

ORDINANCE REVIEW COMMITTEE MEETING
October 06, 2022; 2:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chair Davenport called the meeting to order at 2:32PM.

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Chairperson Emma Davenport
Vice-Chair Donna Hector
Committee Member Karen Duncan
Committee Member Steve Passalacqua
Committee Member Randy Renter
Council Liaison, Debra Hines

ABSENT

Alt. Committee Member David Lowe

STAFF PRESENT

City Secretary, Suzanne Mac Kenzie

PUBLIC COMMENTS

Public Comments were offered by Chad Swedberg.

CONSENT AGENDA

1. Approval of the Ordinance Review Committee Meeting Minutes from September 6, 2022.

Member Duncan made a motion to approve the Meeting Minutes from September 6, 2022. Vice-Chair Hector seconded the motion.

A roll call was held.

Voting Yea: Chairperson Davenport, Vice-Chair Hector, Member Duncan, Member Passalacqua, Member Renter

Motion Carried: 5-0-0.

REGULAR AGENDA

2. **Discuss and Take Appropriate Action on a Recommendation to the City Council for Short-Term Rental Regulations**

Discussion was held to wait until after the Planning and Zoning Committee has met. There could be a possibility that if the Ordinance Review Committee were to send recommendations now to the Planning and Zoning Committee, the recommendations may present conflicting information and make the review process longer.

Member Duncan made a motion to add this item to the agenda in one month, with the hope that there will be a product to respond to at that time. Vice-Chair Hector seconded the motion.

A roll call was held.

Voting Yea: Vice-Chair Hector, Member Duncan, Member Passalacqua, Chairperson Davenport, Member Renter

Motion Carried: 5-0-0.

3. **Report from Sub Committees on Items Assigned from Important Woodcreek Ordinance Sheet**

Discussion was held on establishing effective enforcement of and penalty for violations of Ordinances and creating a document with the contact information of a designated person who will respond within a specified amount of time.

No action was taken.

- a. Member Duncan provided documentation on §95.05 Health and Sanitation and §90.00 Animal Control, including a guideline from a previous residence in Ohio;
- b. Member Passalacqua provided documentation on §156.999: Penalty; and
- c. Chairperson Davenport provided documentation on §156.060: Garage and Yard Sales; §152: Signs; 95.05: Sanitation Restrictions; and 94: Fireworks

4. **Discuss and Take Appropriate Action on Sub Committee Reports from Important Woodcreek Ordinance Sheet**

Discussion was held on the Garage and Yard Sales Ordinance §156.060 and its corresponding Cross Reference - Penalty §156.999.

Member Passalacqua made a motion to make a recommendation to the City Council to remove the last sentence of Part (A) in §156.060 Garage and Yard Sales. Vice Chair Hector seconded the motion.

A roll call was held.

Voting Yea: Member Duncan, Member Passalacqua, Member Renter, Chairperson Davenport, Vice-Chair Hector

Motion Carried: 5-0-0.

Vice-Chair Hector made a motion to make a recommendation to City Council to add §152.43 - Restrictions on Certain Signs, (P) Garage Sale Signs to §156.060 - Garage and Yard Sales as a new letter (D), with the addition of the text "Garage Sale Signs are regulated in §152.43 - Restrictions on Certain Signs." Member Passalacqua seconded the motion.

A roll call was held.

Voting Yea: Member Passalacqua, Chairperson Davenport, Member Renter, Vice-Chair Hector, Member Duncan

Motion Carried: 5-0-0.

Member Passalacqua made a motion to make a recommendation to City Council to remove the Cross Reference – Penalty §156.999 from §156.060 - Garage and Yard Sales. Member Duncan seconded the motion.

A roll call vote was held.

Voting Yea: Member Duncan, Member Passalacqua, Member Renter, Chairperson Davenport, Vice-Chair Hector

Motion Carried: 5-0-0.

Vice-Chair Hector made a motion that Council Member Hines, the Council Liaison to the Ordinance Review Committee, carry the motions that were passed regarding §156.060 Garage and Yard Sales to the City Council for consideration. Member Duncan seconded motion.

A roll call vote was held.

Voting Yea: Member Renter, Chairperson Davenport, Vice-Chair Hector, Member Duncan, Member Passalacqua

Motion Carried: 5-0-0.

5. **Discuss and Take Appropriate Action on Creating a Sub Committee to Begin Work on Chapter 34 of the Code of Ordinances**

Vice-Chair Hector volunteered to review Chapter 34: Emergency Management.

Member Duncan left the meeting at 4:38PM.

6. **Discussion and Possible Action on How Best to Proceed with A Full Ordinance Review Process, Moving Forward.**

Discussion was held on continuing the review of the "Important Woodcreek City Ordinances" document, as agreed during the September 6, 2022, Ordinance Review Committee Meeting.

No new action was taken.

ADJOURN

Chairperson Davenport adjourned the Ordinance Review Committee Meeting at 4:45PM.

Emma Davenport, Chairperson

Suzanne Mac Kenzie, City Secretary

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