

## Julia Blackley-Rice

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**From:** Christopher H. Jett <cjett@co.richmond.va.us>  
**Sent:** Friday, November 7, 2025 4:15 PM  
**To:** Julia Blackley-Rice  
**Cc:** Hope D. Mothershead  
**Subject:** Re: 2025 RE Tax Book

Good afternoon Julia,

As we have worked through the issues with generating our land books this year, I made the decision to generate them through our old system in order to prevent any further delays and have gotten the data into the proper format for printing. I am just incorporating a few taxpayer / address changes that have been done since the County bills were printed last weekend. I will be generating the books on Monday and will reach out when the Town book is ready. I also plan to produce the comparison report for you as we have in the past, so that you can focus on the parcels with changes.

Have a great weekend,  
Chris

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**From:** Julia Blackley-Rice <jblackleyrice@town.warsaw.va.us>  
**Sent:** Friday, November 7, 2025 10:30 AM  
**To:** Christopher H. Jett <cjett@co.richmond.va.us>  
**Cc:** Hope D. Mothershead <hmothershead@co.richmond.va.us>  
**Subject:** RE: 2025 RE Tax Book

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Hi Chris,

I wanted to check in to see if we were close on the Town book? With the news of the County tax bills being mailed out, the calls to our office are increasing. Thank you for all of your help! I know it's a process.

Thanks,  
Julia

Julia C. Blackley-Rice  
Treasurer/Clerk  
Town of Warsaw  
P: 804.333.3737  
F: 804.333.3104  
C: 804.313.1421  
E: [jblackleyrice@town.warsaw.va.us](mailto:jblackleyrice@town.warsaw.va.us)  
W: [www.townofwarsaw.com](http://www.townofwarsaw.com)

**From:** Christopher H. Jett <cjett@co.richmond.va.us>  
**Sent:** Monday, November 3, 2025 1:32 PM  
**To:** Julia Blackley-Rice <jblackleyrice@town.warsaw.va.us>  
**Cc:** Hope D. Mothershead <hmothershead@co.richmond.va.us>  
**Subject:** Re: 2025 RE Tax Book

Hi Julia,

I wanted to let you know that we were finally able to get our County real estate bills generated and printed on Saturday and they have gone in the mail today. However, we are still working through a few issues getting the land book to generate and export properly from this new system. My goal is to have the Town land book generated and to you by the end of this week.

Chris

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**From:** Julia Blackley-Rice <[jblackleyrice@town.warsaw.va.us](mailto:jblackleyrice@town.warsaw.va.us)>  
**Sent:** Thursday, October 23, 2025 10:07 AM  
**To:** Christopher H. Jett <[cjett@co.richmond.va.us](mailto:cjett@co.richmond.va.us)>  
**Cc:** Hope D. Mothershead <[hmothershead@co.richmond.va.us](mailto:hmothershead@co.richmond.va.us)>  
**Subject:** RE: 2025 RE Tax Book

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Appreciate the update, Chris — sorry to keep checking in, but glad to see we're getting close!

Many thanks,  
Julia

Julia C. Blackley-Rice  
Treasurer/Clerk  
Town of Warsaw  
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F: 804.333.3104  
C: 804.313.1421  
E: [jblackleyrice@town.warsaw.va.us](mailto:jblackleyrice@town.warsaw.va.us)  
W: [www.townofwarsaw.com](http://www.townofwarsaw.com)

**From:** Christopher H. Jett <[cjett@co.richmond.va.us](mailto:cjett@co.richmond.va.us)>  
**Sent:** Thursday, October 23, 2025 9:51 AM  
**To:** Julia Blackley-Rice <[jblackleyrice@town.warsaw.va.us](mailto:jblackleyrice@town.warsaw.va.us)>  
**Cc:** Hope D. Mothershead <[hmothershead@co.richmond.va.us](mailto:hmothershead@co.richmond.va.us)>  
**Subject:** Re: 2025 RE Tax Book

Good morning Julia,

I believe that the real estate data will be turned over to me today to begin creating the file for import into our new system. My goal is to have that ready so that our County landbook can be generated either tomorrow or Monday. We have already been speaking with RDA about the process for also generating the Town book. Worst case, I will generate the Town book through our old system. However, I would really like for it to be done through RDA.

I will be in touch again with the plan to have the Town book to you by the middle of next week.

Thank you for your patience!  
Chris

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**From:** Julia Blackley-Rice <[jblackleyrice@town.warsaw.va.us](mailto:jblackleyrice@town.warsaw.va.us)>  
**Sent:** Thursday, October 23, 2025 9:24 AM  
**To:** Christopher H. Jett <[cjett@co.richmond.va.us](mailto:cjett@co.richmond.va.us)>  
**Cc:** Hope D. Mothershead <[hmothershead@co.richmond.va.us](mailto:hmothershead@co.richmond.va.us)>  
**Subject:** RE: 2025 RE Tax Book

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Good morning Chris,  
I wanted to check back to see if there's an updated ETA for the tax book?

