

**ORDINANCE REVIEW COMMITTEE MEETING (CITY HALL)**  
**July 11, 2023; 2:30 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chair Miller Called the Meeting to Order at 2:35P.

**ROLL CALL and ESTABLISH QUORUM**

PRESENT

Chairperson James Miller  
Committee Member Donna Hector  
Committee Member Randy Renter  
Alt. Committee Member Emma Davenport  
Council Liaison Debra Hines

ABSENT

Vice-Chairperson, Joe Branco  
Committee Member Karen Duncan

STAFF PRESENT

City Manager, Kevin Rule  
City Secretary, Suzanne Mac Kenzie

**PUBLIC COMMENTS**

No Public Comments were offered.

**CONSENT CALENDAR**

1. **Approval of Regular Meeting Minutes from June 6, 2023.**

Motion was made by Member Hector to accept the minutes of the previous meeting with a correction to the Roll Call. Motion was seconded by Member Renter

A roll call vote was held.

Voting Yea: Chair Miller, Member Hector, Member Renter, Member Davenport

Motion Passed: 4-0-0.

## REPORTS FROM OFFICERS AND COUNCIL LIAISONS

*Report by Ordinance Review Committee Liaison.*

Conversations regarding Above Ground Pools and Short-Term Rentals are still pending.

*Report by City Manager.*

Standardized forms for Communications between Council and Advisory Bodies have been created to assist with tracking motions.

## UNFINISHED BUSINESS AND GENERAL ORDERS

2. **Discuss and Take Possible Action On the Final Draft of Revisions to Chapter 93, Fire Prevention and Protection.**

Motion was made by Member Hector to accept Chapter 93, Fire Prevention and Protection as it stands with minor corrections to (B)(3)(f). ["No non-commercial preparation of food....."]  
Motion was seconded by Member Davenport.

A roll call vote was held.

Voting Yea: Member Hector, Member Renter, Member Davenport, Chair Miller

Motion Passed: 4-0-0.

3. **Discuss and Take Possible Action On the Final Draft of Revisions to Chapter 94, Fireworks.**

Motion was made by Member Renter to submit Chapter 94 to Council with a comment about [the Ordinance Review Committee] being on the fence about sparkles. Motion was seconded by Member Davenport.

A roll call vote was held.

Voting Yea: Member Renter, Member Davenport, Chair Miller, Member Hector

Motion Passed: 4-0-0.

4. **Discuss and Take Possible Action On the Final Draft of Revisions to Chapter 90, Animals.**

Motion was made by Member Hector to approve and send to Council with correction [to heading §90.03, removing "fowl and reptiles"]. Motion was seconded by Member Renter.

A roll call vote was held on the main motion.

Voting Yea: Chair Miller, Member Hector, Member Renter, Member Davenport

Motion Passed: 4-0-0.

Motion was made by Member Renter to accept the verbiage that Chair Miller proposed. [Add to end of §90.07, "This paragraph does not apply to hummingbird feeders, wild bird feeders or squirrel feeders that are suspended off of the ground."] Motion was seconded by Member Davenport.

A roll call vote was held on the amendment.

Voting Yea: Chair Miller, Member Hector, Member Renter, Member Davenport

Motion Passed: 4-0-0.

## NEW BUSINESS

5. **Discuss and Take Possible Action to Forward Budget Impacting Items and Events to City Council for Consideration and Possible Inclusion in the 2023-2024 Fiscal Year Budget Discussions.**

No action was taken on this item.

6. **Discuss and Take Possible Action To Change the Meeting Time of the Ordinance Review Committee, Beginning in August 2023.**

Motion was made by Member Hector to change the meeting time from 2:30P to 10:30A on the first Tuesday of the month. Motion was seconded by Member Davenport.

A roll call vote was held.

Voting Yea: Chair Miller, Member Hector, Member Renter, Member Davenport

Motion Passed: 4-0-0.

7. **Discuss and Take Possible Action on Committee Suggestions for Ordinances to Review For August Meeting.**

Motion was made by Member Hector to request Council to direct the Ordinance Review Committee to work on the Parking Ordinance. Motion was seconded by Member Davenport.

A roll call vote was held.

Voting Yea: Member Hector, Vice Chair Branco, Member Davenport, Chair Miller

Motion Passed: 4-0-0.

Motion was made by Member Hector to request Council to allow the Committee to study other areas within the Ordinances. Motion was seconded by Member Davenport.

A roll call vote was held.

Voting Yea: Member Renter, Chair Miller, Member Hector, Member Davenport

Motion Passed: 4-0-0.

**ANNOUNCEMENTS** - None.

## ADJOURN

Chair Miller Adjourned the Meeting at 4:56P.

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**James Miller, Chairperson**

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**Suzanne Mac Kenzie, City Secretary**