

MINUTES  
WARSAW TOWN COUNCIL  
REGULAR MEETING  
JULY 10, 2025 – 6:00 P.M.

The Warsaw Town Council held its regular meeting and a joint public hearing with the Warsaw Planning Commission on Thursday, July 10, 2025, at 6:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Council Members Present: Mayor Randall L. Phelps, Vice-Mayor Paul G. Yackel, Mary Beth Bryant, Jonathan English, Rebecca Hubert, Daphne Palmore, and Ralph Self. Councilmembers absent: Bobby Walters. Planning Commission Members Present: Chairwoman Molly Barbee, Vice-Chairwoman Regis Slaw, Town Council Liaison Daphne Palmore, Carey Allen, and Ogle Forrest. Planning Commission Members Absent: Chris Evans and Belinda Reynolds.

Town staff present: Town Manager Joseph Quesenberry, Chief of Police Sean Peterson, Director of Public Works Jesse Schools, and Lieutenant Barry Radden.

Also present: There was approximately one other person present in the Council Chambers.

CALL TO ORDER

Mayor Phelps called the meeting to order at 6:00 p.m. and then led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA:

Councilman Self moved to amend the consent agenda to add the business item Northern Neck Regional Jail budget amendment. The motion was seconded by Councilwoman Bryant and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Mary Beth Bryant	Aye	Jonathan English	Aye
Rebecca Hubert	Aye	Daphne Palmore	Aye
Ralph Self	Aye		

JOINT PUBLIC HEARING – Conditional Use Permit Application by Midtowne, LLC

Mayor Phelps opened the joint public hearing by turning the floor over to Ms. Barbee, chairwoman of the Planning Commission, who then opened the Planning Commission meeting. During the joint hearing, Mayor Phelps stated that this is technically a new application by Midtowne, L.L.C. With the Midtowne properties that Mr. Packett built several years ago, the CUP governing the property has expired. The developer would like to finish building the buildout in the front portion of the parcel. To be in compliance, the CUP needs to be reapproved. There are no changes to the project.

At this point of the meeting, Vice-Mayor Yackel raised a point of order stating that public hearing dates were to be set by the Town Council and this one was not. After discussion and review of

the previous month’s minutes, it was decided to postpone the public hearing until next month’s meeting. To schedule the public hearing for next month, the agenda would need to be amended.

Councilwoman Palmore moved to amend the consent agenda to add the item under new business to schedule a public hearing for the Conditional Use Permit. The motion was seconded by Councilman English and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Mary Beth Bryant	Aye	Jonathan English	Aye
Rebecca Hubert	Aye	Daphne Palmore	Aye
Ralph Self	Aye		

Mayor Phelps closed the joint public hearing, and Planning Commission members were able to leave if so desired.

**PUBLIC COMMENT**

Mayor Phelps opened the floor for public comments.

Gregory Packett, 16207 Tidewater Trail, Tappahannock, VA, spoke to the Town Council and stated that he had additional properties that will require a public hearing at next month’s meeting. He asked if the public hearing dates would be set at tonight’s meeting for next month to keep those projects moving.

Mayor Phelps responded that the Town Council cannot schedule a public hearing for a topic on which it has not been briefed. Mayor Phelps recommended that Mr. Quesenberry review the information that has been provided to the Town Office, and if public hearings are needed, a special-called meeting can be scheduled.

Molly Barbee, 587 Hamilton Blvd, Warsaw, VA, spoke to the Town Council expressing her gratitude to the Town and the Northern Neck Planning District Commission for the DHCD Housing project. The rehabilitation of her home is beyond anything she could have imagined. It was a once-in-a-lifetime opportunity. Her project is almost complete, but there is an overwhelming amount of appreciation for all the Town did on this project.

**REPORTS**

**MAYOR'S REPORT:** Mayor Phelps deferred his comments to save for later throughout the meeting.

**TOWN MANAGER'S REPORT:**

Mr. Quesenberry presented his report to the Town Council. The Town Manager’s report reviewed the mural project, economic development update, community market update, Main St. property damage, RFP – Zoning Ordinance, and upcoming events.

A copy of the Town Manager’s report has been attached to these minutes as Attachment 1.

**POLICE REPORT:**

A copy of the monthly police report was included in the Town Council packet and is attached to these minutes as Attachment 2. Chief Peterson stated that the Warsaw Police Department was on site for the fireworks celebration in Town, and the event went well. The final refresh of the PD was adding graphics to the vehicles. It was a team effort to design and apply them, and Chief Peterson said they look exceptional, and he has received numerous compliments. Chief Peterson stated Warsaw PD was awarded a competitive grant for equipment. This grant will cover 75% of the cost of the equipment. Chief Peterson applied for handheld radios, portable radios, and in-car camera systems to be used with the grant proceeds.

