

MINUTES
WARSAW TOWN COUNCIL
REGULAR MEETING
FEBRUARY 13, 2025 – 6:00 P.M.

The Warsaw Town Council held its regular meeting on Thursday, February 13, 2025, at 6:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Council Members Present: Mayor Randall L. Phelps, Vice-Mayor Paul G. Yackel, Mary Beth Bryant, Jonathan English, Rebecca Hubert, Daphne Palmore, Ralph Self, and Bobby Walters. Councilmembers absent: None.

Town staff present: Town Manager Joseph Quesenberry, Assistant Town Manager Melissa Coates, Chief of Police Sean Peterson, Director of Public Works Jesse Schools, and Treasurer & Clerk Julia Blackley-Rice.

Also present: There were approximately six others present in the Council Chambers.

CALL TO ORDER

Mayor Phelps called the meeting to order at 6:00 p.m. and then led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA:

Councilwoman Hubert moved to approve the consent agenda as presented. The motion was seconded by Vice-Mayor Yackel and carried with the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Mary Beth Bryant	Aye	Jonathan English	Aye
Rebecca Hubert	Aye	Daphne Palmore	Aye
Ralph Self	Aye	Bobby Walters	Aye

PUBLIC COMMENT

Mayor Phelps opened the floor for public comments.

Ms. Belinda Reynolds, 6196 Richmond Rd, spoke regarding the Packett Properties development. Ms. Reynolds stated that she is not against rooftops in the town but against development at the cost of our citizens. She is concerned about the effects on the schools, traffic, law enforcement officers, emergency services, and the fire department. It also concerns her that one builder will monopolize all the buildings in our town. If he builds out, there is no more room for anyone else to come in and build unless we annex. Even though needed, there were increases in water rates in 2024. But if we don't know what infrastructure is required, will there be constant rate and/or tax increases for the citizens? As a builder, the developer should be responsible for the infrastructure. Ms. Reynolds stated that knowing the project's actual cost to the citizens is essential. It is the Town Council's job to look out for the best interests of its citizens. She asked the Town Council to request the developer to complete an impact study for the project, not to stop it, but to see what the figures will be for the future.

J. Clifford Mullin, 8351 Historyland Highway, could not attend the January meeting due to illness. Still, one of the main points he wanted to come and share with the Town Council was the Christmas Town and parade event and how spectacular it was. Mr. Mullin stated he had the evening of his life and was sorry he didn't attend the event sooner. Mrs. Copeland did an excellent job planning and orchestrating Christmas Town. Mr. Mullin also said that he supports the project and the motion that will be brought to the Town Council from the Planning Commission with the caveats concerning the impact study. A 5-10-year build-out isn't going to impact the Town all at once. Mr. Mullin concluded his time by encouraging the Town Council to continue the town's growth.

There were no other public comments, so Mayor Phelps closed the public comment portion of the meeting.

REPORTS

MAYOR'S REPORT: Mayor Phelps deferred his report and will address his concerns during the meeting.

TOWN MANAGERS REPORT:

Mr. Quesenberry began his report by wishing the Mayor a birthday. Mr. Quesenberry continued by reviewing the report provided in the Town Council packet. Mr. Quesenberry's report reviewed the proposed budget, recent weather, paving, economic development, mural, administrative assessment, professional development initiatives, FOIA training, and a basketball court. A copy of the Town Manager's report has been attached to these minutes as Attachment 1.

POLICE REPORT:

A copy of the monthly police report was included in the Town Council packet and is attached to these minutes as Attachment 2. In addition to his report, Chief Peterson presented a press release announcing that the Warsaw PD received the FBI-LEEDA Agency Trilogy Award. A copy of the press release is attached to this report as Attachment 3.

PUBLIC WORKS REPORT:

Mr. Jesse Schools, the Town's Public Works Director, reviewed his report with the Council. A copy of the report is attached to these minutes as Attachment 4.

