

PARKS AND RECREATION BOARD MEETING
June 01, 2022; 2:00 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chairperson Rawlings called the meeting to order at 2:01 PM.

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Chairperson Pat Rawlings
Vice Chairperson Karen Poe
Board Member Cody Abney - virtually
Board Member Ruth Ann Gilbert
Board Member Elizabeth Maurer - virtually, entered meeting at 2:05 PM

STAFF PRESENT

City Secretary Suzanne Mac Kenzie
Administrative Assistant Maureen Mele

PUBLIC COMMENTS

No public comments were offered.

CONSENT AGENDA

1. Approval of Parks and Recreation Board Meeting Minutes from March 16, 2022

A motion was made by Vice Chairperson Poe to approve the Parks and Recreation Board meeting minutes from Mar. 16, 2022. The motion was seconded by Board Member Gilbert.

A roll call vote was held.

Voting Yea: Vice Chairperson Poe, Board Member Abney, Board Member Gilbert, Chairperson Rawlings

Board Member Maurer entered the meeting after this vote.

The motion carried with a 4-0-0 vote.

REGULAR AGENDA

2. Discuss and Take Appropriate Action on Suggesting Names for the New Parks Created in 2021 to Recommend to the City Council. This includes: i) Property on Brookhollow Drive (R49178), and ii) Property on the South Side of the Entrance to the City on Woodcreek Drive (R48798)

Chairperson Rawlings recommended the name "Creekside" for the Property on Brookhollow Drive (R49178).

After discussion, Board Member Abney motioned that the Property on Brookhollow Drive (R49178) be recommended as "Creekside Park" to the City Council. The motion was seconded by Board Member Gilbert.

A roll call vote was held.

Voting Yea: Board Member Gilbert, Board Member Maurer, Chairperson Rawlings, Vice Chairperson Poe, Board Member Abney

The motion carried with a 5-0-0 vote.

After discussion about the recommended name for the South Side of the Entrance to the City on Woodcreek Drive (R48798), there was a consensus for the Board Members to suggest names for this area and submit them to Chairperson Rawlings to be considered at the next Parks and Recreation Board Meeting.

3. Discuss and Take Appropriate Action on Prioritizing the Acquisition of Various Items Requested in the POSAC (Parks & Open Space Advisory Committee) Grant Application

Cost updates for the equipment previously recommended were presented. It was noted that the funds from POSAC will probably be less than requested.

After discussion, Vice Chairperson Poe motioned to table the discussion of priorities until there is more information about the POSAC grant funding amount. The motion was seconded by Board Member Abney.

A roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Maurer

The motion carried with a 5-0-0 vote.

4. Discuss and Take Appropriate Action on the Location, Day and Time for the Parks and Recreation Board's Spooktacular Event

A motion was made by Chairperson Rawlings that the Spooktacular Event be held on Sunday, Oct. 30, 2022 at Quicksand Golf Course from 4:30 - 7:00 PM. The motion was seconded by Vice Chairperson Poe.

A roll call vote was held.

Voting Yea: Board Member Gilbert, Board Member Maurer, Chairperson Rawlings, Vice Chairperson Poe, Board Member Abney

The motion carried with a 5-0-0 vote.

5. Discuss and Take Appropriate Action on Reserving Items for the Parks and Rec Spooktacular Event

A motion was made by Board Member Gilbert to ask the City Council to budget \$1,000 for the Spooktacular for the purchase of general items such as: treat bags, treat bag goodies, tablecloths, games, and a \$300 deposit to be reimbursed to Board Member Abney. The motion was seconded by Chairperson Rawlings.

After discussion, a roll call vote was held.

Voting Yea: Board Member Abney, Board Member Gilbert, Board Member Maurer, Chairperson Rawlings, Vice Chairperson Poe

The motion carried with a 5-0-0 vote.

6. Discuss and Take Appropriate Action on a Possible Grant Application to the Lower Colorado River Authority (LCRA) Community Development Partnership Program to Enhance and Possibly Expand Green Space and Park Opportunities

A recommendation was made by Chairperson Rawlings to proceed with applying for the LCRA grant with the need to present the application to City Council by July 13, 2022.

At 2:56 PM Board Member Abney exited the meeting. At 2:57 PM Board Member Maurer exited the meeting.

After discussion, a motion was made by Chairperson Rawlings to form a subcommittee of Board Member Gilbert and Chairperson Rawlings to complete a draft of the LCRA Grant application to present to City Council by July 13, 2022.

The motion was seconded by Board Member Gilbert.

A roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice Chairperson Poe, Board Member Gilbert

The motion carried with a 3-0-0 vote.

7. Discuss and Take Appropriate Action on the Consideration of Other Entities for Grant Applications

Chairperson Rawlings recommended to the members to peruse websites including the Texas Parks and Wildlife Grant page to find appropriate opportunities to apply for park and equipment funding.

REPORTS

No reports were given.

ADJOURN

Chairperson Rawlings adjourned the meeting at 3:19 PM.

Pat Rawlings, Mayor

Suzanne Mac Kenzie, City Secretary