**PUBLIC WORKS REPORT:**

Mr. Schools presented his report, which was included in the Town Council packet. A copy of the report is attached to these minutes as Attachment 3.

**COUNCIL COMMITTEE REPORT:**

No committees met during this time.

**PLANNING COMMISSION:** The Planning Commission did not meet.

**NORTHERN NECK REGIONAL JAIL REPORT:** The population report was provided in the Town Council packet. Vice-Mayor Yackel presented the budget amendment request from the Northern Neck Regional Jail. A copy of the budget amendment request has been attached to these minutes as Attachment 4.

Vice-Mayor Yackel moved to approve the Northern Neck Regional Jail budget amendment request as presented. The motion was seconded by Councilman Self and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Mary Beth Bryant	Aye	Jonathan English	Abstain
Rebecca Hubert	Aye	Daphne Palmore	Aye
Ralph Self	Aye		

**OLD BUSINESS**

**PROJECTS UPDATE:**

**74 Main Street:** Mr. Quesenberry stated Dominion is still working to bring service to the building. The contractor has informed Mr. Quesenberry that he has completed what he can until the electrical service upgrade has been completed. **Well Replacement Project:** Mr. Quesenberry reported a call has been scheduled with the Virginia Department of Health about potential loan

and/or grant funding opportunities. DHCD Housing Project: Mr. Quesenberry reported that the project is still on the second house for renovation.

WARSAW DEVELOPMENT MANAGEMENT ORDINANCE – WORK ORDER PROPOSAL & DISCUSSION:

Mr. Quesenberry reviewed this topic under his report but reiterated that the RFP is online and he hopes to have proposals to the Town Council to review soon.

NEW BUSINESS:

CONDITIONAL USE PERMIT APPLICATION BY MIDTOWNE, L.L.C. TO ALLOW FOR MIXED-USE DEVELOPMENT OF LIMITED COMMERCIAL AND MULTI-FAMILY DWELLINGS AT TAX MAP 16A4(A)71

Mayor Phelps stated this item has been tabled at this time.

ADOPTION OF THE TOWN OF WARSAW FREEDOM OF INFORMATION ACT (FOIA) POLICY

The Town Manager informed the Town Council that the proposed policy was drafted by the Town Attorney's, Sands Anderson. Sands Anderson highly recommends that the Town have a FOIA policy in place.

Councilman Self moved to approve the FOIA policy as presented. The motion was seconded by Councilman English and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Mary Beth Bryant	Aye	Jonathan English	Aye
Rebecca Hubert	Aye	Daphne Palmore	Aye
Ralph Self	Aye		

VEHICLE LOAN AUTHORIZATION – POLICE VEHICLE AND PUBLIC WORKS VEHICLE – C&F BANK

Mr. Quesenberry is seeking authorization from the Town Council to enter into two loan agreements with C&F Bank for the purchase of a Public Works truck and a Police vehicle, and all pertinent equipment. The loan amount for the Public Works truck would be \$45,000. The loan amount for the Police vehicle plus equipment purchase would be \$70,000. The total amount of the loans combined is \$115,000. Mr. Quesenberry outlined that the Town did follow necessary procurement procedures. USDA stated that before obtaining financing through them, the Town must obtain three private sector quotes. Of the three quotes obtained, C&F Bank was the lowest at 4.5% interest over 5 years and secured by a CD held at C&F Bank. Mayor Phelps confirmed that bids from other institutions were received. Mr. Quesenberry confirmed that a bid from Atlantic Union Bank and Blue Ridge Bank was also received.

Councilman English moved to approve the loan requests as outlined above and authorize the Town Manager or Treasurer to execute the loan documents. The motion was seconded by Councilwoman Palmore and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Mary Beth Bryant	Aye	Jonathan English	Aye
Rebecca Hubert	Abstain	Daphne Palmore	Aye
Ralph Self	Aye		

CONDITIONAL USE PERMIT APPLICATION BY MIDTOWNE, L.L.C. TO ALLOW FOR MIXED-USE DEVELOPMENT OF LIMITED COMMERCIAL AND MULTI-FAMILY DWELLINGS AT TAX MAP 16A4(A)71 – SCHEDULE PUBLIC HEARING DATE

