

**SPECIAL PARKS AND RECREATION BOARD MEETING (CYJ)**  
**May 12, 2021; 10:00 AM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chairperson Rawlings called the meeting to order at 10:02AM.

**PLEDGES**

**ROLL CALL**

**PRESENT**

Chairperson Pat Rawlings  
Vice-Chairperson Karen Poe  
Board Member Cody Abney  
Board Member Ruth Ann Gilbert  
Board Member Jane Little

Ex Officio Members: Present - City Manager Brenton B. Lewis  
Absent – Mayor Gloria Whitehead  
City Attorney Kent Wymore

**STAFF PRESENT**

Administrative Assistant Maureen Mele

**PUBLIC COMMENTS**

Public comments were offered by: Sheri Lin Lamoureux and Ray Don Tilley.

**CONSENT AGENDA**

**1. Approval of Parks & Rec Board Meeting Minutes from April 7, 2021**

A motion was made by Vice-Chairperson Poe to approve the minutes from the April 7, 2021 meeting. This motion was seconded by Board Member Abney.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

**REGULAR AGENDA**

**2. Discussion and Take Appropriate Action on Improvements to City-owned Property on Brookhollow Drive (R49178)**

Board Member Gilbert made a motion to recommend to the City Council that the Brookhollow Dr. property be cleared of dead tree limbs, branches and large rocks. This was seconded by Board Member Abney.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

A motion was made by Board Member Gilbert to recommend to the City Council that a comprehensive survey of the property be commissioned. This was seconded by Board Member Abney.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

A motion was made by Board Member Gilbert to recommend to City Council that the property be designated as a city park. This was seconded by Board Member Abney.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

**3. Discussion and Take Appropriate Action about Improvements to the Area Known as the "Triangle" at the Intersection of Woodcreek Drive and Brookhollow Drive**

Board Member Gilbert made a motion to recommend to City Council that the area known as the triangle have a comprehensive survey commissioned. This was seconded by Board Member Abney.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

A motion was made by Board Member Abney to recommend to the City Council that the area known as the triangle be designated as a city park. This was seconded by Chairperson Rawlings.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

A motion was made by Chairperson Rawlings to add an appropriate covered structure to this property. Motion died for lack of second.

A motion was made by Chairperson Rawlings to appoint a sub-committee of Board Member Little and Board Member Poe to look at amenities for the area known as the triangle. This was seconded by Board Member Abney.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

#### **4. Discuss and Take Appropriate Action on Improvements to Augusta Park**

Board Member Abney made a motion to recommend to City Council that Augusta Park have an updated comprehensive survey commissioned. This was seconded by Vice-Chairperson Poe.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

A motion was made by Board Member Abney to recommend to the City Council that funds be allocated to Augusta Park to refresh the Park and its equipment . This was seconded by Vice-Chairperson Poe.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

A motion was made by Board Member Abney to recommend to City Council that the bocce ball courts be restored to useable condition. This was seconded by Vice-Chairperson Poe.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

A motion was made by Board Member Abney to recommend to City Council that funding be allocated to bring Augusta Park into ADA compliance. This was seconded by Board Member Little.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

#### **5. Discuss and Take Appropriate Action on Improvements to City-owned Property on the South Side of the Entrance to the City on Woodcreek Drive (R48798)**

Board Member Little made a motion to form a two-person subcommittee of Board Member Gilbert and Board Member Little to look into improvements to this lot in terms of enhancing landscaping. This was seconded by Vice-Chairperson Poe.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

A motion was made by Board Member Abney to recommend to the City Council that the property have a comprehensive survey commissioned with easements shown. This was seconded by Chairperson Rawlings.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

A motion was made by Board Member Little to have City Staff contact Hays County to have them consider adding adult exercise equipment to the Winter's Mill hike and bike trail. This was seconded by Chairperson Rawlings.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little

The motion carried with a 5-0-0 vote.

**ADJOURN**

The meeting was adjourned at 11:34AM.

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**Gloria Whitehead, Mayor**

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**Linda Land, City Secretary**

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