



**City Council Agenda Item Coversheet**

**Proposed Motion:**

Start planning Woodcreek’s 2<sup>nd</sup> Annual Community Egg Hunt & Picnic at August Park, not to exceed \$900 from the “Community Relations” line item.

**Item Description:**

**Event Name:** Woodcreek’s 2<sup>nd</sup> Annual Community Egg Hunt & Picnic  
**Date & Time:** Saturday, April 19, 2025, from 9:00 AM - 11:00 AM  
**Location:** Augusta Park, Woodcreek, TX  
**Anticipated Attendance:** 30-50 children + their families

The 2<sup>nd</sup> Annual Community Egg Hunt & Picnic at Augusta Park on Saturday, April 19, 2025 from 9am-11am. This event will strengthen community engagement, provide fun activities for families, and create cherished memories for residents. With a budget of no more than \$900, supplemented by sponsorships, we are confident in executing a successful and enjoyable event.

**If proposing to spend money, what amount and from what budget line item?**

Not to exceed \$900 from the Community Relations line item.

| <b>Expense Item</b>             | <b>Estimated Cost</b> | <b>Notes</b>                                     |
|---------------------------------|-----------------------|--|
| Eggs & Candy                    | \$0                   | Provided by participants                         |
| Face Painter                    | \$200                 | Estimate for 2 hours                             |
| Kids Obstacle Course Supplies   | \$50                  | Cones, hula hoops, tunnels (If not sponsored)    |
| Signage & Promotional Materials | \$200                 | Flyers & banner                                  |
| Coffee & Donuts                 | \$300                 | If not fully sponsored                           |
| Miscellaneous Supplies          | \$75                  | Trash bags, paper goods, decorations, ect        |
| <b>Total Estimated Cost</b>     | <b>\$825</b>          | Budget may be offset by sponsorships & donations |

## **Event Proposal: Woodcreek Community Picnic & Easter Egg Hunt**

**Presented to:** Woodcreek City Council

**Submitted by:** Woodcreek Community Relations Committee

**Date:** February 26, 2025

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### **Event Overview**

**Event Name:** Woodcreek's 2<sup>nd</sup> Annual Community Egg Hunt & Picnic

**Date & Time:** Saturday, April 19, 2025, from 9:00 AM - 11:00 AM

**Location:** Augusta Park, Woodcreek, TX

**Anticipated Attendance:** 30-50 children + their families

### **Event Description:**

The Woodcreek Community Relations Committee is excited to host a Community Egg Hunt & Picnic, bringing families together for a fun-filled morning. The event will feature an Easter egg hunt, an adult egg toss, a kids' obstacle course, face painting, and coffee & donuts. Children must be pre-registered by dropping off 10 eggs/child or bringing 10 eggs per child to participate in the hunt. Guests are encouraged to bring their own beverages (BYOB).

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### **Event Components & Activities**

- **Egg Hunt:** Participants must pre-register by dropping off 10 eggs/child or bring 10 eggs per child to the event to participate. The eggs will be hidden in designated age-group sections.
  - **Kids Obstacle Course:** A small course set up with cones, hula hoops, and tunnels on the bocce ball court.
  - **Face Painter:** A local artist providing face painting for children.
  - **Adult Egg Toss:** A fun competition for adults.
  - **Coffee & Donuts:** Either sponsored or budgeted.
  - **BYOB:** Families are welcome to bring their own beverages for the picnic.
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