Vice-Mayor Yackel moved to schedule a public hearing for a conditional use permit application by Midtowne, L.L.C. for tax map 16A4(A)71 at the next regular meeting scheduled for August 14, 2025, at 6:00 pm. The motion was seconded by Councilman Self and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Mary Beth Bryant	Aye	Jonathan English	Aye
Rebecca Hubert	Aye	Daphne Palmore	Aye
Ralph Self	Aye		

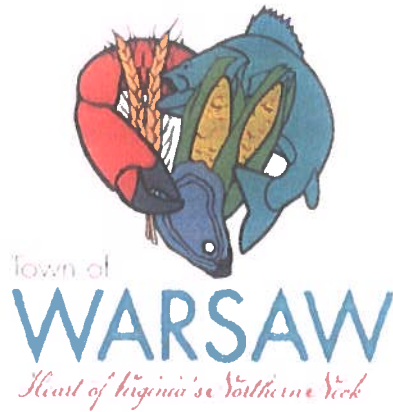
CLOSING COMMENTS:

- Councilwoman Palmore is pleased to hear good things from Ms. Barbee with the housing project and is excited to see the mural project come to life. She is looking forward to seeing the Warsaw banner back across Main Street and having the fair in town.
- Councilwoman Hubert also expressed how great it was to hear Ms. Barbee’s testimony about the housing project. She is hearing others in town talk about our town’s events and how great they are, which is something to be proud of.
- Councilwoman Bryant congratulated Ms. Barbee. She feels like the Town is doing a good job, and she is proud to live in the Town.
- Councilman Self said that there was a great crowd for the 4<sup>th</sup> Friday’s concert series. It was a great band and a great evening. The concert nights are a great event, and he encourages everyone to attend.
- Councilman English congratulated Ms. Barbee. He went on to thank the PD for helping at the events. He appreciates the professionalism of our police department.
- Vice-Mayor Yackel agrees with what the other councilmembers have said tonight. He wanted to also apologize for raising his point of order with the public hearing, but other counties are having problems currently with things that weren’t done procedurally.
- Mayor Phelps congratulated Ms. Barbee and thanked her for her participation in the Town.

There being no further business, Mayor Phelps adjourned the meeting.

  
Submitted by: Julia Blackley- Rice, Clerk

  
Submitted by: Joseph Quesenberry, Town Manager



## MEMORANDUM

TO: Warsaw Town Council

FROM: Joseph N. Quesenberry, Town Manager

DATE: 07/10/2025

RE: Town Manager's Report

Dear Council Members,

Please find my Town Manager's report for the month of June and the beginning of July. As always, please let me know if you have any questions or wish to discuss any items further.

1. Mural Project

At the present time, Phil Casone is working to prepare the wall for our muralist to arrive next week (July 14<sup>th</sup>). The mural project is large and will take approximately three weeks to complete. We're excited to get this project underway!

2. Economic Development Update

We are currently working with a national industrial/commercial firm to identify space for new construction in Town. A relatively large site in Town will be needed, making it a difficult task as there's not a large amount of land available. We hope to continue our pursuit of this opportunity in the coming months.

Town staff members continue to work with a national gas station chain and on the hotel project for our downtown corridor. We will keep you informed as these projects progress.

3. We're proud to announce that we've moved our Community Market into the Town Park! This offers more shade for our vendors and patrons, as well as a more family-friendly location. Another great addition to our market is live music! Come on out to the park and shop for local fruit, vegetables, and goods, and enjoy some great local musical talent.
4. We've had a series of unfortunate events on Main Street that have led to damage of public property. Fortunately, no one was seriously injured during these events, and we are pleased to inform you that the Warsaw banner should arrive within four weeks, the pole has been reset, the wall is slated for repair, and the crosswalk sign has been ordered.
5. The RFP was issued for the Zoning Ordinance overhaul and is available on our website, at Town Hall, or on the eVA website. We will keep you informed as proposals are submitted for this project.
6. Upcoming Events
  - a. Community Market – Saturday from 9AM to 2PM at the Warsaw Town Park.
  - b. Movies on Main, featuring Finding Nemo! – Friday, July 25<sup>th</sup> at 8:00 PM – Main Street