Councilmember Walters spoke about the great job the Public Works team did during the recent water breaks. They worked out in the cold, at night, and as a team.

COUNCIL COMMITTEE REPORT:

No council committees met during the month.

PLANNING COMMISSION: The Planning Commission did meet, and their recommendation will be discussed during the old business meeting.

NORTHERN NECK REGIONAL JAIL REPORT: This report is included in the packet. Vice-Mayor Yackel stated that the Jail Superintendent reviewed the 2025 goals with the board. The tentative date for the governing body dinner is April 16, which will be held in Richmond County this year.

OLD BUSINESS

RHODES PLACE & BROADUS CREEK DEVELOPMENT – Phase I:

Councilmember Palmore reported the Planning Commission met, and a motion was made to recommend approval of Phase I of the Rhodes Place & Broadus Creek Development as presented with the condition that an impact study be required as part of the Phase II plan submittals, explicitly focusing on the financial impacts to the following: Water and Wastewater Infrastructure, Public Transportation & Safety, Public Schools & Recreational Facilities. When asked, Councilmember Palmore stated the vote from the Planning Commission was unanimous.

Mayor Phelps outlined the Town Council's process to understand the project as presented. The Town Council will either need to approve the Phase I development plans, vote no and say that the Town doesn't want to move forward with the project, or table it and take no action. The Town Council did not have any additional questions or discussion. Before approving the Phase I development plans, the Town Council must adopt the proposed ordinance that the Town attorney has drafted. Mayor Phelps read the proposed ordinance, and a copy has been attached to these minutes as Attachment 5.

Councilwoman Hubert moved to adopt the ordinance as read, granting conditional rezoning and incorporating voluntary proffers. Councilman Walters seconded the motion, which carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Mary Beth Bryant	Aye	Jonathan English	Aye
Rebecca Hubert	Aye	Daphne Palmore	Aye
Ralph Self	Aye	Bobby Walters	Aye

To address the impact study's recommendation, Vice-Mayor Yackel moved to grant Phase I, General Plan of Development approval, and require a community impact analysis prior to final approval of a Phase II submittal. Councilwoman Hubert seconded the motion, which carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Mary Beth Bryant	Aye	Jonathan English	Aye
Rebecca Hubert	Aye	Daphne Palmore	Aye
Ralph Self	Aye	Bobby Walters	Aye

To grant preliminary approval, Vice-Mayor Yackel moved to grant preliminary approval to the Traditional Town overlay density bonus, with the reservation of the right to require performance

guarantees as provided for in sections 2-6 and 3-5-2g in the future. The motion was seconded by Councilwoman Bryant and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Mary Beth Bryant	Aye	Jonathan English	Aye
Rebecca Hubert	Aye	Daphne Palmore	Aye
Ralph Self	Aye	Bobby Walters	Aye

PROJECTS UPDATE:

74 Main Street: Mr. Quesenberry reported no substantive updates for 74 Main Street; however, we recently filed for full reimbursement from the USDA as part of the Community Market Grant awarded to the Town. The Town has received the full payout of \$200,000 on the grant, and he is now focusing on finishing construction. Mayor Phelps added that this project has encountered some problems and feels it will be coming to the Town Council soon to discuss the next steps.

Well Replacement Project: Mr. Quesenberry has updated the loan figures in the proposed budget, so that portion of the project has been addressed. The Director of Public Works is assisting the Town Manager to seek out potential contractors that could complete the project at a lower cost. At this time, an RFP has not been issued. **DHCD Housing Project:** Mrs. Coates reported the final bid meeting is on February 10 for the three rehab projects to be completed. The PDC informed Mrs. Coates that a valid bid had been received. The Rehab Board Meeting and Management Team Meeting will be held on February 18.

