

**CITY COUNCIL WORKSHOP (CITY HALL)**  
**May 30, 2023; 3:00 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Mayor Rasco Called the Workshop to Order at 3:00P.

**MOMENT OF SILENCE**

**PLEDGES**

**ROLL CALL and ESTABLISH QUORUM**

**PRESENT**

Mayor Jeff Rasco  
Mayor Pro Tem Brent H. Pulley  
Councilmember Linnea R. Bailey  
Councilmember Chrys Grummert  
Councilmember Bob Hambrick  
Councilmember Debra Hines

**STAFF PRESENT**

City Manager, Kevin Rule  
City Secretary, Suzanne Mac Kenzie

**PUBLIC COMMENTS**

Public Comments were offered.

**NEW BUSINESS**

1. **Workshop for Discussion.**

Mayor Rasco explained to the audience that the Workshop is an atmosphere in which Council can discuss items less formally.

Workshop Opened at 3:47P.

Mayor Rasco pulled the Short-Term Rental item to the beginning of the Workshop.

g. **Discussion of Short-Term Rental Permit. (Rule)**

City Manager Rule explained that Interim City Attorney Roger Gordon would provide a legislative update at the next regular meeting. He also explained that the Ordinance, once reviewed and passed, was to be issued in conjunction with the permit on the agenda.

Discussion included the definition of daytime visitors versus overnight visitors, a clearer definition of bedrooms and the number of people who were permitted to stay overnight; Rules of the House and contact numbers of the owners would be required to be posted,

along with the Short-Term Rental Permit, which would be revokable, if necessary. Additional discussion was for the previous items and the following to be available in a binder: Proof of Insurance, Certificate of Inspection, Noise Ordinance, Parking Maximums. Additional items included: No home businesses, 20 guest maximum, no one under 18 without an adult on-site, property cleanliness, disorderly conduct rules, and a permit fee.

Break 4:58P-5:09P

a. **Discussion Regarding Prohibition of Texting While Driving Within the City of Woodcreek.** *(Pulley)*

Discussion of signage that Texas is a “hands free” state. City Manager Rule will research and bring back findings. There would also need to be follow-up with Hays County to see if they would enforce this Ordinance or Proclamation, if passed.

b. **Discussion of Pending City Business.** *(Rule)*

Discussion of ranking the items on the Pending City Business List, based of another Council survey, and a status reporting on a quarterly basis.

c. **Discussion of Communications Policy.** *(Rule)*

Discussion that this item is still in the works.

d. **Discussion of 2023 Woodcreek Roads Project RFP.** *(Rasco)* – Item Pulled.

e. **Discussion of Contract For Part-Time Code Administrator.** *(Rule)*

City Manager Rule is working on the description for the Part-Time Code Administrator and will present it soon.

f. **Discussion of FY 2023-2024 City Budget.** *(Rule)*

Budget Workshop will be held on June 20, 2023.

h. **Discussion of Creating Next Steps For Preparation To Apply For Grants Regarding Pedestrian Mobility In The City of Woodcreek.** *(Grummert)* – Item Pulled.

Council Member Hambrick and Mayor Pro Tem Pulley left the Workshop at 6:00P.

Workshop Closed at

2. **Take Possible Action On Items Discussed In Workshop Session.**

No action was taken because there was not a super majority quorum of 4 out 5 votes available.

**ANNOUNCEMENTS** – Announcement to Committee Chairs for budget requests.

**ADJOURN**

Mayor Rasco Adjourned the Workshop at 6:55P.

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**Jeff Rasco, Mayor**

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**Suzanne Mac Kenzie, City Secretary**

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