

July 31, 2024

City of Woodcreek
41 Champion Circle Wimberley TX 78676``
Ms. Krista Richardson



Re: Request for Proposals for Oak Wilt Inspection by Certified Arborist

Thank you for providing The F.A. Bartlett Tree Expert Company the opportunity to respond to the Request for Proposal for the Oak Wilt Inspection. Please find attached to this cover letter our completed proposal containing our Company Background and Experience.

Bartlett Tree Experts looks forward to the opportunity of working with the City of Woodcreek to inspect its trees for oak wilt and develop a proactive management plan. We believe we are the best firm for this job for a variety of reasons. Our arborists' local knowledge of plants, pests, and diseases has been developed over years of experience working with oak trees in Texas. Our San Marcus office has been serving the area since 2007.

Our local arborists have received extensive scientific training from the expert staff at the Bartlett Tree Research Laboratories. With the support of Consulting Advisors from the Bartlett Consulting team, our local Consulting Arborists are well prepared to provide species specific oak wilt inspections and recommendations while utilizing the latest tree inventory technology and software. As a result, Bartlett's technical expertise is unsurpassed in arboriculture.

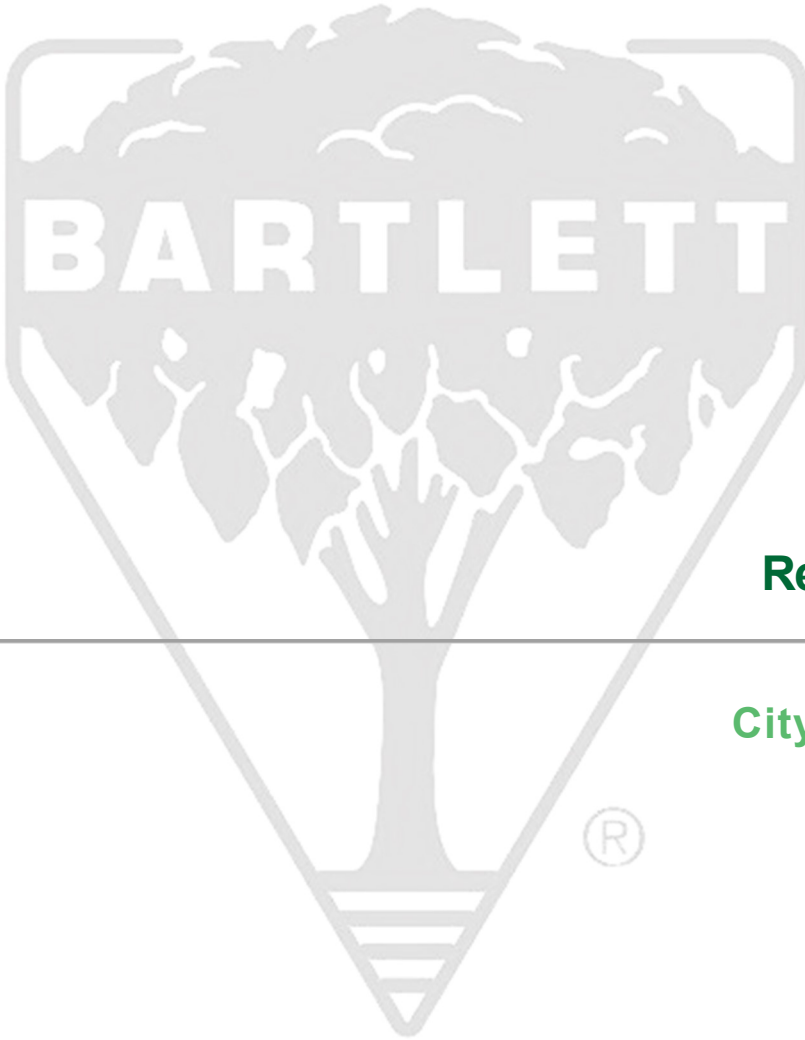
Upon completion of this project, we are confident that the City of Woodcreek will have the information and tools necessary to proactively manage their urban forest. Our extensive experience conducting oak wilt inspections and providing arboricultural recommendations will help the City of Woodcreek prioritize risk mitigation activities, which can assist with reducing the effects of storm damage and help prevent tree failures in the future. By providing recommendations for plant health care and identifying opportunities for new tree plantings, Bartlett can help ensure the City of Woodcreek has a healthy, sustainable tree canopy for years to come.

