

**TREE BOARD MEETING**  
**November 14, 2022; 4:30 PM**  
**Woodcreek, Texas**

---

**MINUTES**

**CALL TO ORDER**

Vice-Chair Rasco called the meeting to order at 4:30PM.

**ROLL CALL AND ESTABLISH QUORUM**

**PRESENT**

Vice-Chair Monica Rasco  
Board Member Jacob McElroy  
Board Member Iris Ramos  
Board Member Dorothy Tasian  
Alt. Board Member Terri Burney-Bisett

**ABSENT**

Chairperson Cindy Jones  
Alt. Board Member Nan Simpson

**STAFF PRESENT**

Administrative Assistant Maureen Mele

Due to absence, Alt. Board Member Terri Burney-Bisett is serving as a Board Member for this meeting.

**PUBLIC COMMENTS**

No public comments were offered.

**CONSENT AGENDA**

**1. Approval of Tree Board Meeting Minutes from September 23, 2022**

A motion was made by Member Burney-Bisett to approve the Tree Board meeting minutes from September 23, 2022. The motion was seconded by Member Tasian.

A roll call vote was held.

Voting Yea: Vice-Chair Rasco, Member McElroy, Member Ramos, Member Tasian, Member Burney-Bisett

The motion carried with a 5-0-0 vote.

**REGULAR AGENDA**

The agenda items were taken out of order and agenda item 4 was addressed next.

**4. Review and Discuss the Arbor Day Celebration from October 4, 2022 - Pros and Cons for Planning 2023 Arbor Day Celebration**

Several suggestions were made for the next Arbor Day:

- Conduct Arbor Day on a different day than National Night Out
- Hays County Arbor Day for 2023 is November 3, 2023
- more centered around adults and as an outdoor education festival
- could be held at smaller venue like Augusta Park.

**2. Announcements by Mayor Rasco and Election of Chairperson**

Mayor Rasco announced that Chairperson Cindy Jones has stepped down from the Chairperson role and prefers to serve as an Alternate Board Member. Mayor Rasco nominated Terri Burney-Bisett as a full member which will need a City Council vote.

Vice-Chair Rasco made a motion to elect Board Member Ramos as the Chairperson. The motion was seconded by Member Burney-Bisett.

A roll call vote was held.

Voting Yea: Member Burney-Bisett, Member Tasian, Member Ramos, Member McElroy, Vice-Chair Rasco

The motion carried with a 5-0-0 vote.

**3. Review and Discussion of Visions and Goals for the Tree Board**

Several goals of the Tree Board were discussed such as:

- Getting information out to property owners including information on oak wilt
- Completing Oak wilt assistance application and communicating this to citizens
- Protection of street trees and property owners' trees
- Treatment of trees that have oak wilt
- Tree Board has input and can review bids of city right-of-way tree trimmers

**5. Review, Discuss and Take Appropriate Action on a Recommendation to City Council for a "Request for Proposal" to Hire a Part-time City Arborist**

A subcommittee of Chairperson Ramos and Member Burney-Bisett was formed to review and recommend possible changes to the Request for Proposal (RFP) for a part-time city arborist.

A motion was made by Vice-Chair Rasco that this subcommittee research RFP's of other cities and return with ideas for a recommendation to the next Tree Board meeting. The motion was seconded by Member Tasian.

A roll call vote was held.

Voting Yea: Chairperson Ramos, Member McElroy, Member Tasian, Member Burney-Bisett, Vice-Chair Rasco

The motion carried with a 5-0-0 vote.

**ADJOURN**

Chairperson Ramos adjourned the meeting at 5:50PM.

---

**Iris Ramos, Chairperson**

---

**Suzanne Mac Kenzie, City Secretary**