

Council Meeting Date:
Special City Council Meeting September 14, 2022

Agenda Item Cover Sheet

Agenda Item Subject/Title:

Discuss and Take Appropriate Action on the Creation of an AD HOC Selection Review Committee (workgroup) to Review Applications for Administrator and Engineering Services as it relates to the Community Development Block Grant.

Agenda Item Summary:

The City of Woodcreek has sent out requests for applications for Administration and Engineering services as is required for the Community Development Block Grant. Also required is the creation of a Selection Review Committee (Workgroup) to review the applications once they are received. The Workgroup is required to be made up of a minimum of 4 members, of which only one is allowed to be an elected official. The deadline to receive the applications is September 21st, 2022.

Financial Impact:

Administrator and Engineering Services are paid out of the grant, once awarded.

Recommendations:

Create an AD HOC Selection Review Workgroup to review applications for Administration and Engineering services which will be utilizing a Services Rating Sheet to be filled out by each member, per each application received.

Supporting Documents Included:

CDBG.pdf

Submitted by: Councilmember Chrys Grummert