365	\$56,365	\$60,557
51450 MEDICARE	\$11,304	\$13,182	\$13,182	\$14,162
51470 WORKERS COMP PREMIUM	\$18,581	\$21,571	\$21,571	\$20,436
51480 UNEMPLOYMENT COMP (TWC)	\$2,883	\$5,400	\$5,400	\$5,940
TOTAL PERSONNEL SERVICES	\$1,216,981	\$1,366,552	\$1,366,553	\$1,516,984
52010 OFFICE SUPPLIES	\$586	\$600	\$600	\$80
52040 POSTAGE AND FREIGHT	\$1	\$250	\$250	\$250
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$22,740	\$11,250	\$11,250	\$26,050
52210 JANITORIAL SUPPLIES	\$0	\$0	\$0	\$0
52250 MEDICAL AND SURGICAL	\$194	\$425	\$425	\$500
52310 FUEL AND LUBRICANTS	\$14,995	\$30,000	\$30,000	\$30,000
52380 CHEMICALS	\$3,981	\$3,000	\$3,000	\$3,000
52510 BOTANICAL AND AGRICULTURAL	\$696	\$700	\$700	\$1,500
52710 WEARING APPAREL AND UNIFORMS	\$2,268	\$18,000	\$18,000	\$18,220
52810 FOOD SUPPLIES	\$895	\$2,000	\$2,000	\$2,100
TOTAL SUPPLIES	\$46,357	\$66,225	\$66,225	\$81,700
54210 STREETS AND ALLEYS	\$1,462,410	\$2,402,000	\$1,605,000	\$2,367,255
54220 SIDEWALKS	\$0	\$0	\$0	\$200,000
54230 DRAINAGE	\$0	\$0	\$0	\$180,000
54250 STREET SIGNS AND MARKINGS	\$121,105	\$160,500	\$160,500	\$137,500
54530 HEAVY EQUIPMENT	\$30,233	\$30,000	\$30,000	\$35,000
54630 TOOLS AND EQUIPMENT	\$2,680	\$3,000	\$3,000	\$2,500
54650 COMMUNICATIONS	\$1,501	\$900	\$900	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$1,617,927	\$2,596,400	\$1,799,400	\$2,922,255



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND STREETS

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56040 SPECIAL SERVICES	\$62,723	\$202,000	\$92,000	\$202,000
56110 COMMUNICATIONS	\$19,349	\$23,260	\$21,880	\$19,380
56150 LAB ANALYSIS	\$0	\$1,000	\$1,000	\$1,000
56180 RENTAL	\$6,821	\$12,000	\$12,000	\$12,000
56210 TRAVEL AND TRAINING	\$3,067	\$11,500	\$11,500	\$14,000
56250 DUES AND SUBSCRIPTIONS	\$4,729	\$4,360	\$4,360	\$4,460
56570 ENGINEERING/ARCHITECTURAL	\$136,298	\$150,293	\$47,390	\$212,903
56680 TRASH DISPOSAL	\$1,350	\$1,000	\$1,000	\$1,000
TOTAL CONTRACTURAL SERVICES	\$234,337	\$405,413	\$191,130	\$466,743
58510 MOTOR VEHICLES	\$15,000	\$0	\$0	\$43,500
58530 HEAVY EQUIPMENT	\$0	\$0	\$0	\$0
58810 COMPUTER HARD/SOFTWARE	\$0	\$46,000	\$0	\$46,000
58830 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$39,000
TOTAL CAPITAL OUTLAY	\$15,000	\$46,000	\$0	\$128,500
TOTAL STREETS	\$3,130,602	\$4,480,590	\$3,423,308	\$5,116,182

CITY OF WYLIE

PARKS DEPARTMENT

DEPARTMENT DESCRIPTION

The Parks division of the Parks and Recreation Department is responsible for the development and maintenance of parks, landscaped roadway areas, and other public rights of way; including areas located on S. Highway 78, FM 544, and all City facilities. The Department receives supplemental funding from the 4B Sales Tax Revenue Fund found in 4B Parks. Our mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Maintain the quality of maintenance to the City's parks, open spaces, playgrounds, and athletic fields.

Strategic Goal: Health, Safety, and Well-Being

Continue working with local sports associations on field and infrastructure improvements.

Strategic Goal: Planning Management

Expand on several park improvements by replacing aging equipment and adding additional staff.

Strategic Goal: Infrastructure

FISCAL YEAR 2021 ACCOMPLISHMENTS

Renewed our Tree City USA designation for the 8th consecutive year.

Strategic Goal: Community Focused Government

Continued quality maintenance to the City's parks, open spaces, playgrounds, and athletic fields.

Strategic Goal: Health, Safety, and Well-Being

Replaced several aging pieces of equipment (1/2 ton truck, added a few bobcat skid steer attachments).

Strategic Goal: Infrastructure

Added four new wireless irrigation controllers to the parks for a total of seventeen. This helps Irrigation Tech with troubleshooting the systems while away from the designated park.

Strategic Goal: Infrastructure

Successfully re-bid the annual landscape maintenance contract and the litter and restrooms contract.

Strategic Goal: Health, Safety, and Well-being

Completed the renovation of the landscape beds along Ballard Avenue.

Strategic Goal: Health, Safety, and Well-Being

Installed a new irrigation system at Creekside Estates Park North. This was done internally with Parks staff.

Strategic Goal: Health, Safety, and Well-Being

PARKS DEPARTMENT CONTINUED

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STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Parks & Recreation Director	1.0	1.0	1.0	1.0
Parks Manager	1.0	1.0	1.0	1.0
Field Supervisor	1.0	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0	1.0
Lead Chemical Applicator	2.0	2.0	2.0	2.0
Equipment Operator	1.0	1.0	1.0	1.0
Irrigation Technician	1.0	1.0	1.0	1.0
Maintenance Worker II	2.0	2.0	2.0	2.0
Maintenance Worker	6.0	6.0	6.0	6.0
Administrative Assistant II	1.0	1.0	1.0	1.0
Seasonal Worker	0.75	0.75	0.75	0.75
TOTAL	17.75	17.75	17.75	17.75



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND PARKS

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$834,816	\$850,075	\$850,075	\$848,848
51112 SALARIES - PART TIME	\$3,491	\$20,500	\$20,500	\$20,500
51130 OVERTIME	\$16,932	\$25,375	\$25,375	\$25,000
51140 LONGEVITY PAY	\$6,596	\$6,890	\$6,890	\$7,508
51210 CAR ALLOWANCE	\$3,620	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$11,461	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$10,320	\$0	\$0	\$0
51310 TMRS	\$131,886	\$136,764	\$136,764	\$136,610
51410 HOSPITAL AND LIFE INSURANCE	\$190,408	\$202,657	\$202,657	\$207,011
51420 LONG-TERM DISABILITY	\$3,508	\$4,788	\$4,788	\$4,838
51440 FICA	\$51,123	\$55,976	\$55,976	\$55,915
51450 MEDICARE	\$11,956	\$13,092	\$13,092	\$13,077
51470 WORKERS COMP PREMIUM	\$8,478	\$9,507	\$9,507	\$8,643
51480 UNEMPLOYMENT COMP (TWC)	\$2,620	\$4,590	\$4,590	\$5,400
TOTAL PERSONNEL SERVICES	\$1,287,217	\$1,330,214	\$1,330,214	\$1,333,350
52010 OFFICE SUPPLIES	\$2,080	\$3,030	\$3,030	\$3,030
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$18,354	\$19,800	\$19,800	\$20,200
52210 JANITORIAL SUPPLIES	\$3,886	\$7,000	\$7,000	\$7,000
52250 MEDICAL AND SURGICAL	\$991	\$1,500	\$1,500	\$1,500
52310 FUEL AND LUBRICANTS	\$19,720	\$35,065	\$35,065	\$35,065
52380 CHEMICALS	\$57,774	\$59,000	\$59,000	\$59,000
52510 BOTANICAL AND AGRICULTURAL	\$25,583	\$26,000	\$26,000	\$26,000
52550 IRRIGATION SYSTEM PARTS	\$28,993	\$29,000	\$29,000	\$29,000
52610 RECREATIONAL SUPPLIES	\$82,086	\$84,600	\$84,600	\$84,600
52710 WEARING APPAREL AND UNIFORMS	\$3,170	\$15,030	\$15,030	\$15,030
52810 FOOD SUPPLIES	\$2,677	\$2,700	\$2,700	\$2,700
TOTAL SUPPLIES	\$245,313	\$282,725	\$282,725	\$283,125
54210 STREETS AND ALLEYS	\$7,000	\$7,000	\$7,000	\$7,000
54250 STREET SIGNS AND MARKINGS	\$9,070	\$10,000	\$10,000	\$10,000
54530 HEAVY EQUIPMENT	\$15,882	\$25,750	\$25,750	\$25,750
54630 TOOLS AND EQUIPMENT	\$1,053	\$2,600	\$2,600	\$2,600
54810 COMPUTER HARD/SOFTWARE	\$2,500	\$0	\$0	\$0
54910 BUILDINGS	\$9,657	\$13,000	\$13,000	\$43,000
TOTAL MATERIALS FOR MAINTENANCE	\$45,162	\$58,350	\$58,350	\$88,350



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND PARKS

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56040 SPECIAL SERVICES	\$514,265	\$497,485	\$509,485	\$631,485
56110 COMMUNICATIONS	\$7,462	\$10,800	\$10,800	\$12,720
56180 RENTAL	\$9,793	\$16,200	\$16,200	\$16,200
56210 TRAVEL AND TRAINING	\$18,761	\$25,250	\$25,250	\$25,250
56250 DUES AND SUBSCRIPTIONS	\$4,048	\$5,540	\$5,540	\$7,040
56570 ENGINEERING/ARCHITECTURAL	\$0	\$12,000	\$0	\$0
56610 UTILITIES-ELECTRIC	\$99,652	\$122,465	\$122,465	\$122,465
56630 UTILITIES-WATER	\$138,791	\$200,000	\$200,000	\$200,000
56680 TRASH DISPOSAL	\$739	\$2,000	\$2,000	\$2,000
TOTAL CONTRACTURAL SERVICES	\$793,511	\$891,740	\$891,740	\$1,017,160
58510 MOTOR VEHICLES	\$30,182	\$30,000	\$30,000	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$150,000
58910 BUILDINGS	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$30,182	\$30,000	\$30,000	\$150,000
TOTAL PARKS	\$2,401,385	\$2,593,029	\$2,593,029	\$2,871,985

CITY OF WYLIE

LIBRARY

DEPARTMENT DESCRIPTION

The library's mission statement is to Inspire, Inform and Interact. The library staff strives to accomplish this through a quality collection in a variety of formats as well as programs such as story time, book clubs and cultural events. The Smith Public Library also offers wifi, computers for public use, services to the business community and meeting space.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Partnering with Collin College to provide events.

Strategic Goal: Community Focused Government

Partnering with the Chamber for more Lunch and Learn opportunities.

Strategic Goal: Community Focused Government

Create a digital media lab for small business use.

Strategic Goal: Community Focused Government

Expand Silver Linings to anyone with mobility impairment.

Strategic Goal: Community Focused Government

New Streaming platforms for patron use.

Strategic Goal: Community Focused Government

Create more STEAM learning opportunities for younger kids using the 3-D printer and Tinkercad.

Strategic Goal: Community Focused Government

Upgrade or replace the library sorter.

Strategic Goal: Infrastructure

Currently working on a three year strategic plan that will inform and guide new programs and services. We plan on completing it by July 31, 2021.

Strategic Goals: Community Focused Government, Infrastructure

FISCAL YEAR 2021 ACCOMPLISHMENTS

Items Checked Out: 452,220 (including 50,561 digital items)

Holds Processed: 66,518

Programs Offered: 502 (In-person and virtual)

Program Attendance: 166,878

eBook and audiobook use increased by more than 45%.

Ancestry.com and genealogy resources tripled in use.

Enrollment in Gale Courses also increased significantly (35%). Usage this year represents more than \$80,000 value to the community.

Business database Reference Solutions up 160%.

Strategic Goal: Community Focused Government

Pandemic management-keeping staff and patrons safe while gradually re-opening. rearranging the library space throughout the year to follow guidelines and help visitors feel comfortable.

Strategic Goals: Health, Safety and Well-Being, Community Focused Government

Achievement of Excellence Award and Whatever it Takes Award

Strategic Goals: Workforce, Community Focused Government

Electronic Services Librarian won Customer Service Employee of the Year.

Strategic Goals: Workforce, Community Focused Government

Successfully implemented TSLAC Cares grant (mobile hotspots and Tutor.com).

Strategic Goal: Community Focused Government

LIBRARY CONTINUED



STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Library Director	1.0	1.0	1.0	1.0
Assistant Library Director	0.0	0.0	0.0	1.0
Public Services Supervisor	1.0	1.0	1.0	1.0
Youth Services Supervisor	1.0	1.0	1.0	1.0
Circulation Services Supervisor	1.0	1.0	1.0	1.0
Children's Services Librarian	2.0	2.0	2.0	2.0
Teen Services Librarian	1.0	1.0	1.0	1.0
Adult Services Librarian	2.0	2.0	2.0	2.0
Electronic Services Librarian	1.0	1.0	1.0	0.0
Technical Librarian	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Reference Assistant	7.0	7.0	7.0	7.0
Library Technician	6.0	6.0	6.0	6.0
Library Clerk	2.0	2.0	2.0	2.0
TOTAL	27.0	27.0	27.0	27.0



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND LIBRARY

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$1,004,382	\$928,531	\$928,531	\$901,202
51112 SALARIES - PART TIME	\$227,583	\$299,338	\$299,338	\$281,471
51130 OVERTIME	\$0	\$0	\$0	\$0
51140 LONGEVITY PAY	\$6,496	\$6,685	\$6,685	\$5,952
51210 CAR ALLOWANCE	\$2,552	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$1,200	\$0	\$0	\$0
51310 TMRS	\$187,662	\$188,456	\$188,456	\$177,590
51410 HOSPITAL AND LIFE INSURANCE	\$136,553	\$146,217	\$146,217	\$161,098
51420 LONG-TERM DISABILITY	\$3,993	\$5,237	\$5,237	\$5,137
51440 FICA	\$76,398	\$76,542	\$76,542	\$73,695
51450 MEDICARE	\$17,948	\$17,901	\$17,901	\$17,235
51470 WORKERS COMP PREMIUM	\$1,294	\$1,884	\$1,884	\$1,829
51480 UNEMPLOYMENT COMP (TWC)	\$4,525	\$9,450	\$9,450	\$9,180
TOTAL PERSONNEL SERVICES	\$1,670,586	\$1,680,240	\$1,680,241	\$1,634,389
52010 OFFICE SUPPLIES	\$41,814	\$43,876	\$43,876	\$43,076
52040 POSTAGE AND FREIGHT	\$3,347	\$4,800	\$4,800	\$4,800
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$27,801	\$27,989	\$27,989	\$2,534
52620 LIBRARY BOOKS	\$167,565	\$147,281	\$147,281	\$147,631
52630 AUDIO-VISUAL	\$85,569	\$112,694	\$112,694	\$112,694
52810 FOOD SUPPLIES	\$583	\$600	\$600	\$600
TOTAL SUPPLIES	\$326,679	\$337,240	\$337,240	\$311,335
54810 COMPUTER HARD/SOFTWARE	\$20,949	\$23,018	\$23,018	\$39,723
54910 BUILDINGS	\$19,488	\$12,000	\$12,000	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$40,438	\$35,018	\$35,018	\$39,723
56040 SPECIAL SERVICES	\$30,273	\$44,034	\$44,034	\$36,539
56110 COMMUNICATIONS	\$0	\$8,715	\$8,715	\$0
56210 TRAVEL AND TRAINING	\$5,750	\$12,842	\$12,842	\$12,842
56250 DUES AND SUBSCRIPTIONS	\$1,979	\$2,798	\$2,798	\$2,798
TOTAL CONTRACTURAL SERVICES	\$38,002	\$68,389	\$68,389	\$52,179
TOTAL LIBRARY	\$2,075,704	\$2,120,887	\$2,120,888	\$2,037,626

<p>CITY OF WYLIE</p> <p>GENERAL FUND COMBINED SERVICES</p>
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<p>DEPARTMENT DESCRIPTION</p>

<p>This department reflects expenditures incurred by the City's General Fund, as a single entity, in the conduct of its operations. These expenditures include sanitation contracts, insurance premiums, communications, utilities, postage and other miscellaneous expenses.</p>



PROPOSED BUDGET FY 2021-2022

100-GENERAL FUND GF COMBINED SERVICES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
52010 OFFICE SUPPLIES	\$0	\$0	\$0	\$0
52040 POSTAGE AND FREIGHT	\$21,533	\$20,000	\$20,000	\$20,000
52070 COMPUTER SOFTWARE	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$21,533	\$20,000	\$20,000	\$20,000
54510 MOTOR VEHICLES	\$197,487	\$200,000	\$200,000	\$200,000
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
54810 COMPUTER HARD/SOFTWARE	\$4,624	\$12,000	\$12,000	\$12,000
TOTAL MATERIALS FOR MAINTENANCE	\$202,111	\$212,000	\$212,000	\$212,000
56040 SPECIAL SERVICES	\$742,027	\$1,194,509	\$900,000	\$2,173,650
56110 COMMUNICATIONS	\$115,986	\$130,000	\$130,000	\$130,000
56310 INSURANCE	\$294,025	\$300,000	\$300,000	\$394,000
56570 ENGINEERING/ARCHITECTURAL	\$27,813	\$0	\$0	\$0
56610 UTILITIES-ELECTRIC	\$156,992	\$270,000	\$270,000	\$200,000
56612 STREET LIGHTING	\$440,866	\$460,000	\$460,000	\$480,000
56630 UTILITIES-WATER	\$20,408	\$35,000	\$35,000	\$30,000
56660 UTILITIES-GAS	\$20,930	\$40,000	\$40,000	\$45,600
56680 TRASH DISPOSAL	\$2,059,363	\$2,116,350	\$2,116,350	\$2,116,350
56990 OTHER	\$57,863	\$100,000	\$100,000	\$40,000
TOTAL CONTRACTURAL SERVICES	\$3,936,273	\$4,645,859	\$4,351,350	\$5,609,600
57410 PRINCIPAL PAYMENT	\$332,221	\$331,666	\$331,666	\$331,666
57415 INTEREST EXPENSE	\$23,034	\$25,474	\$25,474	\$25,474
TOTAL DEBT SERVICE AND CAP. REPL	\$355,255	\$357,140	\$357,140	\$357,140
59112 TRANSFER TO 4B SALES TAX	\$0	\$0	\$0	\$0
59121 TRANSFER TO PARK A AND I	\$108,000	\$0	\$0	\$0
59430 TRANSFER TO CAPITAL PROJ FUND	\$2,900,000	\$0	\$0	\$0
TOTAL OTHER FINANCING (USES)	\$3,008,000	\$0	\$0	\$0
TOTAL GF COMBINED SERVICES	\$7,523,171	\$5,234,999	\$4,940,490	\$6,198,740

CITY OF WYLIE

UTILITY FUND

FUND DESCRIPTION

The City's water and wastewater utilities are financed and operated in a manner similar to private business enterprises, where costs of providing services to the public are financed primarily through user charges. Departments in the fund include Utility Administration, Water, Wastewater, Utility Billing and Utility Fund Combined Services.