# Warsaw Police Department



*From the desk of Chief Sean L. Peterson*

## MONTHLY ACTIVITY REPORT

June 1-30, 2025

Total calls for service: 519

### Section I: Incidents 11

DATE	CASE	OFFENSE	BLK / STREET
06/09/2025	2025-000092	19.2-99: Fugitive From Justice	3000-Blk Richmond Road
06/09/2025	2025-000093	53.1-149: Probation Violation Felony	400-Blk Main Street
06/19/2025	2025-000098	18.2-57.2: Domestic Assault	600-Blk Wallace Street
06/19/2025	2025-000098	18.2-83: Threats To Burn A Dwelling	600- Blk Wallace Street
06/19/2025	2025-000098	18.2-164: Prevent Calling 911	600- Blk Wallace Street
06/22/2025	2025-000091	18.2-192: Credit Card Larceny	4000- Blk Richmond Road
06/24/2025	2025-000104	18.2-89: Breaking & Entering	6000-Blk Richmond Road
06/24/2025	2025-000104	18.2-95: Grand Larceny Auto	6000- Blk Richmond Road
06/27/2025	2025-000105	19.2-306: Probation Violation Felony	400- Blk Main Street
06/27/2025	2025-000106	53.1-149: Probation Violation Felony	400-Blk Main Street
06/28/2025	2025-000107	18.2-286.3: DUI Refusal	5000-Blk Richmond Road

### Section II: Arrest 4

DATE	CASE	OFFENSE	BLK / STREET
06/09/2025	2025-000092	19.2-99: Fugitive From Justice	3000- Richmond Road
06/09/2025	2025-000093	53.1-149: Probation Violation Felony	400-Blk Main Street
06/19/2025	2025-000098	18.2-57.2: Domestic Assault	600-Blk Wallace Street
06/19/2025	2025-000098	18.2-83: Threats To Burn A Dwelling	600-Blk Wallace Street

### Section III: Traffic 86

Driving on Suspended/Revoked License	2
Reckless Driving	2
Distracted Driving	8
Speeding	26
Expired Inspection	2



# Warsaw Police Department



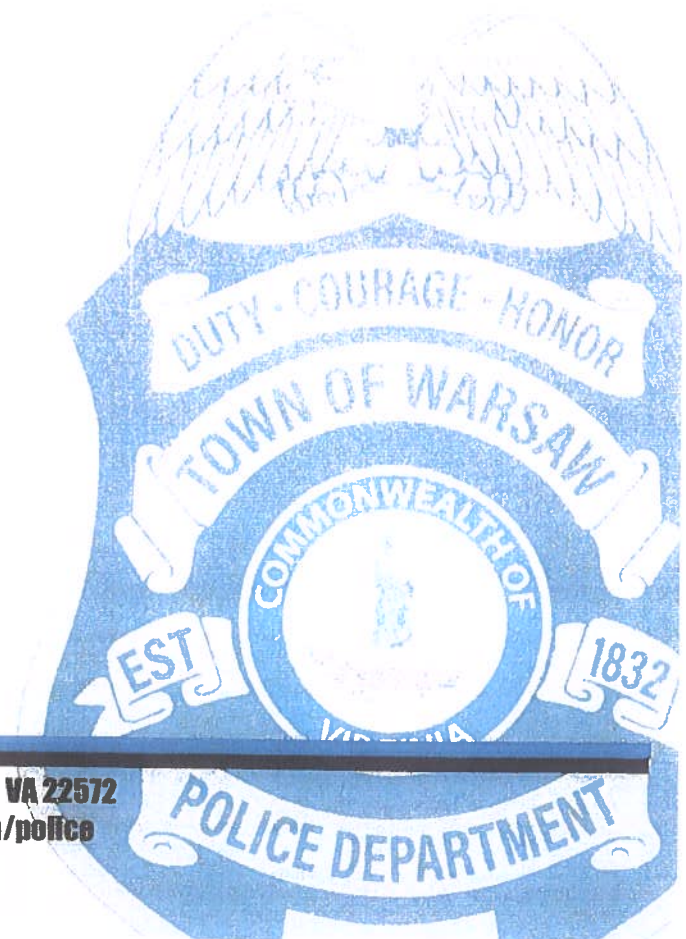
*From the desk of Chief Sean L. Peterson*

## Section III Continued

Expired / Improper VA Tag	6
Town Citations Issued	4
All other traffic summons	32
Reportable traffic crashes	4

## Section IV: Community Engagement 392

Neighborhood Select Patrols	60
Business Checks	330
Community Events	2



Joseph N. Quesenberry  
Town Manager

Melissa Coates  
Assistant Town Manager

Julia Blackley – Rice  
Treasurer & Clerk

Sean L. Peterson  
Chief of Police

Sandy Anderson Law  
Town Attorney



COUNCIL MEMBERS

Randall L. Phelps - Mayor

Paul G. Yackel - 1<sup>st</sup> Vice Mayor

Mary Beth Bryant

Jonathan English

Ogle E. Forrest, Sr.

