Texshare Lending Policy for Smith Public Library DRAFT Approved by the Library Board February, 27, 2023

The goal of the TexShare Program is to improve library service to Texans by making each library's materials available to the greatest number of users. The lending library sets the standards for check-outs, fines and lending privileges.

Contact information for questions about Texshare:

Phone 972-516-6250

Email <u>libinfo@wylietexas.gov</u>
Website WylieTexas.Gov/Library

Obtaining a TexShare Card at the Smith Public Library:

- Must be 18 years or older.
- Patrons must have a Smith Public Library card for at least three months in order to apply.
- Account must be in good standing with all fines and fees paid.
- Must present a photo ID.
- Cards are valid for one year from the date of issue.
- TexShare Card applications may not be initiated 15 minutes before closing.

TexShare privileges will be suspended if there are overdue items or if the library fines exceed \$5.00.

Using a TexShare Card at the Smith Public Library:

- Patrons will not need to use a TexShare Card at the Smith Public Library because we do
 not have a residency requirement therefore, TexShare Card patrons will be issued a
 Smith Public Library card.
- Patrons must present a photo ID to complete their Smith Public Library account.
- Standard borrowing privileges apply as described in our <u>Borrower Policy</u> when using the Smith Public Library Card.
- All items borrowed from the Smith Public Library must be returned to this location.