

PARKS AND RECREATION BOARD MEETING
March 16, 2022; 2:00 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chairperson Rawlings called the meeting to order at 2:00PM.

PLEDGES

ROLL CALL

PRESENT

Chairperson Pat Rawlings
Vice Chairperson Karen Poe
Board Member Ruth Ann Gilbert
Board Member Elizabeth Maurer

ABSENT

Board Member Cody Abney

ALSO PRESENT

Ex Officio Member Mayor Jeff Rasco

STAFF PRESENT

City Manager Brenton B. Lewis
Administrative Assistant Maureen Mele

PUBLIC COMMENTS

No Public Comments were offered.

CONSENT AGENDA

1. Approval of Parks and Recreation Board meeting minutes from November 9, 2021

A motion was made by Vice-Chairperson Poe to approve the meeting minutes from November 9, 2021. The motion was seconded by Board Member Gilbert.

A roll call vote was held.

Voting Yea: Board Member Gilbert, Vice-Chairperson Poe, Board Member Maurer, Chairperson Rawlings

Absent and Not Voting: Board Member Abney

The motion carried with a 4-0-0 vote.

REGULAR AGENDA

1. Introduction of New Parks and Recreation Member Elizabeth Maurer

Ms. Elizabeth Maurer was introduced as the newest member of the Parks and Recreation Board.

2. Discussion and Take Appropriate Action on Possible Events for 2022

A discussion of potential events in 2022 was held and the general consensus was that two events will be scheduled with possibly more events to be added at a later date.

A motion was made by Vice-Chairperson Poe that the Parks and Recreation Board will recommend to the City Council that the Parks and Recreation Board host the Spooktacular on Sunday, Oct. 30, 2022 and the Luminaria's on Saturday, Dec. 24, 2022 with a combined proposed budget of \$4,000. The motion was seconded by Board Member Gilbert.

A roll call vote was held.

Voting Yea: Board Member Gilbert, Board Member Maurer, Vice-Chairperson Poe, and Chairperson Rawlings

Absent and Not Voting: Board Member Abney

The motion carried with a 4-0-0 vote.

The Halloween Spooktacular will be co-chaired by Vice-Chairperson Poe and Board Member Gilbert.

3. **Discussion and Take Appropriate Action Requesting Authorization from the Woodcreek City Council to Begin Work on Park Projects as Presented in the Parks & Open Space Advisory Committee (POSAC) Grant Application**

Chairperson Rawlings reported on options for possible spending of the POSAC grant 25% city contributed funds prior to the POSAC grant being awarded.

A motion was made by Chairperson Rawlings to ask City Council to allow the Parks and Recreation Board to expend up to \$60,000 of the \$67,000 of city contributed funds to purchase the gazebo, concrete foundation, benches, bike racks, water fountain, and site prep for the triangle; along with the concrete ping pong table, cornhole set, bocce court upgrade, path, benches and bike racks for Augusta Park. The motion was seconded by Vice-Chairperson Poe.

A roll call vote was held.

Voting Yea: Vice-Chairperson Poe, Board Member Gilbert, Board Member Maurer, Chairperson Rawlings

Absent and Not Voting: Board Member Abney

The motion carried with a 4-0-0 vote.

ADJOURN

Chairperson Rawlings adjourned the meeting at 3:02PM.

City of Woodcreek:

Attest:

Pat Rawlings, Chairperson

Brenton B. Lewis, Interim City Secretary