Thank you,  
Julia

Julia C. Blackley-Rice  
Treasurer/Clerk  
Town of Warsaw  
P: 804.333.3737  
F: 804.333.3104  
C: 804.313.1421  
E: [jblackleyrice@town.warsaw.va.us](mailto:jblackleyrice@town.warsaw.va.us)  
W: [www.townofwarsaw.com](http://www.townofwarsaw.com)

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**From:** Christopher H. Jett <[cjett@co.richmond.va.us](mailto:cjett@co.richmond.va.us)>  
**Sent:** Friday, October 3, 2025 4:22 PM  
**To:** Julia Blackley-Rice <[jblackleyrice@town.warsaw.va.us](mailto:jblackleyrice@town.warsaw.va.us)>  
**Cc:** Hope D. Mothershead <[hmothershead@co.richmond.va.us](mailto:hmothershead@co.richmond.va.us)>  
**Subject:** Re: 2025 RE Tax Book

Good afternoon Julia,

Unfortunately, we are still working to get the real estate data ready so that we can pull it to begin the book creation process. Jennifer has received communication today from Pearson, who still owes her some new construction data. At this point, the goal is to have that data in the system by the end of next week. Once Jennifer's office lets me know that they are good, I am prepared to put all of my focus on the books. However, my best guess is that it will be the middle of the month before the books are complete.

We have all (Jennifer, Kristie, Hope, and me) been in communication here today regarding the importance of this for the County as well as the Town and have it as top priority.

Chris

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**From:** Julia Blackley-Rice <[jblackleyrice@town.warsaw.va.us](mailto:jblackleyrice@town.warsaw.va.us)>  
**Sent:** Thursday, October 2, 2025 9:20 AM  
**To:** Christopher H. Jett <[cjett@co.richmond.va.us](mailto:cjett@co.richmond.va.us)>  
**Subject:** RE: 2025 RE Tax Book

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Hi Chris! I was hoping to get an update on the RE book status? I am set to head out to a couple of conferences beginning next week and was hoping to be able to take the RE book with me to work on while away. Do you think that will be possible?

Thanks,

Julia

Julia C. Blackley-Rice

Treasurer/Clerk

Town of Warsaw

P: 804.333.3737

F: 804.333.3104

C: 804.313.1421

E: [jblackleyrice@town.warsaw.va.us](mailto:jblackleyrice@town.warsaw.va.us)

W: [www.townofwarsaw.com](http://www.townofwarsaw.com)

**From:** Christopher H. Jett <[cjett@co.richmond.va.us](mailto:cjett@co.richmond.va.us)>

**Sent:** Tuesday, September 16, 2025 10:20 AM

**To:** Julia Blackley-Rice <[jblackleyrice@town.warsaw.va.us](mailto:jblackleyrice@town.warsaw.va.us)>

**Subject:** Re: 2025 RE Tax Book

Good morning Julia!

This has definitely been an interesting year as we have been working through our conversion to RDA as our new financial system vendor. We are having to cleanup some issues with our taxpayer accounts from that conversion and I know that Jennifer's office is also finishing up the RE new construction. Unfortunately, I don't have an ETA and am sure it will push into October. However, it is our goal to still get our RE bills out within that month.

Personal Property is a different story and will be very delayed. If I am being honest with where we are with PP, I'm not expecting us to be ready with that book until January. Jennifer and Kristie are trying to hold it together over here. However, the stress with this vendor conversion has been pretty significant. We will get there though. 🙄

Chris

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**From:** Julia Blackley-Rice <[jblackleyrice@town.warsaw.va.us](mailto:jblackleyrice@town.warsaw.va.us)>  
**Sent:** Tuesday, September 16, 2025 9:02 AM  
**To:** Christopher H. Jett <[cjett@co.richmond.va.us](mailto:cjett@co.richmond.va.us)>  
**Subject:** 2025 RE Tax Book

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Good morning Chris,

I wasn't certain where we were in the RE taxing process. Do you happen to have an ETA on when we can expect the RE tax book?

Thanks,

Julia

Julia C. Blackley-Rice

Treasurer/Clerk

Town of Warsaw

P.O. Box 730

78 Belleville Lane

Warsaw, VA 22572

Phone: 804.333.3737

Fax: 804.333.3104

Cell: 804.313.1421

Email: [jblackleyrice@town.warsaw.va.us](mailto:jblackleyrice@town.warsaw.va.us)

Website: [www.townofwarsaw.com](http://www.townofwarsaw.com)