

CITY COUNCIL MEETING
August 10, 2022; 6:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Mayor Rasco called the meeting to order at 6:31PM.

PLEDGES

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Mayor Jeff Rasco
Mayor Pro Tem Aurora F. LeBrun
Councilmember Judy Brizendine
Councilmember Chrys Grummert
Councilmember Debra Hines
Councilmember Brent H. Pulley

STAFF PRESENT

City Secretary Suzanne Mac Kenzie
Administrative Assistant Maureen Mele
City Attorney Bud Wymore

PUBLIC COMMENTS

No public comments were offered.

REGULAR AGENDA

- 1. Presentation by Robin Gary, Managing Director of the Wimberley Valley Watershed Association on Drought Overview and Conservation Efforts (Grummert)**

A presentation was given by Ms. Robin Gary on the drought overview with recommendations for saving water.

- 2. Discussion and Possible Action Regarding Current Drought Conditions, Water Usage and HTGCD Restrictions (Pulley)**

Ms. Linda Kay Rogers, a representative of the Hays Trinity Groundwater Conservation District, gave an update on the lower and middle trinity discussing permit application status and drought contingency plans. Water conservation tips were also discussed.

The agenda items for the remainder of the meeting were addressed as follows.

- 12. Discuss and Take Appropriate Action on the City of Woodcreek Authorization to Issue Requests for Proposals for Administrative Services (RFP) and Requests for Qualifications (RFQ) for the Texas Community Development Block Grant Administered by the Texas Department of Agriculture (Grummert)**

A motion was made by Councilmember Grummert to discuss and take appropriate action on the City of Woodcreek authorization to issue requests for proposals for administrative services (RFP) and requests for qualifications (RFQ) for the Texas Community Development Block Grant administered by the Texas Department of Agriculture. The motion was seconded by Mayor Pro Tem LeBrun.

Michael Sledge, a representative from GrantWorks, Inc. of Austin, TX answered questions about this program; he reiterated that the maximum grant amount is \$500,000.

A roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The motion carried with a 5-0-0 vote.

Agenda item #13 was addressed at this time.

13. Discuss and Take Appropriate Action on an Authorization to Issue Requests for Proposals (RFP) for Application Preparation and Administrative Services and Requests for Qualifications (RFQs) for Engineering Services Related to the Hazard Mitigation Assistance (HMA) Grant Programs with Building Resilient Infrastructure & Communities (BRIC) (Grummert)

A motion was made by Councilmember Grummert to approve authorization to issue requests for proposals (RFP) for application preparation and administrative services and requests for qualifications (RFQs) for engineering services related to the hazard mitigation assistance (HMA) grant programs. The motion was seconded by Mayor Pro Tem LeBrun.

Michael Sledge addressed additional questions and explained that "disaster funds" could be used to prevent disasters in the future and that the grant is a 75% grant funding and 25% community funding.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun

The motion carried with 5-0-0 vote.

Agenda item #14 was addressed at this time.

14. Discuss and Take Appropriate Action on Authorization to Issue Requests for Proposals (RFP) for Application Preparation and Administrative Services and Requests for Qualifications (RFQs) for Engineering Services Related to the American Rescue Plan Act (ARPA) Grant Programs (Grummert)

A motion was made by Councilmember Grummert to approve authorization to issue requests for proposals (RFP) for application preparation and administrative services and requests for qualifications (RFQs) for engineering services related to the American Rescue Plan Act (ARPA) grant programs. The motion was seconded by Councilmember Hines.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert

The motion carried with a 5-0-0 vote.

A meeting recess began at 7:50PM. The meeting reconvened at 8:00PM.

Agenda item #6 was held at this time.

6. Discuss and Take Appropriate Action on the Recommendations from the Platinum Roads Panel on Projects to be covered by the American Rescue Act of 2021 (ARA) Funds Received for the Management and Treatment of Stormwater or Subsurface Drainage Water. This item is a follow up to Agenda Item # 3, City Council Meeting of May 25, 2022 (LeBrun)

A motion was made by Mayor Pro Tem LeBrun to authorize the Platinum Roads Panel to develop a draft proposal for request for proposals for engineering services to use the funds from the American Rescue Act for issues with drainage problems beginning with the intersection of Westwood Dr. and Brookhollow Dr. and if funds permit to a second location. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

The motion carried with a 5-0-0 vote.

A motion was made by Mayor Pro Tem LeBrun on the recommendation of the Platinum Roads Panel for the Mayor and Mayor Pro Tem to approach Camp Young Judaea and ask them for additional compensation for road work and drainage work on Doolittle Dr. and Jack Miller Dr. The motion was seconded by Councilmember Hines.

Councilmember Kotarba exited the meeting at 8:15PM.

An amendment to the motion was made by Mayor Pro Tem LeBrun that the Mayor and Mayor Pro Tem approach Camp Young Judaea after getting an estimate from on the road/drainage issues at Doolittle Dr. and Jack Miller Dr. as well as the Westwood Dr. and Brookhollow Dr. as these repairs should be similarly priced. The amendment was seconded by Councilmember Hines.

After discussion, a roll call vote was held on the amendment.

Voting Yea: Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

Absent and Not Voting: Councilmember Kotarba

The motion carried with a 4-0-0 vote.

A roll call vote was held on the main motion.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

Absent and Not Voting: Councilmember Kotarba

The motion carried with a 4-0-0 vote.

Agenda item #7 was addressed next.