Please feel free to contact us with any questions, responses, and correspondence.

Thank you,

A handwritten signature in black ink that reads "Matthew Farin". The signature is written in a cursive style and is positioned above a horizontal line.

Matthew Farin, Executive Vice President



Response to Request for Proposal

City of Woodcreek, TX Tree Inventory

PROVIDED BY:

Joe Harris
Arborist Representative
Bartlett Tree Experts
2200 Old Ranch Road
San Marcus, TX 78666
512.392.1089
www.bartlett.com



**BARTLETT
TREE EXPERTS**

SCIENTIFIC TREE CARE SINCE 1907

Response to Request for Proposal
City of Woodcreek, TX Oak Wilt Inspection
41 Champion Circle
Wimberley TX 78676
July 31, 2024

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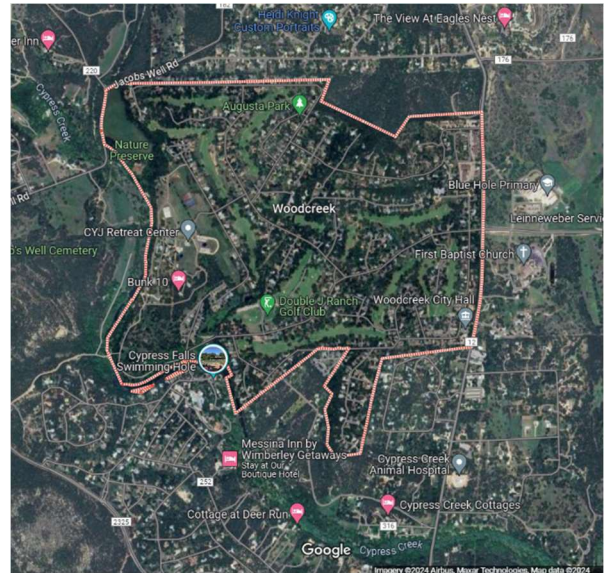
Project Understanding

City of Woodcreek, Texas is seeking a qualified firm to develop an Oak Wilt Inspection Plan with treatment recommendations.

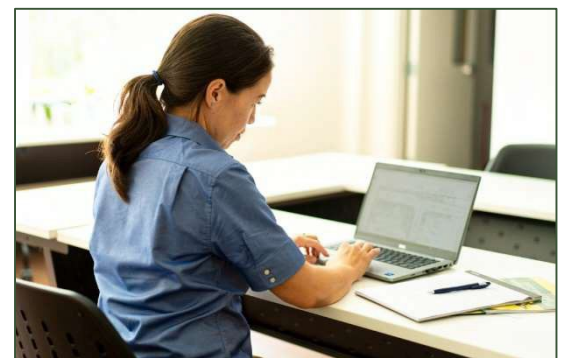
The City's location is composed of 696 acres of land within the hill country and among oak forest fragments surrounding the 18-hole Woodcreek golf course. This has provided for a unique environment for an urban forest. Its 1770 residents and 910 housing units make up the urban center.

City of Woodcreek has regulations (Ordinance No. 22-313) in place to prevent the spread of oak wilt. Bartlett uses its knowledge and experience from communities throughout the Central Texas area to assist its clients with current best practices for controlling oak wilt. This process starts with a thorough needs and condition inspection of the oak tree population.

Key aspects in the review will include tree identification, scouting the areas for suspected oak wilt by identify symptomology, looking for dieback, foliage color, and live branch vascular streaking. We would provide oak wilt zone maps for identifying priority areas. An oak wilt report of our recommendations would include trees identified for removal and utilizing best management recommendations for treatment and tree care.