City Of Wylie

Fund Summary

Utility Fund

Audited Utility Fund Ending Balance 09/30/20	\$ 20,263,917
(615) C.O. 2007 Total Equity	(79,887)
(620) Sewer Repair & Replacement Total Equity	(1,845,878)
(625) C.O. 2017 Total Equity	<u>(5,158,443)</u>
Net Fund 611 Unrestricted	13,179,709
 Projected '21 Revenues	 <u>23,962,830</u>
Available Funds	37,142,539
 Projected '21 Expenditures	 <u>(21,100,325) a)</u>
Estimated Ending Fund Balance 09/30/21	\$ 16,042,214
 Estimated Beginning Fund Balance - 10/01/21	 \$ 16,042,214
Proposed Revenues '22	25,170,434 b)
Proposed Expenditures '22	(21,266,613)
Carryforward Expenditures	<u>\$ (2,758,010)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 17,188,025 c)</u></u>

a) Carry forward items are taken out of projected 2021 expense and included in 2022 expense. See manager's letter for detailed list totalling \$2,758,010.

b) Assumes 7.25% water rate increase and 2.75% sewer rate increase per the 2020 rate study.

c) Policy requirement is 90 days of operating expenditures. This Ending Fund Balance is 295 days.

UTILITY FUND

SUMMARY OF REVENUES AND EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES:				
Service Fees	22,801,759	23,921,619	23,921,619	25,091,934
Interest & Misc. Income	25,544	51,000	41,211	78,500
Other Financing Sources	4,085,112	-	-	-
TOTAL REVENUES	26,912,415	23,972,619	23,962,830	25,170,434
EXPENDITURES:				
Utility Administration	874,746	1,360,620	1,059,453	1,257,149
Water	1,433,673	4,576,213	2,079,613	4,242,567
Wastewater	931,943	1,381,599	1,357,640	1,285,043
Utility Billing	956,416	1,178,328	1,178,327	1,294,227
Combined Services	16,356,751	15,425,292	15,425,292	15,945,637
TOTAL EXPENDITURES	20,553,529	23,922,052	21,100,325	24,024,623



PROPOSED BUDGET FY 2021-2022

611-UTILITY FUND

UTILITY FUND REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
44135 WEEKEND INSPECTION FEES	\$52,150	\$50,000	\$50,000	\$50,000
44511 WATER SALES	\$10,813,341	\$11,082,619	\$11,082,619	\$11,649,554
44512 SEWER SALES	\$11,282,370	\$12,190,000	\$12,190,000	\$12,721,872
44514 SEWER SALES - BULK	\$174,468	\$160,000	\$160,000	\$175,000
44515 PENALTY	\$169,686	\$200,000	\$200,000	\$210,000
44516 WATER TAP FEES	\$60,115	\$45,000	\$45,000	\$60,000
44517 SEWER TAP FEES	\$14,901	\$10,000	\$10,000	\$12,000
44518 TURN ON/ OFF FEES	\$26,750	\$36,000	\$36,000	\$40,000
44519 WATER SALES - BULK	\$111,324	\$48,000	\$48,000	\$48,000
44520 UTILITY PRETREATMENT FEES	\$96,654	\$100,000	\$100,000	\$125,508
TOTAL SERVICE FEES	\$22,801,759	\$23,921,619	\$23,921,619	\$25,091,934
46110 ALLOCATED INTEREST EARNINGS	\$34,470	\$18,000	\$8,211	\$8,500
46210 BANK MONEY MARKET INTEREST	\$53,996	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$88,465	\$18,000	\$8,211	\$8,500
48410 MISCELLANEOUS INCOME	(\$80,311)	\$15,000	\$15,000	\$50,000
48412 MISC REVENUE UTILITY	\$17,390	\$18,000	\$18,000	\$20,000
TOTAL MISCELLANEOUS INCOME	(\$62,921)	\$33,000	\$33,000	\$70,000
49410 CONTRIBUTIONS - WATER	\$1,386,961	\$0	\$0	\$0
49420 CONTRIBUTIONS - SEWER	\$2,654,122	\$0	\$0	\$0
49600 INSURANCE RECOVERIES	\$44,029	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$4,085,112	\$0	\$0	\$0
TOTAL UTILITY FUND REVENUES	\$26,912,415	\$23,972,619	\$23,962,830	\$25,170,434

CITY OF WYLIE

UTILITY ADMINISTRATION

DEPARTMENT DESCRIPTION

The Utility Administration Department is responsible for supplying supervision, technical, administrative, and direct support to Public Works, Engineering and other related departments.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Continue implementation of a system-wide wastewater infrastructure rehabilitation program, outlined by the completed CMOM inspection.

Strategic Goal: Health, Safety, and Well-Being

Continue implementation of the Water Conservation Plan, Water Resource and Emergency Management Plan, and Storm Water Management Plan (SWMP).

Strategic Goal: Health, Safety, and Well-Being

Continue compliance with all regulatory agency reporting and documentation.

Strategic Goal: Health, Safety, and Well-Being

Continue to provide construction inspection of residential subdivisions and commercial projects throughout the City.

Strategic Goal: Health, Safety, and Well-Being

Complete design and implement the construction of replacement water main on Dogwood Drive.

Strategic Goal: Infrastructure

Complete design and initiate construction of the Ballard 1.5 Million Gallon Elevated Storage Tank.

Strategic Goal: Infrastructure

Complete design and construction of the Newport Harbor Pump Station Backup Generators project.

Strategic Goal: Health, Safety, and Well-Being

Complete design and begin construction of the Parker Road Waterline Relocation project.

Strategic Goal: Infrastructure

Complete design of the Stone Road, Phase 3 project and begin right-of-way acquisition processes.

Strategic Goal: Infrastructure

Complete right-of-way acquisition process and begin construction of the Eubanks Lane paving project.

Strategic Goal: Infrastructure

Complete design and begin construction of the Rowlett Dam #4 Improvements project.

Strategic Goal: Health, Safety, and Well-Being

Continue the program for city-wide pavement rehabilitation using the 2020 results of the Pavement Assessment project.

Strategic Goal: Infrastructure

Begin construction of the McMillen Road project, if a funding source is identified.

Strategic Goal: Infrastructure

Complete the right-of-way acquisition process and begin construction of the Ann Drive extension project, if a funding source is identified.

Strategic Goal: Infrastructure

Begin construction of the Woodbridge Parkway at Hensley Lane Signal.

Strategic Goal: Infrastructure

UTILITY ADMINISTRATION CONTINUED

Continue to work towards department accreditation by the American Public Works Association (APWA).
Strategic Goal: Workforce

FISCAL YEAR 2021 ACCOMPLISHMENTS

Completed the 2nd Street waterline replacement project.
Strategic Goal: Infrastructure

Completed all TCEQ, TWDB, and NTMWD sample collections and reporting requirements.
Strategic Goal: Health, Safety, and Well-Being

Provided construction inspection on residential and commercial construction city-wide.
Strategic Goal: Health, Safety, and Well-Being

Completed design of the Hensley Lane and Woodbridge Parkway Traffic Signal.
Strategic Goal: Infrastructure

Completed the City-wide Pavement Assessment project.
Strategic Goal: Infrastructure

Completed the Wylie Wastewater Plant Decommissioning Clear-Site Approval.
Strategic Goal: Health, Safety, and Well-Being

Completed the city-wide School Zone Traffic Study.
Strategic Goal: Infrastructure

Completed the signal timing project for Country Club Road between Brown Street and FM 544.
Strategic Goal: Infrastructure

Assisted with winter storm coordination, working with all Public Works divisions.
Strategic Goal: Health, Safety, and Well-Being

STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Public Works Director	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	0.0	0.0	0.0
Administrative Assistant II	0.0	1.0	1.0	1.0
Engineering Const. Supervisor	1.0	1.0	1.0	1.0
Utility Inspector	1.0	1.0	1.0	1.0
Project Engineer	1.0	1.0	1.0	1.0
Right of Way Inspector	1.0	1.0	1.0	1.0
TOTAL	6.0	6.0	6.0	6.0



PROPOSED BUDGET FY 2021-2022

611-UTILITY FUND UTILITY ADMINISTRATION

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$452,375	\$469,191	\$469,191	\$428,710
51130 OVERTIME	\$50,361	\$49,735	\$49,735	\$49,000
51140 LONGEVITY PAY	\$3,004	\$3,247	\$3,247	\$2,604
51210 CAR ALLOWANCE	\$7,240	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$6,747	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$3,600	\$0	\$0	\$0
51310 TMRS	\$75,700	\$80,937	\$80,937	\$74,450
51410 HOSPITAL AND LIFE INSURANCE	\$73,322	\$73,614	\$73,614	\$69,492
51420 LONG-TERM DISABILITY	\$2,120	\$2,646	\$2,646	\$2,445
51440 FICA	\$30,608	\$32,375	\$32,375	\$29,778
51450 MEDICARE	\$7,158	\$7,571	\$7,571	\$6,965
51470 WORKERS COMP PREMIUM	\$913	\$1,202	\$1,202	\$1,305
51480 UNEMPLOYMENT COMP (TWC)	\$864	\$1,620	\$1,620	\$1,620
TOTAL PERSONNEL SERVICES	\$714,014	\$722,138	\$722,138	\$666,369
52010 OFFICE SUPPLIES	\$2,974	\$1,920	\$1,920	\$4,520
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$795	\$1,700	\$1,700	\$1,600
52310 FUEL AND LUBRICANTS	\$5,523	\$9,000	\$9,000	\$9,000
52710 WEARING APPAREL AND UNIFORMS	\$0	\$3,600	\$3,600	\$3,600
52810 FOOD SUPPLIES	\$565	\$600	\$600	\$600
TOTAL SUPPLIES	\$9,858	\$16,820	\$16,820	\$19,320
54810 COMPUTER HARD/SOFTWARE	\$47,657	\$200,200	\$49,900	\$199,900
TOTAL MATERIALS FOR MAINTENANCE	\$47,657	\$200,200	\$49,900	\$199,900
56040 SPECIAL SERVICES	\$151	\$200	\$200	\$15,200
56080 ADVERTISING	\$0	\$200	\$200	\$200
56110 COMMUNICATIONS	\$646	\$1,560	\$1,560	\$780
56210 TRAVEL AND TRAINING	\$2,985	\$6,700	\$6,700	\$7,200
56250 DUES AND SUBSCRIPTIONS	\$52,771	\$62,230	\$62,230	\$66,430
56570 ENGINEERING/ARCHITECTURAL	\$46,665	\$269,117	\$153,883	\$230,000
TOTAL CONTRACTURAL SERVICES	\$103,218	\$340,007	\$224,773	\$319,810
58570 ENGINEERING/ARCHITECTURAL	\$19,350	\$15,633	\$0	\$31,750
58910 BUILDINGS	\$0	\$65,822	\$45,822	\$20,000
58995 CONTRA CAPITAL OUTLAY	(\$19,350)	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$81,455	\$45,822	\$51,750
TOTAL UTILITY ADMINISTRATION	\$874,746	\$1,360,620	\$1,059,453	\$1,257,149

CITY OF WYLIE

UTILITIES - WATER

DEPARTMENT DESCRIPTION

The Water Department's goal is to continuously supply safe, uninterrupted water service to Wylie residents and businesses. The City purchases water from the North Texas Municipal Water District (NTMWD). Department staff is responsible for maintaining approximately 185 miles of water distribution mains including approximately 15,000 service connections, three (3) pump stations, and three (3) elevated storage tanks. Typical duties include monthly sampling of water, operating and maintenance of valves and fire hydrants, hydrant meter program tracking, performing routine inspections of pump stations, and responding to water main emergency repairs. The Water Department is also responsible for maintaining water quality through routine testing, monitoring the backflow testing program, performing customer service inspections, flushing hydrants, reporting to regulatory agencies, supporting the cross-connection control program, and close coordination with the NTMWD.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Continue to implement the Cross Connection Control Program.

Strategic Goal: Health, Safety, and Well-Being

Continue Unidirectional Flushing (UDF) in the distribution system.

Strategic Goal: Health, Safety, and Well-Being

Continue to GPS locate all water mains, valves, and fire hydrants.

Strategic Goal: Health, Safety, and Well-Being

Prepare the 2021 Consumer Confidence Report and submit it to the Texas Commission on Environmental Quality (TCEQ).

Strategic Goal: Health, Safety, and Well-Being

Prepare the 2021 Water Conservation Report and submit it to the North Texas Municipal Water District (NTMWD).

Strategic Goal: Health, Safety, and Well-Being

Prepare the 2021 Water Use Survey and Water Loss Audit Reports and submit them to the Texas Water Development Board (TWDB).

Strategic Goal: Health, Safety, and Well-Being

Replace 8-inch ductile water line on Dogwood Drive from Stone Road to Butler Street.

Strategic Goal: Infrastructure.

FISCAL YEAR 2021 ACCOMPLISHMENTS

Performed interior inspection and cleaning of water storage reservoirs.

Strategic Goal: Health, Safety, and Well-Being

Collected GPS data of water mains, valves, and fire hydrants.

Strategic Goal: Health, Safety, and Well-Being

Continued with valve exercise and maintenance program.

Strategic Goal: Health, Safety, and Well-Being

Completed 2020 Consumer Confidence Report and submitted to the TCEQ.

Strategic Goal: Health, Safety, and Well-Being

Completed 2020 Water Conservation Report and submitted to the NTMWD.

Strategic Goal: Health, Safety, and Well-Being

Completed 2020 Water Use Survey and Water Loss Audit and submitted to the TWDB.

