

SPECIAL CITY COUNCIL MEETING (CITY HALL)
May 24, 2023; 6:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Mayor Rasco Called the Meeting to Order at 6:35P.

MOMENT OF SILENCE

PLEDGES

ROLL CALL and ESTABLISH QUORUM

PRESENT

Mayor Jeff Rasco
Mayor Pro Tem Brent Pulley
Council Member Linnea Bailey
Council Member Chris Grummert
Council Member Bob Hambrick
Council Member Debra Hines

STAFF PRESENT

City Manager, Kevin Rule
City Secretary, Suzanne Mac Kenzie

PUBLIC COMMENTS

Public Comments were read from emails and offered in person.

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

Report by Planning and Zoning Committee Liaison.

A report on Above Ground Pools will come to Council soon. There is a question on water source. Public Hearing is set for June 7, 2023.

Report by Ordinance Review Committee Liaison.

Committee has reviewed Fireworks and Open Burning (Chapters 93 and 94). They are seeking input from Council.

Report by Parks and Recreation Board Liaison.

Board is collecting bids for play equipment and parks.

Report by Platinum Roads Panel Liaison.

Panel has received the bid package, but it arrived later than the due date. All members will review the package and send revisions or questions to the City Manager to forward to K.Friese. June 15th it should go out for bid. The next meeting is June 1st to review the final version, of the RFP. The project timeline works as the best months to repair road is September through November due to lower rain chances.

Report by Tree Board Liaison.

Arbor Day Event will be on November 4th, 10a-2p, maybe at CYJ. Board is hoping to have Karl Flocke do a walking tour.

Earth Day had a lot of activity at the Triangle.

Report by City Manager.

The City has hired a new employee, Taffy Barker, to replace Maureen Mele. Upcoming items include: STR permit will be presented in the Council Workshop on May 30th; Taffy's duties; pending City Business; Budget priorities for next year; Motions for Items 3 and 4 have been provided as a handout; Community Development Block Grant has been submitted and we expect to hear back in November or December.

Report by City Secretary. - No report was offered.

REPORT OF SPECIAL (Select or Ad Hoc) COMMITTEES

Ad Hoc Workgroup, Chapters 154-157 (Development Workgroup)

SPECIAL ORDERS

1. **Approval of Financial Statements for March 2023.** *(Rule)*

Motion was made by Member Hines to approve for discussion. Motion was seconded by Member Grummert.

Discussion was held that the City Manager will provide labels with a graph for the next report; Page 11 is the cost associated with the 2023 Winter Event Storm Clean-Up whose monies were taken from Reserve Funds; The City expects to hear from FEMA regarding reimbursement of some of the costs of clean-up by end of month July; City Manager Rule explained when questioned that the City does not have enough money to operate a television channel (peg channel).

A roll call vote was held.

Voting Yea: Mayor Pro Tem Pulley, Member Bailey, Member Grummert, Member Hambrick, Member Hines

Motion Passed: 5-0-0.

UNFINISHED BUSINESS AND GENERAL ORDERS – None

NEW BUSINESS

2. **Presentation and Discussion on Plan of Finance by Stifel, with Guest Speaker Brad Angst. (Rule)**

3. **Consider and Possible Action to Adopt A Resolution Authorizing Various Actions to Prepare For The Issuance of the City of Woodcreek, Texas General Obligation Bonds, Series 2023; and Containing Other Matters Related Thereto. (Rule)**

Motion was made by Member Hines that the City Council adopt the resolution authorizing various actions to prepare for the issuance of the City of Woodcreek, Texas General Obligation Bonds, Series 2023, which is before the Council. Motion was seconded by Member Grummert.

A roll call vote was held.

Voting Yea: Member Grummert, Member Hambrick, Member Hines, Mayor Pro Tem Pulley, Member Bailey

Motion Passed: 5-0-0.

4. **Consider Adoption of A Resolution Authorizing and Providing For the Defeasance and Redemption of the Outstanding City of Woodcreek, Texas Tax Notes, Series 2017; Directing the Redemption of Such Notes; and Containing Other Matters Related Thereto. (Rule)**

Motion was made by Member Hines that City Council adopt the resolution of the City Council of the City of Woodcreek, Texas authorizing and providing for the defeasance and redemption of the outstanding City of Woodcreek, Texas Tax Notes, Series 2017: directing the redemption of such notes, which is before the Council. Motion was seconded by Member Hambrick.