Bartlett has team members with extensive knowledge of arboriculture operations and have become Texas Oak Wilt Qualified by the Texas Chapter International Society of Arboriculture. Bartlett Tree Experts has over 100 years of practical arboricultural experience. Combining that knowledge with Bartlett's dedication to operating at current standards and following best management practices will lead to an extensive inspection.



Bartlett Consulting Arborist qualifications include:



Urban Forestry Operations

Project Understanding

Every community is different, and not all tree evaluations are equal. To provide managers with the information they need, the process must start with a tree evaluation and specifically in this case, an oak wilt inspection. While the City of Woodcreek has already identified the need to identify oak wilt infected trees, the inspection will identify key symptomology and make recommendations that may be beneficial for recovery and oak tree health. Examples include disease, soil, and cultural solutions to assist with proper tree care. For the last 17 years, Bartlett has serviced the San Marcos area, and we will bring this historical knowledge to the project.

The City of Woodcreek has invested in pruning and general care of the trees in the past. However, to adequately plan for future changes and property budget allocation, all public and park trees need to be inventoried and inspected for oak wilt. An up-to-date understanding of the current resource provides an opportunity to identify where trees may need to be removed or treated.

Investing in a tree inventory means trusting the “**who**” in the field. The San Marcos team will need to trust the information collected to build its future plans. Bartlett ensures quality in the field by having the highest credentialed and qualified team in the industry. Our knowledge, experience, and training combined with the initial tree inventory and oak wilt inspection and ongoing communication with the City of Woodcreek will lead to a successful evaluation. The inventory will result in a comprehensive map and report outlining a summary of findings and management recommendations.

Attachment A

City of Woodcreek

CODE OF ORDINANCES TITLE IX: GENERAL REGULATIONS

CHAPTER 91: TREE PROTECTIONS

SCHEDULE I: TREES WITHIN CITY LIMITS

SCHEDULE II: TREES IN THE EXTRATERRITORIAL JURISDICTION (ETJ)

91.01 TITLE

This chapter may be known and cited as the “Tree Ordinance.”

91.02 INTENT AND PURPOSE

(A) The tree code regulations protect the health, safety, and general welfare of the citizens of Woodcreek.

Oak trees shall be prohibited in the spring months of February when spore formation and beetle activity are highest unless such

activities are completely unavoidable to protect the safety of people and property or the health of the tree. A permit from the City must be secured prior to pruning or cutting in this situation.

(6) Pruning or cutting of oaks is permitted from July through January. Pruning apparatus should be disinfected between trees.

Overview of Firm – Bartlett Tree Experts



Francis Bartlett

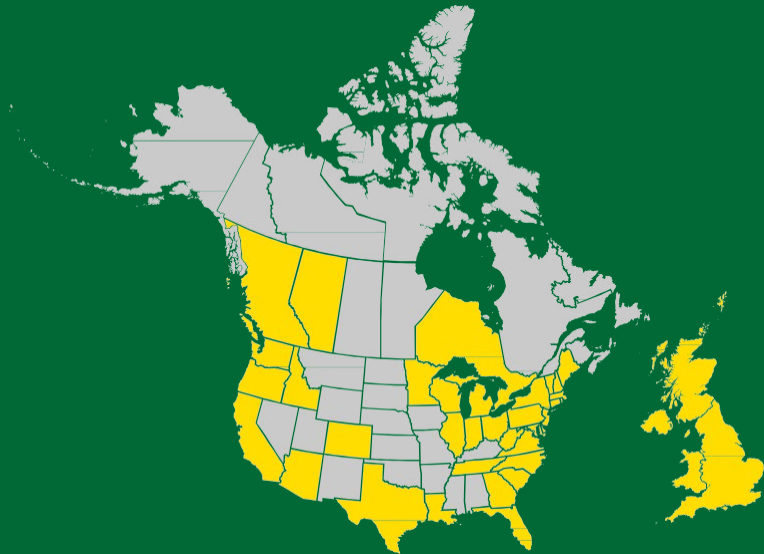
Founder

- Founded in 1907 by Francis A. Bartlett
- Currently managed by Robert Bartlett, Jr. – the third generation of family management
- Industry-leading team of 15 Ph.D.s who conduct tree and landscape research
- World-class [Arboretum](#) and Scientific/Experimental Grounds
- Over 50 highly trained Consulting Arborists located throughout the Bartlett Company footprint
- Over 2,800 skilled Arborists, over 180 offices in 40 states, Canada, UK, and Ireland to support your tree care needs



Robert Bartlett, Jr.