Strategic Goal: Health, Safety, and Well-Being

UTILITIES - WATER CONTINUED

Completed Unregulated Contaminant Monitoring Rule (UCMR) sampling required by the Environmental Protection Agency (EPA).
Strategic Goal: Health, Safety, and Well-Being

Installed two (2) 6-inch water valves at the intersection of Oak Street and Jackson Street.
Strategic Goal: Health, Safety, and Well-Being

Completed 2020 Lead and Copper samples and submitted them to the TCEQ.
Strategic Goal: Health, Safety, and Well-Being

Responded to emergency calls during the 2021 Winter Weather Storm.
Strategic Goal: Health, Safety, and Well-Being

Installed 1,400 feet of 8-inch water line main on 2nd Street from Butler Street to Park.
Strategic Goal: Health, Safety, and Well-Being

Continued to assist the Finance Department in updating the existing meter system to Advanced Metering Infrastructure (AMI).
Strategic Goal: Community-Focused Government

STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Assistant PW Superintendent	1.0	1.0	1.0	1.0
Water Utility Supervisor	1.0	1.0	1.0	1.0
Water Quality Specialist	1.0	2.0	2.0	2.0
Crew Leader	2.0	2.0	2.0	2.0
Equipment Operator	2.0	2.0	2.0	2.0
Utility Technician	3.0	0.0	0.0	0.0
Maintenance Worker II	3.0	2.0	2.0	2.0
Maintenance Worker	6.0	6.0	6.0	6.0
TOTAL	19.0	16.0	16.0	16.0



PROPOSED BUDGET FY 2021-2022

611-UTILITY FUND WATER

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$664,060	\$717,733	\$717,733	\$713,794
51130 OVERTIME	\$15,288	\$30,450	\$30,450	\$30,000
51140 LONGEVITY PAY	\$4,900	\$5,459	\$5,459	\$5,783
51220 PHONE ALLOWANCE	\$7,289	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$11,400	\$0	\$0	\$0
51310 TMRS	\$105,455	\$116,815	\$116,815	\$116,185
51410 HOSPITAL AND LIFE INSURANCE	\$134,638	\$174,623	\$174,623	\$182,397
51420 LONG-TERM DISABILITY	\$2,240	\$4,031	\$4,031	\$4,069
51440 FICA	\$41,846	\$46,726	\$46,726	\$46,474
51450 MEDICARE	\$9,787	\$10,928	\$10,928	\$10,869
51470 WORKERS COMP PREMIUM	\$9,687	\$10,647	\$10,647	\$10,746
51480 UNEMPLOYMENT COMP (TWC)	\$2,412	\$4,320	\$4,320	\$4,320
TOTAL PERSONNEL SERVICES	\$1,009,003	\$1,121,732	\$1,121,732	\$1,124,637
52010 OFFICE SUPPLIES	\$1,891	\$1,560	\$1,560	\$200
52040 POSTAGE AND FREIGHT	\$43	\$200	\$200	\$200
52070 COMPUTER SOFTWARE	\$22,100	\$0	\$0	\$0
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$37,075	\$24,775	\$24,775	\$40,500
52250 MEDICAL AND SURGICAL	\$168	\$400	\$400	\$400
52310 FUEL AND LUBRICANTS	\$20,494	\$31,140	\$31,140	\$31,140
52350 METER/SERVICE CONNECT SUPPLIES	\$40,846	\$49,140	\$49,140	\$54,140
52380 CHEMICALS	\$4,070	\$6,600	\$6,600	\$6,600
52510 BOTANICAL AND AGRICULTURAL	\$2,229	\$3,000	\$3,000	\$3,000
52710 WEARING APPAREL AND UNIFORMS	\$1,150	\$14,560	\$14,560	\$14,120
52810 FOOD SUPPLIES	\$883	\$1,600	\$1,600	\$1,600
TOTAL SUPPLIES	\$130,948	\$132,975	\$132,975	\$151,900
54210 STREETS AND ALLEYS	\$14,429	\$40,000	\$40,000	\$30,000
54250 STREET SIGNS AND MARKINGS	\$1,172	\$2,000	\$2,000	\$2,400
54310 UTILITY PLANT - WATER	\$33,528	\$57,500	\$57,500	\$57,500
54330 WATER MAINS AND FIRE HYDRANTS	\$24,364	\$30,000	\$30,000	\$35,000
54530 HEAVY EQUIPMENT	\$27,346	\$30,000	\$30,000	\$30,000
54630 TOOLS AND EQUIPMENT	\$515	\$900	\$900	\$900
54650 COMMUNICATIONS	\$1,408	\$0	\$0	\$0
54810 COMPUTER HARD/SOFTWARE	\$0	\$2,550	\$2,550	\$2,550
54910 BUILDINGS	\$402	\$4,000	\$4,000	\$19,600
TOTAL MATERIALS FOR MAINTENANCE	\$103,165	\$166,950	\$166,950	\$177,950



PROPOSED BUDGET FY 2021-2022

611-UTILITY FUND WATER

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56040 SPECIAL SERVICES	\$26,013	\$165,640	\$135,640	\$75,640
56110 COMMUNICATIONS	\$1,997	\$1,920	\$1,920	\$1,980
56150 LAB ANALYSIS	\$0	\$200	\$200	\$200
56180 RENTAL	\$1,319	\$10,400	\$10,400	\$5,000
56210 TRAVEL AND TRAINING	\$4,960	\$10,300	\$10,300	\$10,300
56250 DUES AND SUBSCRIPTIONS	\$6,331	\$7,460	\$7,460	\$7,460
56570 ENGINEERING/ARCHITECTURAL	\$29,190	\$50,666	\$34,666	\$16,000
56610 UTILITIES-ELECTRIC	\$120,527	\$170,000	\$170,000	\$170,000
56680 TRASH DISPOSAL	\$220	\$500	\$500	\$500
TOTAL CONTRACTURAL SERVICES	\$190,556	\$417,086	\$371,086	\$287,080
58310 WATER MAINS/HYDRANTS AND ETC	\$0	\$1,190,600	\$100,000	\$1,096,000
58510 MOTOR VEHICLES	\$0	\$109,000	\$109,000	\$45,000
58570 ENGINEERING/ARCHITECTURAL	\$58,525	\$137,870	\$77,870	\$60,000
58850 MAJOR TOOLS AND EQUIPMENT	\$0	\$1,300,000	\$0	\$1,300,000
58995 CONTRA CAPITAL OUTLAY	(\$58,525)	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$2,737,470	\$286,870	\$2,501,000
TOTAL WATER	\$1,433,673	\$4,576,213	\$2,079,613	\$4,242,567

CITY OF WYLIE

UTILITIES - WASTEWATER

DEPARTMENT DESCRIPTION

The goal of the Wastewater Department is to supply uninterrupted wastewater services to Wylie residents and businesses. The City delivers its sewage to the City's treatment plant operated under contract by NTMWD. The department's staff is responsible for maintaining approximately 228 miles of sewer collection lines and ten (10) lift stations. Typical duties include routine inspections of pumps and lift stations, emergency repairs to sewer mains, high-pressure jetting of mains, and responding to sewer stoppages.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Continue to perform wastewater collection system repairs and rehabilitation of severe inflow and infiltration deficiencies identified during the Capacity Management Operations and Maintenance (CMOM) assessment.

Strategic Goal: Health, Safety, and Well-Being

Continue to perform grease trap inspections at commercial sites.

Strategic Goal: Health, Safety, and Well-Being

Operate and maintain the collection system to prevent Sanitary Sewer Overflows (SSOs).

Strategic Goal: Health, Safety, and Well-Being

Perform smoke testing as needed to identify Inflow and Infiltration (I/I) in the wastewater collection system.

Strategic Goal: Health, Safety, and Well-Being

Continue to submit reports to the TCEQ regarding the condition of the City's wastewater collection system.

Strategic Goal: Health, Safety, and Well-Being

Camera inspect, clean, and repair wastewater lateral lines, manholes, and main lines identified during the CMOM study as having severe inflow and infiltration issues.

Strategic Goal: Infrastructure

FISCAL YEAR 2021 ACCOMPLISHMENTS

Performed systematic camera inspections and jetting of main lines as a preventive maintenance measure city-wide.

Strategic Goal: Health, Safety, and Well-Being

Performed approximately 80 commercial grease trap inspections to maintain system integrity by preventing grease accumulation in main lines.

Strategic Goal: Health, Safety, and Well-Being

Performed a complete rehabilitation 30-inch outfall manhole at Rushcreek that had collapsed.

Strategic Goal: Health, Safety, and Well-Being

Responded to emergency calls during the 2021 Winter Weather Storm.

Strategic Goal: Health, Safety, and Well-Being

Emergency backup generators were installed at Wylie Lakes and Harvest Bend Lift Stations.

Strategic Goal: Health, Safety, and Well-Being

Decommission Old Muddy Creek Treatment Plant on Alanis.

Strategic Goal: Infrastructure

UTILITIES - WASTEWATER CONTINUED

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STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Crew Leader	1.0	2.0	2.0	2.0
Equipment Operator	1.0	2.0	2.0	2.0
Maintenance Worker II	1.0	1.0	2.0	2.0
Maintenance Worker	6.0	6.0	6.0	6.0
TOTAL	9.0	11.0	12.0	12.0



PROPOSED BUDGET FY 2021-2022

611-UTILITY FUND WASTEWATER

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$369,978	\$454,792	\$454,792	\$446,513
51130 OVERTIME	\$16,267	\$20,300	\$20,300	\$20,000
51140 LONGEVITY PAY	\$2,288	\$2,825	\$2,825	\$3,231
51220 PHONE ALLOWANCE	\$2,467	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$7,240	\$0	\$0	\$0
51310 TMRS	\$59,767	\$74,077	\$74,077	\$72,810
51410 HOSPITAL AND LIFE INSURANCE	\$101,972	\$134,172	\$134,172	\$128,974
51420 LONG-TERM DISABILITY	\$1,479	\$2,563	\$2,563	\$2,545
51440 FICA	\$23,076	\$29,630	\$29,630	\$29,124
51450 MEDICARE	\$5,397	\$6,930	\$6,930	\$6,811
51470 WORKERS COMP PREMIUM	\$3,088	\$4,894	\$4,894	\$5,920
51480 UNEMPLOYMENT COMP (TWC)	\$1,622	\$3,240	\$3,240	\$3,240
TOTAL PERSONNEL SERVICES	\$594,641	\$733,422	\$733,423	\$719,168
52010 OFFICE SUPPLIES	\$410	\$1,560	\$1,560	\$200
52040 POSTAGE AND FREIGHT	\$0	\$100	\$100	\$100
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$11,528	\$7,000	\$7,000	\$14,800
52250 MEDICAL AND SURGICAL	\$94	\$300	\$300	\$300
52310 FUEL AND LUBRICANTS	\$6,296	\$18,000	\$18,000	\$18,000
52380 CHEMICALS	\$3,378	\$5,600	\$5,600	\$5,600
52510 BOTANICAL AND AGRICULTURAL	\$1,206	\$2,500	\$2,500	\$2,500
52710 WEARING APPAREL AND UNIFORMS	\$970	\$11,780	\$11,780	\$11,440
52810 FOOD SUPPLIES	\$975	\$1,200	\$1,200	\$1,200
TOTAL SUPPLIES	\$24,858	\$48,040	\$48,040	\$54,140
54210 STREETS AND ALLEYS	\$10,751	\$40,000	\$40,000	\$30,000
54250 STREET SIGNS AND MARKINGS	\$700	\$1,250	\$1,250	\$1,250
54350 METER AND SERVICE CONNECTIONS	\$2,993	\$6,000	\$6,000	\$6,000
54410 UTILITY PLANT - SEWER	\$34,719	\$36,000	\$36,000	\$36,000
54430 SANITARY SEWERS	\$42,341	\$60,000	\$60,000	\$66,500
54530 HEAVY EQUIPMENT	\$22,735	\$26,000	\$26,000	\$26,000
54630 TOOLS AND EQUIPMENT	\$705	\$2,500	\$2,500	\$2,500
54650 COMMUNICATIONS	\$1,019	\$0	\$0	\$0
54910 BUILDINGS	\$272	\$2,500	\$2,500	\$2,500
TOTAL MATERIALS FOR MAINTENANCE	\$116,237	\$174,250	\$174,250	\$170,750



PROPOSED BUDGET FY 2021-2022

611-UTILITY FUND WASTEWATER

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56040 SPECIAL SERVICES	\$126,912	\$171,667	\$171,667	\$167,800
56080 ADVERTISING	\$0	\$500	\$500	\$500
56110 COMMUNICATIONS	\$114	\$960	\$960	\$600
56180 RENTAL	\$1,297	\$2,000	\$2,000	\$2,000
56210 TRAVEL AND TRAINING	\$2,620	\$7,150	\$7,150	\$7,225
56250 DUES AND SUBSCRIPTIONS	\$0	\$200	\$200	\$2,400
56570 ENGINEERING/ARCHITECTURAL	\$0	\$100,000	\$76,040	\$23,960
56610 UTILITIES-ELECTRIC	\$65,045	\$45,000	\$45,000	\$45,000
56680 TRASH DISPOSAL	\$220	\$500	\$500	\$500
TOTAL CONTRACTURAL SERVICES	\$196,208	\$327,977	\$304,017	\$249,985
58510 MOTOR VEHICLES	\$0	\$40,000	\$40,000	\$35,000
58850 MAJOR TOOLS AND EQUIPMENT	\$0	\$57,910	\$57,910	\$56,000
TOTAL CAPITAL OUTLAY	\$0	\$97,910	\$97,910	\$91,000
TOTAL WASTEWATER	\$931,943	\$1,381,599	\$1,357,640	\$1,285,043

CITY OF WYLIE

UTILITY BILLING

DEPARTMENT DESCRIPTION

Utility Billing is a division of the Finance Department. It is responsible for the billing and collection of utility fees, revenue collections for all departments, and utility customer service. Our mission is to ensure all citizens and utility customers that we uphold respectful and responsive customer service.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Cross train all Utility Billing and Meter Service employees on new metering software

Strategic Goals: Community Focused Government; Financial Health

Implement an interactive customer portal to allow customers current data and text capability notifications.

Strategic Goals: Community Focused Government; Financial Health

50% Watersmart adoption rate in the first year

Strategic Goals: Community Focused Government; Financial Health

Cross train all Utility Billing and Meter Service employees on the Watersmart Software and Invoice Cloud payment portal.

Strategic Goals: Workforce; Community Focused Government

Upgrade to Incode 10.

Strategic Goal: Workforce

Provide training to other departments that could utilize the metering software so they can better help citizens with leak and backflow questions

Strategic Goal: Workforce

FISCAL YEAR 2021 ACCOMPLISHMENTS

Completed consulting with JCI and US Bronco meter changeout program

Strategic Goal: Workforce

Completed integration with Watersmart Customer Portal

Strategic Goals: Workforce; Infrastructure; Community Focused Government

Completed water metering infrastructure

Strategic Goal: Community Focused Government

Implemented Invoice Cloud as part of the Watersmart Software which allows customers to receive text/email/phone notifications when they are past due. This feature also allows customers to pay in various ways through a single sign in online portal

Strategic Goal: Community Focused Government; Financial Health

Completed text pay so customers can pay over the phone by texting

Strategic Goals: Community Focused Government; Workforce; Financial Health

Completed Mobile Service Orders

Strategic Goals: Community Focused Government; Workforce

Created a FAQ page for customers to go online and review how to read their meter.

Strategic Goals: Community Focused Government; Workforce

Implemented customer auto draft and the ability to schedule a single credit card payment online.

Strategic Goals: Community Focused Government; Financial Health ;Workforce

Completed cross training of Utility clerks in the field to learn how to better answer customer field related questions

Strategic Goals: Community Focused Government; Workforce

UTILITY BILLING CONTINUED

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STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Utility Manager	0.0	1.0	1.0	1.0
Utility Billing Supervisor	1.0	0.0	0.0	0.0
Senior Billing Clerk	1.0	1.0	1.0	1.0
Billing Clerk	3.0	3.0	3.0	3.0
Utility Technician	0.0	3.0	2.0	2.0
AMI Analyst	0.0	0.0	1.0	1.0
AMI Specialist	0.0	0.0	1.0	1.0
TOTAL	5.0	8.0	9.0	9.0



PROPOSED BUDGET FY 2021-2022

611-UTILITY FUND UTILITY BILLING

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$334,205	\$377,295	\$377,295	\$374,463
51112 SALARIES - PART TIME	\$0	\$0	\$0	\$0
51130 OVERTIME	\$1,199	\$4,263	\$4,263	\$4,200
51140 LONGEVITY PAY	\$1,868	\$2,027	\$2,027	\$2,379
51220 PHONE ALLOWANCE	\$2,040	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$2,160	\$0	\$0	\$0
51310 TMRS	\$49,282	\$59,456	\$59,456	\$59,061
51410 HOSPITAL AND LIFE INSURANCE	\$82,629	\$107,029	\$107,029	\$108,352
51420 LONG-TERM DISABILITY	\$1,320	\$2,113	\$2,113	\$2,135
51440 FICA	\$18,321	\$23,783	\$23,783	\$23,625
51450 MEDICARE	\$4,285	\$5,562	\$5,562	\$5,525
51470 WORKERS COMP PREMIUM	\$1,744	\$2,842	\$2,842	\$2,290
51480 UNEMPLOYMENT COMP (TWC)	\$1,263	\$2,430	\$2,430	\$2,430
TOTAL PERSONNEL SERVICES	\$500,317	\$586,801	\$586,800	\$584,460
52010 OFFICE SUPPLIES	\$5,211	\$7,850	\$7,850	\$7,850
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$136	\$1,150	\$1,150	\$4,750
52310 FUEL AND LUBRICANTS	\$109	\$6,660	\$6,660	\$10,800
52350 METER/SERVICE CONNECT SUPPLIES	\$200,713	\$64,925	\$64,925	\$64,925
52710 WEARING APPAREL AND UNIFORMS	\$0	\$2,460	\$2,460	\$2,460
52810 FOOD SUPPLIES	\$366	\$700	\$700	\$700
TOTAL SUPPLIES	\$206,535	\$83,745	\$83,745	\$91,485
54810 COMPUTER HARD/SOFTWARE	\$1,500	\$57,366	\$57,366	\$57,366
TOTAL MATERIALS FOR MAINTENANCE	\$1,500	\$57,366	\$57,366	\$57,366
56040 SPECIAL SERVICES	\$39,018	\$86,612	\$86,612	\$86,612
56080 ADVERTISING	\$0	\$12,150	\$12,150	\$12,150
56110 COMMUNICATIONS	\$393	\$500	\$500	\$6,000
56180 RENTAL	\$1,390	\$1,500	\$1,500	\$1,500
56210 TRAVEL AND TRAINING	\$650	\$7,000	\$7,000	\$7,000
56250 DUES AND SUBSCRIPTIONS	\$0	\$304	\$304	\$304
56330 BANK SERVICE CHARGES	\$2,811	\$3,500	\$3,500	\$3,500
56340 CCARD ONLINE SERVICE FEES	\$203,803	\$338,850	\$338,850	\$338,850
TOTAL CONTRACTURAL SERVICES	\$248,064	\$450,416	\$450,416	\$455,916
58510 MOTOR VEHICLES	\$0	\$0	\$0	\$105,000
58910 BUILDINGS	\$59,457	\$0	\$0	\$0
58995 CONTRA CAPITAL OUTLAY	(\$59,457)	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$105,000
TOTAL UTILITY BILLING	\$956,416	\$1,178,328	\$1,178,327	\$1,294,227

CITY OF WYLIE

UTILITY FUND COMBINED SERVICES

DEPARTMENT DESCRIPTION

This department reflects expenditures incurred by the City's Utility Fund, as a single entity, in the conduct of its operations. These expenditures include water purchases, sewer treatment costs, debt service, communications, postage, insurance premiums and engineering fees.



