

CITY COUNCIL MEETING (CITY HALL)
January 10, 2024; 6:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Mayor Rasco Called the Meeting to Order at 6:30P.

MOMENT OF SILENCE

PLEDGES

ROLL CALL and ESTABLISH QUORUM

PRESENT

Mayor Jeff Rasco
Council Member Linnea R. Bailey
Council Member Chrys Grummert
Council Member Bob Hambrick
Council Member Debra Hines
Council Member Krista Richardson

STAFF PRESENT

City Manager, Kevin Rule
City Secretary, Suzanne Mac Kenzie
City Attorney, Charles Zech - A representative of Denton, Navarro, Rocha, Bernal & Zech P.C.

PUBLIC COMMENTS

Public Comments were offered by Mrs. Tuormo and Mrs. Weaver.

CONSENT AGENDA

1. **Approval of Regular Meeting Minutes From December 13, 2023.**
2. **Approval of the 2024 City Council Meeting Calendar. (Rule)**
3. **Discuss and Take Appropriate Action To Adopt Resolution 2024-01-10-02, Updating the Signatories at Texas Regional Bank To Reflect the Names of City Manager Kevin Rule, Mayor Jeff Rasco and Mayor Pro Tem Debra Hines. (Rule)**
4. **Discuss and Take Appropriate Action To Adopt Resolution 2024-01-10-03, Confirming A Review of the Investment Policy and Strategies of the City. (Rule)**
5. **Discuss and Take Appropriate Action To Approve Ordinance 2024-01-10-02, Amending the City Code of Ordinances, Sections 151.07, 156.063, 156.064 and 156.102, Removing the Masonry Building Requirements and Related Changes. (Rule)**

Motion was made by Mayor Pro Tem Hines to approve the Consent Agenda, items one(1) through five(5). Motion was seconded by Council Member Hambrick.

A roll call vote was held.

Voting Yea:

Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson

Motion Passed: 5-0-0.

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

Report by City Manager.

• **2023 Year End Review of City Staff Business**

- a. Winter Storm Mara
- b. Financial Statements
- c. 2023 Roads Project – History
- d. CDBG Status for Deerfield Drive
- e. City-Wide Garage Sale
- f. City-Wide Bulk Pick-Up (2)
- g. Passed A Balance Budget
- h. P.O.S.A.C. Grant – History
- i. Aqua Franchise Agreement
- j. City hired a new Attorney and a new City Engineer
- k. City increased its presence on Social Media through FaceBook, NextDoor and City Communications via text and emails to residents.

REPORT OF SPECIAL (Select or Ad Hoc) COMMITTEES - None

SPECIAL ORDERS - None

UNFINISHED BUSINESS AND GENERAL ORDERS – None

NEW BUSINESS

6. **Discuss and Take Appropriate Action To Direct City Staff To Enter Into A Service Agreement with Freeland Turk Engineering Group For City Engineering Services For The City of Woodcreek.** (Rule)

Motion was made by Council Member Grummert to direct City Staff to enter into a service agreement with Freeland Turk Engineering Group for City Engineering Services for the City of Woodcreek. Motion was seconded by Council Member Bailey.

A roll call vote was held.

Voting Yea:

Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson

Motion Passed: 5-0-0.

7. **Discuss and Take Appropriate Action To Request Council Members Make Full-Term, Full-Member Nominations (New or Re-Appointment) To Fill Seats on Advisory Boards, As Listed. (Rule)**

Ordinance Review Committee:

Motion was made by Mayor Pro Tem Hines to appoint Mr. Tinstman to ORC, with the understanding that he is onboard with, with her primary choice for him would be the Platinum Panel. Motion was seconded by Council Member Grummert.

A roll call vote was held.

Voting Yea:

Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson

Motion Passed: 5-0-0.

Parks and Recreation Board:

Motion was made by Mayor Pro Tem Hines to appoint as a Full Member Elizabeth Maurer. Motion was seconded by Council Member Grummert.

Motion was made by Council Member Richardson to appoint Becky Denton as a Full Member. Motion was seconded by Council Member Grummert.

A roll call vote was held on both motions.

Voting Yea:

Council Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert

Motion Passed: 5-0-0.