Chairman of the Board/
Chief Operating Officer



The F.A. Bartlett Tree Expert Company
East Main Street, Stamford, CT 06902 • 203.323.1131 • www.bartlett.com

1290

The [F.A. Bartlett Tree Expert Company](#) Mission

We are committed to providing scientifically based landscape management recommendations, delivering quality service, safely and at a level that meets or exceeds industry standards. We strive to achieve total client satisfaction.



Overview of Firm – Project Office

The San Marcos Bartlett Tree Experts office will serve as the primary location for the City of Woodcreek project.

Arborist Representative & Local Manager –
2200 Old Ranch Road 12, Unit A
San Marcos, TX



Consulting Advisor –
Austin, TX
Maryellen Bell



Bartlett Consulting is a division of The F.A. Bartlett Tree Expert Company with Consulting teams located throughout the United States, Canada, the United Kingdom, and Ireland. This highly educated, experienced, and qualified team provides a wide range of services that include tree preservation, construction monitoring, creation of management plans, tree inventories, tree risk assessments and mitigation plans, and development and support for Bartlett's web-based tree management program, ArborScope™.



Overview of Firm – Similar Projects

Double J Golfcourse
Woodcreek, TX
2015 - Present
(Bartlett Tree Experts)

Description: This project involved oak wilt inspection on 60+ trees. Recommendations were provided after a complete review and included both trenching and treatments.

Residents located in
Woodcreek, TX
(Bartlett Tree Experts)

Description: We have inspected 25+ properties in Woodcreek, TX for oak wilt and provided recommendations on 150+ trees.

City of Woodcreek
Woodcreek, TX
2009 - Present
(Bartlett Tree Experts)