PROPOSED BUDGET FY 2021-2022

611-UTILITY FUND

UTILITY COMBINED SERVICES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
52040 POSTAGE AND FREIGHT	\$86,478	\$97,650	\$97,650	\$97,650
TOTAL SUPPLIES	\$86,478	\$97,650	\$97,650	\$97,650
54510 MOTOR VEHICLES	\$174	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$174	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$24,653	\$30,626	\$30,626	\$119,543
56310 INSURANCE	\$106,068	\$110,250	\$110,250	\$126,250
56410 PENSION EXPENSE	\$116,897	\$0	\$0	\$0
56411 SDBF EXPENSE	\$4,436	\$0	\$0	\$0
56530 COURT AND LEGAL COSTS	\$13,756	\$60,000	\$60,000	\$60,000
56630 UTILITIES-WATER	\$5,606,379	\$5,613,899	\$5,613,899	\$5,651,791
56640 UTILITIES-SEWER	\$5,461,975	\$5,625,652	\$5,625,652	\$5,933,175
TOTAL CONTRACTURAL SERVICES	\$11,334,164	\$11,440,427	\$11,440,427	\$11,890,759
57110 DEBT SERVICE	\$0	\$730,000	\$730,000	\$750,000
57210 DEBT SERVICE-INTEREST	\$391,419	\$368,457	\$368,457	\$347,983
57310 DEBT SERVICE-FISCAL AGENT FEES	\$0	\$2,000	\$2,000	\$0
57410 PRINCIPAL PAYMENT	\$0	\$323,148	\$323,148	\$307,282
57415 INTEREST EXPENSE	\$0	\$47,449	\$47,449	\$63,317
57610 DEPRECIATION EXPENSE	\$2,507,653	\$0	\$0	\$0
57611 AMORTIZATION EXPENSE	(\$53,357)	\$0	\$0	\$0
TOTAL DEBT SERVICE AND CAP. REPL	\$2,845,715	\$1,471,054	\$1,471,054	\$1,468,582
58995 CONTRA CAPITAL OUTLAY	(\$315,024)	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	(\$315,024)	\$0	\$0	\$0
59111 TRANSFER TO GENERAL FUND	\$2,345,787	\$2,416,161	\$2,416,161	\$2,488,646
59430 TRANSFER TO CAPITAL PROJ FUND	\$59,457	\$0	\$0	\$0
TOTAL OTHER FINANCING (USES)	\$2,405,244	\$2,416,161	\$2,416,161	\$2,488,646
TOTAL UTILITY COMBINED SERVICES	\$16,356,751	\$15,425,292	\$15,425,292	\$15,945,637

CITY OF WYLIE

SEWER REPAIR AND REPLACEMENT FUND

FUND DESCRIPTION

The Sewer Repair and Replacement Fund was established several years ago to create a source of funds that can be used for large sewer repair and maintenance projects. Utility customers are charged \$2.00 per month on their utility bills and these revenues are accrued in an account for maintenance of the wastewater system.

City Of Wylie

Fund Summary

Sewer Repair and Replacement Fund

Sewer Repair and Replacement Fund Ending Balance 09/30/20	\$ 1,845,878
Projected '21 Revenues	410,000
Available Funds	<u>2,255,878</u>
Projected '21 Expenditures	<u>0</u>
Estimated Ending Fund Balance 09/30/21	\$ 2,255,878
 Estimated Beginning Fund Balance - 10/01/21	 \$ 2,255,878
Proposed Revenues '22	417,000
Proposed Expenditures '22	<u>(1,500,000) a)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 1,172,878</u></u>

a) Carryforward of sanitary sewer repairs identified from Sanitary Sewer Assessment



PROPOSED BUDGET FY 2021-2022

620-SEWER REPAIR AND REPLACEMENT SEWER REPAIR AND REPLACEMENT REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
44512 SEWER SALES	\$394,306	\$385,000	\$405,000	\$412,000
TOTAL SERVICE FEES	\$394,306	\$385,000	\$405,000	\$412,000
46110 ALLOCATED INTEREST EARNINGS	\$5,177	\$5,000	\$5,000	\$5,000
TOTAL INTEREST INCOME	\$5,177	\$5,000	\$5,000	\$5,000
TOTAL SEWER REPAIR AND REPLACEMENT REVENUES	\$399,483	\$390,000	\$410,000	\$417,000

620-SEWER REPAIR AND REPLACEMENT SEWER REPAIR AND REPLACEMENT EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
54430 SANITARY SEWERS	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56570 ENGINEERING/ARCHITECTURAL	\$186,377	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$186,377	\$0	\$0	\$0
58410 SANITARY SEWER	\$0	\$1,500,000	\$0	\$1,500,000
58570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$1,500,000	\$0	\$1,500,000
TOTAL SEWER REPAIR AND REPLACEMENT EXPENDITURES	\$186,377	\$1,500,000	\$0	\$1,500,000

WYLIE ECONOMIC DEVELOPMENT CORPORATION

The Wylie citizens, as authorized by the Texas State Legislature, created the Wylie Economic Development Corporation (WEDC) via the passage of a half-cent sales tax increase in 1990. Funds received by the WEDC are used solely to enhance and promote economic development within the Wylie community.

STAFFING	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
Executive Director	1.0	1.0	1.0	1.0
Director of Business Retention	1.0	1.0	1.0	1.0
Senior Assistant	1.0	1.0	1.0	1.0
Administrative Assistant	0.0	0.0	0.0	1.0
TOTAL	3.0	3.0	3.0	4.0

The primary objectives of the WEDC are to increase local employment opportunities while enhancing and diversifying the City of Wylie's tax base. The WEDC currently employs three full-time staff members to manage daily operations and reports directly to a 5-member Board of Directors appointed by the Wylie City Council. Ex-Officio Members of the Board include the sitting Mayor and current City Manager. Meetings typically occur on the third Wednesday of each month at 7:30 a.m. and on an as-needed basis at WEDC offices located at 250 S. Highway 78.

The Wylie City Council provides oversight of the WEDC via approval of Bylaws, appointment of Board Members, approval of annual budgets, review of monthly expenditures and project approval. The City of Wylie Finance Department processes all financial functions of the WEDC and coordinates an annual Financial Audit by an independent, third-party firm. While WEDC staff are City employees for the purpose of participating in group insurance plans, WEDC staff reports directly to the WEDC Board of Directors.

WEDC Board of Directors	Current Appointment	Term Expires
Demond Dawkins, President	07/2021	06/2024
Melisa Whitehead, Secretary	10/2019	06/2022
Gino Mulliqi, Treasurer	07/2019	06/2022
Tim Gilchrist	07/2020	06/2023
Blake Brininstool	07/2021	06/2024

City Of Wylie

Fund Summary

Wylie Economic Development Corporation

Audited Wylie Economic Development Corp Ending Balance 09/30/20	\$ 1,735,327
Projected '21 Revenues	<u>3,904,938</u> a)
Available Funds	5,640,265
Projected '21 Expenditures	<u>(4,589,421)</u>
Estimated Ending Fund Balance 09/30/21	\$ 1,050,844
 Estimated Beginning Fund Balance - 10/01/21	 \$ 1,050,844
Proposed Revenues '22	6,529,322
Proposed Expenditures '22	<u>(5,231,219)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 2,348,947</u></u>

a) Sales Tax is Oct - Apr actual collected plus a 5% increase on 2019-20 May - Sept actuals.



PROPOSED BUDGET FY 2021-2022

111-WEDC

WEDC REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
40210 SALES TAX	\$3,283,492	\$2,968,437	\$3,715,653	\$3,789,966
TOTAL TAXES	\$3,283,492	\$2,968,437	\$3,715,653	\$3,789,966
46110 ALLOCATED INTEREST EARNINGS	\$3,927	\$6,000	\$6,000	\$6,000
TOTAL INTEREST INCOME	\$3,927	\$6,000	\$6,000	\$6,000
48110 RENTAL INCOME	\$164,402	\$153,240	\$138,240	\$132,240
48430 GAIN/(LOSS) SALE OF CAP ASSETS	\$511,725	\$164,500	\$500	\$2,601,116
TOTAL MISCELLANEOUS INCOME	\$676,127	\$317,740	\$138,740	\$2,733,356
49325 BANK NOTE PROCEEDS	\$996,500	\$0	\$0	\$0
49600 INSURANCE RECOVERIES	\$0	\$0	\$44,545	\$0
TOTAL OTHER FINANCING SOURCES	\$996,500	\$0	\$44,545	\$0
TOTAL WEDC REVENUES	\$4,960,047	\$3,292,177	\$3,904,938	\$6,529,322



PROPOSED BUDGET FY 2021-2022

111-WEDC WEDC

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$362,054	\$240,920	\$250,920	\$286,558
51130 OVERTIME	\$0	\$0	\$0	\$0
51140 LONGEVITY PAY	\$1,588	\$784	\$784	\$729
51210 CAR ALLOWANCE	\$9,125	\$0	\$0	\$0
51220 PHONE ALLOWANCE	\$4,046	\$0	\$0	\$0
51310 TMRS	\$57,164	\$37,464	\$37,464	\$44,530
51410 HOSPITAL AND LIFE INSURANCE	\$36,470	\$36,369	\$36,369	\$49,304
51420 LONG-TERM DISABILITY	\$973	\$1,373	\$1,373	\$1,707
51440 FICA	\$20,262	\$14,986	\$14,986	\$18,623
51450 MEDICARE	\$5,266	\$3,505	\$3,505	\$4,355
51470 WORKERS COMP PREMIUM	\$329	\$305	\$305	\$378
51480 UNEMPLOYMENT COMP (TWC)	\$576	\$810	\$810	\$1,080
TOTAL PERSONNEL SERVICES	\$497,852	\$336,516	\$346,516	\$407,264
52010 OFFICE SUPPLIES	\$12,050	\$5,000	\$5,000	\$5,000
52040 POSTAGE AND FREIGHT	\$37	\$300	\$300	\$300
52810 FOOD SUPPLIES	\$1,511	\$6,100	\$6,100	\$6,100
TOTAL SUPPLIES	\$13,597	\$11,400	\$11,400	\$11,400
54610 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$2,500
54810 COMPUTER HARD/SOFTWARE	\$6,830	\$5,500	\$5,500	\$5,500
54990 OTHER	\$2,605	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$9,434	\$5,500	\$5,500	\$8,000
56030 INCENTIVES	\$562,093	\$1,130,310	\$830,310	\$1,043,973
56040 SPECIAL SERVICES	\$243,586	\$88,481	\$88,986	\$118,156
56080 ADVERTISING	\$61,688	\$114,100	\$114,100	\$129,100
56090 COMMUNITY DEVELOPMENT	\$33,968	\$44,550	\$44,550	\$52,050
56110 COMMUNICATIONS	\$7,902	\$5,936	\$5,936	\$6,400
56180 RENTAL	\$29,291	\$27,000	\$27,000	\$27,000
56210 TRAVEL AND TRAINING	\$15,576	\$62,600	\$42,600	\$74,600
56250 DUES AND SUBSCRIPTIONS	\$15,375	\$30,018	\$30,018	\$39,810
56310 INSURANCE	\$2,187	\$4,467	\$4,467	\$6,303
56510 AUDIT AND LEGAL SERVICES	\$21,296	\$33,000	\$23,000	\$33,000
56570 ENGINEERING/ARCHITECTURAL	\$36,517	\$87,500	\$87,500	\$87,500
56610 UTILITIES-ELECTRIC	\$1,686	\$2,400	\$2,400	\$2,400
TOTAL CONTRACTURAL SERVICES	\$1,031,165	\$1,630,362	\$1,300,867	\$1,620,292



PROPOSED BUDGET FY 2021-2022

111-WEDC WEDC

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
57410 PRINCIPAL PAYMENT	\$1,733,004	\$199,863	\$342,015	\$694,127
57415 INTEREST EXPENSE	\$312,622	\$342,015	\$199,863	\$315,136
TOTAL DEBT SERVICE AND CAP. REPL	\$2,045,625	\$541,878	\$541,878	\$1,009,263
58110 LAND-PURCHASE PRICE	\$1,315,858	\$78,540	\$492,080	\$0
58210 STREETS AND ALLEYS	\$124	\$926,460	\$1,888,680	\$2,175,000
58810 COMPUTER HARD/SOFTWARE	\$888	\$0	\$0	\$0
58830 FURNITURE AND FIXTURES	\$0	\$2,500	\$2,500	\$0
58995 CONTRA CAPITAL OUTLAY	(\$1,315,881)	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$989	\$1,007,500	\$2,383,260	\$2,175,000
TOTAL WEDC	\$3,598,662	\$3,533,156	\$4,589,421	\$5,231,219

CITY OF WYLIE

4B SALES TAX REVENUE FUND

FUND DESCRIPTION

The Wylie Park and Recreation Facilities Development Corporation (the 4B Corporation) was established to promote park and recreational development within the City of Wylie. The activities of the 4B Corporation are accounted for in two fund types. The two funds are titled the 4B Sales Tax Revenue Fund and the 4B Debt Service Fund. The special revenue fund accounts for the use of the 4B Corporation sales tax revenue and is restricted by State legislation to improve the appeal of the City as a place to live, work and visit through the promotion of park and recreational development. Sales taxes are levied in Wylie at 8.25% of goods and services sold within the City's boundaries. Departments in this fund include 4B Brown House, 4B Senior Activities, 4B Parks, 4B Recreation Center, 4B Stonehaven House and 4B Sales Tax Combined Services.

City Of Wylie

Fund Summary

4B Sales Tax Revenue Fund

Audited 4B Sales Tax Revenue Fund Ending Balance 09/30/20	\$ 3,529,938
Projected '21 Revenues	<u>4,232,103</u>
Available Funds	7,762,041
Projected '21 Expenditures	<u>(3,159,265) a)</u>
Estimated Ending Fund Balance 09/30/21	\$ 4,602,776
 Estimated Beginning Fund Balance - 10/01/21	 \$ 4,602,776
Proposed Revenues '22	4,361,416 b)
Proposed Expenditures '22	(4,114,986)
Carryforward Expenditures	<u>(34,250)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 4,814,956 c)</u></u>

a) Carry forward of \$34,250 for Brown House Repairs was taken out of projected 2021 expense and included in 2022 expense.

b) Total includes sales tax revenue and revenue from the Recreation Center.

c) Policy requirement is 25% of budgeted sales tax revenue (\$3,643,440x 25% = \$910,860).

4B SALES TAX FUND

SUMMARY OF REVENUES AND EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES:				
Sales Taxes	3,283,492	2,968,437	3,715,653	3,789,966
Service Fees	207,887	537,500	502,500	552,500
Interest & Misc. Income	17,673	21,250	13,950	18,950
Other Financing Sources	299,447	-	-	-
TOTAL REVENUES	3,808,499	3,527,187	4,232,103	4,361,416
EXPENDITURES:				
Brown House	138,578	147,512	113,262	356,962
Senior Center	411,686	472,224	472,223	532,832
4B Parks	620,678	365,345	365,345	716,133
Recreation Center	1,806,238	1,814,794	1,814,794	1,957,538
Stonehaven House	-	1,000	1,000	121,000
Combined Services	389,050	392,642	392,641	464,771
TOTAL EXPENDITURES	3,366,230	3,193,517	3,159,265	4,149,236



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX

4B SALES TAX REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
40210 SALES TAX	\$3,283,492	\$2,968,437	\$3,715,653	\$3,789,966
TOTAL TAXES	\$3,283,492	\$2,968,437	\$3,715,653	\$3,789,966
44150 RECREATION MEMBERSHIP FEES	\$105,616	\$400,000	\$350,000	\$400,000
44152 RECREATION MERCHANDISE	\$3,444	\$2,500	\$2,500	\$2,500
44156 RECREATION CLASS FEES	\$98,827	\$135,000	\$150,000	\$150,000
TOTAL SERVICE FEES	\$207,887	\$537,500	\$502,500	\$552,500
46110 ALLOCATED INTEREST EARNINGS	\$8,019	\$4,000	\$1,700	\$1,700
TOTAL INTEREST INCOME	\$8,019	\$4,000	\$1,700	\$1,700
48120 COMMUNITY ROOM FEES	\$7,915	\$15,000	\$10,000	\$15,000
48410 MISCELLANEOUS INCOME	\$1,739	\$2,250	\$2,250	\$2,250
TOTAL MISCELLANEOUS INCOME	\$9,654	\$17,250	\$12,250	\$17,250
49600 INSURANCE RECOVERIES	\$299,447	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$299,447	\$0	\$0	\$0
TOTAL 4B SALES TAX REVENUES	\$3,808,499	\$3,527,187	\$4,232,103	\$4,361,416

CITY OF WYLIE

4B BROWN HOUSE

DEPARTMENT DESCRIPTION

Under the Parks and Recreation Department, the Recreation Division manages the Thomas and Mattie Brown House. This division ensures ongoing preservation of Wylie's past by maintaining the historic site. A visit to this establishment serves as a welcome to Wylie's visitors and provides a rare opportunity to glimpse into the City's rich, historical background. The mission of the Brown House is to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Continue Phase 1 of the renovation plan and findings from the feasibility study.

