

TREE BOARD MEETING
December 12, 2022; 4:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chairperson Ramos called the meeting to order at 4:32PM.

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Chairperson Iris Ramos
Vice-Chair Monica Rasco
Board Member Terri Burney-Bisett
Board Member Jacob McElroy
Board Member Dorothy Tasian
Council Liaison Brent Pulley

ABSENT

Alt. Board Member Nan Simpson
Alt. Board Member Cindy Jones

STAFF PRESENT

City Manager Kevin Rule
Administrative Assistant Maureen Mele

PUBLIC COMMENTS

No public comments were given.

CONSENT AGENDA

1. Approval of Tree Board Meeting Minutes from November 14, 2022

A motion was made by Member Tasian to approve the Tree Board Meeting minutes of November 14, 2022 (5:21). The motion was seconded by Vice-Chair Rasco.

A roll call vote was held.

Voting Yea: Member Tasian, Member McElroy, Member Burney-Bisett, Vice-Chair Rasco, Chairperson Ramos

The motion carried with a 3-0-0 vote.

REGULAR AGENDA

2. Report from Council Liaison Brent Pulley Regarding Council Activities

Council Liaison Pulley reported that:

- the Tree City USA application had been submitted and further documentation was requested and supplied by Mayor Rasco.
- the City Council is seeking advice from the Tree Board on qualifications for an arborist "on call."
- the City Council is asking the Tree Board for possible revisions to the "Oak Wilt Abatement Application"

- Mayor Rasco has contacted the Double J Ranch owner about their oak wilt problem and stressed that the golf course must be in compliance with city ordinances.

3. Clarification of Members Terms of Service

The members' terms-of-service were clarified; since August 2022, Board Members are nominated by Council Members and the Board Members' terms are linked to the Council Members terms and expire when the Council Member is no longer in service.

4. Report and Discussion from Board Member Terri Burney-Bisett's on On-Line Research of City Arborist

Board Member Burney-Bisett reported that she researched qualifications for City Arborists on several websites. Discussion ensued about: the scope of work, insurance issues, qualifications, hourly wage, hours to be worked, and schedule. Board Member Burney-Bisett preferred the Johnson City RFP (request for proposal) and recommended a "How to Write an RFP for City Arborist" document.

5. Discuss the "Oak Wilt Abatement Application" Provided by the City Council

The "Oak Wilt Abatement Application" was discussed and several queries were directed at the City Council,

- 1) what is the max reimbursement allowed per household?
- 2) the Tree City USA application is for all trees and the Oak Wilt Abatement Application is for oak trees only, will homeowners be able to receive compensation for the treatment of trees besides oak in order to be consistent with the Tree City USA requirements?
- 3) what is the mechanism for abatement application decisions and who will make them?

Council Liaison Pulley will direct the City Council to address these questions.

6. Report from Council Liaison Brent Pulley on Key Points of Tree Ordinance

Council Liaison Pulley distributed a handout and described the key points of the current tree ordinance.

Chairperson Ramos adjourned the meeting at 5:53PM.

Iris Ramos, Chairperson

Suzanne Mac Kenzie, City Secretary