

# **SPECIAL CITY COUNCIL MEETING AND PUBLIC HEARING**

## **August 31, 2022; 2:00 PM**

### **Woodcreek, Texas**

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## **MINUTES**

### **CALL TO ORDER**

Mayor Rasco called the meeting to order at 2:00 PM.

### **MOMENT OF SILENCE**

### **PLEDGES**

### **ROLL CALL AND ESTABLISH QUORUM**

#### **PRESENT**

Mayor Jeff Rasco  
Councilmember Chrys Grummert  
Councilmember Debra Hines  
Councilmember Joe Kotarba  
Councilmember Brent H. Pulley

#### **ABSENT**

Mayor Pro Tem Aurora F. LeBrun

#### **STAFF PRESENT**

Administrative Assistant Maureen Mele  
City Attorney Bud Wymore

### **PUBLIC COMMENTS**

Public Comments were offered by: Judy Brizendine, Frank Woods, Vicki Alvord, and William Scheel. A written Public Comment was submitted by Suzanne Mac Kenzie and read by Mayor Rasco.

### **CONSENT AGENDA**

#### **1. Approval of Meeting Minutes from Special City Council Meeting of August 2, 2022**

A motion was made by Councilmember Hines to approve the meeting minutes of the Special City Council meeting of August 2, 2022. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The motion carried with a 4-0-0 vote.

### **REGULAR AGENDA**

#### **2. Spirit of Woodcreek Inaugural Award to Mr. Rick Maldonado (Pulley)**

The first Spirit of Woodcreek award was presented to Mr. Rick Maldonado by Councilmember Pulley.

#### **3. Public Hearing on the Proposed Tax Rate for the 2022 - 2023 Tax Year (Rasco)**

The Public Hearing on the proposed tax rate for the 2022 - 2023 tax year was opened at 2:16 PM. No public comments were given and the Public Hearing closed at 2:16 PM.

**4. Discussion and Take Final Vote on the Proposed 2022 - 2023 Tax Rate (Rasco)**

A motion was made by Councilmember Grummert to adopt the no new-revenue tax rate of \$.1817 as the proposed tax rate. The motion was seconded by Councilmember Hines for discuss.

After discussion, Councilmember Grummert withdrew the motion.

A motion was made by Councilmember Hines to call a vote on the tax rate of \$.1839. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Abstain: Councilmember Kotarba, Councilmember Grummert, Councilmember Pulley, Councilmember Hines

The motion failed with a 0-0-4 vote.

**5. Discussion and Take Appropriate Action on Setting a Public Hearing on the Proposed 2022 - 2023 Tax Rate for September 14, 2022 at 2PM at City Hall (Rasco)**

A motion was made by Councilmember Hines to have a Public Hearing on the proposed 2022 - 2023 tax rate at the meeting on September 14, 2022 at 2PM at City Hall. The motion was seconded by Councilmember Pulley.

A roll call vote was held.

Voting Yea: Councilmember Pulley, Councilmember Kotarba, Councilmember Hines, Councilmember Grummert

The motion carried with a 4-0-0 vote.

**6. Discussion and Take Possible Action on Setting the Date and Time for the Final Vote on the Proposed 2022 - 2023 Tax Rate (Rasco)**

A motion was made by Councilmember Hines to have the final vote on the proposed 2022 - 2023 tax rate at the meeting on September 14, 2022 at 2PM at City Hall. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Councilmember Grummert, Councilmember Kotarba

The motion carried with a 4-0-0 vote.

**7. Discussion and Take Possible Action to Set a Public Hearing on the 2022 - 2023 City of Woodcreek Proposed Budget for September 14, 2022 (Rasco)**

A motion was made by Councilmember Hines to have a Public Hearing on the proposed 2022 - 2023 budget at the meeting on September 14, 2022 at 2PM at City Hall. The motion was seconded by Councilmember Kotarba.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The motion carried with a 4-0-0 vote.

**8. Discussion and Take Possible Action on Setting the Date and Time for the Final Vote on the 2022 - 2023 Proposed Budget (Rasco)**

A motion was made by Councilmember Hines to have a final vote on the proposed 2022 - 2023 budget at the meeting on September 14, 2022 at 2PM at City Hall. The motion was seconded by Councilmember Pulley.

A roll call vote was held.

Voting Yea: Councilmember Pulley, Councilmember Kotarba, Councilmember Hines, Councilmember Grummert

The motion carried with a 4-0-0 vote.

**9. Discuss and Take Appropriate Action on an Ordinance Calling and Ordering the General Election for the Purpose of Electing Three At-Large Councilmember Positions for Two Year Terms to be Held on November 8th, 2022**

A motion was made by Councilmember Hines to approve an ordinance calling and ordering the general election for the purpose of electing three at-large councilmember positions for two year terms to be held on November 8th, 2022. The motion was seconded by Councilmember Pulley.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Kotarba, Councilmember Pulley, Councilmember Hines

The motion carried with a 4-0-0 vote.

