

**TREE BOARD MEETING (CITY HALL)**  
**August 12, 2024; 4:30 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chairperson Iris Ramos Called the Meeting to Order at 4:33 PM.

**ROLL CALL and ESTABLISH QUORUM**

PRESENT

Chairperson Iris Ramos  
Vice-Chairperson Jacob McElroy  
Board Member Cheryl Mills  
Board Member Judy Newton  
Council Liaison, Krista Richardson (Arrived at 4:55PM)

ABSENT

Board Member Terri Burney-Bisett

STAFF PRESENT

City Secretary, Suzanne MacKenzie

**PUBLIC COMMENTS**

No Public Comments were offered.

**CONSENT AGENDA**

1. **Approval of Regular Tree Board Meeting Minutes From July 8, 2024.**

Motion was made by Member Mills to approve the minutes. Motion was seconded by Vice-Chairperson McElroy.

Chairperson Ramos Called for the Vote by Show of Hands.

Motion Passed: 4-0-0.

**REPORTS FROM OFFICERS AND COUNCIL LIAISONS**

2. Report by Tree Board Liaison. (Richardson)

a) Request for Proposal for Contracted City Arborist Position - RFP Closes August 31, 2024.

b) City of Woodcreek 2024-2025 FY Budget - Final Adoption in September 2024.

## REGULAR AGENDA

3. **Discuss and Take Possible Action Regarding 2024-2025 Future Arbor Day Celebration, To Possibly Partner With The Parks and Recreation Board For Scheduling An Event at Augusta Park.** (Ramos)

Motion was made by Member Mills that we schedule a Fall Tree Give-Away on Saturday, November 9, 2024, from 9:00AM-11:00AM at Augusta Park, in collaboration with the Parks and Recreation Board. Motion was seconded by Member Newton.

Chairperson Ramos Called for the Vote by Show of Hands.

Motion Passed: 4-0-0.

4. **Discuss and Take Possible Action To Search and Purchase Tree Saplings for Giveaways.** (Ramos)

Motion was made by Member Mills to have Jacob source and purchase 25, 1-gallon tree to giveaway at the Fall Tree Give-Away Event. Motion was seconded by Member Newton.

Chairperson Ramos Called for the Vote by Show of Hands.

Motion Passed: 4-0-0.

5. **Discuss and Take Possible Action To Request Clarification On City Council's Purchase Approval Process of Replacement Trees in City Rights-of-Way, Based On Recommendations From the Tree Care Management Plan Committee.** (Ramos)

Motion was made by Chairperson Ramos that City Council approve the replacement of trees as identified as hazardous by the Tree Board and an arborist, with money in the Tree Fund. Motion was seconded by Member Mills.

Chairperson Ramos Called for the Vote by Show of Hands.

Motion Passed: 4-0-0.

5:30 PM – Vice-Chairperson left the meeting.

6. **Discuss and Take Possible Action For Creating and Organizing the Tree Board into Action Committees.** (Ramos)

No formal voting action was taken on this agenda item.

7. **Discuss and Take Possible Action To Consider The Collaboration with the Woodcreek Community Garden Club For Nursery Care of City Purchased Trees.** (Ramos)

Motion was made by Chairperson Ramos to reserve one(1) garden bed and collaborate with the Woodcreek Community Garden for planting of young trees. Motion was seconded by Member Mills.

Chairperson Ramos Called for the Vote by Show of Hands.

Motion Passed: 3-0-0.

8. **Discuss and Take Possible Action To Consider A City-Wide Fruit Orchard.** (McElroy)

No formal voting action was taken on this agenda item.

9. **Discuss and Take Possible Action To Consider Pursuing Funding From The Arbor Day Foundation Community Roots Program.** (Ramos)

No formal voting action was taken on this agenda item.

## **ANNOUNCEMENTS**

Next Tree Board Meeting Date: August 12, 2024.

## **ADJOURN**

Chairperson Iris Ramos Adjourned the Meeting at 6:06 PM.

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*Iris Ramos, Chairperson*

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*Krista Richardson, Council Liaison*