



Mayoral, Staff or City Council Member
Agenda Item Submission

IN THE MIDST OF THE TEXAS HILL COUNTRY

DATE:	ect A Date From The Calendar
TO:	City of Woodcreek City Council Members
FROM:	Chrys Grummert, Council Member
TITLE / SUBJECT of REQUESTED AGENDA ITEM: <i>(Re-Typed From Below)</i>	Discuss and Take Possible Action to Update the Policies and Procedures as it relates to the two-way communications between Council’s Advisory Boards and Council.

TITLE / SUBJECT of REQUESTED AGENDA ITEM:

Discuss and Take Appropriate Action

Discuss and Take Appropriate Action to Update the Policies and Procedures as it relates to the two-way communications between Council’s Advisory Boards and Council.

BRIEF SUMMARY / BACKGROUND of REQUESTED AGENDA ITEM: (3-4 sentences, max):

The liaison policy is council’s statement of intent to facilitate the two-way communications between our advisory boards and council. This policy may need more detailed information as to how this is accomplished or an exploration on what can be done to improve the communications between council and their advisory boards. The Communication Report Form is also an element of this process, and could also be considered for an update.

STATE YOUR INTENDED MOTION:

“I move..... *(Copy Text From First Table Field)*

I move that council Updates the Policies and Procedures as it relates to the two-way communications between Council’s Advisory Boards and Council.

FISCAL IMPACT:

Click [HERE](#) To Select An Option From The Drop-Down List

n/a

LIST ATTACHMENTS: (In the Order that you want them under your Agenda Item)

PREPARED BY: Suzanne J. Mac Kenzie, City Secretary

Reviewed by: City Manager, Mayor, Mayor Pro Tem, and City Attorney



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1. List of possible considerations regarding 2-way communications.docx
2. Council Liaison policy 2022-1.pdf
3. Example of communication form.jpeg

PREPARED BY: Suzanne J. Mac Kenzie, City Secretary

Reviewed by: City Manager, Mayor, Mayor Pro Tem, and City Attorney
