



IN THE MIDST OF THE TEXAS HILL COUNTRY

REQUEST FOR BID/PROPOSAL (RFP): Oak Wilt Diagnostic Services

*** Candidates can apply for this position through Wednesday, July 31, 2024 at 5:00P (CST) ***

The City of Woodcreek seeks an experienced, highly rated company possessing the required qualifications to perform an Oak Wilt analysis of city-owned lands, create a map of Oak Wilt zones, and develop a plan for treatment and/or removal of trees infected or at risk of infection.

JOB SUMMARY:

This is a one-time contract as a Qualified Oak Specialist to diagnose, map, and create a plan of action for the City of Woodcreek to address Oak Wilt on city-owned lands. This would entail but is not limited to the following types of work: on-site inspections, tree inventory, mapping, planning for tree care and maintenance, and a qualified diagnosis of Oak Wilt.

REPORTING RELATIONSHIPS:

Reports to the City Administrator

MAIN JOB TASKS and RESPONSIBILITIES:

- Submit a map of Oak Wilt hot zones with layers showing stages and spread
- Submit a plan for removal, treatment, and/or tree care to address Oak Wilt specifically

REQUIRED QUALIFICATIONS and CERTIFICATIONS:

- Accredited either through the International Society of Arboriculture (ISA) or through the Tree Care Industry Association (TCIA) and certification must be current and verifiable.
- The applicant must possess current Business Liability and Personal Injury Insurance
- Oak Wilt Identification and Management Qualified with the appropriate permits to apply treatment solutions

PROPOSAL FORMAT:

- A copy of certificate of Business Liability and Personal Injury Insurance
- A copy of all required and preferred certifications, qualifications, and/or licenses
- A brief introduction to the company including links to website and customer reviews
- A proposal including cost of service minimums and hourly service rates for various types of services

SELECTION PROCESS:

The selection of the Oak Wilt Diagnostic Service Contract will be awarded based on the candidate's qualifications, program work and approach, competitive fees and rates, work history and references. The City of Woodcreek reserves the right to reject any incomplete proposals.

SUBMIT A PROPOSAL OR BID FOR THE CITY CONTRACT TO:

Mayor Jeff Rasco

Jeff.Rasco@woodcreektx.gov

Please copy: City.Secretary@woodcreektx.gov and CodeAdmin@woodcreektx.gov

Disclaimer: The City of Woodcreek prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law. The City of Woodcreek conforms to the spirit as well as to the letter of all applicable laws and regulations.