

Council Meeting Date: Regular City Council Meeting January 12, 2022

Agenda Item 8 Cover Sheet

Agenda Item Subject/Title:

Instruct Staff to Consult with ATTEIGN ACCOUNTANTS and ADVISORS to Develop a System to Link Expenses on the Monthly Check Register to Budget Line Items (Hines)

Agenda Item Summary:

Create a tracking method for monthly expenditures that links them to the budget line item. Make this visible and accessible to citizens if it already exists.

Financial Impact:

none

Recommendations:

Adjust our financial accounting procedures to create a codification system for monthly expenditures on our check registers that designates from which annual budget line item from which they are allocated.

Submitted by: Debra Hines City Council