Strategic Goal: Community Focused Government.

Open as a Welcome Center and regain momentum lost due to COVID-19.

Strategic Goal: Community Focused Government.

Continue to support downtown events, e.g. Boo on Ballard, Bluegrass, and Arts Festival.

Strategic Goal: Community Focused Government.

FISCAL YEAR 2021 ACCOMPLISHMENTS

Facility upgrade: Began Phase 1 of renovation plan.

Strategic Goal: Community Focused Government.

Supported downtown Arts Festival.

Strategic Goal: Community Focused Government.

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2018-2019	2019-2020	2020-2021	2021-2022
Rec. Supervisor-Brown House	1.0	1.0	1.0	1.0
Recreation Monitor	1.0	0.5	0.5	2.5
Guest Service Specialist	0.0	0.5	0.5	0.5
TOTAL	2.0	2.0	2.0	4.0



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX BROWN HOUSE

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$50,389	\$51,809	\$51,809	\$52,187
51112 SALARIES - PART TIME	\$5,764	\$97	\$97	\$75,459
51130 OVERTIME	\$150	\$1,015	\$1,015	\$1,000
51140 LONGEVITY PAY	\$236	\$288	\$288	\$332
51220 PHONE ALLOWANCE	\$1,341	\$0	\$0	\$0
51310 TMRS	\$7,672	\$12,314	\$12,314	\$12,389
51410 HOSPITAL AND LIFE INSURANCE	\$12,415	\$12,197	\$12,197	\$12,876
51420 LONG-TERM DISABILITY	\$224	\$289	\$289	\$298
51440 FICA	\$3,304	\$4,927	\$4,927	\$7,997
51450 MEDICARE	\$773	\$1,153	\$1,153	\$1,870
51470 WORKERS COMP PREMIUM	\$295	\$360	\$360	\$162
51480 UNEMPLOYMENT COMP (TWC)	\$201	\$540	\$540	\$540
TOTAL PERSONNEL SERVICES	\$82,764	\$84,989	\$84,989	\$165,110
52010 OFFICE SUPPLIES	\$299	\$354	\$354	\$1,008
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$4,365	\$1,475	\$1,475	\$19,955
52210 JANITORIAL SUPPLIES	\$270	\$1,061	\$1,061	\$2,621
52250 MEDICAL AND SURGICAL	\$0	\$180	\$180	\$360
52610 RECREATIONAL SUPPLIES	\$0	\$0	\$0	\$410
52650 RECREATION MERCHANDISE	\$0	\$0	\$0	\$8,675
52710 WEARING APPAREL AND UNIFORMS	\$0	\$0	\$0	\$450
52810 FOOD SUPPLIES	\$185	\$225	\$225	\$525
TOTAL SUPPLIES	\$5,118	\$3,295	\$3,295	\$34,004
54910 BUILDINGS	\$14,880	\$34,300	\$50	\$106,050
TOTAL MATERIALS FOR MAINTENANCE	\$14,880	\$34,300	\$50	\$106,050
56040 SPECIAL SERVICES	\$25,598	\$16,278	\$16,278	\$32,953
56080 ADVERTISING	\$1,475	\$0	\$0	\$5,960
56110 COMMUNICATIONS	\$1,145	\$1,140	\$1,140	\$1,140
56140 REC CLASS EXPENSES	\$0	\$0	\$0	\$2,900
56180 RENTAL	\$3,025	\$1,900	\$1,900	\$1,900
56210 TRAVEL AND TRAINING	\$1,946	\$3,100	\$3,100	\$3,250
56250 DUES AND SUBSCRIPTIONS	\$2,626	\$2,510	\$2,510	\$3,695
TOTAL CONTRACTURAL SERVICES	\$35,815	\$24,928	\$24,928	\$51,798
TOTAL BROWN HOUSE	\$138,578	\$147,512	\$113,262	\$356,962

CITY OF WYLIE

4B SENIOR CENTER

DEPARTMENT DESCRIPTION

Under the Parks and Recreation Department, the Recreation Division manages the City of Wylie's Recreation offerings at Wylie Senior Recreation Center. The Wylie Senior Recreation Center supports the well-being of Wylie citizens, ages 55 years and older by providing recreational and educational programs. The division ensures the ongoing operations, participation, and marketing of the recreation programs provided by the City of Wylie at the Senior Recreation Center. The mission is to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Reopen and regain program momentum lost due to COVID-19, and continue to meet increasing and evolving program needs.
Strategic Goal: Community Focused Government.

Continue to respond to customer needs in regards to equipment and spaces.
Strategic Goal: Health, Safety, and Well-Being.

FISCAL YEAR 2021 ACCOMPLISHMENTS

Introduced Drive-By Events due to COVID with 125 guests on average at each event. Classes filled up upon reopening in April. Expanded virtual offerings, virtual kits, and online content.
Strategic Goal: Health, Safety and Well-Being.

Reopened the facility in November for fitness-only appointments and outdoor classes. Facility reopened with Open Fitness, reduced-capacity activities, Game Table Reservations and reduced hours in April.
Strategic Goal: Health, Safety and Well-Being

Added a broader variety of fitness equipment with a larger emphasis on health and fitness, glass block walls removed and glass panel windows installed.
Strategic Goal: Health, Safety, and Well-Being.

Provided EOC Logistic Support through vehicles and staffing during Covid-19 and Ice Storm 2021. Hosted a vaccine clinic for 80 seniors and provided personnel for EOC vaccine operations.
Strategic Goals: Health, Safety, and Well-Being, Community Focused Government

Provided a facility and staffing for Census Bureau training and Elections.
Strategic Goal: Community Focused Government.

	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
STAFFING				
Recreation Supervisor	1.0	1.0	1.0	1.0
Rec. Programmer-Senior Activities	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Guest Services Specialist	0.5	0.5	0.5	0.5
Recreation Monitor	2.0	2.0	2.0	2.0
TOTAL	5.5	5.5	5.5	5.5



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX SENIOR CENTER

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$135,588	\$133,683	\$133,683	\$134,430
51112 SALARIES - PART TIME	\$109,146	\$114,468	\$114,468	\$146,271
51130 OVERTIME	\$1,379	\$2,791	\$2,791	\$2,750
51140 LONGEVITY PAY	\$668	\$816	\$816	\$948
51220 PHONE ALLOWANCE	\$3,740	\$0	\$0	\$0
51310 TMRS	\$24,746	\$28,293	\$28,293	\$27,531
51410 HOSPITAL AND LIFE INSURANCE	\$27,550	\$27,045	\$27,045	\$31,840
51420 LONG-TERM DISABILITY	\$583	\$750	\$750	\$766
51440 FICA	\$14,964	\$18,972	\$18,972	\$17,633
51450 MEDICARE	\$3,500	\$4,437	\$4,437	\$4,127
51470 WORKERS COMP PREMIUM	\$1,637	\$2,030	\$2,030	\$1,812
51480 UNEMPLOYMENT COMP (TWC)	\$1,823	\$2,160	\$2,160	\$2,160
TOTAL PERSONNEL SERVICES	\$325,324	\$335,446	\$335,445	\$370,268
52010 OFFICE SUPPLIES	\$1,368	\$2,110	\$2,110	\$2,110
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$9,997	\$12,250	\$12,250	\$10,500
52210 JANITORIAL SUPPLIES	\$982	\$3,435	\$3,435	\$3,535
52250 MEDICAL AND SURGICAL	\$705	\$1,000	\$1,000	\$1,000
52310 FUEL AND LUBRICANTS	\$1,782	\$2,600	\$2,600	\$3,180
52610 RECREATIONAL SUPPLIES	\$15,501	\$30,050	\$30,050	\$40,350
52650 RECREATION MERCHANDISE	\$360	\$4,012	\$4,012	\$4,012
52710 WEARING APPAREL AND UNIFORMS	\$12	\$1,280	\$1,280	\$1,280
52810 FOOD SUPPLIES	\$440	\$525	\$525	\$525
TOTAL SUPPLIES	\$31,147	\$57,262	\$57,262	\$66,492
54530 HEAVY EQUIPMENT	\$2,189	\$8,000	\$8,000	\$13,900
54910 BUILDINGS	\$5,034	\$18,900	\$18,900	\$7,900
TOTAL MATERIALS FOR MAINTENANCE	\$7,223	\$26,900	\$26,900	\$21,800
56040 SPECIAL SERVICES	\$7,899	\$12,535	\$12,535	\$16,885
56080 ADVERTISING	\$4,807	\$8,659	\$8,659	\$8,659
56110 COMMUNICATIONS	\$1,725	\$2,172	\$2,172	\$4,344
56140 REC CLASS EXPENSES	\$14,869	\$7,000	\$7,000	\$19,000
56180 RENTAL	\$4,534	\$5,748	\$5,748	\$5,748
56210 TRAVEL AND TRAINING	\$10,090	\$9,150	\$9,150	\$12,150
56250 DUES AND SUBSCRIPTIONS	\$3,221	\$4,052	\$4,052	\$4,186
56360 ACTIVENET ADMINISTRATIVE FEES	\$846	\$3,300	\$3,300	\$3,300
TOTAL CONTRACTURAL SERVICES	\$47,993	\$52,616	\$52,616	\$74,272
TOTAL SENIOR CENTER	\$411,686	\$472,224	\$472,223	\$532,832

CITY OF WYLIE

4B PARKS

DEPARTMENT DESCRIPTION

The 4B Parks Division is responsible for the development and maintenance of parks throughout the City. It is a division of the Parks and Recreation Department. The 4B Sales Tax Revenue Fund, 4B Parks, is a supplemental cost-center to the General Fund Parks Department. The sales tax revenue is restricted by State legislation to improve the appeal of the City as a place to live, work, and visit while promoting economic development.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Identify new development opportunities at existing parks and dedicated park land.

Strategic Goal: Planning Management

Continue providing quality maintenance of parks and open spaces.

Strategic Goal: Health, Safety, and Well-Being

Expand and improve maintenance practices and efficiency.

Strategic Goal: Health, Safety, and Well-Being

FISCAL YEAR 2021 ACCOMPLISHMENTS

Continued quality maintenance to the City's parks, open spaces, playgrounds, athletic fields, and public buildings.

Strategic Goals: Health, Safety, and Well-Being

	BUDGET 2018-2019	BUDGET 2019-2020	BUDGET 2020-2021	BUDGET 2021-2022
STAFFING				
Field Supervisor	1.0	1.0	1.0	1.0
Equipment Operator	0.0	1.0	1.0	1.0
Maintenance Worker	3.0	3.0	3.0	3.0
TOTAL	4.0	5.0	5.0	5.0



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX 4B PARKS

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$211,410	\$217,637	\$217,637	\$217,880
51130 OVERTIME	\$6,203	\$8,120	\$8,120	\$8,000
51140 LONGEVITY PAY	\$1,928	\$1,515	\$1,515	\$2,419
51220 PHONE ALLOWANCE	\$1,875	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$3,240	\$0	\$0	\$0
51310 TMRS	\$33,679	\$35,227	\$35,227	\$35,386
51410 HOSPITAL AND LIFE INSURANCE	\$43,122	\$45,045	\$45,045	\$47,513
51420 LONG-TERM DISABILITY	\$934	\$1,227	\$1,227	\$1,243
51440 FICA	\$13,723	\$14,091	\$14,091	\$14,155
51450 MEDICARE	\$3,210	\$3,295	\$3,295	\$3,310
51470 WORKERS COMP PREMIUM	\$1,699	\$2,518	\$2,518	\$2,557
51480 UNEMPLOYMENT COMP (TWC)	\$720	\$1,350	\$1,350	\$1,350
TOTAL PERSONNEL SERVICES	\$321,743	\$330,025	\$330,025	\$333,813
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$456	\$0	\$0	\$13,000
52710 WEARING APPAREL AND UNIFORMS	\$0	\$4,320	\$4,320	\$4,320
TOTAL SUPPLIES	\$456	\$4,320	\$4,320	\$17,320
56040 SPECIAL SERVICES	\$0	\$1,000	\$1,000	\$14,000
56250 DUES AND SUBSCRIPTIONS	\$340	\$0	\$0	\$0
56570 ENGINEERING/ARCHITECTURAL	\$114,431	\$10,000	\$10,000	\$50,000
TOTAL CONTRACTURAL SERVICES	\$114,771	\$11,000	\$11,000	\$64,000
58150 LAND-BETTERMENTS	\$146,936	\$20,000	\$20,000	\$185,000
58850 MAJOR TOOLS AND EQUIPMENT	\$36,772	\$0	\$0	\$116,000
TOTAL CAPITAL OUTLAY	\$183,708	\$20,000	\$20,000	\$301,000
TOTAL 4B PARKS	\$620,678	\$365,345	\$365,345	\$716,133

CITY OF WYLIE

4B RECREATION CENTER

DEPARTMENT DESCRIPTION

Within the Parks and Recreation Department, the Recreation Division manages the City's recreational offerings at Wylie Recreation Center. The Wylie Recreation Center supports the well-being of Wylie citizens by providing access to recreational and educational programs. The division ensures the ongoing operations, participation, and marketing of recreational programs at Wylie Recreation Center. This division provides support and supervisory assistance to all recreation programs.

Connection moves us because it moves you. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

Meet increasing and evolving program needs.
Strategic Goal: Health, Safety, and Well-Being.

Continue to upgrade fitness equipment.
Strategic Goal: Health, Safety, and Well-Being.

Continue to respond to customer needs in regards to current equipment and spaces.
Strategic Goal: Health, Safety, and Well-Being.

FISCAL YEAR 2021 ACCOMPLISHMENTS

Continued to upgrade fitness equipment.
Strategic Goal: Health, Safety, and Well-Being.

Developed and implemented a virtual activity program, including online and take-home recreation opportunities for all ages.
Strategic Goal: Health, Safety, and Well-Being.

North Region TRAPS Part-time Employee of the Year award to Wylie Recreation Center's Guest Services Specialist - Fitness.
Strategic Goal: Workforce.

Provided EOC Logistic Support through vehicles and staffing during Covid-19 and Ice Storm 2021.
Strategic Goal: Health, Safety, and Well-Being.

Made Park Pavilion and Ballfield reservations available online.
Strategic Goal: Community Focused Government.

