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THE CITY OF WOODCREEK

ORDINANCE NO. 2023-03-13-01

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AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS, ADOPTING THE PUBLIC INFORMATION POLICY OF THE CITY OF WOODCREEK; ESTABLISHING STANDARDS FOR REQUESTING, PROCESSING, DISCLOSING, AND WITHHOLDING CITY RECORDS; PROVIDING FOR THE FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; EFFECTIVE DATE; AND PROPER NOTICE & MEETING

WHEREAS the City Council of the City of Woodcreek (“City Council”) seeks to provide standards for requesting, processing, disclosing, and withholding records of the City of Woodcreek, Texas (“City”); and

WHEREAS the City Council desires to adopt a Public Information Policy as a guide for conducting City Business in a professional and uniform manner; and

WHEREAS the City Council finds that such policy will promote and increase efficiency, responsiveness to the public and economy in City Government; and

WHEREAS the City Council finds that such guidelines will also provide a fair and equal opportunity for obtaining access to information; and

WHEREAS the City Council finds that reducing the duplication of efforts and increasing the efficiency with which requests are handled is necessary; and

WHEREAS the City Council finds that such guidelines will demonstrate the City’s commitment to an informed citizenry so as to further the public’s control over the instruments they have created; and

WHEREAS the City Council finds that it is necessary and proper for the good government, peace or order of the City to adopt an ordinance adopting a public information policy.

41 **NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF**
42 **WOODCREEK, TEXAS, THAT:**

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44 **I.**

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46 The foregoing recitals are incorporated into the body of this Ordinance by reference, as findings of fact as
47 if expressly set forth herein.
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50 **II.**

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52 The City Council of the City of Woodcreek hereby adopts its policy regarding requests for public
53 information under the Texas Public Information Act to read in accordance with *Attachment A*, which is
54 attached hereto and incorporated into this Ordinance for all intents and purposes.
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57 **SEVERABILITY CLAUSE:** Should any of the clauses, sentences, paragraphs, sections or parts of this
58 Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency
59 with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this
60 Ordinance. All provisions of this Ordinance are declared severable.
61

62 **CUMULATIVE CLAUSE:** This Ordinance shall be cumulative of all provisions of ordinances of the City
63 except where provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in
64 which event the conflicting provisions of such ordinances are hereby repealed.
65

66 **REPEALER CLAUSE:** All Ordinances, Resolutions, or parts thereof, that are in conflict or inconsistent
67 with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions
68 of this Ordinance shall be and remain controlling as to the matters regulated, herein.
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70 **SAVINGS CLAUSE:** The repeal or amendment of any ordinance or part of ordinances effectuated by the
71 enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue
72 of such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue or
73 as affecting any right of the City of Woodcreek under any section or provisions of any ordinances in effect
74 at the time of the passage of this Ordinance.
75

76 **PROPER NOTICE AND MEETING:** It is hereby officially found and determined that the meeting at
77 which this Ordinance was passed was open to the public as required and that public notice of the time, place
78 and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas
79 Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government
80 Code.
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82 **EFFECTIVE DATE:** Upon final passage and any publication as required by law.
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88 **PASSED, APPROVED and RESOLVED**, this the 13th day of **March, 2024**,
89
90 by a _____ **Ayes** to _____ **Nays** vote at a Regular Meeting of the City Council of the
91 City of Woodcreek, Texas.

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93

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| PLACE | 94 |
| CITY SEAL | 95 |
| HERE | 96 |
| | 97 |

WOODCREEK, TEXAS

By: _____

Jeff Rasco, Mayor

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101 **ATTEST:**

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105 _____
Suzanne J. Mac Kenzie, City Secretary

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108 **APPROVED AS TO FORM:**

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112 _____
City Attorney's Office