A roll call vote was held.

Voting Yea: Member Hambrick, Member Hines, Mayor Pro Tem Pulley, Member Bailey, Member Grummert

Motion Passed: 5-0-0.

5. **Discuss and Take Appropriate Action on Setting a Public Hearing in June, 2023.**
(Grummert)

Motion was made by Member Grummert to set a Public Hearing date to discuss Above Ground Pools on or before June 14, 2023. Motion was seconded by Member Hines.

A roll call vote was held.

Voting Yea: Member Hines, Mayor Pro Tem Pulley, Member Bailey, Member Grummert, Member Hambrick

Motion Passed: 5-0-0.

BREAK from 8:12P – 8:25P

6. **Discuss and Take Action on A Resolution to Create A Calendar Designating Specific Weeks for the Authorized Timely Submission of Certain Applications Related to Land Development and Construction.** (Hines)

Motion was made by Member Hines to approve the resolution to create a calendar designating specific weeks for the authorized timely submission of certain applications related to land development and construction. Motion was seconded by Mayor Pro Tem Pulley.

Discussion was held on Section 1 – add “administratively complete letter” verbiage; Section 3 – add “existing.”

Amended motion was made by Member Hines to accept the minor language changes as proposed for sections one and three. Motion was seconded by Member Grummert.

A roll call vote was held on the Amended Motion.

Voting Yea: Member Bailey, Member Grummert, Member Hambrick, Member Hines, Mayor Pro Tem Pulley

Motion Passed: 5-0-0.

A roll call vote was held on the Main Motion.

Voting Yea: Mayor Pro Tem Pulley, Member Bailey, Member Grummert, Member Hambrick, Member Hines

Motion Passed: 5-0-0.

7. **Discuss and Take Appropriate Action on the City of Woodcreek's Emergency Management Plan.** (Rule)

Discussion of edits to the document: pg. 55 – median vs. average; pg. 66 capitalize “Outside” in 5th paragraph; pg. 66 #2 – campuses; pg. 66 emergency shelter is CYJ; pg. 75, strike “E”; pg. 85, 1106 Clayton Lan, Austin, TX. 78723; pg. 86 – Change TDS to Waste Connections; pg. 86 – “WIS” to “WISD”.

Motion was made by Member Grummert to accept the City of Woodcreek's Emergency Management Plan with edits. Motion was seconded by Member Hines.

A roll call vote was held.

Voting Yea: Member Hambrick, Member Hines, Mayor Pro Tem Pulley, Member Bailey, Member Grummert

Motion Passed: 5-0-0.

8. **Discuss and Take Appropriate Action To Update Council's Preferred Communication Policies and Procedures With City Staff, Officers and Consultants.** *(Rule)*

Motion was made by Member Hambrick to approve the Communications Ordinance. Motion was seconded by Mayor Pro Tem Pulley.

Discussion was held on 411 Policies for the Council Liaisons and the Governing Bodies and templates of reports for Council.

Motion was withdrawn at 9:18P.

9. **Discussion and Possible Action on Traffic, Traffic Enforcement, and Possible Additional Measures.** *(Pulley)*

Motion was made by Mayor Pro Tem Pulley to direct Staff to discuss with the City Engineer to do a traffic study and traffic calming measures. Motion was seconded by Member Grummert.

A roll call vote was held.

Voting Yea: Member Hines, Mayor Pro Tem Pulley, Member Bailey, Member Grummert, Member Hambrick

Motion Passed: 5-0-0.

10. **Executive Session for Discussion of Personnel Matters, Under LGC 551.074.** *(Rasco)*

Executive Session Opened at 10:15P.

Executive Session Closed at 10:37P.

No action was taken during Executive Session.

Motion was made by Member Hines to accept the results of the review of performance for City Manager, Kevin Rule, and award a 6% increase in salary. Motion was seconded by Mayor Pro Tem Pulley.

A roll call vote was held.

Voting Yea: Mayor Pro Tem Pulley, Member Bailey, Member Grummert, Member Hambrick, Member Hines

Motion Passed: 5-0-0.

ANNOUNCEMENTS – None

ADJOURN

Mayor Rasco Adjourned the Meeting at 10:17P

Jeff Rasco, Mayor

Suzanne Mac Kenzie, City Secretary

DRAFT