

CITY COUNCIL MEETING (CITY HALL)
September 11, 2024; 6:30 PM
Woodcreek, Texas
MINUTES

CALL TO ORDER

MOMENT OF SILENCE

PLEDGES

ROLL CALL and ESTABLISH QUORUM

PRESENT

Mayor Rasco
Mayor Pro-tem Hines
Council member Bailey
Council member Grummert
Council member Hambrick
Council member Richardson

CITY STAFF PRESENT

Jim Burton
Michael Boese
Suzanne Mac Kensie

PUBLIC COMMENTS

CONSENT CALENDAR

1. Approval of Minutes From Regular City Council Meeting on August 14, 2024.
2. Approval of Minutes From Special City Council Budget Workshop on 21, 2024.
3. Approval of Minutes From Regular City Council Meeting on August 28, 2024.

Council member Grummert requests to move item 1 and 3 to the regular agenda.

Motion made by Council member Grummert to approve item 2 of the Consent agenda.
Seconded by Council member Richardson.

Motion passed: 5-0-0

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

4. Report By Acting City Administrator, Jim Burton.
 - a) Sheriff Report

- b) Check Register
- c) Accounting Services
- d) Quarterly Financials
- e) Code Enforcement
- f) City Hall Updates
- g) Engineering Requests

PROCLAMATIONS AND GUEST SPEAKERS

5. Proclamation naming September 2024 as PRIDE Month in the City of Woodcreek

5 minute recess for Pictures

REGULAR AGENDA

1. Approval of Minutes From Regular City Council Meeting on August 14, 2024.

Motion made by Council member Grummert to Approve the Minutes for the City Council Meeting on August 14, 2024 with the edits made by Council. Seconded by Council member Richardson.

Motion passed 5-0-0

3. Approval of Minutes From Regular City Council Meeting on August 28, 2024.

Motion made by Council member Grummert to Approve the Minutes for the City Council Meeting on August 28, 2024 with the edits made by Council. Seconded by Council member Richardson.

Motion passed 5-0-0

6. Public Hearing on the Proposed Budget For Fiscal Year 2024-2025.

Public Hearing Opens at 7:33pm

Public Hearing Closes at 8:05 pm

Break begins at 8:05pm

Break ends at 8:20pm and return to Open Session.

7. Discuss and Take Possible Action to Adopt An Ordinance of the City Council of the City of Woodcreek, Texas, Adopting The Fiscal Year 2024-2025 Budget, Beginning October 1, 2024, and Ending September 30, 2025, In Accordance with Texas Local Government Code Chapter 102; Providing For The Filing of the Budget; Providing That This Ordinance Shall Be Cumulative of All Ordinances; Providing A Severability Clause; And Providing An Effective Date.

Motion made by Mayor Pro-tem Hines that we adopt the Ordinance of the City Council of the City of Woodcreek, Texas, adopting the Fiscal Year 2024-2025 budget. Seconded by Council member Grummert.

Amendment made by Mayor Pro-tem Hines to state 'with edits'. Seconded by Council member Grummert. (The city attorney stated that the main motion could be amended by the one making that motion if the second was willing to let their second stand. Council member Grummert agreed by making another second).

The edits made to the budget were:

ARPA adjustment (made by staff)

Salary Increase to \$200,000.

Parks and Playground maintenance Decrease to \$20,000.

Community Relations Decrease to \$10,000.

No objection for above edits.

Capital Improvements-Bathroom increased by \$ 15,000.

Interest income decreased to \$70,000.

Comprehensive Plan decreased by \$20,000.

no objection for above edits.

Reducing the Interest income to \$50,000.

2 objections were raised on above. (\$70,000. for Interest Income stands.)

Franchise Fee to \$100,000. (Per City attorney instruction only one vote was held that included the 'with edits' amendment)

Motion passed 3-2-0. Council members Bailey and Hambrick voting Nay.

8. Discussion and possible action to request a scope of work analysis and cost estimate for projects related to pedestrian mobility, city-wide drainage, a safety enhancement program phase II, and other capital improvement planning topics from the City of Woodcreek's engineering firm, Freeland Turk not to exceed \$24,000 in total services for this planning work. (Hines)

Main motion made by Mayor Pro-tem Hines to request a scope of work analysis and cost estimate for projects related to pedestrian mobility, city-wide drainage, a safety enhancement program phase II, and other capital improvement planning topics from the City of Woodcreek's engineering firm, Freeland Turk not to exceed \$24,000 in total services for this planning work. Second by Council member Richardson.

