

CITY COUNCIL MEETING (CYJ)
October 13, 2021; 2:00 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Mayor Whitehead called the meeting to order at 2:01PM.

INVOCATION

Councilmember Hambrick provided the invocation.

PLEDGES

ROLL CALL

PRESENT

Mayor Gloria Whitehead
Mayor Pro Tem Aurora F. LeBrun
Councilmember Judy Brizendine
Councilmember Bob Hambrick
Councilmember Brent H. Pulley
Councilmember Jeff Rasco

STAFF PRESENT

City Manager Brenton Lewis
City Secretary Linda Land
Administrative Assistant Maureen Mele
City Inspector Joe Tijerina
City Attorney Bud Wymore

PUBLIC COMMENTS

There were no public comments offered.

CONSENT AGENDA

- 1. Approval of Financial Statements for September 2021**
- 2. Approval of the City Council Minutes from September 22, 2021**

A motion was made by Councilmember Hambrick to approve the consent agenda in its entirety. The motion was seconded by Mayor Pro Tem LeBrun.

After discussion, a roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Hambrick, Councilmember Rasco, Councilmember Pulley, Councilmember Brizendine

The motion carried with a 5-0-0 vote.

REGULAR AGENDA

- 3. Discussion and Take Appropriate Action on an Application for a Special Event Permit Application from Jeff Rasco for a Public Event on October 23rd, 2021**

Councilmember Rasco made a motion to approve the Special Event Permit. The motion was seconded by Councilmember Pulley.

After discussion, City Attorney Wymore stated that no Councilmember needed to recuse themselves from the vote if no donations are requested or accepted at the event.

Councilmember Brizendine suggested amending the motion to move the event to Augusta Park from 3PM – 6PM.

Councilmember Rasco accepted the amendment to move the event to Augusta Park within the hours of 3PM - 6PM. The amendment was seconded by Councilmember Pulley.

After discussion, a roll call vote was held on the amendment to the motion.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Hambrick, Councilmember Pulley, Councilmember Brizendine, Councilmember Rasco

The amendment carried with a 5-0-0 vote.

A roll call vote was held on the main motion with amendment.

Voting Yea: Councilmember Rasco, Councilmember Hambrick, Councilmember Brizendine, Mayor Pro Tem LeBrun, Councilmember Pulley

The main motion with amendment carried with a 5-0-0 vote.

4. Discussion and Take Appropriate Action on a Recommendation from the City of Woodcreek Planning and Zoning Commission Regarding the 2040 Comprehensive Plan Survey Results

A presentation and discussion was led by Mayor Pro Tem LeBrun and Caroline Lafayette of K. Friese & Associates regarding the Comprehensive Plan Survey results. Councilmember Pulley left the meeting at 2:33PM, returned at 2:37PM and left again at 2:41PM. Mayor Whitehead recessed the meeting at 2:43PM due to a missing Councilmember. The meeting resumed at 2:48PM with all Councilmembers present. City Manager Lewis provided the following recommendations from the Planning & Zoning Commission:

- Recommend to City Council that we drill down using the census data on top our survey to get a better breakdown of age groups, etc.
- Main Motion - Recommend that City Council accept the results of the survey
- Amend the motion to recommend to City Council to accept the results of the survey subject to the prior motion
- Approved the main motion as amended.

Mayor Pro Tem LeBrun made a motion to approve the recommendation of Planning & Zoning Commission to approve the comprehensive plan survey with the requested conditions from the Planning & Zoning Commission. The motion was seconded by Councilmember Rasco.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Hambrick, Councilmember Rasco

Voting Nay: Councilmember Brizendine

The motion carried with a 4-1-0 vote.

5. Discussion and Take Appropriate Action on a Recommendation from the City of Woodcreek Planning and Zoning Commission Regarding the 2040 Comprehensive Plan

Mayor Pro Tem LeBrun presented Next Steps for Comprehensive Plan (attached). City Manager Lewis related the recommendations from the Planning & Zoning Commission to accept this and approve the committee that will develop the 2040 Comprehensive Plan.

A motion was made by Mayor Pro Tem LeBrun to accept the recommendation of the Planning & Zoning Commission to accept the Comprehensive Plan Survey results and Next Steps for the Comprehensive Plan. The motion was seconded by Councilmember Rasco.

