



Mayoral, Staff or City Council Member
Agenda Item Submission

IN THE MIDST OF THE TEXAS HILL COUNTRY

DATE:	8/16/2024
TO:	City of Woodcreek City Council Members
FROM:	Chrys Grummert, Council Member
TITLE / SUBJECT of REQUESTED AGENDA ITEM: <i>(Re-Typed From Below)</i>	Discuss and Take Appropriate Action to Adopt Ordinance Updating 30.16 Municipal Secretary

TITLE / SUBJECT of REQUESTED AGENDA ITEM:

Discuss and Take Appropriate Action
to Adopt Ordinance Updating 30.16 Municipal Secretary

BRIEF SUMMARY / BACKGROUND of REQUESTED AGENDA ITEM: (3-4 sentences, max):

On August 14th, 2024 Council approved edits to a draft updating 30.16 Municipal Secretary. This Ordinance reflects those edits, and is now in formal format ready for council approval.

STATE YOUR INTENDED MOTION:

"I move..... *(Copy Text From First Table Field)*
I move that council adopts the ordinance updating 30.16 Municipal Secretary.

FISCAL IMPACT:

Click [HERE](#) To Select An Option From The Drop-Down List Cost of codification

LIST ATTACHMENTS: (In the Order that you want them under your Agenda Item)

1. update__30.16__MUNICIPAL_SECRETARY.pdf

PREPARED BY: Suzanne J. Mac Kenzie, City Secretary

Reviewed by: City Manager, Mayor, Mayor Pro Tem, and City Attorney