

SPECIAL CITY COUNCIL MEETING (CITY HALL)
July 14, 2022; 4:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Mayor Rasco called the meeting to order at 4:37PM after a delay due to technical difficulties.

MOMENT of SILENCE

PLEDGES

EDUCATIONAL WORKSHOP

Mr. Karl Flocke, a Woodland Ecologist of the Texas A&M Forest Service, gave a presentation on oak wilt and its prevention; there was a question and answer session as well. Mr. Flocke provided Texas Oak Wilt brochures which are available at City Hall.

ROLL CALL and ESTABLISH QUORUM

PRESENT

Mayor Jeff Rasco
Mayor Pro Tem Aurora F. LeBrun
Councilmember Chrys Grummert
Councilmember Debra Hines
Councilmember Brent H. Pulley

STAFF PRESENT

City Secretary Suzanne Mac Kenzie
City Attorney Bud Wymore
Administrative Assistant Maureen Mele

PUBLIC COMMENTS

A public comment submitted by Janet and Kent Kennedy was read. No other public comments were offered.

CONSENT AGENDA

Councilmember Grummert made a request to remove agenda item 1 and move it into the regular agenda.

- 2. Approval of City Council Meeting Minutes from June 8, 2022**
- 3. Approval of City Council Meeting Minutes from June 16, 2022**

Councilmember Grummert made a motion to approve consent agenda items 2 and 3. The motion was seconded by Councilmember Hines.

A roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

The motion carried with a 4-0-0 vote.

- 1. Approval of City Council Meeting Minutes from May 25, 2022**

Consent Agenda item 1 was addressed at this point. Councilmember Grummert had an inquiry about the agenda and it was answered by City Staff.

Councilmember Grummert made a motion to approve the meeting minutes of the City Council May 25, 2022 meeting. The motion was seconded by Councilmember Hines.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun

The motion carried with a 4-0-0 vote.

REGULAR AGENDA

4. Discuss and Take Appropriate Action on Finding Solutions for the Oak Wilt in Woodcreek (Grummert)

Councilmember Grummert made a motion that council creates an action plan to prevent further spread of oak wilt within the city. The motion was seconded by Councilmember Hines.

After discussion, an amendment was made by Councilmember Hines that the council send recommendations of an action plan to address oak wilt to the Tree Board which will include: i) the city looks into hiring a certified arborist, ii) creating a city map of oak wilt hot spots, iii) incentives to address oak wilt, iv) sending mailers to residents, and iv) Tree Board returns with a plan to the City Council.

The amendment was seconded by Councilmember Grummert.

A roll call vote on the amendment was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert

The amendment carried with a 4-0-0 vote.

A roll call vote on the original motion was held.

Voting Yea: Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

The motion carried with a 4-0-0 vote.

5. Discuss and Take Appropriate Action on the Resignation of City Councilmember Judy Brizendine and Nomination of a Replacement for the Term Ending Nov. 2022 (Rasco)

A motion was made by Mayor Pro Tem LeBrun to accept the resignation of Councilmember Judy Brizendine. The motion was seconded by Councilmember Pulley.

A roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

The motion carried with a 4-0-0 vote.

A motion was made by Mayor Pro Tem LeBrun to nominate Dr. Joe Kotarba to serve the unexpired city council term of Judy Brizendine. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun

The motion carried with a 4-0-0 vote.

6. Discuss and Take Appropriate Action on Adding Two (2) Alternate Positions to the Parks & Recreation Board of the Woodcreek City Council, Amending § 157.002 - PARKS AND RECREATION BOARD CREATED; DUTIES; PLAN (Rasco)

A motion was made by Councilmember Grummert to amend the wording to Chapter 157 as 157.001 - Parks and Recreation Board Created: Duties: Plan section (A) to read "The Parks and Recreation Board is hereby created. The Parks and Recreation Board shall consist of seven members: five regular members and two alternate members. Each of Woodcreek's five Councilmembers shall make one regular member appointment to the Parks and Recreation Board. The Mayor will make two alternate member appointments to the Parks and Recreation Board, specifically a first and second alternate. All appointments shall be confirmed by a majority vote of the City Council. In the event any Councilmembers or the Mayor refuses to make an appointment, the vacancy may be filled by the majority vote of the remaining members of the City Council. No member of the Parks and Recreation Board may be a present member of the City Council."

The motion was seconded by Councilmember Hines.

After discussion, Councilmember Hines made a motion to table agenda item 6 to the next meeting until the wording can be reflected upon. The motion was seconded by Mayor Pro Tem LeBrun.

A roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert

The motion to table agenda item 6 until the next City Council meeting carried with a 4-0-0 vote.