Planning and Zoning Commission:

Recommendation was made by Mayor Rasco to nominate Carson Bledsoe to Full Position.

Motion was seconded by Mayor Pro Tem Hines.

A roll call vote was held.

Voting Yea:

Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick

Motion Passed: 5-0-0.

Platinum Roads Panel:

Motion was made by Mayor Pro Tem Hines to nominate Mr. Tinstman to the Platinum Roads Panel this evening. Motion was seconded by Council Member Grummert.

A roll call vote was held.

Voting Yea:

Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson

Motion Passed: 5-0-0.

Motion was made by Council Member Richardson to appoint Craig Biggs as a Full Member of the Platinum Roads Panel. Motion was seconded by Council Member Grummert.

A roll call vote was held.

Voting Yea:

Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines

Motion Passed: 5-0-0.

Tree Board:

Motion was made by Mayor Pro Tem Hines to nominate Jacob McElroy to the Tree Board. Motion was seconded by Council Member Richardson.

A roll call vote was held.

Voting Yea:

Council Member Grummert, Council Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey

Motion Passed: 5-0-0.

Motion was made by Council Member Richardson to re-appoint Iris Ramos as a Full Member of the Tree Board. Motion was seconded by Council Member Grummert.

A roll call vote was held.

Voting Yea:

Council Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert

Motion Passed: 5-0-0.

Motion was made by Council Member Grummert to recommend Cheryl Mills to full voting member of the Tree Board. Motion was seconded by Council Member Richardson.

A roll call vote was held.

Voting Yea:

Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick

Motion Passed: 5-0-0.

8. **Discuss and Take Appropriate Action To Request The Mayor Make Full-Term, Alternate-Member Nominations (New or Re-Appointment) To Fill Seats on Advisory Boards, As Listed.** (Rule)

Recommendation was made by Mayor Rasco to nominate Pat Rawlings and Monica Rasco to serve as alternate on the Parks and Recreation Board.

Motion was seconded by Council Member Grummert.

A roll call vote was held.

Voting Yea:

Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson

Recommendation was made by Mayor Rasco to nominate Jake Buckner as an alternate member.

Motion was seconded by Council Member Grummert.

A roll call vote was held.

Voting Yea:

Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines

Motion Passed: 5-0-0.

9. **Discuss and Take Appropriate Action To Adopt Resolution 2024-01-10-01, Updating Council Meeting Rules of Procedure.** (Rule)

**** 7:35P – 8:24P: Discussion was held on this agenda item.**

MAIN MOTION:

Motion was made by Council Member Grummert to adopt Resolution 2024-01-10-01, Council Meeting Rules of Procedure. Motion was seconded by Council Member Bailey.

FIRST AMENDED MOTION:

An amended motion was made by Council Member Grummert to strike Resolution 2024-01-10-01, Council Meeting Rules of Procedure the following under Rule 1, Meetings, Regular and Special, Section C: “no more than two(2)” and “per Council Member, subject to the Mayor’s discretion”. Motion was seconded by Mayor Pro Tem Hines.

A roll call vote was held on the FIRST AMENDED MOTION.

Voting Yea:

Council Member Richardson, Mayor Pro Tem Hines, Council Member Grummert

Voting Nay:

Council Member Hambrick, Council Member Bailey

Motion Passed: 3-2-0

SECOND AMENDED MOTION:

An amended motion was made by Council Member Grummert to amend Resolution 2024-01-10-01, by striking Rule 1 Meetings, Regular and Special, Section D, in its entirety. Motion was seconded by Mayor Pro Tem Hines.

AMENDMENT to SECOND AMENDED MOTION:

An amendment to the second amended motion was made by Mayor Pro Tem Hines rather than striking, Rule 1, Item D to change the wording to state at the three-hour mark, the mayor may request that the meeting be brought to a conclusion. Motion was seconded by Council Member Grummert.

A roll call vote was held on the AMENDMENT to the SECOND AMENDED MOTION.

Voting Yea:

Mayor Pro Tem Hines, Council Member Bailey Council Member Grummert, Council Member Richardson

Voting Nay:

Council Member Hambrick

Motion Passed: 4-1-0

A roll call vote was held on the SECOND AMENDED MOTION.