NEW BUSINESS:

APPROPRIATION OF FUNDS: Mayor Phelps discussed appropriating \$150,000 from Enterprise Fund Reserves to the Wastewater Department to repair the sand filtration system. He continued by saying these sand filters were installed in approximately 2008. To date, they have not required any maintenance. But now, the time has come, and maintenance on the filters is necessary. The Town anticipates replacing the sand filters to cost approximately \$150,000. Mr. Quesenberry added that there are 16 tons of sand per filter sitting on top of the filter, which needs to be removed before being able to access the filter for repair. The current quote of \$129,960 does not include freight and requires the Town to dispose of the old sand. The Town will not be able to dispose of the sand independently and would like to pursue having the contractor include that cost with the proposal. Councilman Self inquired about the lifespan of the filters. Mr. Schools responded that he was unaware of the lifespan but said that based on the filter's design, Public Works could not see what they were working with. They cannot determine what is wrong with the filter until the sand is removed and the pitch is drained.

Mayor Phelps stated that based on the amount of the expenditure, a public hearing would need to be held at next month's meeting to hear input from the public and then vote to do the budget amendment. Mayor Phelps stated the Town wasn't going to wait and proceed with obtaining the necessary quotes. Mr. Quesenberry added that the Town Council can act on the requested amendment because it is an emergency situation, and the vote to amend the budget will occur next month.

Councilwoman Hubert moved to approve the \$150,000 appropriation from Enterprise Reserve Funds to the Wastewater Department for the repair of the filtration system due to the emergency situation. Councilman Self seconded the motion, which carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Mary Beth Bryant	Aye	Jonathan English	Aye
Rebecca Hubert	Aye	Daphne Palmore	Aye
Ralph Self	Aye	Bobby Walters	Aye

Mayor Phelps informed the Town Council that three public hearings were needed for the March 13, 2025, meeting.

SCHEDULE PUBLIC HEARING: BUDGET AMENDMENT; RCC HEALTH SCIENCES BUILDING CUP; DISPOSAL OF PUBLIC PROPERTY: The budget amendment public hearing would address the \$150,000 increase in revenues/expenses due to Wastewater Appropriation. The public hearing for RCC's Health Science Building would address the need for a conditional use permit due to being a training facility located in an R-12 zone. Third, the disposal of public property would address the proposed option to lease certain real property owned by the Town. The property in question consists of approximately 200+/- acres and is part of the larger tract owned by the Town, designated as Richmond County tax map #24-65 and #24-121, and is generally located between Wellford's Wharf Rd, Historyland Hwy, and Totuskey Creek.

Councilman Self moved to schedule a public hearing to handle (a) the budget amendment for \$150,000 for the sewer issue at the wastewater plant, (b) the Rappahannock Community College Health Sciences Building Conditional Use Permit request, and (c) the disposal of public property which will be proposed to option the lease for the solar farm with Dominion. The public hearing will be held on March 13, 2025, at 6:00 pm. Councilwoman Bryant seconded the motion, which carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Mary Beth Bryant	Aye	Jonathan English	Aye
Rebecca Hubert	Aye	Daphne Palmore	Aye
Ralph Self	Aye	Bobby Walters	Aye

SCHEDULE ECONOMIC DEVELOPMENT COMMITTEE MEETING: Economic Incentive Program application by Rise & Set, a health-conscious grocery store with gluten-free and other specialty items. Councilman English suggested the committee meet on the same day as the budget work session on March 6. All members present were agreeable.

SCHEDULE BUDGET WORK SESSION – THURSDAY, MARCH 6TH—12:00 PM: The Town Manager reported that the draft budget is balanced. He will review the proposed budget line by line and explain why certain items increased or decreased.