7. Discuss and Take Appropriate Action on Naming Woodcreek Citizens to the Ordinance Review Committee (Rasco)

A motion was made by Councilmember Hines to appoint Randy Renter as a regular member of the Ordinance Review Committee. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

The motion carried with a 4-0-0 vote.

A motion was made by Councilmember Grummert to appoint Donna Hector to the Ordinance Review Committee as a regular member. The motion was seconded by Councilmember Pulley.

A roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

The motion carried with a 4-0-0 vote.

A motion was made by Councilmember Grummert to approve Mayor Rasco's nomination of Steve Passalacqua to the Ordinance Review Committee as an alternate member. The motion was seconded by Mayor Pro Tem LeBrun.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun

The motion carried with a 4-0-0 vote.

8. Discuss and Take Appropriate Action on Naming Woodcreek Citizens to the Platinum Roads Panel. (Rasco)

This item was removed from the agenda by Mayor Rasco.

9. Report to Council on Recommendations from the Platinum Roads Panel (LeBrun)

Mayor Pro Tem LeBrun reported on June 16, 2022 meeting of the Platinum Roads Panel. She reported:

- they recommended to the City Council to repair, replace, and schedule maintenance of all roads
- use tax notes and possibly extend tax notes and possibly roll into a bond
- 2 and possibly 3 areas of drainage need to be addressed
- financial impact is unknown at this time.

10. Discuss and Take Appropriate Action on Recommendations from the Parks and Recreation Board Meeting of June 1, 2022 including: i) the recommendation of the name "Creekside Park" for the Property on Brookhollow Dr. (R49178), ii) City-Wide Spooktacular Event to be held on Sun. Oct. 30 from 4:30PM - 7PM at Quicksand Golf Course, iii) request for spending \$1,000 of the budget for the Spooktacular Event (Grummert)

A motion was made by Councilmember Grummert to accept the June 1, 2022 Parks and Recreation Board's recommendation of the date, time and location of the Spooktacular Event, and spending \$1,000, already budgeted towards that event. The motion was seconded by Councilmember Hines.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert

The motion carried with a 4-0-0 vote.

11. Discuss and Take Appropriate Action on the Parks and Recreation Board LCRA Grant Proposal Recommendation for the Repair and Maintenance of Memorial Park and/or Making Augusta Park Bocci Ball Court ADA Accessible (Grummert)

A motion was made by Councilmember Grummert to accept the Parks and Rec Board recommendation for the LCRA Grant proposal.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Pulley, Councilmember Grummert, Mayor Pro Tem LeBrun, Councilmember Hines

The motion carried with a 4-0-0 vote.

12. Discuss and Take Appropriate Action to Request the Parks and Recreation Board Consider Creating Certified Wildlife Habitats with the National Wildlife Federation in City Owned Parks (Grummert)

Councilmember Grummert requested that this agenda item be removed to refer the agenda item to the Parks and Recreation Board for recommendations. The motion was seconded by Councilmember Hines.

A roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

13. Discussion and Appropriate Action Regarding the Current City Resolution 2021-12-22-1 Setting the TIME and PLACE for Regular Council Meetings (Pulley)

A motion was made by Councilmember Hines to update Resolution 2021-12-22-1 that the City Council shall meet at City Hall or Camp Young Judaea. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun

A motion was made by Councilmember Pulley to change the scheduled meeting time from 6:30PM to 5:45PM. The motion was seconded by Councilmember Hines.

After discussion, the motion was withdrawn by Councilmember Pulley.

14. Report and Discussion Regarding Traffic Enforcement Activities (Pulley)

Councilmember Pulley gave a report on traffic enforcement citing the information in the packet. Mayor Rasco commented that traffic calming will be part of the Land Use Workshop scheduled for July 27, 2022.

15. Discuss and Take Appropriate Action on the Woodcreek City Budget for Fiscal Year 2022-23 and Setting the Date for the First Budget Workshop (Rasco)

Mayor Rasco reported on the proposed budget for Fiscal Year 2022-23 and asked Councilmembers to submit additional budget items.

A motion was made by Councilmember Grummert to set the City Council Budget Workshop for Mon. July 25, 2022 at 2:00PM. The motion was seconded by Councilmember Hines.

Voting Yea: Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert

16. Executive Session Pursuant to § 551.072 Deliberation Regarding Real Property (Rasco)

The Executive Session convened at 7:33PM.

The meeting reconvened at 9:01PM and Mayor Rasco reported that no action was taken at the Executive Session.

ADJOURN

Mayor Rasco adjourned the meeting at 9:02PM.

ATTEST:

Jeff Rasco, Mayor

Suzanne Mac Kenzie, City Secretary