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2018-2019	2019-2020	2020-2021	2021-2022
Recreation Manager	1.0	1.0	1.0	1.0
Recreation Supervisor	1.0	1.0	1.0	1.0
Rec. Programmer-Fitness	1.0	1.0	1.0	1.0
Rec. Programmer-Facilities	1.0	1.0	1.0	1.0
Rec. Programmer-Guest Services	1.0	1.0	1.0	1.0
Building Attendant	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Guest Services Specialist	4.5	4.5	4.5	5.0
Recreation Monitor	10.0	10.0	10.0	10.0
TOTAL	21.5	21.5	21.5	22.0



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX RECREATION CENTER

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
51110 SALARIES	\$342,921	\$344,151	\$344,151	\$374,566
51112 SALARIES - PART TIME	\$458,276	\$471,217	\$471,217	\$505,176
51130 OVERTIME	\$3,837	\$6,090	\$6,090	\$7,000
51140 LONGEVITY PAY	\$1,852	\$2,112	\$2,112	\$2,423
51220 PHONE ALLOWANCE	\$8,400	\$0	\$0	\$0
51230 CLOTHING ALLOWANCE	\$720	\$0	\$0	\$0
51270 REC INSTRUCTOR PAY	\$0	\$0	\$0	\$35,000
51310 TMRS	\$75,381	\$76,867	\$76,867	\$78,238
51410 HOSPITAL AND LIFE INSURANCE	\$77,781	\$76,964	\$76,964	\$98,118
51420 LONG-TERM DISABILITY	\$1,487	\$1,922	\$1,922	\$2,134
51440 FICA	\$49,079	\$54,738	\$54,738	\$57,236
51450 MEDICARE	\$11,478	\$12,801	\$12,801	\$13,385
51470 WORKERS COMP PREMIUM	\$3,062	\$9,669	\$9,669	\$10,273
51480 UNEMPLOYMENT COMP (TWC)	\$6,011	\$4,590	\$4,590	\$5,400
TOTAL PERSONNEL SERVICES	\$1,040,284	\$1,061,121	\$1,061,121	\$1,188,949
52010 OFFICE SUPPLIES	\$3,731	\$5,702	\$5,702	\$5,852
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$16,092	\$20,920	\$20,920	\$20,370
52210 JANITORIAL SUPPLIES	\$8,159	\$28,479	\$28,479	\$28,479
52250 MEDICAL AND SURGICAL	\$2,784	\$4,420	\$4,420	\$4,420
52310 FUEL AND LUBRICANTS	\$865	\$3,990	\$3,990	\$3,990
52610 RECREATIONAL SUPPLIES	\$64,842	\$90,875	\$90,875	\$99,035
52650 RECREATION MERCHANDISE	\$503	\$6,875	\$6,875	\$7,475
52710 WEARING APPAREL AND UNIFORMS	\$0	\$6,470	\$6,470	\$7,470
52810 FOOD SUPPLIES	\$1,143	\$1,200	\$1,200	\$1,200
TOTAL SUPPLIES	\$98,119	\$168,931	\$168,931	\$178,291
54530 HEAVY EQUIPMENT	\$4,586	\$16,690	\$16,690	\$21,090
54910 BUILDINGS	\$115,395	\$32,420	\$32,420	\$45,920
TOTAL MATERIALS FOR MAINTENANCE	\$119,981	\$49,110	\$49,110	\$67,010
56040 SPECIAL SERVICES	\$67,296	\$90,650	\$90,650	\$91,370
56080 ADVERTISING	\$86,549	\$99,977	\$99,977	\$99,977
56110 COMMUNICATIONS	\$1,058	\$1,800	\$1,800	\$1,800
56140 REC CLASS EXPENSES	\$73,015	\$110,300	\$110,300	\$76,300
56180 RENTAL	\$637	\$3,300	\$3,300	\$3,300



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX RECREATION CENTER

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56210 TRAVEL AND TRAINING	\$16,188	\$25,600	\$25,600	\$25,600
56250 DUES AND SUBSCRIPTIONS	\$5,484	\$10,035	\$10,035	\$12,071
56310 INSURANCE	\$26,386	\$30,000	\$30,000	\$35,300
56360 ACTIVENET ADMINISTRATIVE FEES	\$25,131	\$45,000	\$45,000	\$58,600
56610 UTILITIES-ELECTRIC	\$73,962	\$98,970	\$98,970	\$98,970
56630 UTILITIES-WATER	\$18,840	\$20,000	\$20,000	\$20,000
TOTAL CONTRACTURAL SERVICES	\$394,545	\$535,632	\$535,632	\$523,288
58910 BUILDINGS	\$153,308	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$153,308	\$0	\$0	\$0
TOTAL RECREATION CENTER	\$1,806,238	\$1,814,794	\$1,814,794	\$1,957,538

<div>CITY OF WYLIE 4B STONEHAVEN HOUSE</div>
DEPARTMENT DESCRIPTION
Under the Parks and Recreation Department, the Recreation Division manages the maintenance of Stonehaven House. This division ensures ongoing preservation of Wylie's past by maintaining the historic site. Similar to the Brown House, a visit to the Stonehaven House provides another rare opportunity to glimpse into the City's rich, historical background.
FISCAL YEAR 2022 GOALS AND OBJECTIVES
Discussion with Wylie Historical Society regarding possible shared use of the Stonehaven House and house improvement plan. Strategic Goals: Planning Management
FISCAL YEAR 2021 ACCOMPLISHMENTS
None



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX STONEHAVEN HOUSE

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
54910 BUILDINGS	\$0	\$1,000	\$1,000	\$121,000
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$1,000	\$1,000	\$121,000
TOTAL STONEHAVEN HOUSE	\$0	\$1,000	\$1,000	\$121,000

CITY OF WYLIE

4B SALES TAX REVENUE COMBINED SERVICES

DEPARTMENT DESCRIPTION

This department reflects expenditures incurred by the City's 4B Sales Tax Revenue Fund, as a single entity, in the conduct of its operations. These expenditures include debt service payments, etc.



PROPOSED BUDGET FY 2021-2022

112-4B SALES TAX 4B COMBINED SERVICES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56040 SPECIAL SERVICES	\$0	\$391	\$391	\$81,146
56310 INSURANCE	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$0	\$391	\$391	\$81,146
59125 TRANSFER TO RECREATION FUND	\$0	\$0	\$0	\$0
59132 TRANSFER TO 4B DEBT SERVICE	\$389,050	\$392,250	\$392,250	\$383,625
59430 TRANSFER TO CAPITAL PROJ FUND	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING (USES)	\$389,050	\$392,250	\$392,250	\$383,625
TOTAL 4B COMBINED SERVICES	\$389,050	\$392,641	\$392,641	\$464,771

CITY OF WYLIE

PARKS ACQUISITION & IMPROVEMENT FUND

FUND DESCRIPTION

The Park Acquisition and Improvement Fund resources are derived from the payment of fees obtained as part of the development process. Fees are accepted in lieu of parkland dedications to the City. For administrative purposes, the City is divided into three park zones: West, Central, and East. The accumulated funds are available for the acquisition, development and improvement of park land within the zones from which they are collected.

The Park Acquisition and Improvement Fund is utilized by the Parks Division with input from the Parks and Recreation Board for the betterment of parks and open spaces throughout the City. Funds are utilized for the purposes of land acquisition for future park development and for the continual improvement of existing parks and open space facilities and amenities. Funds can also be used as matching requirements for available County and State grant opportunities for part acquisition and improvement.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

West Zone 5621: None

Central Zone 5622:

Complete the parking lot lighting for Community Park and the Senior Recreation Center.
Strategic Goal: Infrastructure

East Zone 5623: None

FISCAL YEAR 2021 ACCOMPLISHMENTS

West Zone 5621:

Completed aquatics feasibility study for property on the Municipal Complex.
Strategic Goal: Planning Management

Completed the trail connection from Collin College to the Municipal Complex Trail.
Strategic Goal: Infrastructure

Central Zone 5622:

No projects were assigned last fiscal year.

East Zone 5623:

Completed construction of a perimeter fence for Avalon Park.
Strategic Goals: Infrastructure

Completed feasibility study of the Lavon Lake Parks.
Strategic Goal: Planning Management

Completed Fees Study for Parks and Recreation.
Strategic Goal: Planning Management

City Of Wylie

Fund Summary

Park A & I Fund

Audited Park A&I Fund Ending Balance 09/30/20	\$ 548,168
Projected '21 Revenues	<u>360,353</u>
Available Funds	908,521
Projected '21 Expenditures	<u>(399,334) a)</u>
Estimated Ending Fund Balance 09/30/21	\$ 509,187
 Estimated Beginning Fund Balance - 10/01/21	 \$ 509,187
Proposed Revenues '22	614,853
Proposed Expenditures '22	(130,000)
Carryforward Expenditures	<u>\$ (62,419)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 931,621</u></u>

a) Carry forward of \$62,419 for Twin Lakes Playground was taken out of projected 2021 expense



PROPOSED BUDGET FY 2021-2022

121-PARKS A&I PARKS A&I REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
43514 PARK GRANTS	\$0	\$0	\$60,000	\$0
TOTAL INTERGOVERNMENTAL REVENUE	\$0	\$0	\$60,000	\$0
44134 PARK LAND DEVELOPMENT	\$212,578	\$430,500	\$300,000	\$614,500
TOTAL SERVICE FEES	\$212,578	\$430,500	\$300,000	\$614,500
46110 ALLOCATED INTEREST EARNINGS	\$1,510	\$1,350	\$353	\$353
46140 TEXPOOL INTEREST	\$0	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$1,510	\$1,350	\$353	\$353
48410 MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
48440 CONTRIBUTIONS/ DONATIONS	\$0	\$0	\$0	\$0
TOTAL MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
49111 TRANSFER FROM GENERAL FUND	\$108,000	\$0	\$0	\$0
49131 TRANSFER FROM SPECIAL REVENUE	\$0	\$0	\$0	\$0
49450 COUNTY PROCEEDS (OFS)	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$108,000	\$0	\$0	\$0
TOTAL PARKS A&I REVENUES	\$322,088	\$431,850	\$360,353	\$614,853



PROPOSED BUDGET FY 2021-2022

121-PARKS A&I PARKS A&I WEST ZONE

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56040 SPECIAL SERVICES	\$0	\$0	\$0	\$0
56570 ENGINEERING/ARCHITECTURAL	\$7,396	\$45,000	\$45,000	\$0
TOTAL CONTRACTURAL SERVICES	\$7,396	\$45,000	\$45,000	\$0
58110 LAND-PURCHASE PRICE	\$0	\$0	\$0	\$0
58150 LAND-BETTERMENTS	\$0	\$40,000	\$40,000	\$0
58570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
58830 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
58840 OUTDOOR FURNITURE AND EQUIPMENT	\$0	\$0	\$0	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$40,000	\$40,000	\$0
TOTAL PARKS A&I WEST ZONE	\$7,396	\$85,000	\$85,000	\$0



PROPOSED BUDGET FY 2021-2022

121-PARKS A&I PARKS A&I CENTRAL ZONE

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56040 SPECIAL SERVICES	\$0	\$0	\$0	\$0
56570 ENGINEERING/ARCHITECTURAL	\$7,648	\$0	\$0	\$0
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$7,648	\$0	\$0	\$0
58110 LAND-PURCHASE PRICE	\$0	\$0	\$0	\$0
58150 LAND-BETTERMENTS	\$207,000	\$79,059	\$79,334	\$192,419
58570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
58830 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
58840 OUTDOOR FURNITURE AND EQUIPMENT	\$0	\$0	\$0	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
58910 BUILDINGS	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$207,000	\$79,059	\$79,334	\$192,419
TOTAL PARKS A&I CENTRAL ZONE	\$214,648	\$79,059	\$79,334	\$192,419



PROPOSED BUDGET FY 2021-2022

121-PARKS A&I PARKS A&I EAST ZONE

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56040 SPECIAL SERVICES	\$0	\$0	\$25,000	\$0
56570 ENGINEERING/ARCHITECTURAL	\$0	\$95,000	\$95,000	\$0
TOTAL CONTRACTURAL SERVICES	\$0	\$95,000	\$120,000	\$0
58150 LAND-BETTERMENTS	\$0	\$115,000	\$115,000	\$0
58570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
58830 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
58840 OUTDOOR FURNITURE AND EQUIPMENT	\$0	\$0	\$0	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$115,000	\$115,000	\$0
TOTAL PARKS A&I EAST ZONE	\$0	\$210,000	\$235,000	\$0

<div><div>CITY OF WYLIE</div><div>FIRE TRAINING CENTER FUND</div></div>

<div>FUND DESCRIPTION</div>

The Fire Training Center Fund is a special revenue fund that was established in FY 2001. The Fire training center is physically located behind Fire Station 2, it is also used as a regional training center by other city departments and area fire departments. Major funding comes from response fees collected within our response area for emergency services rendered. These fees are collected by a 3rd party contracted vendor and vary from year to year.

Expenditures from this fund are related to public safety training, as well as upkeep and maintenance of the fire training facilities. The Fire training center is physically located behind Fire Station 2. The facility is also used as a regional training center by other city departments and area fire departments. Major funding comes from response fees collected within our response area for emergency services rendered. Other funding comes from fees assessed on users. A master use plan has been drawn up that will develop the acres available in order to meet the growing needs due to population and commercial growth.

<div>FISCAL YEAR 2022 GOALS AND OBJECTIVES</div>

Expend funds dedicated to the public safety training field to maintain the training facility, improve training offerings, and provide quality training to Wylie public safety personnel.

Strategic Goals: Infrastructure; Workforce; Planning Management

City Of Wylie

Fund Summary

Fire Training Center Fund

Audited Fire Training Center Fund Ending Balance 09/30/20	\$	222,745
Projected '21 Revenues		20,108
Available Funds		<u>242,853</u>
Projected '21 Expenditures		<u>(47,500)</u>
Estimated Ending Fund Balance 09/30/21	\$	195,353
 Estimated Beginning Fund Balance - 10/01/21	 \$	 195,353
Proposed Revenues '22		29,108
Proposed Expenditures '22		<u>(30,000)</u>
Estimated Ending Fund Balance 09/30/22	<u>\$</u>	<u>194,461</u>



PROPOSED BUDGET FY 2021-2022

132-FIRE TRAINING CENTER FIRE TRAINING CENTER REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
42110 FIRST RESPONDER FEES	\$22,758	\$12,000	\$20,000	\$29,000
TOTAL LICENSE AND PERMITS	\$22,758	\$12,000	\$20,000	\$29,000
43512 FIRE GRANTS	\$5,000	\$0	\$0	\$0
TOTAL INTERGOVERNMENTAL REVENUE	\$5,000	\$0	\$0	\$0
46110 ALLOCATED INTEREST EARNINGS	\$644	\$0	\$108	\$108
46140 TEXPOOL INTEREST	\$0	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$644	\$0	\$108	\$108
TOTAL FIRE TRAINING CENTER REVENUES	\$28,402	\$12,000	\$20,108	\$29,108

132-FIRE TRAINING CENTER FIRE TRAINING CENTER EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$6,092	\$35,000	\$35,000	\$20,000
52630 AUDIO-VISUAL	\$0	\$12,500	\$12,500	\$10,000
TOTAL SUPPLIES	\$6,092	\$47,500	\$47,500	\$30,000
56040 SPECIAL SERVICES	\$2,605	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$2,605	\$0	\$0	\$0
TOTAL FIRE TRAINING CENTER EXPENDITURES	\$8,697	\$47,500	\$47,500	\$30,000

<div><div>CITY OF WYLIE</div><div>FIRE DEVELOPMENT FUND</div></div>

FUND DESCRIPTION

<p>The Fire Development Fee Fund benefits the City of Wylie by providing a portion of the capital expenditure money to maintain fire protection service levels caused by increases in growth and population. The City established fire development fees by Ordinance No. 2007-12. The fund cannot be used for any operations or replacement costs. Projects in the coming years are construction of Fire Station 4, Fire Station 5 property, and construction of Fire Station 5, as well as the new apparatus for each.</p>

FISCAL YEAR 2022 GOALS AND OBJECTIVES
--

<p>Receive revenues from Fire Development Fees.</p>

<p>Strategic Goals: Financial Health; Economic Growth</p>

<p>Continue the Construction process of Fire Station #4.</p>
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<p>Strategic Goals: Planning Management, Financial Health</p>

FISCAL YEAR 2021 ACCOMPLISHMENTS

<p>Begin construction process for Fire Station #4.</p>
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<p>Strategic Goal: Planning Management, Financial Health</p>
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City Of Wylie

Fund Summary

Fire Development Fund

Audited Fire Development Fund Ending Balance 09/30/20	\$ 1,570,845
Projected '21 Revenues	<u>200,716</u>
Available Funds	1,771,561
Projected '21 Expenditures	<u>(951,584) a)</u>
Estimated Ending Fund Balance 09/30/21	\$ 819,977
 Estimated Beginning Fund Balance - 10/01/21	 \$ 819,977
Proposed Revenues '22	260,716
Proposed Expenditures '22	-
Carryforward Expenditures	<u>(214,267)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 866,426</u></u>

a) Carry forwards of \$159,267 for BRW Design Costs and \$55,000 for Emergency Services Consultant were taken out of projected 2021 expense and included in 2022 expense.



PROPOSED BUDGET FY 2021-2022

133-FIRE DEVELOPMENT

FIRE DEVELOPMENT REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
44127 FIRE DEVELOPMENT REVENUE	\$265,198	\$200,000	\$200,000	\$260,000
TOTAL SERVICE FEES	\$265,198	\$200,000	\$200,000	\$260,000
46110 ALLOCATED INTEREST EARNINGS	\$6,424	\$1,000	\$716	\$716
TOTAL INTEREST INCOME	\$6,424	\$1,000	\$716	\$716
TOTAL FIRE DEVELOPMENT REVENUES	\$271,622	\$201,000	\$200,716	\$260,716

133-FIRE DEVELOPMENT

FIRE DEVELOPMENT EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56040 SPECIAL SERVICES	\$0	\$655,000	\$600,000	\$55,000
56510 AUDIT AND LEGAL SERVICES	\$2,930	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$2,930	\$655,000	\$600,000	\$55,000
58510 MOTOR VEHICLES	\$691,301	\$0	\$0	\$0
58570 ENGINEERING/ARCHITECTURAL	\$256,999	\$510,851	\$351,584	\$159,267
TOTAL CAPITAL OUTLAY	\$948,300	\$510,851	\$351,584	\$159,267
TOTAL FIRE DEVELOPMENT EXPENDITURES	\$951,230	\$1,165,851	\$951,584	\$214,267

CITY OF WYLIE

MUNICIPAL COURT TECHNOLOGY FUND

FUND DESCRIPTION

Texas Code of Criminal Procedure, Article 102.0172 provides for the establishment of a Municipal Court Technology Fund and the assessment and collection of a Municipal Court Technology Fee. For offenses occurring on or after January 1, 2020, this fund became a component of the Local Consolidated Fee, provided by the Local Government Code, Article 134.103. A person convicted of a misdemeanor offense in the Municipal Court shall pay, in addition to all other costs, the Municipal Court Technology Fee. This money may be used only to finance the purchase of or to maintain technological enhancements for a municipal court or a municipal court of record.