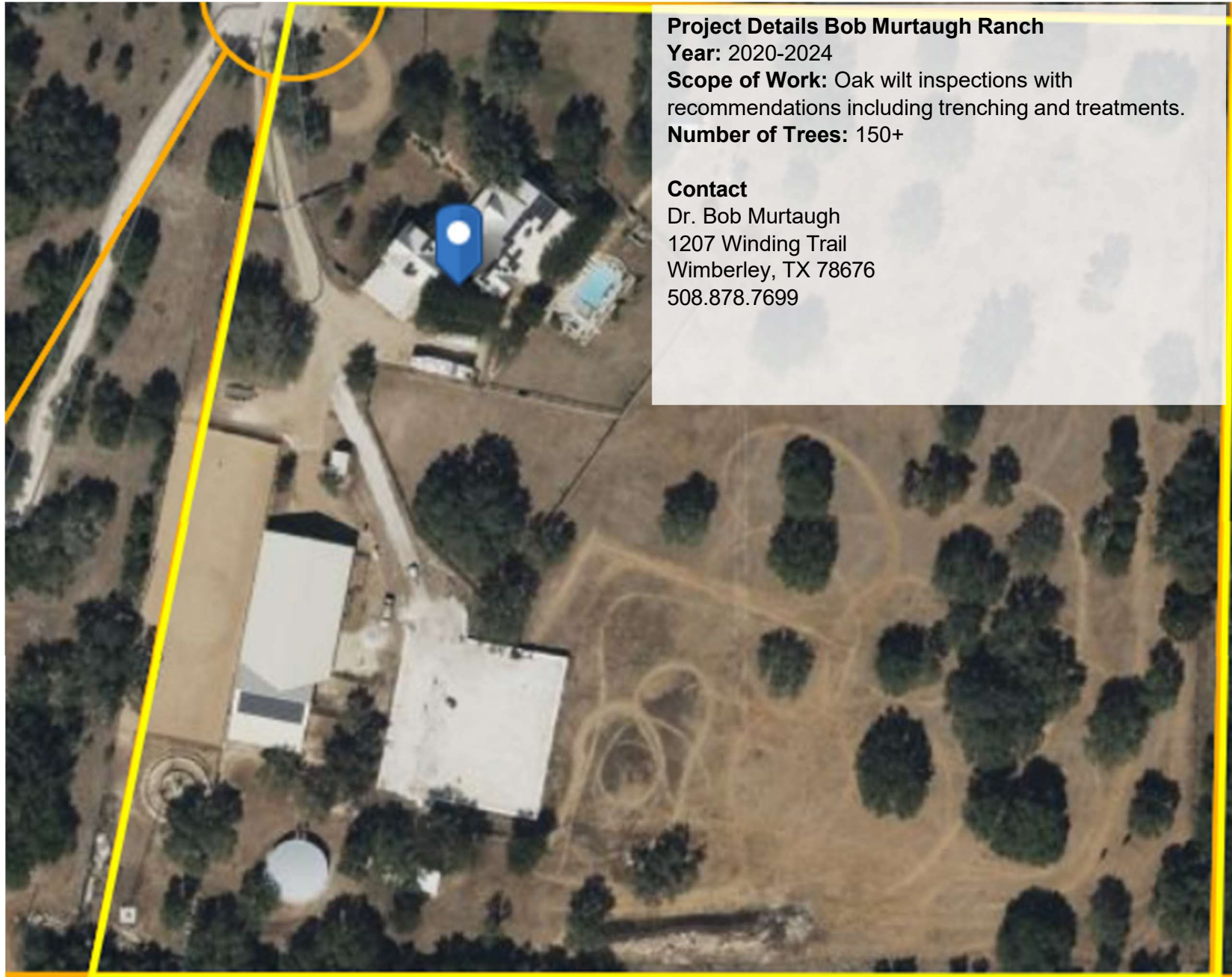
Description: We have been involved in pruning projects with the City of Woodcreek for 15 years.

Keller Ranch
Wimberley, TX
2010 - Present

Description: This project involved oak wilt inspection on 400+ trees. Recommendations were provided after a complete review and included both trenching and treatments.

Todd Bauer
1040 Flathead Drive
Dripping Springs, TX 78620

Description: This project involved oak wilt inspection on 471 trees. A condition map of the oaks was provided.



Project Details Bob Murtaugh Ranch
Year: 2020-2024
Scope of Work: Oak wilt inspections with recommendations including trenching and treatments.
Number of Trees: 150+

Contact
Dr. Bob Murtaugh
1207 Winding Trail
Wimberley, TX 78676
508.878.7699

Client Reference – Bartlett Tree Experts

Qualifications – Bartlett Project Team

Inventory Team – Data Collectors



Joe Harris
Arborist Representative & Local
Manager – San Marcos, TX
Project Manager