CLOSING COMMENTS:

- Councilwoman Hubert thought it was a great meeting, and the Town Council accomplished a lot.
- Vice-Mayor Yackel appreciates the work of the Planning Commission and always takes its recommendations seriously.
- Councilman English thanked the members of Public Works again for their hard work during the cold weather on the water breaks in Town. He thanked the Planning Commission for spending time on the development project and making a unanimous recommendation. He's proud to live here in Warsaw.
- Councilwoman Bryant thought it was a great meeting, and she was impressed with how efficiently VDoT cleared the streets in Town during the recent inclement weather.
- Councilwoman Palmore also thought the workers who cleaned the streets in Town did an excellent job. She thanked the Public Works crew for repairing the water main breaks as quickly as they did.
- Councilman Self thought it was a great meeting. He is looking forward to the upcoming events and projects in town. The Town Council has talked about how the town has grown over the past several years, and it looks like it will continue to grow. We certainly want to make good decisions for the citizens of this town, but we also need to make good decisions for the town so it will continue to grow and prosper.
- Councilman Walters asked Chief Peterson what impacts he has seen from the road diet. Chief Peterson responded there has been a reduction in accidents because when it was four lanes, traffic was so tight drivers were clipping mirrors all the time. Councilman Walters also announced that he has a new neighbor who moved to the area from Spotsylvania County. He said that she is excited about moving to Warsaw.
- Mayor Phelps commended the Planning Commission for its work on the Packett Development project. It's great to see a rejuvenated Planning Commission come in and have meaningful conversations about the different views of the project. It was a big night, and a lot will be coming at us in the near future.

There being no further business, Mayor Phelps adjourned the meeting at 6:54 p.m.


Submitted by: Julia Blackley- Rice, Clerk



MEMORANDUM

TO: Warsaw Town Council

FROM: Joseph N. Quesenberry, Town Manager

DATE: 02/13/2025

RE: Town Manager's Report

Dear Council Members,

Please find my Town Manager's report for the month of January, and the beginning of February. As always, please let me know if you have any questions or wish to discuss any items further.

I. Budget Preparation

I am pleased to report that I will be submitting a balanced budget for your review and deliberation in the coming weeks. This has been one of the most difficult budget seasons during my tenure, as revenues are beginning to level off after years of growth, major expenses in infrastructure are on the horizon, and inflation has doubled the cost of some of our necessary items for our Public Works Department. I am pleased to report that there are no increases in local taxes being proposed. Increases in fees for water and sewer services are being proposed as part of our annual cost of business alignments. I look forward to working with you next month as we review our annual budget together, with the combined hopes of remaining as efficient and streamlined as possible.

2. Weather Event & Water Line Breaks

I once again thank and applaud our Town Police and Public Works crew for maintaining the safety and day-to-day functions of the Town, even with the difficult weather conditions this week. I want to also say thank you to NNEC, Dominion Energy, and our colleagues at Richmond County EMS, RCVFD, and the Sheriff's Office for their work during this time.

At the end of last month and the beginning of February, our Public Works Department contended with four (4) separate water line breaks around the Main Street and Hamilton Boulevard area. While handling this, we also continued to have intermittent issues at the Wastewater Treatment Facility, leaving our small crew stretched thin. As always, our employees handled each situation with care and expediency, and I want to take this time to thank each of them for their collective works.

3. Paving Schedule Announced

According to VDOT's most recent paving schedule announcement, the Town of Warsaw will have most side streets paved throughout 2025. These will be the following:

Cape Seal: Court Circle, College Avenue, Campus Drive

Surface Treatment: Scott Town Road, Harris Avenue, Belle Ville Lane, St. Johns Street, Lakeside Drive, Ridgeway Road, Pine Street, Washington Avenue, East Jefferson Avenue, West Jefferson Avenue, Jones Lane, West Monroe Avenue, Wallace Street, Morgan Lane, West Morgan Lane, Memorial Drive, Gordon Lane, Maple Street, Walnut Street, Quail Trail, Sturman Lane, Level Boulevard, Lee Avenue, Atkinson Drive, Freedom Way.

