

PLATINUM ROADS PANEL
September 22, 2022; 5:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chairperson Bailey called the meeting to order at 5:30PM

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Chairperson Linnea Bailey
Vice-Chair Cody Abney
Panelist Jill Bloom
Panelist Ed Fleming
Panelist Joe Green
Council Liaison, Aurora F. LeBrun

STAFF PRESENT

City Secretary, Suzanne Mac Kenzie

CONSENT AGENDA

1. Approval of Platinum Roads Panel Meeting Minutes from August 18, 2022.

A motion was made by Chair Bailey to approve the Platinum Roads Panel Meeting Minutes from August 18, 2022. The motion was not seconded.

2. Approval of Platinum Roads Panel Meeting Minutes from September 1, 2022.

A motion was made by Panelist Fleming to approve the Platinum Roads Panel Meeting Minutes from September 1, 2022. The motion was seconded by Vice-Chair Abney.

A roll call vote was held.

Voting Yea: Panelist Bloom, Panelist Fleming, Panelist Green, Chair Bailey, Vice-Chair Abney,

Motion carried with a 5-0-0 vote.

PUBLIC COMMENTS

No Public Comments were offered.

REGULAR AGENDA

3. **Report from Council Liaison on Road and Drainage Funding Sources and Their Proper Uses.**

Report was given by Council Liaison, Aurora LeBrun on the road and drainage funding sources and their proper uses.

Woodcreek received two grants that were related to the COVID-19 Event.

Grant #1: The \$425,000 grant awarded to the City of Woodcreek issued through the Coronavirus State and Local Fiscal Recovery Funds was actually unclaimed funds distributed to previously non-eligible cities by the U.S. Department of Treasury. The monies can be used by cities to: (1) replace lost public sector revenue due to COVID-19; (2) respond to public health and negative economic impacts of the pandemic; (3) provide payment to essential workers during the pandemic; or (4) invest in water, sewer and broadband infrastructure projects.

This grant does not require a match and reporting the expenditure of funds is required once the project(s) begin. Monies must be obligated to projects by the end of 2024.

Grant #2: Monies were received for the Respite Center for COVID Workers that was operated in conjunction with Camp Young Judaea during the COVID event. Other sources of income can be used in conjunction with Grant #1 from the Treasury, as long as the project is related to one of the items listed under the Grant, for example Reserve Funds, the Community Development Block Grant or potentially the Bond. Discussion was held on the creation of a flowchart of funding sources.

4. **Report on Low-Traffic Side Street Audit from K Friese.**

A report of four interim street repair options was provided by K.Friese and Associates.

5. **Report and Take Appropriate Action on K Friese Priority Low-Traffic Streets Recommendation For Repair to be Covered by the \$227,000 Budget Item.**

Items 5 and 6 were combined into discussion regarding the streets with drainage issues within the City of Woodcreek and their potential funding sources to address those issues.

Discussion was held that the \$227,000 in Reserve Funds would be used to address the drainage on low traffic streets and the \$425,000 grant awarded to the City of Woodcreek issued through the Coronavirus State and Local Fiscal Recovery Funds would be used to address the drainage issues on Westwood Drive.

No official action was taken.

Discussion was to accept Option #3 on the report provided by K.Friese with revisions, adding GMP (Guaranteed Maximum Pricing) and not allowing Change Orders.

Motion was made by Vice-Chair Abney to recommend that an RFP is to be prepared by K.Friese to use Option #3, removing Wilson Circle, McGregor Circle and Spalding Circle; adding Country Lane, Country Court, Wildwood Circle, Overbrook Court, and Tremont Trace, with "Add Alternates" as Wilson Circle and Canyon Creek Drive to get a price using GMP (Guaranteed Maximum Pricing) with no Change Orders and bring the RFP to Council to vote. Motion was seconded by Panelist Fleming.

A roll call vote was held.

Voting Yea: Panelist Green, Chair Bailey, Vice-Chair Abney, Panelist Bloom, Panelist Fleming

Motion carried with a 5-0-0 vote.

6. Discuss and Take Appropriate Action on the Recommendation to City Council of the Priority List of Projects to be Covered by the \$227,000 Grant.

Items #5 and #6 were combined (above) into discussion regarding the streets with drainage issues within the City of Woodcreek and their potential funding sources to address those issues.

7. Discuss and Take Appropriate Action on Recommending to City Council that K Friese & Associates, Inc. Formulate a Request For Proposal (RFP) for a Grant.

Item #7 was rolled into the motion made under Item #5.

ADJOURN

Chairperson Bailey adjourned the meeting at 6:25PM.

Linnea Bailey, Chairperson

Suzanne Mac Kenzie, City Secretary