

MEETING MINUTES  
WARSAW PLANNING COMMISSION  
REGULAR MEETING  
APRIL 2, 2026

The Warsaw Planning Commission held its regular meeting on Thursday, April 2, 2026, at 6:00 p.m. in the Council Chambers at 78 Belle Ville Lane, Warsaw, Virginia. Members present: Ogle Forrest, Carey Allen, Molly Barbee, and Daphne Palmore. Members absent: Chris Evans, Belinda Reynolds, and Regis Slaw.

Town staff present: Assistant Town Manager Melissa Coates and Planning Commission Secretary Ryleigh Garrison.

Also present: One other person was present in the Council Chambers.

CALL TO ORDER

Chairwoman Barbee called the meeting to order at 6:00PM and then led the Pledge of Allegiance.

ELECTION OF OFFICERS

Chairwoman Barbee conducted the annual election of officers, beginning with the nomination for Chairman. Councilwoman Palmore nominated Chairwoman Barbee for reelection, and the nomination was seconded by Commissioner Allen. There were no other nominations and Commissioner Barbee was elected to the position of Chairperson with the following votes.

Molly Barbee	Aye	Ogle Forrest	Aye
Daphne Palmore	Aye	Carey Allen	Aye

Chairwoman Barbee opened the floor to nominations for Vice-Commissioner. Councilwoman Palmore nominated Commissioner Forrest as Vice-Chairman. The nomination was seconded by Commissioner Allen. There were no other nominations. After Chairwoman Barbee closed the floor to nominations, Commissioner Forrest was elected to the position with the following votes.

Molly Barbee	Aye	Ogle Forrest	Aye
Daphne Palmore	Aye	Carey Allen	Aye

Chairwoman Barbee opened the floor to nominations for Secretary. Vice-Chairman Forrest nominated Ryleigh Garrison as secretary. The nomination was seconded by

Councilwoman Palmore. There were no other nominations. After C.W. Barbee closed the floor to nominations, Ryleigh Garrison was elected to the position with the following votes.

Molly Barbee	Aye	Ogle Forrest	Aye
Daphne Palmore	Aye	Carey Allen	Aye

**APPROVAL OF CONSENT AGENDA**

Councilwoman Palmore made the motion to approve the agenda and meeting minutes from October of 2025. The motion was seconded by Vice-Chairman Forrest and carried the following votes.

Molly Barbee	Aye	Ogle Forrest	Aye
Daphne Palmore	Aye	Carey Allen	Aye

**Public Hearing – ProSafe Acquisitions LLC - Conditional Use Permit Request to Allow Self Storage & Mixed-Use Commercial in a C-3, Light Industrial Zone**

Mrs. Coates opened the public hearing regarding a Conditional Use Permit application submitted by Pro Safe Acquisition, LLC for the development of a self-storage facility with a mixed-use commercial component. Proper notice was confirmed. No public comments were made, and the hearing was closed.

Members reviewed the application and conceptual plan. Commissioners discussed fencing, landscaping, buffering, and lighting requirements. Vice Chairman Forrest made a motion to move forward the CUP with recommendations of, and other characteristics as discussed by the Town Council. The motion was seconded by Councilwoman Palmore and carried the following votes.

Molly Barbee	Aye	Ogle Forrest	Aye
Daphne Palmore	Aye	Carey Allen	Aye

**PUBLIC COMMENT**

Commissioner Barbee opened the floor for public comments. There being none, Commissioner Barbee closed the public comment portion of the meeting.

**Old Business - Town Updates – Managers Report**

Mrs. Coates provided updates on space of land for sold and spaces that have been sold, the groundbreaking for RCC, basketball court construction, 74 Main Street, new apartment construction, Old Hickory Sheds new location, and beautification projects.

New Business

Cannabis Ordinance – Proposed Language & Discussion

Staff provided an overview of proposed ordinance language required to comply with State legislation. The topic is being moved to Old Business for the next meeting. No action was taken.

Capital Improvement Plan

Mrs. Coates introduced the Capital Improvement Plan, by discussing that all aspects of the plan have been budgeted for and all requests with the plans have been approved. A motion was made to recommend approval of the Capital Improvement Plan by Councilwoman Allen. The motion was seconded by Vice-Chairman Forrest and carried the following votes.

Molly Barbee	Aye	Ogle Forrest	Aye
Daphne Palmore	Aye	Carey Allen	Aye

CLOSING COMMENTS

- Ogle Forrest: Stated that the Town looked great, and that the Town Staff, especially public works, is doing great work. Mr. Forrest congratulated Chairwoman Barbee on her renomination and stated he was looking forward to working with her.
- Molly Barbee: Stated she was thankful to the Towns crews and staff. Additionally, she congratulated Vice-Chairman Forrest on his nomination and stated she was looking forward to working with him.

There being no further business, the meeting was adjourned at approximately 7:06 PM.

Ryleigh Garrison

Submitted by: Ryleigh Garrison, Planning Commission Secretary