4. Economic Development

We continue to work on creating a site-ready area for a new hotel to locate in Town. Comparing local tax dollars and amenities, Warsaw struggles when in comparison to Tappahannock, Colonial Beach, and Kilmarnock for overnight accommodations and transient occupancy tax revenues. In a small example, Tappahannock collects \$359,000 annually in transient occupancy tax, compared to Warsaw's collection of \$40,000. Outside of potential revenues, the lack of overnight accommodations that can handle conferences and other events negatively impacts our community. Town staff are currently working on negotiations to acquire land within the downtown corridor, either through donation or fair market purchase price, and present it to the Council for a decision. Once acquired, an incentive package of state and local incentives will be offered, and an RFP issued for a developer to submit a proposal for a hotel. We will continue to update you as this progresses.

We are continuing to work with several developers regarding housing projects across Town and will keep you informed when/if these enter the permitting process. We are also working on various smaller projects that we hope to update you with in the coming months.

5. Mural Project

We are working to finalize paperwork for the Route 360 side of the Northern Neck News building for a large-scale mural project. The mural will encompass the entire wall, ensuring it's a focal point for the Town of Warsaw. We have a muralist from the Roanoke area that has done an exceptional job across the Commonwealth that will be working with us this year. He is visiting Warsaw next week and will provide you with a template for your review prior to beginning the work this Summer. We look forward to continuing our efforts with a new mural each year, enhancing Warsaw's image and providing visitors with an opportunity for a local photo op.

6. Administrative Assessment

Over the last few months, the Berkley Group, a regional consulting firm, conducted interviews with our office staff, reviewed processes and procedures, and toured our Town Office to create an analysis and report for our review. With having grown from 1,500 residents to 2,330 in eight (8) years, and with having two (2) new administrative staff within the last four (4) years and a newly created Assistant Town Manager position, we wanted to ensure our operations were running as smoothly and efficiently as possible, following best practices, and providing the best in customer service. I would like to schedule a meeting with the Personnel Committee to review my findings and will reach out to the members at a later date.

7. Professional Development Initiatives

Professional Development ensures that we have the best trained and knowledgeable staff that we possibly can, particularly for a rural area. I am proud to have the following members of our staff working on professional development endeavors:

Julia Blackley-Rice – Certified Municipal Clerk Program

Missy Coates – Certified Zoning Official

Warner Pierson – Certified Water Operator

Tanner France – Class IV Wastewater Operator

Joseph Quesenberry – MPA Program

We will continue our endeavors to employ a smaller, but more knowledgeable workforce to ensure Warsaw is in the best possible hands. Thank you all for your work!

8. Mandatory FOIA Training

This is a reminder that the Council Member mandatory FOIA training is to be held on Wednesday, February 26th at 1PM at Town Hall. Lunch will be provided, and we appreciate everyone's participation!

9. Basketball Court

With requests from residents and at the direction of Council Member English, we have been looking into various options for basketball courts for some time now. We are currently working on a partnership with Rappahannock Community College to redo the existing basketball court there. I have reached out to Richmond County for their assistance but have yet to hear a response. I'm still hopeful that the Town, County, and RCC can work together like we previously did for the tennis courts to revamp this area. New goals will be installed, new asphalt will be placed with striping, and a police call box will be installed between the tennis courts and basketball courts so that both areas can be served. I hope to bring this action item to you within the coming months.



Warsaw Police Department



From the desk of Chief Sean L. Peterson

MONTHLY ACTIVITY REPORT

January 1-31, 2025

Total calls for service: 254

Section I: Incidents

DATE	CASE	OFFENSE	BLK / STREET
1/28/2025	2025-000014	18 2-96 – Petit Larceny	5000 Blk-Richmond Rd

Section II: Arrests

DATE	CASE	OFFENSE	BLK / STREET
1/10/2025	2025-000002	18 2-460 – Obstruction	500 Blk-Richmond Rd
1/11/2025	2025-000003	18 2-266 – DWI	200 Blk-Morgan Lane
1/13/2025	2025-000004	53.1-149 – Felony Probation Violation	471 Main Street
1/16/2025	2025-000006	19.2-123 – Violate condition of release/pretrial	471 Main Street
1/18/2025	2025-000007	19.2-306 - Probation violation on felony offense	300 Blk-Wallace Street
1/29/2025	2025-000015	53.1-149 – Probation Violation/Misdemeanor	471 Main Street

Section III: Traffic

Driving on suspended/Revoked License	5
Reckless Driving	0
Distracted Driving	4
Speeding	33
Expired Inspection	8
Expired / Improper VA Tag	4
Town Citations Issued	3
All other traffic summons	24
Reportable traffic crashes	6
Traffic Warnings	29

Section IV: Community Engagement

Neighborhood Select Patrols	284
Business Checks	102
Community Events	1



Warsaw Police Department

"Pride in Service, Honor in Duty - Protecting with Integrity."