**10. Discussion and Take Appropriate Action on Councilmember Kotarba's Recommendation to Planning & Zoning Commission (Grummert)**

A motion was made by Councilmember Kotarba to appoint Tamara Robertson to the Planning and Zoning Commission as a full member. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Pulley, Councilmember Hines, Councilmember Kotarba, Councilmember Grummert

The motion carried with a 4-0-0 vote.

**11. Discuss and Take Appropriate Action on the Council Liaison Policy Document and Consider Publishing the Document on the City Website (Hines)**

A motion was made by Councilmember Hines to approve the Council Liaison Policy as in the packet and publish on the website. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Councilmember Grummert, Councilmember Kotarba

The motion carried with a 4-0-0 vote.

**12. Discuss and Take Appropriate Action on the Creation of an Official City of Woodcreek Social Media Account on Facebook and Nextdoor (Hines)**

A motion was made by Councilmember Hines that the City of Woodcreek create an official social media account on Facebook and Nextdoor. The motion was seconded by Councilmember Grummert.

After discussion, an amendment was made by Councilmember Pulley that public comments be turned off on the accounts and that the accounts not be implemented until a new City Manager is hired. The amendment was seconded by Councilmember Hines and accepted by her.

A meeting recess began at 2:48PM at the request of the Administrative Assistant. The meeting reconvened at 2:52PM.

A second amendment was added by Councilmember Hines that a city social media policy will follow at a later date. The second amendment was seconded by Councilmember Grummert.

A roll call vote on the second amendment was held.

Voting Yea: Councilmember Kotarba, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

The second amendment carried with a 4-0-0 vote.

A roll call vote on the first amendment was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The first amendment carried with a 4-0-0 vote.

A roll call vote on the main motion was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Councilmember Grummert, Councilmember Kotarba

The main motion carried with a 4-0-0 vote.

**13. Discuss an Update to the Rainwater Collection Section of the Code and Consider How to Provide Incentives to Residents to Move Towards Greater Implementation of Rainwater Collection (Hines)**

A motion was made by Councilmember Hines to discuss an update to the rainwater collection section of the Code and consider how to provide incentives to residents to move towards greater implementation of rainwater collection. The motion was seconded by Councilmember Grummert.

A discussion was held with no vote taken.

**14. Discuss and Consider Placing a Stop Sign on Brookhollow Drive at the South Intersection of Augusta Drive to Control Traffic and Protect Pedestrians (Hines)**

A motion was made by Councilmember Hines to have Council consider placing two stop signs on Brookhollow Drive at the south intersection of Augusta Drive to control traffic and protect pedestrians. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The motion carried with a 4-0-0 vote.

**15. Discuss and Take Appropriate Action on Mitigation of Mold in City Hall as Identified by Casa Lago Home Inspection (Hines)**

A motion was made by Councilmember Hines that Council take immediate action to remedy the mold in city hall with a limit not to exceed \$6,000. The motion was seconded by Councilmember Grummert.

After discussion, an amendment was made by Councilmember Pulley that the city go out for bids and the final approval of bids be determined by the council. The amendment was withdrawn.

An amendment was made by Councilmember Pulley that the mold remediation amount not exceed \$3,000. The amendment was seconded by Councilmember Grummert and accepted by Councilmember Hines.

A roll call vote on the amendment was held.

Voting Yea: Councilmember Pulley, Councilmember Kotarba, Councilmember Hines, Councilmember Grummert

The amendment carried with a 4-0-0 vote.

A roll call vote on the main motion with the amendment was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Councilmember Grummert, Councilmember Kotarba

The main motion carried with a 4-0-0 vote.

**16. Discuss and Take Appropriate Action on Removing Trees Identified as Dead or Impossible to Save in the City's Right-of-Way (Rasco)**

A motion was made by Councilmember Hines to proceed with the removal of dead trees in the public right-of-ways not to exceed \$5,000. The motion was seconded by Councilmember Grummert.

After discussion, an amendment was made by Councilmember Hines for the motion to read "public right-of-ways and public property." The amendment was seconded by Councilmember Grummert.

A roll call vote on the amendment was held.

Voting Yea: Councilmember Kotarba, Councilmember Grummert, Councilmember Pulley, Councilmember Hines

The amendment carried with a 4-0-0 vote.

A roll call vote on the main motion was held.

Voting Yea: Councilmember Kotarba, Councilmember Pulley, Councilmember Hines, Councilmember Grummert

The main motion carried with a 4-0-0 vote.

**17. Discuss and Take Appropriate Action on Appointing Mayor Jeff Rasco as Acting City Manager, and Providing the Same Rights and Responsibilities as Staff City Manager (Rasco)**

This agenda item had been withdrawn at the beginning of the meeting.

**ADJOURN**

Mayor Rasco adjourned the meeting at 4:12PM.

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**Jeff Rasco, Mayor**

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**Suzanne Mac Kenzie, City Secretary**