



The CDC Guidelines in response to the COVID-19 Pandemic rendered the use of the City Council Chambers impossible for City Council and Boards and Commissions.

The City of Woodcreek could not use the City Council Chambers located at City Hall since the meeting room is 20'- 8" X 22' – 4" or 461.56 square feet, allowing for only 12 persons to be in the room. With Councilmembers and City Staff present, only 2 citizens would have been able to attend the meetings. Before the COVID-19 Pandemic, the occupancy was limited to 30 persons because of existing tables, chairs, and means of egress (only one door has direct access to the outside). Staff has attached the current layout of City Hall.

The City of Woodcreek began using telephonic meetings on March 23rd, 2020. The City of Woodcreek held its first in person Commission and Council meetings on June 10th, 2020 at Camp Young Judaea (CYJ) because attendees could wear masks and maintain 6-foot distancing (the meeting was available telephonically also). The City changed to virtual meetings with video and teleconference once the technology was available. The first meeting in-person, including video and teleconference, was held on November 10th, 2020, and has continued since that date.

Camp Young Judaea has graciously offered the City of Woodcreek access to their property to continue having meetings after the Pandemic. The use of the CYJ property has created an avenue for more citizens to attend public meetings who may not have been able to attend in the City Hall Council Chambers.

If the City Council Chambers are not used for public meetings, the space could be reconfigured to create an additional office for Code Enforcement and a Conference Room. The project has been budgeted for in the Capital Projects Fund.

Staff has contacted four contractors for quotes on the reconfiguration as follows:

Wimberley Restoration – No Bid

A.L.L. Handyman – No Bid

Gilbert Dygert – \$26,500 (see attached bid)

Brian Collins Carpentry Services - \$36,725 (see attached bid and design plans)

Staff will discuss more fully the design and quotes at the meeting.