**** PRESS RELEASE ****

Warsaw Police Department Receives FBI-LEEDA Agency Trilogy Award

The Warsaw Police Department has been awarded the prestigious FBI-LEEDA Agency Trilogy Award, a significant recognition of law enforcement leadership. This award is granted to agencies where personnel have completed the FBI-LEEDA Trilogy training series, a nationally recognized leadership development program. Chief Peterson's completion of this rigorous training has earned this distinction for our department, demonstrating a steadfast commitment to professional excellence and progressive leadership.

The FBI-LEEDA Trilogy consists of three intensive courses:

1. Supervisor Leadership Institute (SLI) – Enhancing leadership skills for frontline supervisors.
2. Command Leadership Institute (CLI) – Preparing command staff for critical decision-making and organizational management.
3. Executive Leadership Institute (ELI) – Focusing on strategic leadership, ethical decision-making, and organizational transformation.

This achievement is particularly significant for a small agency like the Warsaw Police Department, as it highlights our dedication to professional development, modern leadership principles, and commitment to the highest law enforcement standards. In larger agencies, multiple personnel often complete this training; in our case, Chief Peterson's accomplishment ensures that our department is led with the same level of expertise as prominent law enforcement agencies across the country.

This recognition not only strengthens the credibility and professionalism of the Warsaw Police Department but also serves as a testament to our commitment to serving the Town of Warsaw with excellence in law enforcement. It reinforces our mission of providing uncompromised law enforcement services and reflects our dedication to continuous learning and leadership growth.

For a department of our size, achieving this award is a remarkable accomplishment that the Town of Warsaw should take pride in. It showcases our agency as a forward-thinking, well-trained, and professionally led organization, ensuring that our community receives the highest standard of law enforcement services.

Joseph N. Quesenberry
Town Manager

Melissa Coates
Assistant Town Manager

Julia Blackley – Rice
Treasurer & Clerk

Sean L. Peterson
Chief of Police

Sands Anderson Jaw
Town Attorney



COUNCIL MEMBERS

Randall L. Phelps - Mayor

Paul G. Yackel - 1st Vice Mayor

Mary Beth Bryant

Jonathan English

Ogle E. Forrest, Sr.

Earon H. Hamblin

Rebecca C. Hubert

Ralph W. Self

78 Belle Ville Lane, Warsaw, VA 22572 | P.O. Box 730 | Phone - (804) 333-3737 | <http://www.townofwarsaw.com>

MEMORANDUM

TO: Warsaw Town Council

FROM: Jesse Schools, Director of Public Works

DATE: 2/13/2025

RE: Public Works Report

Dear Council Members:

Please find my Public Works Report for the month of January. Please let me know if you have any questions or concerns.

-WWTP

Monthly Numbers

Average daily Influent flow for January – 171,600 gallons, an increase of 3,900 gals from the month of December average daily flow.

Maximum Influent flow for January – 215,600 gallons, a decrease of 13,900 gal from the month of December max flow.

Nutrient Sampling Results

For January, the average effluent Total Nitrogen (TN) concentration was 2.23 mg/l, within the limits of our permit.

For January, the average effluent Total Phosphorus (TP) concentration was 0.21 mg/l, within the limits of our permit.