City Of Wylie

Fund Summary

Municipal Court Technology Fund

Audited Municipal Court Technology Fund Ending Balance 09/30/20	\$	10,077
Projected '21 Revenues		<u>5,000</u>
Available Funds		15,077
Projected '21 Expenditures		<u>(1,000)</u>
Estimated Ending Fund Balance 09/30/21	\$	14,077
 Estimated Beginning Fund Balance - 10/01/21	 \$	 14,077
Proposed Revenues '22		5,000
Proposed Expenditures '22		<u>(2,000)</u>
Estimated Ending Fund Balance 09/30/22	\$	<u>17,077</u>



PROPOSED BUDGET FY 2021-2022

151-MUNICIPAL COURT TECH MUNICIPAL COURT TECH REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
45135 COURT TECHNOLOGY FEES	\$4,753	\$8,000	\$5,000	\$5,000
TOTAL FINES AND FORFEITURES	\$4,753	\$8,000	\$5,000	\$5,000
46110 ALLOCATED INTEREST EARNINGS	\$24	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$24	\$0	\$0	\$0
TOTAL MUNICIPAL COURT TECH REVENUES	\$4,777	\$8,000	\$5,000	\$5,000

151-MUNICIPAL COURT TECH MUNICIPAL COURT TECH EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$964	\$1,000	\$1,000	\$2,000
TOTAL SUPPLIES	\$964	\$1,000	\$1,000	\$2,000
59430 TRANSFER TO CAPITAL PROJ FUND	\$25,000	\$0	\$0	\$0
TOTAL OTHER FINANCING (USES)	\$25,000	\$0	\$0	\$0
TOTAL MUNICIPAL COURT TECH EXPENDITURES	\$25,964	\$1,000	\$1,000	\$2,000

CITY OF WYLIE

MUNICIPAL COURT BUILDING SECURITY FUND

FUND DESCRIPTION

Texas Code of Criminal Procedure, Article 102.017, provides for the establishment of the Building Security Fund and the assessment and collection of a Building Security Fee. For offenses occurring on or after January 1, 2020, this fund became a component of the Local Consolidated Fee, provided by the Local Government Code, Article 134.103. A person convicted of a misdemeanor offense in the Municipal Court shall pay, in addition to all other costs, the Building Security Fee. This money may only be used for security personnel, services, or items related to buildings that house the operation of a municipal court.

City Of Wylie

Fund Summary

Municipal Court Building Security Fund

Audited Municipal Court Building Security Fund Ending Balance 09/30/20	\$ 17,546
Projected '21 Revenues	5,000
Available Funds	<u>22,546</u>
Projected '21 Expenditures	<u>(1,500)</u>
Estimated Ending Fund Balance 09/30/21	\$ 21,046
 Estimated Beginning Fund Balance - 10/01/21	 \$ 21,046
Proposed Revenues '22	5,000
Proposed Expenditures '22	<u>(6,250)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 19,796</u></u>



PROPOSED BUDGET FY 2021-2022

152-MUNICIPAL COURT BLDG SECURITY MUNICIPAL COURT BLDG SECURITY REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
45136 COURT BLDG SEC FEES	\$4,731	\$6,000	\$5,000	\$5,000
TOTAL FINES AND FORFEITURES	\$4,731	\$6,000	\$5,000	\$5,000
46110 ALLOCATED INTEREST EARNINGS	\$44	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$44	\$0	\$0	\$0
TOTAL MUNICIPAL COURT BLDG SECURITY REVENUES	\$4,775	\$6,000	\$5,000	\$5,000

152-MUNICIPAL COURT BLDG SECURITY MUNICIPAL COURT BLDG SECURITY EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56210 TRAVEL AND TRAINING	\$1,122	\$6,250	\$1,500	\$6,250
TOTAL CONTRACTURAL SERVICES	\$1,122	\$6,250	\$1,500	\$6,250
59430 TRANSFER TO CAPITAL PROJ FUND	\$25,000	\$0	\$0	\$0
TOTAL OTHER FINANCING (USES)	\$25,000	\$0	\$0	\$0
TOTAL MUNICIPAL COURT BLDG SECURITY EXPENDITURES	\$26,122	\$6,250	\$1,500	\$6,250

<p style="text-align: center;">CITY OF WYLIE</p> <p style="text-align: center;">JUDICIAL EFFICIENCY FUND</p>
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<p style="text-align: center;">FUND DESCRIPTION</p>
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<p>Local Government Code, Section 133.103, provides for the establishment of the Judicial Efficiency Fee which is a component of the Time Payment Fee. A person convicted of an offense dated on or before December 31, 2019, shall pay, in addition to all other costs, the Time Payment Fee if the person has not satisfied the full payment of fine and court costs on or before the 31st day after the date judgment is entered. Code of Criminal Procedure, Article 102.030, provides for the establishment of the Time Payment Reimbursement Fee. A person convicted of an offense dated on or after January 1, 2020, shall pay, in addition to all other costs, the Time Payment Reimbursement Fee if the person has not satisfied the full payment of fine and court costs on or before the 31st day after the date judgment is entered. The money from these fees are to be used for the purpose of improving the efficiency of the administration of justice in the Municipal Court.</p>
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City Of Wylie

Fund Summary

Municipal Court Judicial Efficiency Fund

Audited Municipal Court Judicial Efficiency Fund Ending Balance 09/30/20	\$	5,270
Projected '21 Revenues		500
		<hr/>
Available Funds		5,770
Projected '21 Expenditures		-
		<hr/>
Estimated Ending Fund Balance 09/30/21	\$	5,770
 Estimated Beginning Fund Balance - 10/01/21	 \$	 5,770
Proposed Revenues '22		1,000
Proposed Expenditures '22		-
		<hr/>
Estimated Ending Fund Balance 09/30/22	\$	<u>6,770</u>



PROPOSED BUDGET FY 2021-2022

153-MUNICIPAL COURT JUDICIAL EFFICIENCY

MUNICIPAL COURT JUDICIAL EFFICIENCY REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
45137 JUDICIAL EFFICIENCY FEES	\$305	\$1,000	\$500	\$1,000
TOTAL FINES AND FORFEITURES	\$305	\$1,000	\$500	\$1,000
46110 ALLOCATED INTEREST EARNINGS	\$16	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$16	\$0	\$0	\$0
TOTAL MUNICIPAL COURT JUDICIAL EFFICIENCY REVENUES	\$321	\$1,000	\$500	\$1,000

153-MUNICIPAL COURT JUDICIAL EFFICIENCY

MUNICIPAL COURT JUDICIAL EFFICIENCY EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$0	\$0	\$0	\$0
56210 TRAVEL AND TRAINING	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$0	\$0	\$0	\$0
TOTAL MUNICIPAL COURT JUDICIAL EFFICIENCY EXPENDITURES	\$0	\$0	\$0	\$0

<p>CITY OF WYLIE</p> <p>TRUANCY COURT FUND</p>
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<p>FUND DESCRIPTION</p>

<p>The Truancy Court Fund is a fund that provides for a \$50.00 fee that may be collected on each Civil violation of Truant Conduct, Family Code 65.107(b). These funds may only be used to offset the costs of the operation of the truancy court, Family Code 65.107(d). Examples of this may include fees for appointing an attorney or guardian ad litem for the juvenile.</p>
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City Of Wylie

Fund Summary

Truancy Court Fund

Audited Truancy Court Fund Ending Balance 09/30/20	\$ 15,972
Projected '21 Revenues	1,000
Available Funds	<u>16,972</u>
Projected '21 Expenditures	<u>(1,000)</u>
Estimated Ending Fund Balance 09/30/21	\$ 15,972
 Estimated Beginning Fund Balance - 10/01/21	 \$ 15,972
Proposed Revenues '22	1,500
Proposed Expenditures '22	<u>(1,000)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 16,472</u></u>



PROPOSED BUDGET FY 2021-2022

154-TRUANCY COURT TRUANCY COURT REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
45142 TRUANT CONDUCT FEE	\$1,950	\$4,000	\$1,000	\$1,500
TOTAL FINES AND FORFEITURES	\$1,950	\$4,000	\$1,000	\$1,500
46110 ALLOCATED INTEREST EARNINGS	\$46	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$46	\$0	\$0	\$0
TOTAL TRUANCY COURT REVENUES	\$1,996	\$4,000	\$1,000	\$1,500

154-TRUANCY COURT TRUANCY COURT EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
56510 AUDIT AND LEGAL SERVICES	\$0	\$1,000	\$1,000	\$1,000
TOTAL CONTRACTURAL SERVICES	\$0	\$1,000	\$1,000	\$1,000
TOTAL TRUANCY COURT EXPENDITURES	\$0	\$1,000	\$1,000	\$1,000

<div>CITY OF WYLIE MUNICIPAL JURY FUND</div>
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FUND DESCRIPTION

Local Government Code, Section 134.103, provides the Municipal Jury Fee as a component of the Local Consolidated Fee. A person convicted of a misdemeanor offense shall pay, in addition to all other costs, the Municipal Jury Fee. This money may only be used only to fund juror reimbursements and otherwise finance jury services.

City Of Wylie

Fund Summary

Municipal Jury

Audited Municipal Jury Fund Ending Balance 09/30/20	\$	61
Projected '21 Revenues		100
		<hr/>
Available Funds		161
Projected '21 Expenditures		-
		<hr/>
Estimated Ending Fund Balance 09/30/21	\$	161
 Estimated Beginning Fund Balance - 10/01/21	 \$	 161
Proposed Revenues '22		100
Proposed Expenditures '22		-
		<hr/>
Estimated Ending Fund Balance 09/30/22	\$	<hr/> <hr/> 261



PROPOSED BUDGET FY 2021-2022

155-MUNICIPAL JURY MUNICIPAL JURY REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
45143 MUNICIPAL JURY FEES	\$61	\$1,000	\$100	\$100
TOTAL FINES AND FORFEITURES	\$61	\$1,000	\$100	\$100
46110 ALLOCATED INTEREST EARNINGS	\$0	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$0	\$0	\$0	\$0
48410 MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
TOTAL MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
TOTAL MUNICIPAL JURY REVENUES	\$61	\$1,000	\$100	\$100

NO EXPENDITURES FOR FISCAL YEAR 2022

CITY OF WYLIE

HOTEL OCCUPANCY TAX FUND

FUND DESCRIPTION

The Hotel Occupancy Tax was created by Ordinance No. 2004-23 amending Section 106-42 of the Wylie Code of Ordinances. The Hotel Occupancy Tax is imposed on a person who pays for a room or space in a hotel costing \$15.00 or more each day. The Hotel Occupancy Tax is levied (i) upon the cost of occupancy of any room or space furnished by any hotel where such cost of occupancy is at the rate of \$2.00 or more per day, such tax to be equal to seven percent (7%) of the consideration paid by the occupant of such room, space or facility to such hotel, exclusive of other occupancy taxes imposed by other governmental agencies, (ii) and hotel occupancy tax provided herein shall be imposed in the city extraterritorial jurisdiction, provided, however, that the levy of such taxes shall not result in a combined rate of state, county or municipal hotel occupancy taxes in the extraterritorial jurisdiction which exceeds fifteen percent (15%) of the price paid for a room in a hotel.

City Of Wylie

Fund Summary

Hotel Occupancy Tax Fund

Audited Hotel Occupancy Tax Fund Ending Balance 09/30/20	\$ 471,211
Projected '21 Revenues	<u>200,200</u>
Available Funds	671,411
Projected '21 Expenditures	<u>(134,000) a)</u>
Estimated Ending Fund Balance 09/30/21	\$ 537,411
 Estimated Beginning Fund Balance - 10/01/21	 \$ 537,411
Proposed Revenues '22	200,200
Proposed Expenditures '22	(100,000)
Carryforward Expenditures	<u>(140,700)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 496,911</u></u>

a) Carry forwards of \$70,500 for Brown House Phase I Improvements and \$70,200 for Old City Park Marquis Sign were taken out of projected 2021 expense and included in 2022 expense.



PROPOSED BUDGET FY 2021-2022

161-HOTEL OCCUPANCY TAX HOTEL OCCUPANCY TAX REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
40230 HOTEL OCCUPANCY TAX	\$157,751	\$100,000	\$200,000	\$200,000
TOTAL TAXES	\$157,751	\$100,000	\$200,000	\$200,000
46110 ALLOCATED INTEREST EARNINGS	\$1,254	\$200	\$200	\$200
TOTAL INTEREST INCOME	\$1,254	\$200	\$200	\$200
TOTAL HOTEL OCCUPANCY TAX REVENUES	\$159,006	\$100,200	\$200,200	\$200,200

161-HOTEL OCCUPANCY TAX HOTEL OCCUPANCY TAX EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
54910 BUILDINGS	\$12,950	\$12,950	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$12,950	\$12,950	\$0	\$0
56040 SPECIAL SERVICES	\$0	\$0	\$0	\$35,000
56080 ADVERTISING	\$5,892	\$30,000	\$30,000	\$35,000
TOTAL CONTRACTURAL SERVICES	\$5,892	\$30,000	\$30,000	\$70,000
58150 LAND BETTERMENTS	\$0	\$189,700	\$49,000	\$70,200
58570 ARCHITECTURAL/ENGINEERING	\$50,290	\$25,000	\$25,000	\$0
58910 BUILDINGS	\$0	\$0	\$0	\$70,500
TOTAL CAPITAL OUTLAY	\$50,290	\$214,700	\$74,000	\$140,700
59180 TRANSFER TO PUBLIC ARTS	\$30,000	\$30,000	\$30,000	\$30,000
TOTAL OTHER FINANCING (USES)	\$30,000	\$30,000	\$30,000	\$30,000
TOTAL HOTEL OCCUPANCY TAX EXPENDITURES	\$99,132	\$287,650	\$134,000	\$240,700

CITY OF WYLIE

PUBLIC ARTS FUND

FUND DESCRIPTION

The Public Arts Advisory Board consists of seven members, appointed by the City Council for a two year term. The Public Arts Advisory Board was created by Ordinance No. 2006-37. Funding for the public arts program is accomplished by annually designating one (1) percent of eligible CIP funding for public art, which is derived from the City's capital project fund, enterprise fund and/or grants. Additional funding is raised through community events focused on the arts.

Through the Public Art Advisory Board, provide a variety of public art, in all disciplines, to create an environment of creativity, history and quality of life for all. Provide quality visual and performing art events to attract citizens and visitors to the City and provide creativity, innovation, and variety through art, music, and literature.

FISCAL YEAR 2022 GOALS AND OBJECTIVES

The Advisory Board will purchase 3 additional art pieces to place at sites along the Municipal Trails once electricity is stubbed to that area.

Strategic Goal: Culture

Continue plans for a sculpture park along the trails of the Municipal Complex.

Discussions regarding an additional event at the Municipal Complex with art, music, food, and activities in the fall.

Strategic Goals: Infrastructure; Culture

Continue providing and facilitating visual and performing art events to attract citizens and visitors to the City:

Wylie Arts Festival – Expand the Wylie Arts Festival to include more vendors and attract larger audiences

Bluegrass on Ballard- Expand vendors for the Bluegrass on Ballard

Strategic Goals: Community Focused Government; Culture

FISCAL YEAR 2021 ACCOMPLISHMENTS

Provided quality visual performing art events including a variety of music and innovative and creative arts and craft vendors. Events included

2020 Wylie Arts Festival – Revenue \$14,000 (over 145 art vendors however event was held outside due to COVID and booth costs were much less)

Strategic Goals: Culture

Competed a call for artists for the new Fire Station #4. Installation of the art will be in April 2022.

Strategic Goal: Culture

Continue discussions regarding a call for artists for sculptures along the Municipal Trails. The board is waiting for installation of street lights along the trails in the Parks plan to complete any calls. Artists must have an electrical stub in to secure lighting for the art. The board plans to provide 3-4 sculptures once the electrical is in place.

Strategic Goals: Infrastructure; Culture

City Of Wylie

Fund Summary

Public Arts Fund

Audited Public Arts Fund Ending Balance 09/30/20	\$ 416,297
Projected '21 Revenues	<u>135,228</u>
Available Funds	551,525
Projected '21 Expenditures	<u>(31,600) a)</u>
Estimated Ending Fund Balance 09/30/21	\$ 519,925
 Estimated Beginning Fund Balance - 10/01/21	 \$ 519,925
Proposed Revenues '22	70,228
Proposed Expenditures '22	(123,100) b)
Carryforward Expenditures	<u>\$ (112,000)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 355,053</u></u>

a) Carry forward of \$112,000 for Municipal Trail Sculptures was taken out of projected 2021 expense and included in 2022 expense.

b) Includes art sculpture for Fire Station #4.



