

**ORDINANCE REVIEW COMMITTEE MEETING (CITY HALL)**  
**March 05, 2024; 10:30 AM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chair Miller Called the Meeting To Order at 10:30AM.

**ROLL CALL and ESTABLISH QUORUM**

PRESENT

Chairperson, James Miller  
Member Karen Duncan  
Member Robert Tinstman

ABSENT

Vice-Chairperson, Joe Branco

**PUBLIC COMMENTS**

No Public Comments were offered.

**CONSENT CALENDAR**

1. **Approval of Regular Meeting Minutes From February 7, 2024.**

Motion was made by Chair Miller to approve edited minutes from February 7th meeting. Motion was seconded by Member Duncan.

A roll call vote was held.

Voting Yea:

Chairperson Miller, Member Duncan, Member Tinstman

Motion Passed: 3-0-0.

**NEW BUSINESS**

2. **Discuss and Take Possible Action On Nominations for Ordinance Review Committee, Chairperson For the Term March 2024 to March 2025.**

Motion was made by Member Duncan nominated Jim Miller. Motion was seconded by Member Tinstman.

A roll call vote was held.

Voting Yea:

Chairperson Miller, Member Duncan, Member Tinstman

Motion Passed: 3-0-0.

3. **Discuss and Take Possible Action On Nominations for Ordinance Review Committee, Vice-Chairperson For the Term March 2024 to March 2025.**

Motion was made by Chairperson Miller to nominate Joe Branco for Vice-Chair. Motion was seconded by Member Tinstman.

A roll call vote was held.

Voting Yea:

Member Duncan, Member Tinstman, Chairperson Miller

Motion Passed: 3-0-0.

4. **Discuss and Take Appropriate Action to Identify Topics To Be Sent To Ad Hoc ORC Sub-Committee For Further Discussion and Preparation For Full Committee Discussion.**

Motion was made by Chairperson Miller to have AdHoc subcommittee to choose and research an ordinance by full committee. Motion was seconded by Member Duncan.

A roll call vote was held.

Voting Yea:

Member Tinstman, Chairperson Miller, Member Duncan

Motion Passed: 3-0-0.

**ANNOUNCEMENTS**

- a) Apologies for not working on Ordinances for awhile. Administrative work of changing terms and nominations. (Miller)
- b) Announced that her person to ask to join declined. (Duncan)

**ADJOURN**

Chair Miller Adjourned the Meeting at 10:40AM.

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*James Miller, Chairperson*

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*Debra Hines  
Council Liaison to Ordinance Review Committee*