

**PLANNING & ZONING COMMISSION MEETING (CITY HALL)**  
**November 6, 2024; 5:00 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

**ESTABLISH QUORUM**

**PRESENT**

Karen Duncan  
Chair James Miller  
Russell Scott  
Co-Chair Carson Bledsoe  
Liaison Chrys Grummert

**ABSENT**

Tamara Robertson

**CITY STAFF PRESENT**

Jim Burton – City Administrator  
Taffy Barker – Office Admin

**PUBLIC COMMENTS**

No public comments

**CONSENT CALENDAR**

1. Approval of Regular Planning and Zoning Commission Meeting Minutes from October 2, 2024.

**REPORT FROM LIAISON AND OFFICERS**

2. Liaison Chrys Grummert spoke on Council Direction to consider seniors in decisions and recommendations to Council. Make sure all City events are inclusive for all age groups.

**REGULAR AGENDA**

3. Workshop to discuss procedures and possible changes to Planning & Zoning Commission. Workshop began at 5:09 PM and closed at 5:35 PM.
4. Discuss and take possible action on procedures and possible changes to the Planning & Zoning Commission, as discussed in the Workshop.  
A motion was made by James Miller to create a report for Council Liaison to be able to report to the council. Motion was seconded by Karen Duncan. James Miller volunteered to create this form.  
A vote was held by a show of hands. Motion passed 4-0-0

5. Workshop to discuss possible questions to include in City survey for the Comprehensive Plan possible changes. Workshop began at 5:37 PM and closed at 5:50 PM.
  
6. Discuss and take possible action on suggested questions for the Comprehensive Plan including the creation of a report to Council, as discussed in the Workshop.  
A motion was made by James Miller to send a report to Council stating that P&Z would like to see the survey for the Comprehensive Plan before it goes out to citizens. Motion was seconded by Russell Scott.  
A vote was held by a show of hands. Motion passed 4-0-0

**ANNOUNCEMENTS**

Karen Duncan said she would not be attending the December meeting.

**ADJOURN**

Chair James Miller Adjourned the Meeting at 6:00 PM

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*James Miller - Chair*

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*Taffy Barker - Office Admin*