Faron H. Hamblin

Rebecca C. Hubert

Ralph W. Selt

78 Belle Ville Lane, Warsaw, VA 22572 | P.O. Box 730 | Phone - (804) 333-3737 | <http://www.townofwarsaw.com>

MEMORANDUM

TO: Warsaw Town Council

FROM: Jesse Schools, Director of Public Works

DATE: 7/10/2025

RE: Public Works Report

Dear Council Members:

Please find my Public Works Report for the month of June. Please let me know if you have any questions or concerns.

-WWTP

**Monthly Numbers**

Average daily Influent flow for June – 179,700 gallons, a decrease of 11,900 gals from the month of May average daily flow.

Maximum influent flow for June – 248,400 gallons, a decrease of 30,000 gals from the month of May max flow.

**Nutrient Sampling Results**

For June the average effluent Total Nitrogen (TN) concentration was 2.22 mg/l, within the limits of our permit.

For June the average effluent Total Phosphorus (TP) concentration was 0.19 mg/l, within the limits of our permit.

**Monthly Operations and Maintenance**

Fidelity Power Systems inspected and serviced the treatment plant generator.

Completed and submitted our monthly operations report.

Plant Staff attended DEQ Wastewater Works Operators Licensure Review Classes.

Operators serviced equipment as required by our preventive maintenance program.

Treatment Plant Operators assisted with recording water meter readings.

Plant staff continue to work on the appearance of the buildings and grounds.

Joseph N. Quesenberry  
Town Manager

Melissa Coates  
Assistant Town Manager

Julia Blackley – Rice  
Treasurer & Clerk

Sean L. Peterson  
Chief of Police

Sinds Anderson Law  
Town Attorney



#### COUNCIL MEMBERS

Randall L. Phelps - Mayor

Paul G. Yackel - 1<sup>st</sup> Major

Mary Beth Bryant

Jonathan English

Ogle E. Forrest, Sr.

Faron H. Hambro

Rebecca C. Hubert

Ralph W. Selt

78 Belle Ville Lane, Warsaw, VA 22572 | P.O. Box 730 | Phone - (804) 333-3737 | <http://www.rownofwarsaw.com>

Treatment plant effluent samples for the month of June met all requirements as to our permit discharge limits.

#### **-Water Department**

Attached you will find the Water Loss Report, for the month of June we are at a 3<sup>rd</sup> water loss. The Consumer Consumption Report was submitted to ODW. (water test report throughout the previous year)

Department staff did daily chlorine checks of all four wells, along with two random samples each day throughout town.

Staff also completed state selected bacteria samples; all results came back absent.

The water department also checked sewage/pump stations each day.

Staff finished our yearly maintenance on all town-owned generators.

Replaced one fountain at the bounds.

Hot tapped and inspected new 6-inch waterline along Woodland Heights, pressure test came back good, now 2 bacteria samples will be taken before entering it into our water system.

We replaced the high-water alarms in all the sewage pump stations with an updated, more reliable system

#### **-Refuse Department**

For the month of May town staff made 14 trips to the landfill totaling 138 tons or 276,000 pounds of trash.

#### **-Public Works (Maintenance)**

Staff assisted with Monday and Thursday residential trash pickup.

Assisted with recording of monthly water meter readings.

Watering all hanging baskets and stationary planters.

Took care of the bathrooms and grounds at the Town Park.

Grass Cutting at all town-owned facilities along with the median strips along R.L. 360.

Replaced all spring banners with summer.

Power Washed all vinyl fencing in the Town Park.

# Monthly Water Loss Report

Water System:

For the Month of:

Year:

**Water Produced this month:**  gallons

**Water Purchased this month:**  gallons

**A: Total Water Produced and Purchased =** **5,382,200 gallons**

**Sold: Residential**  gallons

**Total Sold =** **5,189,462 gallons**

**B: Difference: (Produced+Purchased) - Sold =** **192,738 gallons**

**% Difference =** **4 % total water loss**

**Gallons of Water Accounted For:**

Breaks (Estimated Total)	<input type="text" value="0"/>	gallons
Hydrant Flushing	<input type="text" value="0"/>	gallons
Storage Tank/Clearwell overflow	<input type="text" value="0"/>	gallons
Fire Hydrant Use	<input type="text" value="5,000"/>	gallons
Fire Department Use	<input type="text" value="2,500"/>	gallons
Leak adjustments	<input type="text" value="0"/>	gallons
Maintenance shop	<input type="text" value="7,500"/>	gallons
Sewer jetting	<input type="text" value="1,800"/>	gallons
Town watering flowers	<input type="text" value="12,500"/>	gallons
Office/Police Dept.	<input type="text" value="5,000"/>	gallons
Pool	<input type="text" value=""/>	gallons