7. Discuss and Take Appropriate Action on the Report and Recommendations from the Platinum Roads Panel for Priority Street Repairs, Including: Streets to be Addressed, Recommended Repair Treatment, Cost Estimates, and Suggested Financing Methodology for These Repairs (LeBrun)

A motion was made by Mayor Pro Tem LeBrun to consider the recommendations of the Platinum Roads Panel to proceed with a tax note to finance major road surfacing with a road maintenance schedule. The motion was seconded by Councilmember Hines.

A report from the Platinum Roads Panel Chairperson Linnea Bailey, and Hilltop Securities' Mr. Andre Ayala was given. They discussed options for a tax note and a bond. Discussion was held along with questions and answers.

A roll call vote was held.

Voting Nay: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

Absent and Not Voting: Councilmember Kotarba

The motion failed with a 0-4-0 vote.

A motion was made by Councilmember Hines to have the Platinum Roads Panel develop policy for a master transportation plan and maintenance schedule. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert

Absent and Not Voting: Councilmember Kotarba

The motion carried with a 4-0-0 vote.

A motion was made by Mayor Pro Tem LeBrun to use the \$227,000 from the American Rescue Act to fund address the immediate needs of smaller streets estimated to cost \$150,000. The motion was seconded by Councilmember Grummert.

After discussion, an amendment was made by Mayor Pro Tem LeBrun to use up to \$227,000 to address the immediate needs of smaller streets. The amendment was seconded by Councilmember Pulley.

A roll call vote was held on the amendment.

Voting Yea: Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

Absent and Not Voting: Councilmember Kotarba

The amendment carried with a 4-0-0 vote.

A roll call vote was held on the main motion.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

Absent and Not Voting: Councilmember Kotarba

The main motion carried with a 4-0-0 vote.

A motion was made by Councilmember Hines to have a bond election in November 2022 to fund road improvements. The motion was seconded by Councilmember Grummert. After discussion, Councilmember Hines withdrew this motion.

A motion was made by Councilmember Hines that Council contact Bond Counsel to prepare ordinance with other supporting documents to issue General Obligation Bonds for road improvements contingent on a November 2022 bond election with a \$.02 tax levy. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Mayor Pro Tem LeBrun

Voting Abstain: Councilmember Pulley

Absent and Not Voting: Councilmember Kotarba

The motion carried with a 3-0-1 vote.

A meeting recess began at 9:37 PM. The meeting reconvened at 9:44 PM.

3. Budget Workshop - Presentation, Review, and Discussion on Third Draft of Proposed Budget for Fiscal Year 2022-2023

The Budget Workshop opened at 9:46 PM. Various budget topics were discussed and budget changes noted. The Budget Workshop closed at 10:03 PM for a short recess and reopened at 10:12 PM.

A motion was made by Councilmember Hines to approve the proposed 2022 - 2023 budget with the edits as the final budget. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert

Absent and Not Voting: Councilmember Kotarba

Agenda items #4 and #5 were discussed together.

The motion carried with a 4-0-0 vote.

The Budget Workshop closed at 10:14 PM.

Agenda items #4 and #5 were addressed together.

4. Discussion of the No-New-Revenue Tax Rate and Voter-Approval Tax Rate and the Impact on Taxpayers

5. Discussion and Take Appropriate Action on Setting the Proposed Tax Rate for 2022

A motion was made by Councilmember Grummert to set the proposed tax rate of fiscal year 2022 - 2023 for M & O to \$.1152 and for debt service to \$.0717 for a total tax rate of \$.1869. The motion was seconded by Councilmember Hines.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

The motion carried with a 4-0-0 vote.

Councilmember Pulley exited the meeting at 10:19 PM.

8. Discuss and Take Appropriate Action on the Fund Balance Policy (Hines)

A motion was made by Councilmember Hines to approve the edited Fund Balance Policy as presented in the meeting packet. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

Absent and Not Voting: Councilmember Kotarba, Councilmember Pulley

The motion carried with a 3-0-0 vote.

9. Discuss and Take Appropriate Action on an Ordinance Amending the City of Woodcreek, Texas, Code of Ordinances at Title III ("Administration"), Chapter 30 ("Officials, Employees, and Organizations") to Establish a Tree Board (Hines)

A motion was made by Councilmember Hines to approve the Tree Board Ordinance as written and place it in the correct place in the Code of Ordinances. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Mayor Pro Tem LeBrun

Absent and Not Voting: Councilmember Kotarba, Councilmember Pulley

The motion carried with a 3-0-0 vote.

10. Discuss and Take Appropriate Action on a Proposed Ordinance Amending the Code of Ordinances at Title XV ("Land Usage"), Chapter 156 ("Zoning") to Allow Building Across Adjacent Lot Lines with Unified Ownership (Hines)

A motion was made by Councilmember Hines to approve the proposed ordinance as written. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Hines, Mayor Pro Tem LeBrun, Councilmember Grummert

Absent and Not Voting: Councilmember Kotarba, Councilmember Pulley

The motion carried with a 3-0-0 vote.

11. Discuss and Take Appropriate Action on the Proposed Ordinance to Replace Title IX ("General Regulations"), Chapter 91 ("Trees") (Hines)

A motion was made by Councilmember Hines to approve the Tree Ordinance as written to replace Chapter 91 in the Code of Ordinances. The motion was seconded by Mayor Pro Tem LeBrun.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Hines, Mayor Pro Tem LeBrun, Councilmember Grummert

Absent and Not Voting: Councilmember Kotarba, Councilmember Pulley

The motion carried with a 3-0-0 vote.

An Executive Session began at 10:34 PM. The meeting reconvened at 10:41 PM with no action being taken in Executive Session.

ADJOURN

Mayor Rasco adjourned the meeting at 10:42 PM.

Jeff Rasco, Mayor

Suzanne Mac Kenzie, City Secretary