Motion passed: 3-2-0 Council member Bailey and Hambrick voted Nay.

9. Discuss and Take Appropriate Action To Consider The Remediation of Driveway Approaches On Brookmeadow Drive As Discussed At The January 24, 2024 City Council Meeting. (Bailey)

Motion made by Council member Bailey to consider driveway approaches located at 16, 17, 18, and 20 Brookmeadow be considered for remediation. Seconded by Council member Hambrick.

Motion failed: 2-3-0 Council member Hines, Grummert and Richardson voted Nay.

- 10.** Discussion and possible action to authorize Jim Burton, acting City Administrator, to select a vendor to provide excess debt collection services for the City of Woodcreek. (Hines).

Mayor Pro-tem Hines make the motion to authorize Jim Burton to select a vendor to provide excess debt collection services. Seconded by Council member Hambrick.

Motion Passed: 5-0-0

- 11.** Discussion and possible action to amend Chapter 32.01 of the City of Woodcreek Code of Ordinances, Title VII ("Traffic Code"), Chapter 70 ("Traffic Schedules"), Schedule II ("Stop and Yield Intersections"). (Hines)

Mayor Pro-tem Hines makes the motion to amend Chapter 32.01 of the City of Woodcreek Code of Ordinances, Title VII ("Traffic Code"), Chapter 70 ("Traffic Schedules"), Schedule II ("Stop and Yield Intersections"). Seconded by Council member Grummert.

Motion Passed: 3-2-0 Council members Bailey and Hambrick voted Nay.

- 12.** Discussion and take possible action on directing Jim Burton, acting City Administrator, to award the Land Management contract to Bruner Land Improvements following the closing of the Request for Proposals (RFP) for said services on August 31, 2024 thereby authorizing Mr. Burton to enter into a contract with Bruner Land Improvements not to exceed \$20,000 annually spanning several budget line item categories related to this service. (Rasco)

Mayor Pro-tem Hines made the motion to authorize Jim Burton to enter into a Land Management contract with Bruner Land Improvements not to exceed \$20,000 annually. Seconded by Council member Grummert.

Motion passed: 5-0-0

- 13.** Discussion and take possible action on selecting a company for which to award the City Arborist contract following the closing of the Request for Proposals (RFP) for said services on August 31, 2024 thereby authorizing Mr. Burton to enter into a contract with the selected applicant not to exceed \$18,000 annually from the Arborist budget line item. (Rasco)

Council member Richardson makes the motion discuss and take possible action on selecting a company for which to award the City Arborist contract following the closing of the Request for Proposals (RFP) for said services on August 31, 2024 thereby authorizing Mr. Burton to enter into a contract with the selected applicant not to exceed \$10,000 annually from the Arborist budget line item. Seconded by Council member Grummert.

Council member Richardson makes the amendment to recommend We Love Trees for the company selected. Seconded by Council member Grummert.

Amendment passed: 5-0-0

Main motion as amended passed: 5-0-0

Break returned to Open Session at 10:30pm

14. Discussion and possible action on providing due notice to the City of Woodcreek City Secretary, Suzanne Mac Kenzie, of allegations of incompetency and misconduct. (Hines)

Mayor Pro-tem Hines made the motion to provide due notice to the City of Woodcreek City Secretary, Suzanne Mac Kenzie, of allegations of incompetency and misconduct. Seconded by Council member Grummert.

Motion passed: 3-2-0 Council member Bailey and Hambrick voting Nay.

COUNCIL CONSIDERATIONS FOR AGENDA ITEMS AT NEXT REGULAR COUNCIL MEETING

- 1.** Introduced by Council Member Linnea Bailey
 - a. Study on remaining buildable lots, for an accurate account for future housing and non-buildable lots.
 - b. Report on progress from I&M on request form.
- 2.** Introduced by Council Member Bob Hambrick
 - a. Attorney opinion regarding exact intent of local government code 22.1778 majority vote verses simple majority vote.
- 3.** Introduced by Council Member Krista Richardson
 - a. Discuss and take possible action seeking contract for City Oak Wilt Specialist.
 - b. Seek council approval for purchase of supplies for November Tree Board Tree Give away.
 - c. Seek council approval to buy saplings for November Tree Board Tree Give away.

ANNOUNCEMENTS

ADJOURN

Motion was made by Council member Chrys Grummert to adjourn, motion was seconded by Mayor Pro tem Debra Hines.

Jeff Rasco, Mayor

DRAFT