Voting Yea:

Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert

Voting Nay:

Council Member Hambrick

Motion Passed: 4-1-0

THIRD AMENDED MOTION:

An amended motion was made by Council Member Grummert to strike “second Friday” and replace it with “Monday, the week” in the first paragraph under Rule 5 Procedure for Submitting Agenda Items. Motion was seconded by Mayor Pro Tem Hines, by speaking.

A roll call vote was held on the THIRD AMENDED MOTION.

Voting Yea:

Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey,
Council Member Grummert

Voting Nay:

Council Member Hambrick

Motion Passed: 4-1-0

A roll call vote was held on the MAIN MOTION.

Voting Yea:

Council Member Grummert, Council Member Richardson, Mayor Pro Tem Hines, Council
Member Bailey

Voting Nay:

Council Member Hambrick

Motion Passed: 4-1-0

10. **Discuss and Take Appropriate Action To Approve Ordinance 2024-01-10-03, Amending the City of Woodcreek Code of Ordinances at Title IX (“General Regulations”), Chapter 93 (“Fire Prevention and Protection”), Providing For the Prohibition of Open Burning, with Exceptions. (Rule)**

Motion was made by Council Member Grummert to approve Ordinance 2024-01-10-03, Amending the City of Woodcreek Code of Ordinances at Title IX (“General Regulations”), Chapter 93 (“Fire Prevention and Protection”), Providing For the Prohibition of Open Burning, with Exceptions. Motion was seconded by Council Member Hambrick.

A roll call vote was held.

Voting Yea:

Council Member Grummert, Council Member Richardson, Mayor Pro Tem Hines, Council
Member Bailey

Voting Nay:

Council Member Hambrick

Motion Passed: 4-1-0.

11. **Discuss and Take Appropriate Action To Approve Ordinance 2024-01-10-04, Amending the City of Woodcreek Code of Ordinances at Title IX (“General Regulations”), Chapter 94 (“Fireworks”), Providing For the Prohibition of Fireworks.** (Rule)

Motion was made by Council Member Hambrick to adopt Ordinance 2024-01-10-04, amending the City of Woodcreek Code of Ordinances at Title IX (“General Regulations”), Chapter 94 (“Fireworks”), Providing For the Prohibition of Fireworks. Motion was seconded by Council Member Richardson.

A roll call vote was held.

Voting Yea:

Council Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert

Motion Passed: 5-0-0.

12. **Discuss and Reconsider Taking Possible Action on Edits to Chapter 30 "the Ordinance Review Committee Ordinance".** (Grummert)

No official action was taken on this agenda item.

13. **Discuss and Take Possible Action to Reconsider Amending the Ordinance for the Ordinance Review Committee.** (Grummert)

**** 8:34P – 8:55P: Discussion was held on this agenda item.**

MAIN MOTION:

Motion was made by Council Member Grummert to adopt Ordinance 2024-01-10-01 regarding amending Chapter 30, Ordinance Review Committee, as seen in the handout. Motion was seconded by Mayor Pro Tem Hines.

FIRST AMENDED MOTION:

An amended motion was made by Council Member Grummert to amend Section 30.76 Open Meetings Act, by striking the word “shall” and replacing it with the word “will” in the first paragraph, which happens twice. Motion was seconded by Council Member Richardson.

A roll call vote was held on the FIRST AMENDED MOTION.

Voting Yea:

Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson

Motion Passed: 5-0-0.

SECOND AMENDED MOTION:

A second amended motion was made by Mayor Pro Tem Hines to amend line 61 from “shall” to “may”. Motion was seconded by Council Member Hambrick..

A roll call vote was held on the SECONDED AMENDED MOTION.

Voting Yea:

Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines

Motion Passed: 5-0-0.

A roll call vote was held on the MAIN MOTION.

Voting Yea:

Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick

Motion Passed: 5-0-0.

ANNOUNCEMENTS

1. Reminder of the upcoming Winter Weather Event
2. Council Retreat on January 29, 2024

ADJOURN

Mayor Rasco Adjourned the Meeting at 8:57P.

Jeff Rasco, Mayor

Suzanne MacKenzie, City Secretary