**C: Total Gallons Accounted For =** **34,300 gallons**

**Loss: Unaccounted-for Water: (B-C) =** **158,438 gallons**

**% Loss: Unaccounted-for Water: (B-C)/A % =** **3 % unaccounted - for loss**

days in billing period

**Gallons / Day Loss =** **5,659 gallons/day**

**Gallons / Minute Loss =** **4 gallons/min.**

This spreadsheet is a product of the Technical Assistance Center for Water Quality at Western Kentucky University and the Kentucky Rural Water Association. Feel free to contact us at (270) 745-5948 or at <http://water.wku.edu/>. This spreadsheet may be freely distributed. Please let us know if you use it, like it, or have suggestions for improvement!

Northern Neck Regional Jail  
Budget Amendment Request  
FY 24/25

Northern Neck Regional Jail is requesting a Budget Amendment in the amount of \$200,000.  
Overall, Revenue will exceed Expenditures.

Significant areas that exceeded the budgeted Expenditure Amounts include:

- Overtime-
  - Fulfillment of vacancies
  - Multiple inmates admitted to the hospital at the same time
  - Limited certified Officers
  
- Medical/Pharmaceutical – prescription drugs and supplies
  - Continue to have increase in local inmates coming in on medication
  - Increase in costly medications
  
- Medical, Dental & Hospital Services- Local Inmate Anthem which includes billing for outside appointments and treatments
  - Continue to see increase in local inmate medical services. A significant increase to the number of local inmates being transported outside of the facility for outpatient care, this is a reflection of inmates coming into the facility with significant chronic and acute diagnoses and correlating treatment plans.

Significant areas that exceeded the budgeted Revenue Amounts include:

- Recovered Cost – Rental Beds to exceed budgeted amount by \$1,672,958
  - Budget required Federal ADP of 230 Inmates, Per Diem increased after budget approval – required ADP decreased to 173 we continue to maintain average ADP 234- giving us a significant overage
  
- Federal Inmate Transportation Reimbursement to exceed budgeted amount by approximately \$300,000
  - Continued demand for services by the United States Marshals
  - Increase in guard hire with renegotiated IGA
  
- 1 Million excess in projected phone revenue

				FY 24/25	FY 24/25	FY 24/25
Northern Neck Regional Jail				Budget	Amount Requested to Amend	Amended Budget
Revenue						
Compensation Board						
23080-00	Salaries & Other Operating Expense			\$ 2,791,311.00		
24040-18	Per Diem/Prisoner Days			\$ 475,678.00		
	SUB-TOTAL, COMPENSATION BOARD			\$ 3,266,989.00		
Local Share						
18990-14	Westmoreland County					
18990-13	Richmond County					
	Town of Warsaw					
	Northumberland County					
19020-04	Gloucester County			\$ 684,053.00		
	SUB-TOTAL, LOCAL SHARE			\$ 684,053.00		
Other Income						
19020-01	Rental Beds			\$ 5,433,993.00	\$200,000.00	\$ 5,633,993.00
19020-05	Drug Court-Essex County			\$ 6,000.00		
19020-06	Drug Court-Lancaster County			\$ 6,000.00		
19020-07	Drug Court-Northumberland County			\$ 6,000.00		
19020-08	Drug Court-Richmond County			\$ 6,000.00		
19020-09	Drug Court-Westmoreland County			\$ 6,000.00		
18990-15	Inmate Phones			\$ 600,000.00		
18990-17	Electronic Monitoring			\$ 8,000.00		
18990-18	Miscellaneous			\$ 5,000.00		
18990-19	Inmate Commissary			\$ 400,000.00		
18990-20	SSA - Reimbursement			\$ 13,000.00		
18990-21	Video Visitation					
24040-19	CCCA Grant			\$ 328,010.00		
24040-20	PAPIS Grant			\$ 161,104.00		
33301-15	Drug Court Grant			\$ -		
24040-28	State Drug Court Grant			\$ 65,000.00		
24040-21	CCCA Supervision Fees			\$ 9,000.00		
24040-25	Drug Court Fee			\$ 1,500.00		
24040-26	CESF Grant			\$ -		
24040-27	Programs Grant			\$ -		
24040-29	ARPA Regional Jail Grant			\$ -		
24040-30	MAT Grant			\$ 215,485.00		
24040-31	MAT Grant - Gloucester			\$ 20,000.00		
16030-01	Work Release			\$ 2,500.00		
15010-01	Interest			\$ 200.00		
15010-02	Investment Acct.			\$ 25,000.00		
15010-04	Gain on Sale of Investments					
15010-07	Market Value Change					
33011-02	U.S Marshal - Jail Addition					
33011-03	Transport Reimbursement			\$ 450,000.00		
33011-23	Guard Hire Reimbursement			\$ 60,000.00		
18030-05	Expenditure Refunds			\$ 100,000.00		
16010-05	Inmate Medical Fees			\$ -		
16010-06	Federal Medical Reimbursement			\$ -		
10000-0300-01	Fund Balance Appropriation			\$ 350,000.00		
	SUB-TOTAL, OTHER INCOME			\$ 8,277,792.00	\$200,000.00	\$ 8,477,792.00
	TOTAL REVENUE			\$ 12,228,834.00	\$200,000.00	\$ 12,428,834.00

