



MEMORANDUM

TO: Warsaw Town Council

FROM: Joseph N. Quesenberry, Town Manager

DATE: 05/8/2025

RE: Town Manager's Report

Dear Council Members,

Please find my Town Manager's report for the month of April and the beginning of May. As always, please let me know if you have any questions or wish to discuss any items further.

1. Budget Adoption

As a reminder, per the Code of Virginia, municipal budgets may not be adopted until fourteen (14) days subsequent to the Public Hearing. The budget will be adopted at next month's meeting, and will be in effect for the required July 1 deadline.

2. Woodland Heights Subdivision Update

We held a productive meeting with Vertical Builders to discuss requirements from the Town regarding their 8-home subdivision. The meeting concluded with a shared understanding of deliverables, and we look forward to working with them as they file permit applications for each property. We anticipate water and sewer line installation to begin this month, and construction activity to begin sometime this Summer.

3. Community Market

This is a reminder that the Warsaw Community Market, held on the 2nd and 4th Saturday of each month, will occur this Saturday from 9AM to 2PM near the Warsaw Town Park, across from Egg-Spresso. Please come out and support our local vendors!

4. Economic Development Update

We are continuing to work with Atlantic Union Bank and Northern Neck Electric Cooperative to discuss the three (3) parcels located along St. John's Street for a potential hotel project. If acquired, we will apply for grant funding through the Department of Housing and Community Development to assist with site plans and to map out a vision for the project. We are still in communication with a regional and national gas station / hot food retailer and will keep you informed if this progresses. Lastly, we are hoping that Rise and Set, located beside of Excellent Eats on Main Street, will open either this month or next. We will send out correspondence with information should the owner wish to have a ribbon cutting, so stay tuned!

5. Staffing Changes

We are sad to announce that Ms. Elizabeth Davis resigned her position as Finance Manager for the Town in order to pursue a different line of work. We wish her all the best in her future endeavors! In response, we posted an Accounting Clerk position online and had 100 applicants in 7 days. We have held interviews and will announce the selected candidate at next month's meeting.