

**SPECIAL PLANNING & ZONING COMMISSION**  
**September 14, 2022; 9:00 AM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Vice-Chair Johns called the meeting to order at 9:01AM.

Mayor Rasco swore in Tamara Robertson as a Commissioner and Josh Erwin as an Alternate Commissioner.

**PLEDGES**

**ROLL CALL AND ESTABLISH QUORUM**

**PRESENT**

Vice-Chairperson Lydia Johns  
Commissioner Tomas Palm  
Commissioner Tamara Robertson  
Commissioner Chris Sonnier  
Alternate Commissioner Josh Erwin  
Council Liaison Joe Kotarba

**ABSENT**

Commissioner Andy Davenport  
Alternate Commissioner Carson Bledsoe

**STAFF PRESENT**

Administrative Assistant Maureen Mele

**PUBLIC COMMENTS**

A public comment was given by John Epley.

**CONSENT AGENDA**

**1. Approval of Planning & Zoning Meeting Minutes from April 20, 2022**

A motion was made by Commissioner Palm to approve the minutes as written. The motion was seconded by Commissioner Sonnier.

A roll call vote was held.

Voting Yea: Vice-Chair Johns, Commissioner Palm, Commissioner Robertson, Commissioner Sonnier, Alt. Commissioner Erwin

The motion carried with a 5-0-0 vote.

**REGULAR AGENDA**

**2. Administering Oath of Office to New Members**

Tamara Robertson and Josh Erwin were sworn in immediately after the Call to Order.

**3. Introduction of New Member - Tamara Robertson**

**4. Elect a New Chairperson**

A motion was made by Commissioner Palm to have Commissioner Davenport serve as the Chairperson of the Planning and Zoning Commission. The motion was seconded by Alt. Commissioner Erwin.

After discussion, a roll call vote was held.

Voting Yea: Alt. Commissioner Erwin, Commissioner Robertson, Commissioner Palm

Voting Nay: Commissioner Sonnier

Voting Abstain: Vice-Chair Johns

The motion carried with a 3-1-1 vote.

Vice-Chair Johns continued to chair the meeting in the absence of Chairperson Davenport.

**5. Discuss and Take Appropriate Action on the Comprehensive Plan Prepared by the Comprehensive Plan Advisory Workgroup**

An introduction to the draft of the Comprehensive Plan was provided by Mayor Pro Tem LeBrun and Councilmember Hines.

Several minor changes to the document were suggested by Commissioners. Any additional changes suggested by Commissioners were requested to be emailed to City Staff.

A motion was made by Commissioner Palm to refer the document to the Comprehensive Plan Advisory Workgroup with no further edits and have the Planning and Zoning Commission review the document one more time and then refer the document to Council. The motion was seconded by Alt. Commissioner Erwin.

Voting Yea: Commissioner Robertson, Commissioner Palm, Vice-Chair Johns, Alt. Commissioner Erwin, Commissioner Sonnier

The motion carried with a 5-0-0 vote.

**6. Discuss and Take Appropriate Action on Areas of the Code of Ordinances for the Ordinance Review Committee to Focus Upon**

A motion was made by Alt. Commissioner Erwin to discuss this agenda item. The motion was seconded by Commissioner Sonnier.

After discussion, no further action was taken.

**7. Discuss and Take Appropriate Action on Future Meeting Schedule**

A motion was made by Commissioner Sonnier to hold the Planning and Zoning Commission meetings on the Wednesday before the City Council meeting at 5PM. The motion was seconded by Alt. Commissioner Erwin.

A roll call vote was held.

Voting Yea: Commissioner Sonnier, Vice-Chair Johns, Alt. Commissioner Erwin, Commissioner Robertson, Commissioner Palm

The motion carried with a 5-0-0 vote.

**ADJOURN**

Vice-Chair Johns adjourned the meeting at 11:10AM.

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**Lydia Johns, Vice-Chair**

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**Suzanne Mac Kenzie, City Secretary**