Northern Neck Regional Jail Budget		FY 24/25	FY 24/25	FY 24/25
Expenditures		Budget	Amount Requested to Amend	Amended Budget
<b>1000 Personnel Services</b>				
1100	Salaries & Wages - Reg	\$ 5,918,225.00		
1111	Board Members Comp.	\$ 15,600.00		
1112	Adm. Salaries	\$ 169,637.00		
1200	Salaries & Wages - O.T	\$ 250,000.00	\$200,000.00	\$ 450,000.00
1300	Salaries & Wages Part-time	\$ 70,000.00		
1701	Holiday Pay	\$ 125,000.00		
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 6,548,462.00</b>	<b>\$ 200,000.00</b>	<b>\$ 6,748,462.00</b>
<b>2000 Employee Benefits</b>				
2100	FICA	\$ 452,744.00		
2210	VRS Retirement	\$ 422,787.00		
2300	Hospital/Medical - Local Choice	\$ 825,000.00		
2400	Group Life Insurance	\$ 78,867.00		
2600	Unemployment Insurance	\$ 10,000.00		
2700	Workers Comp. Insurance	\$ 70,000.00		
2830	LODA	\$ 19,800.00		
	<b>EMPLOYEE BENEFITS TOTAL</b>	<b>\$1,879,198.00</b>	<b>\$0.00</b>	<b>\$8,627,660.00</b>
<b>3000 Purchased Services</b>				
3110	Medical Doctor (In-House)	\$ 92,000.00		
3111	Medical, Dental, Hospital/Psych	\$ 200,000.00		
3120	Accounting/Auditing Services	\$ 30,000.00		
3150	Legal Services	\$ 42,000.00		
3160	Management fees	\$ 25,000.00		
3161	Trusty Work Crew	\$ 30,000.00		
3310	Repair & Main. Services	\$ 150,000.00		
3320	Maintenance Contracts	\$ 110,000.00		
3500	Printing & Binding	\$ 4,000.00		
3600	Advertising/Branding	\$ 15,000.00		
3810	Tuition Paid - RRCJT Acad	\$ 29,000.00		
3812	CSB Contract Services			
3822	Payroll Services	\$ 12,000.00		
	<b>PURCHASED SERVICES TOTAL</b>	<b>\$739,000.00</b>	<b>\$0.00</b>	<b>\$9,366,660.00</b>

BUDGET- Expenditures	Budget	FY 24/25	FY 24/25
	FY 24/25	Amount Requested to Amend	Amended Budget
<b>5000 Other Charges</b>			
5110 Electrical Services	\$ 165,000.00		
5120 Heating Services (Natural Gas)	\$ 150,000.00		
5130 Water	\$ 65,000.00		
5131 Sewer	\$ 260,000.00		
5140 Refuse Collection	\$ 30,000.00		
<b>OTHER CHARGES TOTAL</b>	<b>\$ 670,000.00</b>	<b>\$ -</b>	<b>\$ 10,036,660.00</b>
<b>5200 Communications</b>			
5210 Postal Services	\$ 9,000.00		
5220 Messenger Services			
5230 Telecommunications	\$ 40,000.00		
5231 Telecommunications- Debit Call	\$ -		
<b>COMMUNICATIONS TOTAL</b>	<b>\$49,000.00</b>	<b>\$0.00</b>	<b>\$10,085,660.00</b>
<b>5300 Insurance</b>			
5301 Boiler Insurance	\$ 1,050.00		
5302 Fire Insurance	\$ 10,579.00		
5305 Motor Vehicle Insurance	\$ 6,000.00		
5307 Liability Insurance	\$ 8,105.00		
<b>TOTAL INSURANCE</b>	<b>\$ 25,734.00</b>	<b>\$ -</b>	<b>\$ 10,111,394.00</b>
<b>5400 Lease &amp; Rentals</b>			
5410 Lease/Rent of Equipment	\$ 30,000.00		
<b>TOTAL LEASE &amp; RENTALS</b>	<b>\$ 30,000.00</b>	<b>\$ -</b>	<b>\$ 10,141,394.00</b>
<b>5500 Travel</b>			
5510 Milage - Private Vehicle	\$4,000.00		
5530 Subsistance & Lodging	\$17,000.00		
5540 Convention & Education	\$17,000.00		
<b>TOTAL TRAVEL</b>	<b>\$38,000.00</b>	<b>\$0.00</b>	<b>\$ 10,179,394.00</b>