2024 Nutrient Annual Results

Total Nitrogen Calendar Year 2024 Loading Result - 1483 LB/YR (40% of Permitted 3655 LB/YR)

Total Phosphorus Calendar Year 2024 Loading Result - 85.50 LB/YR (35% of Permitted 247 LB/YR)

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Operations and Maintenance

Administrational Staff and Plant Engineer are implementing plans to make future upgrades to the Treatment Plant Sand filter, UV system and Polymer pumps.

Operators serviced equipment as to our preventive maintenance program.

Plant staff surveyed and cleaned all the lamps that service the UV disinfectant system.

Completed and submitted our monthly operations report.

The Treatment Plant Staff assisted with water pipe rupture repairs and job site clean-up.

Plant effluent samples taken and tested for the month of January met all requirements as to our permit discharge limits.

The Warsaw Treatment Plant met all requirements as to our VPDDES Permit, Calendar Year 2024.

-Water Department

Attached you will find the Water Loss Report, for the month of January we are at a 2nd water loss.

Department staff did daily chlorine checks of all four wells, along with two random samples each day throughout town.

Staff also completed state selected bacteria samples; all results came back absent.

The water department also checked sewage/pump stations each day.

Removed all pole mounted Christmas decorations.

In January we experienced 4 water main breaks, 2 on Main St. and 2 on Hamilton Blvd. All Town staff worked together and repaired each one.

-Refuse Department

For the month of December town staff made 15 trips to the landfill totaling 137.14 tons or 274,280 pounds of trash.

Truck #5 broke a pin on the trash body, this has been an ongoing issue, and the truck will have to go back to Heil to figure out what is out of line and continuing to break pins.

-Public Works (Maintenance)

Staff assisted with Monday and Thursday residential trash pickup.

Assisted with recording of monthly water meter readings.

Removed all ground mounted Christmas decorations along with all acorn light wreaths and garland.

Helped down out our WWTP when needed, along with the Water Dept.

Took care of the bathrooms and grounds at the Town Park.

Monthly Water Loss Report

Water System:

For the Month of: Year:

Water Produced this month: gallons

Water Purchased this month: gallons

A: Total Water Produced and Purchased = 5,125,200 gallons

Sold: Residential gallons

Total Sold = 4,991,658 gallons

B: Difference: (Produced+Purchased) - Sold = 133,542 gallons

% Difference = 3 % total water loss

Gallons of Water Accounted For:

Breaks (Estimated Total)	<input type="text" value="20,000"/>	gallons
Hydrant Flushing	<input type="text" value="2,000"/>	gallons
Storage Tank/Clearwell overflow	<input type="text" value="0"/>	gallons
Fire Hydrant Use	<input type="text" value="0"/>	gallons
Fire Department Use	<input type="text" value="0"/>	gallons
Leak adjustments	<input type="text" value="0"/>	gallons
Maintenance shop	<input type="text" value="2,500"/>	gallons
Sewer jetting	<input type="text" value="0"/>	gallons
Town watering flowers	<input type="text" value="0"/>	gallons
Office/Police Dept.	<input type="text" value="2,000"/>	gallons
Pool	<input type="text" value="0"/>	gallons
Amount in storage tanks	<input type="text" value="0"/>	gallons
	<input type="text"/>	gallons

C: Total Gallons Accounted For = 26,500 gallons

Loss: Unaccounted-for Water: (B-C) = 107,042 gallons

% Loss: Unaccounted-for Water: (B-C)/A % = 2 % unaccounted - for loss

Gallons / Day Loss =

Gallons / Minute Loss =

days in billing period

3,453 gallons/day

2 gallons/min.

This spreadsheet is a product of the Technical Assistance Center for Water Quality at Western Kentucky University and the Kentucky Rural Water Association. Feel free to contact us at (270) 745-5948 or at <http://water.wku.edu/>. This spreadsheet may be freely distributed. Please let us know if you use it, like it, or have suggestions for improvement!