PROPOSED BUDGET FY 2021-2022

175-PUBLIC ARTS PUBLIC ARTS REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
46110 ALLOCATED INTEREST EARNINGS	\$1,302	\$600	\$228	\$228
TOTAL INTEREST INCOME	\$1,302	\$600	\$228	\$228
48130 ARTS FESTIVAL	\$18,871	\$40,000	\$40,000	\$40,000
TOTAL MISCELLANEOUS INCOME	\$18,871	\$40,000	\$40,000	\$40,000
49140 TRANSFER FROM CAP PROJ FUND	\$0	\$0	\$65,000	\$0
49161 TRANSFER FROM HOTEL TAX	\$30,000	\$30,000	\$30,000	\$30,000
TOTAL OTHER FINANCING SOURCES	\$30,000	\$30,000	\$95,000	\$30,000
TOTAL PUBLIC ARTS REVENUES	\$50,173	\$70,600	\$135,228	\$70,228

175-PUBLIC ARTS PUBLIC ARTS EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
52010 OFFICE SUPPLIES	\$24	\$1,600	\$1,600	\$1,600
52810 FOOD SUPPLIES	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$24	\$1,600	\$1,600	\$1,600
56040 SPECIAL SERVICES	\$8,079	\$25,000	\$25,000	\$26,000
56610 UTILITIES-ELECTRIC	\$4,500	\$5,000	\$5,000	\$5,500
TOTAL CONTRACTURAL SERVICES	\$12,579	\$30,000	\$30,000	\$31,500
58150 LAND-BETTERMENTS	\$0	\$112,000	\$0	\$202,000
TOTAL CAPITAL OUTLAY	\$0	\$112,000	\$0	\$202,000
TOTAL PUBLIC ARTS EXPENDITURES	\$12,603	\$143,600	\$31,600	\$235,100

City Of Wylie

Fund Summary

General Obligation Debt Service Fund

Audited GO Debt Service Fund Ending Balance 09/30/20	\$ 1,298,734
Projected '21 Revenues	8,421,473
Available Funds	<u>9,720,207</u>
Projected '21 Expenditures	<u>(8,649,357)</u>
Estimated Ending Fund Balance 09/30/21	\$ 1,070,850
 Estimated Beginning Fund Balance - 10/01/21	 \$ 1,070,850
Proposed Revenues '22	8,700,073
Proposed Expenditures '22	<u>(8,994,212)</u>
Estimated Ending Fund Balance 09/30/22	<u><u>\$ 776,711</u></u>



PROPOSED BUDGET FY 2021-2022

311-G O DEBT SERVICE

G O DEBT SERVICE REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
40110 PROPERTY TAXES - CURRENT	\$8,551,745	\$8,377,673	\$8,377,673	\$8,656,273
40120 PROPERTY TAXES - DELINQUENT	\$3,667	\$40,000	\$40,000	\$40,000
40190 PENALTY AND INTEREST - TAXES	\$28,856	\$0	\$0	\$0
TOTAL TAXES	\$8,584,267	\$8,417,673	\$8,417,673	\$8,696,273
46110 ALLOCATED INTEREST EARNINGS	\$10,510	\$3,800	\$3,800	\$3,800
TOTAL INTEREST INCOME	\$10,510	\$3,800	\$3,800	\$3,800
48310 RECOVERY - PRIOR YEAR EXPEND	\$0	\$0	\$0	\$0
48410 MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
TOTAL MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
TOTAL G O DEBT SERVICE REVENUES	\$8,594,777	\$8,421,473	\$8,421,473	\$8,700,073

311-G O DEBT SERVICE

G O DEBT SERVICE EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
57110 DEBT SERVICE	\$5,720,000	\$6,035,000	\$6,035,000	\$6,345,000
57210 DEBT SERVICE-INTEREST	\$2,835,038	\$2,606,357	\$2,606,357	\$2,641,212
57310 DEBT SERVICE-FISCAL AGENT FEES	\$6,300	\$8,000	\$8,000	\$8,000
TOTAL DEBT SERVICE AND CAP. REPL	\$8,561,338	\$8,649,357	\$8,649,357	\$8,994,212
TOTAL G O DEBT SERVICE EXPENDITURES	\$8,561,338	\$8,649,357	\$8,649,357	\$8,994,212

City Of Wylie

Fund Summary

4B Debt Service Funds

Audited 4B Debt Service Funds Ending Balance 09/30/20	\$	215,081
Projected '21 Revenues		392,250
Available Funds		<u>607,331</u>
Projected '21 Expenditures		<u>(392,250)</u>
Estimated Ending Fund Balance 09/30/21	\$	215,081
 Estimated Beginning Fund Balance - 10/01/21	 \$	 215,081
Proposed Revenues '22		383,625
Proposed Expenditures '22		<u>(383,625)</u>
Estimated Ending Fund Balance 09/30/22	\$	<u><u>215,081</u></u>



PROPOSED BUDGET FY 2021-2022

313-4B DEBT SERVICE FUND 2013

4B DEBT SERVICE REVENUES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
46110 ALLOCATED INTEREST EARNINGS	\$973	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$973	\$0	\$0	\$0
49132 TRANSFER FROM 4B REVENUE	\$389,050	\$392,250	\$392,250	\$383,625
TOTAL OTHER FINANCING SOURCES	\$389,050	\$392,250	\$392,250	\$383,625
TOTAL 4B DEBT SERVICE REVENUES	\$390,023	\$392,250	\$392,250	\$383,625

313-4B DEBT SERVICE FUND 2013

4B DEBT SERVICE EXPENDITURES

	2019-2020 ACTUAL	2020-2021 BUDGET	2020-2021 PROJECTED	2021-2022 PROPOSED
57110 DEBT SERVICE	\$335,000	\$345,000	\$345,000	\$345,000
57210 DEBT SERVICE-INTEREST	\$54,050	\$47,250	\$47,250	\$38,625
TOTAL DEBT SERVICE AND CAP. REPL	\$389,050	\$392,250	\$392,250	\$383,625
TOTAL 4B DEBT SERVICE EXPENDITURES	\$389,050	\$392,250	\$392,250	\$383,625

**CITY OF WYLIE
PROPERTY TAX SUPPORTED DEBT
DEBT SERVICE REQUIREMENTS
FISCAL YEAR 2021-2022**

	Required Principal 2021-2022	Required Interest 2021-2022	Total Required 2021-2022
GENERAL OBLIGATION BONDS:			
2012	-	215,150	215,150
2013	410,000	44,400	454,400
2015	2,005,000	641,850	2,646,850
2016	2,795,000	1,006,200	3,801,200
2021	600,000	254,566	854,566
TOTAL	5,810,000	2,162,166	7,972,166

COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION:

2018	330,000	257,981	587,981
2021	130,000	191,515	321,515
TOTAL	460,000	449,496	909,496

PUBLIC PROPERTY FINANCE CONTRACTUAL OBLIGATIONS:

2012	75,000	29,550	104,550
TOTAL	75,000	29,550	104,550

TOTAL PROPERTY TAX SUPPORTED DEBT SERVICE REQUIREMENTS:

<i>6,345,000</i>	<i>2,641,212</i>	<i>8,986,212</i>
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**CITY OF WYLIE
UTILITY FUND SUPPORTED DEBT
DEBT SERVICE REQUIREMENTS
FISCAL YEAR 2021-2022**

	Required Principal 2021-2022	Required Interest 2021-2022	Total Required 2021-2022
GENERAL OBLIGATION BONDS:			
2016	400,000	118,750	518,750
2021	30,000	1,113	31,113
TOTAL	430,000	119,863	549,863

COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION:

2017	320,000	228,119	548,119
TOTAL	320,000	228,119	548,119

TOTAL UTILITY FUND SUPPORTED DEBT SERVICE REQUIREMENTS:

<i>750,000</i>	<i>347,982</i>	<i>1,097,982</i>
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CITY OF WYLIE
4B SALES TAX SUPPORTED DEBT
DEBT SERVICE REQUIREMENTS
FISCAL YEAR 2021-2022

	Required Principal 2021-2022	Required Interest 2021-2022	Total Required 2021-2022
<hr/>			
GENERAL OBLIGATION BONDS (FUND 313):			
2013	345,000	38,625	383,625
TOTAL	345,000	38,625	383,625
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CITY OF WYLIE
PROPERTY TAX SUPPORTED DEBT
TOTAL DEBT SERVICE REQUIREMENTS

Period Ending	Principal	Interest	Total Debt Service
GENERAL OBLIGATION BONDS:			
9/30/2022	5,810,000	2,162,166	7,972,166
9/30/2023	6,155,000	1,849,825	8,004,825
9/30/2024	6,455,000	1,550,050	8,005,050
9/30/2025	6,770,000	1,239,200	8,009,200
9/30/2026	7,120,000	912,425	8,032,425
9/30/2027	7,470,000	565,169	8,035,169
9/30/2028	8,055,000	221,700	8,276,700
9/30/2029	1,725,000	28,031	1,753,031
TOTAL	49,560,000	8,528,566	58,088,566

COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION:

9/30/2022	460,000	449,496	909,496
9/30/2023	540,000	372,987	912,987
9/30/2024	560,000	350,987	910,987
9/30/2025	585,000	328,087	913,087
9/30/2026	605,000	304,287	909,287
9/30/2027	630,000	279,587	909,587
9/30/2028	650,000	253,987	903,987
9/30/2029	680,000	229,537	909,537
9/30/2030	705,000	206,212	911,212
9/30/2031	730,000	183,387	913,387
9/30/2032	760,000	162,837	922,837
9/30/2033	780,000	143,366	923,366
9/30/2034	810,000	122,913	932,913
9/30/2035	835,000	101,387	936,387
9/30/2036	860,000	78,791	938,791
9/30/2037	885,000	54,916	939,916
9/30/2038	915,000	30,012	945,012
09/30/2039	325,000	14,481	339,481
09/30/2040	330,000	8,750	338,750
09/30/2041	335,000	2,931	337,931
TOTAL	12,980,000	3,678,938	16,658,938

CITY OF WYLIE
PROPERTY TAX SUPPORTED DEBT
TOTAL DEBT SERVICE REQUIREMENTS

Period Ending	Principal	Interest	Total Debt Service
PUBLIC PROPERTY FINANCE CONTRACTUAL OBLIGATIONS:			
9/30/2022	75,000	29,550	104,550
9/30/2023	80,000	27,125	107,125
9/30/2024	80,000	24,525	104,525
9/30/2025	85,000	21,844	106,844
9/30/2026	85,000	19,081	104,081
9/30/2027	90,000	16,238	106,238
9/30/2028	90,000	13,313	103,313
9/30/2029	95,000	10,425	105,425
9/30/2030	95,000	7,575	102,575
9/30/2031	100,000	4,650	104,650
9/30/2032	105,000	1,575	106,575
TOTAL	980,000	175,901	1,155,901

CITY OF WYLIE
UTILITY FUND SUPPORTED DEBT
TOTAL DEBT SERVICE REQUIREMENTS

Period Ending	Principal	Interest	Total Debt Service
GENERAL OBLIGATION BONDS:			
9/30/2022	430,000	119,863	549,863
9/30/2023	415,000	104,375	519,375
9/30/2024	435,000	83,125	518,125
9/30/2025	460,000	60,750	520,750
9/30/2026	480,000	37,250	517,250
9/30/2027	505,000	12,625	517,625
TOTAL	2,725,000	417,988	3,142,988

COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION:

9/30/2022	320,000	228,119	548,119
9/30/2023	330,000	218,319	548,319
9/30/2024	340,000	204,919	544,919
9/30/2025	350,000	191,119	541,119
9/30/2026	360,000	176,919	536,919
9/30/2027	370,000	162,319	532,319
9/30/2028	385,000	147,219	532,219
9/30/2029	400,000	131,519	531,519
9/30/2030	420,000	117,219	537,219
9/30/2031	435,000	104,394	539,394
9/30/2032	450,000	90,838	540,838
9/30/2033	470,000	76,463	546,463
9/30/2034	490,000	61,156	551,156
9/30/2035	510,000	44,906	554,906
9/30/2036	530,000	27,675	557,675
9/30/2037	555,000	9,362	564,362
TOTAL	6,715,000	1,992,465	8,707,465

CITY OF WYLIE
4B SALES TAX SUPPORTED DEBT
TOTAL DEBT SERVICE REQUIREMENTS

Period Ending	Principal	Interest	Total Debt Service
GENERAL OBLIGATION BONDS (FUND 313):			
9/30/2022	345,000	38,625	383,625
9/30/2023	360,000	28,050	388,050
9/30/2024	370,000	17,100	387,100
9/30/2025	385,000	5,775	390,775
TOTAL	1,460,000	89,550	1,549,550

CITY OF WYLIE

CAPITAL IMPROVEMENT PROGRAM SUMMARY FY 2022 - 2026

Department	Project	Project Name	Project Cost	Status	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
		Public Buildings Projects								
Fire		Fire Station 4	8,500,000	In Progress	7,870,534	CO				7,870,534
		Subtotal	\$ 8,500,000		\$ 7,870,534	\$ -	\$ -			\$ 7,870,534
		Street Projects								
Public Works	1BE	Stone Road (Phase III, Bond Funded)	4,521,250	In Progress	2,300,000	GO	2,221,250	GO		4,521,250
Public Works	1BE	Stone Road (Phase III, County Funded)	4,521,250	In Progress	2,400,000	CF	751,250	CF		3,151,250
Public Works	1CD	McMillan /McCreary to 1378 (County Funded)	5,826,150	In Progress			2,000,000	CF		2,000,000
Public Works	1DA	Eubanks Lane - SH 78 to NTMWD Driveway (City Funded)	698,000	In Progress	698,000	IF				698,000
Public Works		Highland Oaks Drive - Highland Ridge Dr to Alanis Dr	1,006,250		100,000	GO	906,250	GO		1,006,250
Public Works		Lakefield Drive	518,750		70,000	IF	448,750	IF		518,750
Public Works		Pleasant Valley Road - Dallas Co Limits to City Limits (City Funded)	4,600,000	In Progress	600,000	IF	GO	2,000,000	GO	4,600,000
Public Works	1DB	Ann Drive - Kamber to Parker Rd	1,510,600		230,000	IF	1,200,000	IF		1,430,000
Public Works		Sanden Blvd - FM 544 to SH 78	3,100,000				400,000	IF	2,700,000	3,100,000
Public Works		Hensley Lane - Sanden to SH 78	2,800,000						500,000	500,000
Public Works		Alanis Drive - SH 78 to S Ballard	2,000,000				400,000	IF	1,600,000	2,000,000
Public Works		McCreary Rd / Hensley Ln Signal (Construction)	300,000				300,000	IF		300,000
		Subtotal	\$ 31,402,250		\$ 6,398,000	\$ 8,227,500	\$ 4,000,000	\$ 5,200,000		\$ 23,825,500
		Water Projects								
Public Works	2CC	Ballard Elevated Storage Tank	5,240,000		4,200,000	IF				4,200,000
Public Works	2CC	Ballard Elevated Storage Tank			1,000,000	CO				1,000,000
Public Works		Newport Harbor 1.0 MG Ground Storage Tank	2,300,000				300,000		2,000,000	2,300,000
Public Works		Southwest 12" Water Line Connector (McCreary to Springwell)	488,000		488,000	IF				488,000
Public Works		SH 78 Distribution Line No. 2 (E Brown to Eubanks)	573,400				573,400	IF		573,400
Public Works		Cotton Belt Ave Water Line Replacement	133,000				133,000	IF		133,000
Public Works		SH 78 & Spring Creek Pkwy Loop	976,000						976,000	976,000
		Subtotal	\$ 9,710,400		\$ 5,688,000	\$ 573,400	\$ 433,000	\$ 2,976,000		\$ 9,670,400
		Total Funded Capital Projects	\$ 49,612,650		\$ 19,956,534	\$ 8,800,900	\$ 4,433,000	\$ 8,176,000		\$ 41,366,434

		County Funded or Water District Projects													
Public Works		Park Boulevard - FM 2514 to SH 78 (County Funded)	21,401,000	In Progress	2,000,000	CF	7,701,000	CF	10,000,000	CF					19,701,000
Public Works		Sachse Road - Creek Crossing Ln to Muddy Creek (County Funded)	6,000,000		2,000,000	CF	2,000,000	CF	2,000,000	CF					6,000,000
Public Works		Pleasant Valley Road - Dallas Co Limits to City Limits (County Funded)	11,500,000		500,000	CF	1,000,000	CF	5,000,000	CF	5,000,000	CF			11,500,000
Public Works		WWTP Expansion	11,670,000		1,000,000	IF	10,670,000	IF							11,670,000
Public Works	1DA	Eubanks Lane - SH 78 to NTMWD Driveway (NTMWD Funded)	1,319,000	In Progress	200,000	WD	1,119,000	WD							1,319,000
			51,890,000		5,700,000		22,490,000		17,000,000		5,000,000		-		50,190,000
		Possible Future Bond Projects													
Public Works	1CD	McMillan /McCreary to 1378 (Bond Funded)	20,600,000	In Progress			20,600,000	GO							20,600,000
Public Works		Sachse Road - Creek Crossing Ln to Muddy Creek (Bond Funded)	4,500,000		1,500,000	GO		GO	3,000,000	GO					4,500,000
Public Works		Park Boulevard - Country Club to Parker Road (Bond Funded)	10,000,000		1,000,000	GO			1,000,000	GO	8,000,000	GO			10,000,000
Public Works		Misc. Streets and Alleys	10,000,000		2,000,000	GO	2,000,000	GO	2,000,000	GO	2,000,000	GO	2,000,000	GO	10,000,000
Public Works		Downtown Improvements	5,000,000		1,000,000	GO	1,000,000	GO	1,000,000	GO	1,000,000	GO	1,000,000	GO	5,000,000
			50,100,000		5,500,000		23,600,000		7,000,000		11,000,000		3,000,000		50,100,000