Zack Powers
Associate Consulting Arborist
Austin TX



K. Sloan
Associate Consulting Arborist
Austin, TX



Maryellen Bell
Consulting Advisor - Austin, TX
Project Support



Caitlyn Oak
Field Consulting Arborist
– San Marcos, TX

Qualifications – Team Qualifications

	Qualifications	Years of Experience	Relevant Experience in the Past 10 Years
<p><u>Joe Harris</u></p>	<ul style="list-style-type: none"> • ISA Certified Arborist • Texas Department of Agriculture Commercial Pesticide Applicator 	<p>10 years</p> <ul style="list-style-type: none"> • 2007-2012 & 2019-Present: Bartlett Tree Experts Arborist Representative & Local Manager 	<ul style="list-style-type: none"> •
<p><u>Maryellen Bell</u> M.Agr. Horticulture B.S. Science Agriculture Education</p>	<ul style="list-style-type: none"> • ASCA Registered Consulting Arborist #703 • ISA Board Certified Master Arborist #WE-5643A • ISA Tree Risk Assessment Qualified • Texas Oak Wilt Qualified • Irrigation Assoc. Irrigation Auditor • CA Pesticide Advisor #119955 	<p>30 years</p> <ul style="list-style-type: none"> • 2018-Present: Bartlett Tree Experts Consulting Advisor • 2015-2018: HortScience Consulting Arborist • 2013-2018: Irvine Company Landscape Manager 	<ul style="list-style-type: none"> • Irvine Company, CA Apartment and Office Communities– Tree Inventories & Construction Monitoring (1000 trees) • DR Horton, CA– Tree Inventory Preservation Plan (50 trees) • Sunnyvale Partners, CA – Construction Monitoring (20 trees)
<p><u>Caitlyn Oak</u> Bachelors of the Science of Agriculture with a Concentration on Horticulture</p>	<ul style="list-style-type: none"> • ISA Certified Arborist 	<ul style="list-style-type: none"> • July 2023 - Present: Bartlett Tree Experts Field Consulting Arborist & Plant Healthcare Specialist 	

K. Sloan

- ISA Certified Arborist
- ISA Tree Risk Assessment Qualification
- 2019 - Present:
Bartlett Tree Experts Associate Consulting Arborist

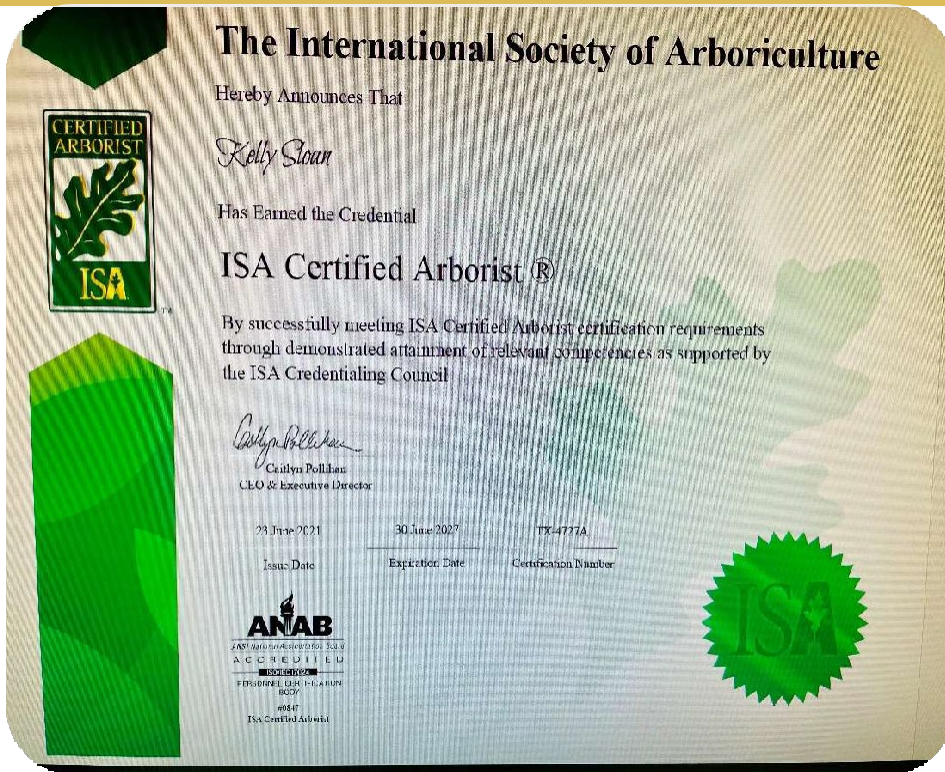
Zach Powers

- ISA Certified Arborist
- ISA Tree Risk Assessment Qualification
- 2017 to 2021 & 2022 - Present:
Bartlett Tree Experts Associate Consulting Arborist

Team Certifications



Qualifications – Team Qualifications





Name:

Zach Powers

Address:

**2403 W Howard Ln
Austin, TX 78727
UNITED STATES**

Phone:

(512) 243-4408

Email:


zpowers@bartlett.com

Credentials

ISA Certified Arborist®

ISA Tree Risk Assessment Qualification





Quality Assurance & Control

Pre-data collection

- Certified Arborist
- Texas Oak Wilt Qualified
- Pre-review and meeting
- Project strategy



Day 1 of data collection

- On-site review with all Consulting Arborists
- On-site calibration of all Consulting Arborists



Daily/Weekly

- Daily review of raw field data by each Consulting Arborist
- Daily upload of data into ArborScope™ to run the QA/QC report
- Weekly review of all data by Lead Consulting Arborist



Completion of data collection

- Final QA/QC check by Lead Consulting Arborist & Consulting Advisor





Estimated Cost

A formal proposal will be submitted if Bartlett is awarded the contract.

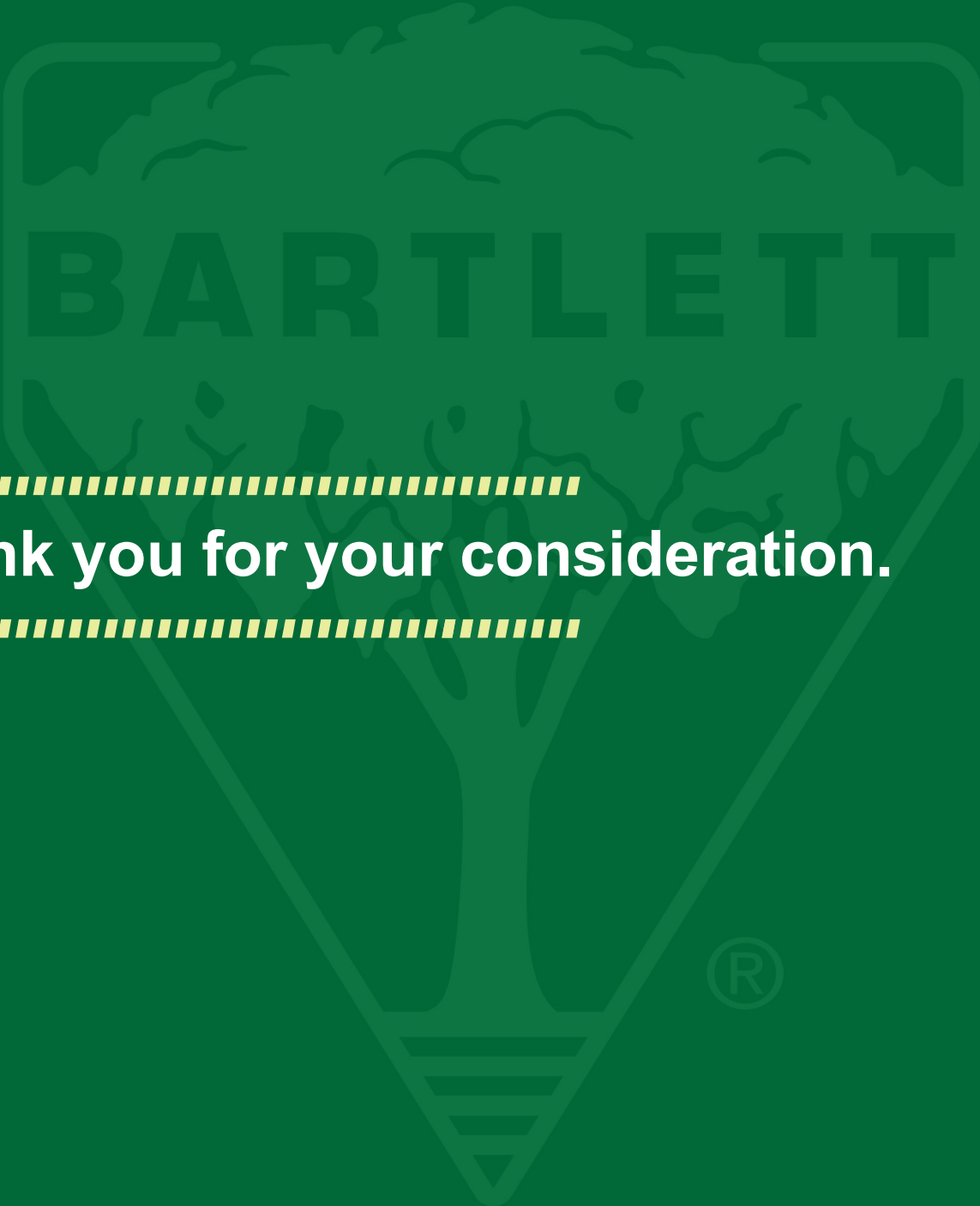
Phase 1

Oak Wilt Detection	\$
Per Tree Estimated Total Cost	\$15.00

Phase 2

Treatment Report	
Map of Oak Wilt zones	\$285/hour
Estimated Total Cost	\$285/hour

Total Estimated Cost for evaluation	\$15.00 per tree
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Thank you for your consideration.



Bartlett Tree Experts
1290 East Main Street
Stamford, CT 06906
www.bartlett.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/31/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER York International Agency, LLC 500 Mamaroneck Ave Suite 220 Harrison NY 10528	CONTACT NAME: rigN:O, Ext): 914-457-1260 rffc, No): 914-376-2891 It1t ss: info@yorkintl.com	
	INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Property Casualty Company of America INSURER B: The Travelers Indemnity Company INSURER C: Federal Insurance Company INSURER D: INSURER E: INSURER F:	NAIC# 25674 25658 20281
INSURED The F.A. Bartlett Tree Expert Company 1290 East Main Street Stamford CT 06902	FABARTL-UT	

COVERAGES

CERTIFICATE NUMBER: 1890640938

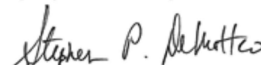