ORDINANCE # _____

**AN ORDINANCE TO AMEND THE ZONING MAP AND REZONE
APPROXIMATELY 63.16 ACRES OF REAL PROPERTY WITHIN THE TOWN OF
WARSAW, VIRGINIA, AND MORE PARTICULARLY IDENTIFIED AS TAX MAP
NOS. 16A4(A)48, 16A4(A)59, 16A4(A) 77, 16A4(A)79 16A4(6)10 AND 16A4(A)80 FROM
THEIR CURRENT ZONING CLASSIFICATIONS OF C-1, C-2, R-1, AND R-12 TO R-
12, RESIDENTIAL/OFFICE, AND TO ACCEPT VOLUNTARY PROFFERS**

WHEREAS, pursuant to Virginia Code § 15.2-2286(7) and § 3-9-2 of the Town of Warsaw Development Management Ordinance, the owner of real property in the Town of Warsaw Virginia (the “**Town**”), consisting of 63.16 acres, more or less, located within the Town, between Wallace Street, Route 360 and Route 3, and identified as Tax Map Nos. 16A4(A)48, 16A4(A)59, 16A4(A) 77, 16A4(A)79 16A4(6)10 and 16A4(A)80 (collectively, the “**Property**”), has petitioned the Town Council of the Town of Warsaw, Virginia (the “**Council**”) to rezone the Property to R-12, Residential/Office from the current zoning districts consisting of C-1 (Limited Commercial), C-2 (General Commercial), R-1 (Limited Residential) and R-12, subject to certain voluntary proffers, as described more fully in the owner’s Land Use Amendment Application and Statement of Proffers For Rhodes Place and Broadus Creek Development, Dated as of December 3, 2024 and updated February 10, 2025 (the “**Rezoning**”); and

WHEREAS, the Property is designated a combination of Neighborhood Residential and Neighborhood Mixed Use, by the Town’s 2023 Comprehensive Plan, as amended; and

WHEREAS, on February 6, 2025, after duly advertising and holding a joint public hearing on December 9, 2024, with Town Council, the Town Planning Commission recommended that the Council approve the Rezoning as requested, subject to certain voluntary proffers; and

WHEREAS, after a duly advertised public hearing held jointly with the Planning Commission on December 9, 2024, the Council deferred action on the Rezoning until its regular meeting scheduled for February 13, 2025; and

WHEREAS, the Council finds the Rezoning to be in the best interests of the citizens of the Town, and required by the public necessity, convenience, general welfare, and good zoning practice.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Town Council of the Town of Warsaw, Virginia, that approximately 63.16 acres of real property, located within the Town, between Wallace Street, Route 360 and Route 3, and identified as Tax Map Nos. 16A4(A)48, 16A4(A)59, 16A4(A) 77, 16A4(A)79 16A4(6)10 and 16A4(A)80, is hereby rezoned from the current zoning districts consisting of C-1 (Limited Commercial), C-2 (General Commercial), R-1 (Limited Residential) and R-12, to R-12, Residential/Office, subject to the attached Statement of Proffers dated as of December 3, 2024 and updated February 10, 2025;

AND BE IT FURTHER ORDAINED that the Council’s approval and adoption of any proffered conditions does not relieve the applicant and/or any subsequent owner(s) of the duty to comply with all applicable provisions of any ordinance, regulation, or adopted standard;

AND BE IT FURTHER ORDAINED that this Ordinance shall become effective as of the date of its adoption.

ADOPTED this 13th day of February, 2025.

ATTACHMENT: Statement of Proffers dated December 3, 2024 and updated February 10, 2025

CERTIFICATION OF ADOPTION OF ORDINANCE

The undersigned Clerk of the Town Council of the Town of Warsaw, Virginia, certifies that the Ordinance set forth above was duly adopted during an open public meeting on the 13th of February, 2025, by a majority of the members of the Town Council of the Town of Warsaw, Virginia, with the following votes:

AYE:

NAY:

ABSTENTION:

ABSENT:

Signed this ____ day of February 2025.

ATTEST:

Clerk

Town Council of the Town of Warsaw, Virginia