BUDGET-Expenditures	Budget	FY 24/25	FY 24/25
	FY 24/25	Amount Requested to Amend	Amended Budget
TOTAL CONTRIBUTIONS OTHER	\$0.00	\$0.00	\$10,179,394.00
<b>5800 Miscellaneous</b>			
5810 Dues & Assoc. Membership	\$ 6,000.00		
5811 PAPIS	\$ 840.00		
5812 CCCA	\$ 9,000.00		
TOTAL MISCELLANEOUS	\$ 15,840.00	\$ -	\$ 10,195,234.00
<b>6000 Materials &amp; Supplies</b>			
6001 Office Supplies	\$ 15,000.00		
6002 Food	\$ 530,000.00		
6003 Agricultural/Landscaping Supplies	\$ 2,500.00		
6004 Medical & Pharmaceutical Supplies	\$ 350,000.00		
6005 Laundry, Housekeeping & Jan	\$ 85,000.00		
6006 Linen Supplies	\$ 15,000.00		
6007 Repair & Maint. Supplies	\$ 80,000.00		
6008 Vehicle & Powered Fuels	\$ 80,000.00		
6009 Vehicle & Powered Supplies	\$ 32,000.00		
6010 Police Supplies	\$ 20,000.00		
6011 Uniform & Wearing Apparel	\$ 21,000.00		
6012 Books and Subscriptions	\$ 300.00		
6014 Other Operating Supplies	\$ 15,000.00		
6021 Computer Supplies & Software	\$ 13,000.00		
6022 Food Service Supplies and Equipment	\$ 5,000.00		
6023 Inmate Clothing & Supplies	\$ 30,000.00		
6024 MAT GRANT Other	\$ 100,000.00		
TOTAL MATERIALS & SUPPLIES	\$1,393,800.00	\$0.00	\$ 11,589,034.00

BUDGET-Expenditures	Budget FY 24/25	FY 24/25	FY 24/25
		Amount Requested to Amend	Amended Budget
<b>7000 Payment to Joint Operations</b>			
7001 Fiscal Agent			
<b>TOTAL PAYMENT TO JOINT OP</b>	\$0.00	\$0.00	\$11,589,034.00
<b>8000 Capital Outlay</b>			
8201 Machinery & Equipment	\$ 5,000.00		
8202 Furniture & Fixtures	\$ 10,000.00		
8203 Communications Equipment	\$ 7,000.00		
8205 Motor Vehicle & Equipment	\$ 65,000.00		
8207 EDP Equipment	\$ 20,000.00		
8213 Capital Improvements	\$ 350,000.00		
<b>TOTAL CAPITAL OUTLAY</b>	\$ 457,000.00	\$ -	\$ 12,046,034.00
<b>OPERATIONAL BUDGET</b>	\$11,846,034.00	\$200,000.00	\$12,046,034.00
<b>9000 Other Uses of Funds</b>			
9100 Contribution to fund balance			
9212 Emergency Preparedness			
91400-5800 Contingency	\$ 350,000.00		
<b>TOTAL OTHER</b>	\$350,000.00	\$0.00	\$12,396,034.00
<b>33301 Drug Court Grant</b>			
3111 Medical, Dental Hospital Service	\$15,000.00		
3500 Printing & Binding	\$1,500.00		
5510 Travel Mileage	\$5,000.00		
5812 Drug Court Fee	\$1,500.00		
6014 Other Operating Supplies	\$9,800.00		
<b>TOTAL DRUG COURT GRANT</b>	\$32,800.00		
<b>TOTAL OPERATIONAL BUDGET</b>	\$12,228,834.00	\$200,000.00	\$12,428,834.00