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURER LTR	TYPE OF INSURANCE	ADDL INSD	UBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> mg: <input type="checkbox"/> LOG OTHER:			TC2J-GLSA-1005A129-TIL-23	12/1/2023	12/1/2024	EACH OCCURRENCE	\$2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$2,000,000
							MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$5,000,000
							PRODUCTS - COMP/OP AGG	\$4,000,000
								\$
A	AUTOMOBILE LIABILITY AUTO'S ONLY <input checked="" type="checkbox"/> SCHEDULED <input type="checkbox"/> AUTO'S ONLY <input type="checkbox"/>			TC2J-CAP-1005A130-TIL-23	12/1/2023	12/1/2024	COMBINED SINGLE LIMIT (Ea accident)	\$3,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE <input type="checkbox"/> OED <input type="checkbox"/> RETENTIONS\$			79752542	12/1/2023	12/1/2024	EACH OCCURRENCE	\$5,000,000
							AGGREGATE	\$5,000,000
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	YN	N/A	UB-7N673715-23-51-R UB-7N781486-23-51-K	12/1/2023 12/1/2023	12/1/2024 12/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$1,000,000
							E.L. DISEASE - POLICY LIMIT	\$1,000,000
A	Professional Liability			TC2J-GLSA-1005A129-TIL-23	12/1/2023	12/1/2024	Each Claim/Aggregate	2,000,000
C	Excess Prof. Liability			79752542	12/1/2023	12/1/2024	Each Claim/Aggregate	3,000,000

DESCRIPTION OF OPERATIONS/ LOCATIONS/ VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 City of Woodcreek is included as an additional insured with respect to Commercial General Liability, Automobile Liability, Umbrella Liability, and Professional Liability for work performed by The F.A. Bartlett Tree Expert Company where required by written contract. Coverage is primary and non-contributory. Waiver of Subrogation applies in favor of the additional insureds. Certificate Holder is scheduled to receive 30-day notice of cancellation.

CERTIFICATE HOLDER**CANCELLATION**

City of Woodcreek 41 Champion Circle Wimberley TX 78676	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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