



Library Advisory Board

Minutes

In-person Meeting
March 25, 2024 – 7:00 p.m.
Council Chambers

CALL TO ORDER

Announce the presence of a Quorum.

Justin called the meeting to order at 7:00 pm. The following Library Board members were present: Justin Strauch, Toshia Kimball, Brian Ortiz, Monica Munoz, Zachary Todd, Roberta Schaafsma & Ofilia Barrera Board Liaison. Board members not present: Irene Chavira.

STAFF SPOTLIGHT

Elizabeth Tate, Public Services Supervisor

Elizabeth began her career with the library in 2010 as the Electronic Services Librarian and was promoted to Public Services Supervisor in 2020. She shared statistics for the Adult Collection and highlighted several services just for seniors: Silver Linings, Senior Book Club, and Device Drop In.

The Adult Services Department manages the use of two study rooms in the library, provides 3-D printing services, and runs the Read More Challenge which is an annual, year long reading program, just for adults 18 and up.

- Roberta asked how many librarians and other staff work in Adult Services.
 - ◆ In addition to Elizabeth there are: 2 full time librarians, 1 full time reference assistant, 2 part time reference assistants, and a combination reference assistant who is shared with Youth Services.
- Justin asked for more information on Silver Linings and how that process works.
 - ◆ Elizabeth provided more details for the program.
- Toshia asked if there had been anything, that was part of a program, that Elizabeth would like to have more of.
 - ◆ She is hoping to launch a standing craft program in the Maker Space room that will allow patrons to utilize the 3D printers and Cricuts; as well as, the good space & lighting the room has to offer.

Elizabeth wrapped up with a summary of the Adult Summer Reading program.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Board regarding an item that is not listed on the Agenda. Residents must provide their name and address. Board requests that comments be limited to three (3) minutes. In addition, the Board is not allowed to converse, deliberate, or take action on any matter presented during citizen participation.

No citizens were present at the meeting.

CONSENT AGENDA

1. **Consider and act upon approval of the Minutes of the February 26, 2024 Library Board Meeting.**

Board Action:

→ The Library Board Minutes of February 26, 2024.

- ◆ Justin encouraged members to review the minutes; there were no questions or changes requested.
 - Zach made a motion to approve the minutes.
 - Toshia seconded the motion.

All votes were in favor; the motion passed 6-0.

WORK SESSION – DISCUSSION ITEMS

WS1. Friends of the Library Presentation with President Allison Stowe

Allison has been a part of the Friends of the Library Board for about a year and became president this January. She stressed they are a non-advisory board and help the library by supporting programs and events the city does not have funding for.

- Bookmark Contest
- Pedal Car Race
- Murder Mystery Night
- Summer Kick-Off event
- Annual Book Sale
- Purchased Book Club books for seniors, STEAM Kits, and new furniture for the Teen Room.

Allison shared the different ways people can support the Friends of the Library and how to become a member.

- Justin requested clarification on the monthly meetings.
 - ◆ 3rd Tuesday of the month, at the library, and anyone is welcome.
- Justin asked how the public can donate books.
 - ◆ There is a donation box inside the library. Allison explained how donated books are processed.
- Roberta inquired about the pedal car.
 - ◆ Allison provided more information about the actual car and the Wylie 500 annual event.
- Roberta asked about store rewards, such as Kroger and Walmart, and if the funds donated through those systems is significant.
 - ◆ Quarterly, about \$150 is donated through those programs.
- Toshia asked if the money raised throughout the year is given to the library.
 - ◆ The funds raised are used to put on the aforementioned programs and help the library with purchases not covered by the budget such as the new Teen Room furniture.
- Toshia questioned how many individuals may be included in a family membership.
 - ◆ There is no limit; so long as they live in the same household.

Some perks of membership were discussed.

WS2. Review the monthly report

Ofilia walked through the report with the Board, highlighting some of the Spring Break programs attendance numbers.

- The teen program, Ask Me Anything had about 50 in visitors.
- The Bollywood style Indian Dance program had 65 in attendance.
- Justin requested clarification concerning the statistics for the Library App.

- Justin asked if use of the app has increased the number of holds and, if so, has that had any effect on the library & staff.
 - ◆ While summer is always a challenge with the higher volume of holds placed on books; the app does not appear to be affecting those numbers. It has brought an increase of Click-and-Collect use from drive-thru visitors.
- Justin asked for more information about the Active Attacker Safety Training that occurred on 03/01/24.
 - ◆ Lisa Galletta, Safety Liaison for the library, spoke from the podium and provided a run-through of the training. Debbie Buccino, Head of Emergency Services, and Assistant Fire Chief, Brian Ritter conducted the training in which scenarios and strategies for handling difficult situations were discussed.
- Zach mentioned the Addressing the Roots of the Book Ban Crisis webinar attended by Ofilia in January and asked if she could share some highlights.
 - ◆ The webinar focused more on the legalities of censorship and presented it from a historical perspective, rather than focusing on book banning in the general sense.

WS3. Review upcoming programs

- Star Party on April 6 - The library is partnering with the Recreation Center for a full day of activities celebrating the Total Eclipse of 2024.
- Ribbon Cutting for the Little Free Library will be on April 13th in the Library Garden. The structure was fully donated by DKG Nu Gamma, Lions Club, and Rotary Club.
- Partnering with BYU on April 27th to host a first time event, North Texas Literacy Fair, focusing on early literacy education for families.

WS4. Review Friends of the Library Bookmark Contest Entries

This year's contest had over 200 entries. Winners were selected in five categories: pre-k, kids, tweens, teens, & adults. Each winning design will have 200 prints made of their bookmark. Of those, 10 will be given to the winner for sharing with friends & family while the rest will be available in the library.

ADJOURNMENT

Roberta made a motion to adjourn the meeting. Monica seconded the motion. All votes were in favor; the motion passed 6:0. The meeting adjourned at 7:52pm.

Justin Strauch, Chair