

**Council Meeting Date:
Octobrt 12, 2022**

Agenda Item Cover Sheet

Agenda Item Subject/Title:

Request that the City of Woodcreek's Tree Board, in coordination with City staff and the Board's Council Liaison, develop a draft Request for Proposals (RFP) for the services of a part-time Arborist. Once completed, the draft to be presented to City Council for review and aproval.

Agenda Item Summary:

One of the major assets of the City of Woodcreek is its natural beauty. Trees enhance both public and private property throughout the City, but there are challenges, such as oak wilt and other diseases. The City has enacted a thorough Tree Ordinance aimed at protecting the City's trees and preventing disease and the loss of trees. An Arborist is needed to achieve the goals of the Ordinance, including protecting trees in the Extra Territorial Jurisdiction (ETJ) as part of future development in the ETJ./.

Recommend the drafting of the Ordinance be assigned to the City's Tree Board. The Board should consider the average hourly salary of \$20.00 for approximately 416 hours per year which would average 8 hours week, and maximum expenditure of \$9,500, which would include mileage. It may not be necessary for the Arborist to work the maximum hours.

Financial Impact:

Not to exceed \$9,500 for fiscal year 2022-23.

Recommendations:

Council to approve referring the drafting of an RFP for a part-time Arborist to the City's Tree Board.

Submitted by: Mayor Pro Tem Aurora LeBrun