

**TREE BOARD MEETING (CITY HALL)**  
**December 11, 2023; 4:30 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chair Ramos Called the Meeting to Order at 4:34P.

**ROLL CALL and ESTABLISH QUORUM**

PRESENT

Chairperson Iris Ramos  
Vice-Chairperson, Jacob McElroy  
Board Member Terri Burney-Bisett  
Board Member Nanci Coddington  
Board Member Dorothy Tasian  
Alternate Board Member, Cheryl Mills  
Council Liaison, Krista Richardson

STAFF PRESENT

City Manager, Kevin Rule (Arrived at 5:27P)  
City Secretary, Suzanne MacKenzie

**PUBLIC COMMENTS**

Public Comment was made by Joe Gambino, via Zoom

4:43P Recess

4:47P Board Re-convened

**CONSENT CALENDAR**

1. **Approval of Regular Meeting Minutes from October 30, 2023.**

Motion was made by Member Burney-Bisett to approve the minutes from October 30. Motion was seconded by Vice-Chair McElroy.

A roll call vote was held.

Voting Yea:

Chair Ramos, Vice-Chair McElroy, Member Burney-Bisett, Member Coddington, Member Tasian

Motion Passed: 5-0-0.

*Member Tasian left the meeting at 4:52P.*

**REPORTS FROM OFFICERS AND COUNCIL LIAISONS - None**

**REPORT OF SPECIAL (Select or Ad Hoc) Committees - None**

**SPECIAL ORDERS**

- 2. Discussion of Election Result Impact on Board Member membership.**  
No action was taken on this item.

**UNFINISHED BUSINESS AND GENERAL ORDERS – None**

**NEW BUSINESS**

- 3. The City of Woodcreek has received an application from Joe Gambino of 1 Pro Lane, Woodcreek, Texas 78676 requesting a Variance to the City of Woodcreek, Ordinance 91.07(B)(3) that states: " Property Owners, residents, and developers who wish to remove a Heritage Tree must request a variance. They must show proof that there is substantial reason to remove a Heritage Tree and placement of a desire structure is not considered to be reason enough to remove a Heritage Tree."**

Discussion was held on this item.

*Vice-Chair McElroy left the meeting at 5:33P.*

Motion was by Chair Ramos to table this item until we have a Special Meeting to discuss conditions. Motion was seconded by Member Burney-Biset.

A roll call vote was taken.

Voting Yea:

Member Burney-Biset, Member Coddington, Alternate Member Mills, Chair Ramos

Motion Passed: 4-0-0.

*City Secretary left the meeting at 5:46P.*

*City Manager Rule left the meeting at 5:47P.*

- 4. Discussion and Recap of the Arbor Day Celebration on November 4, 2023.**  
No action was taken on this item.
- 5. Discuss and Take Possible Action For The Procurement of Monies From The Tree Fund For The Replacement of A Public Live Oak Tree, Originally Located at 50 BrookMeadow Drive.**

Motion was made by Chair Ramos that City Council provides \$1,500 to the Tree Fund purchase/replace/plant a tree at 50 Brookmeadow.

A roll call vote was held.

Voting Yea:

Member Coddington, Alternate Member Mills, Chair Ramos, Member Burney-Biset

Motion Passed: 4-0-0.

**6. Discuss and Take Possible Action On The Procurement Of Monies From The Tree Fund to Purchase Trees For Public Parks (Augusta Park).**

Motion was made by Alternate Member Mills (acting as full member for the meeting) to approve the purchase and cost of planting a Desert Willow tree, not to exceed \$1,000.00, at Augusta Park. Motion was seconded by Member Burney-Biset.

A roll call vote was held.

Voting Yea:

Member Coddington, Alternate Member Mills, Chair Ramos, Member Burney-Biset

Motion Passed: 4-0-0.

**7. Discuss and Take Possible Action on Preliminary Discussions of A Spring Arbor Day Celebration.**

Motion was made by Chair Ramos to table discussion of Spring Arbor Day until more members are present. Motion was seconded by Member Burney-Biset.

A vote of the members was taken by a show of hands, with all members raising hands as "Yea"

Motion Passed: 4-0-0.

**8. Discuss and Take Possible Action on Scheduling A Training Day For the Tree Survey Software with Jacob McElroy.**

Motion was made by Chair Ramos to table discussion of Spring Arbor Day until more members are present. Motion was seconded by Member Burney-Biset.

A vote of the members was taken by a show of hands, with all members raising hands as "Yea"

Motion Passed: 4-0-0.

**9. Discuss and Take Possible Action Regarding Engagement of Karl Flocke, To Create a City Map of Oak Wilt in Public Parks and Rights-of Way, including Oak Wilt "Hot Zones" and A Comprehensive Tree Management Plan.**

No action was taken on this item.

**ANNOUNCEMENTS**

Next Meeting Date: January 8, 2024.

**ADJOURN**

Chair Ramos Adjourned the Meeting to Order at 6:27P.

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**Iris Ramos, Chairperson**

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**Suzanne MacKenzie, City Secretary**

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