



MEMORANDUM

TO: Warsaw Town Council

FROM: Joseph N. Quesenberry, Town Manager

DATE: 04/10/2025

RE: Town Manager's Report

Dear Council Members,

Please find my Town Manager's report for the month of March and the beginning of April. As always, please let me know if you have any questions or wish to discuss any items further.

1. Budget Creation

Thank you to our Department Heads and Council Members for another successful budget process. Although this is the most difficult budget I have worked on during my tenure, we still showcase that our Town is fair in terms of rates and taxes, all expenses are covered, and reserves remain strong. I look forward to working with you during the budget adoption process for FY26.

2. Mural Project Update

Please see the first draft of the proposed mural attached to this correspondence. Our muralist is renowned across the Commonwealth for his beautiful works, and I look forward to working with him here in Warsaw. This is the fourth year of our "one mural per year"

project, and it's the largest mural we've ever worked on, measuring in at nearly 140 feet in length. I look forward to working with you next month to secure an approval for the rendering, with the project to start sometime in June.

3. Town Council Retreat

Many Councils and Boards across the Commonwealth and beyond participate in annual retreats, wherein they work on team building, strategic planning, review laws and regulations, and build comradery amongst their members. I have reached out to the Virginia Institute of Government at UVA, of which the Town of Warsaw is apart of, and have asked them to work us in their schedule for a retreat. I will be in touch soon regarding this and getting it scheduled.

4. Woodland Heights Subdivision

We have been working with our attorney regarding a subdivision by applicants Gregory Packett and Vertical Builders along Woodland Heights. The subdivision will be no more than nine (9) homes, located along the former Bill Northern property. The subdivision did not follow proper application methods, so we are currently working to ensure it falls within the parameters of what can be approved in Town – i.e., paved driveways, landscaping, acceptable elevations/renderings, setbacks, lighting, stormwater, etc. We hope to have a resolution regarding this soon, and I will keep you up to date should this become a legal matter

5. Purchase Contract – County Property

We have been made aware of a proposed purchase contract by a residential developer on the land owned by the County within the Town limits, located along Hamilton Boulevard. We are not aware of any official plans, nor have any been submitted to our office, but it seems to be a large subdivision with a small commercial component. As soon as we receive formal documentation, we will reach out to the Planning Commission and Council to begin the review process.

6. Kitchen Renovations

As you may have seen, we are currently undergoing renovations to make our office hallway ADA compliant and to add a refrigerator to our kitchen area. We are also having spray insulation added within the walls due to the noise levels of day-to-day operations. We apologize for any inconvenience and hope to have this work completed by the end of June.

7. Community Market

It's almost that time of year again! The Warsaw Community Market will kick off the 2025 season on Saturday, April 12th from 9AM to 2PM at the Warsaw Town Park, across from EggSpresso. Please come out and support our local vendors!