After discussion, an amendment to the motion was made by Councilmember Brizendine to add a Planning & Zoning Committee ex officio member to the Comprehensive Plan Advisory Workgroup. The amendment was seconded by Councilmember Hambrick.

A roll call vote was held on the motion with the amendment.

Voting Yea: Councilmember Pulley, Councilmember Rasco, Councilmember Hambrick, Councilmember Brizendine, Mayor Pro Tem LeBrun

The amendment to the motion carried with a 5-0-0 vote.

Councilmember Pulley said he needed to leave the meeting. City Attorney Wymore requested a pause in Item #5 to report on Item #7.

7. Update on Pending Litigation Regarding CAUSE NO. 20-1401 BRENT H. PULLEY V. GLORIA WHITEHEAD, IN HER OFFICIAL CAPACITY AS MAYOR AND PRESIDING OFFICER FOR THE CITY OF WOODCREEK CITY COUNCIL, AND THE CITY OF WOODCREEK, TEXAS

City Attorney Bud Wymore stated that no action is being taken on the lawsuit by either side prior to the Nov. 2, 2021 election and that the trial date was pulled by agreement. Councilmember Pulley agreed with this statement.

Councilmember Pulley exited the meeting at 3:39PM.

Returning to Item #5.

5. Discussion and Take Appropriate Action on a Recommendation from the City of Woodcreek Planning and Zoning Commission Regarding the 2040 Comprehensive Plan

A roll call vote was held on the main motion with the amendment.

Voting Yea: Councilmember Brizendine, Mayor Pro Tem LeBrun, Councilmember Hambrick, Councilmember Rasco

Absent and Not Voting: Councilmember Pulley

The motion with the amendment carried with a 4-0-1 vote.

A motion was made by Councilmember Brizendine to direct staff to secure a bid from K Fries & Associates "drill down" on the Comprehensive Plan Survey data by quadrants and age groups and to find a firm to assist on completion of the 2040 Comprehensive Plan. The motion was seconded by Councilmember Hambrick.

A roll call vote was held.

Voting Yea: Councilmember Hambrick, Councilmember Rasco, Mayor Pro Tem LeBrun, Councilmember Brizendine

Absent and not Voting: Councilmember Pulley

The motion carried with a 4-0-1 vote.

6. Discussion and Take Appropriate Action on the Possible Purchase of A City Vehicle with Possible Financing Options

This agenda item was pulled by Mayor Whitehead.

EXECUTIVE SESSION

An Executive Session began at 3:46PM. The Executive Session ended at 4:15PM and no action was taken.

ADJOURN

Mayor Whitehead adjourned the meeting at 4:16PM.

Gloria Whitehead, Mayor

Linda Land, City Secretary

DRAFT

NEXT STEPS FOR COMPREHENSIVE PLAN

For presentation to Woodcreek City Council¹

October 13, 2021

- Research availability of a qualified Planner and request resumes. The resumes will be shared with the Advisory Workgroup for input - interviews will be conducted by the Council Sponsor, with input from City staff and the Mayor as soon as feasible.
- Reconvene the Comprehensive Plan Advisory Workgroup
 - Review and Update Workgroup's understanding of Plan Development
 - Generally, the Comprehensive Plan will include the following:
 1. Background
 2. Process
 3. Current Conditions (community profile, demographics, current land use and zoning, parks and open spaces, facilities and infrastructure, economic development, mobility)
 4. Summary of Survey Responses
 5. Goals with Strategies and Objectives
 6. Implementation Strategy
 7. Fiscal Impact and Strategies
 - Review the 2030 Plan to assess achievement of Goals and Objectives and whether the Goals and Objectives in the 2030 Plan are relevant to the Comprehensive Plan based on Survey results
 - The results of the assessment may be included in the Current Conditions section.
 - Agree on process to develop an outline, divide responsibilities, and set a meeting calendar.

¹ This document has been shared with the Planning & Zoning Commission of the City of Woodcreek, the City entity responsible for oversight of Comprehensive Plan development. This document, as well as the Plan Survey have been reviewed and approved by the Planning & Zoning Commission on October 12, 2021.