

**ATTACHMENT A  
SCOPE OF SERVICES  
CITY OF WOODCREEK  
TRAFFIC CALMING PROJECT**

**WORK SUMMARY**

This scope and fee are to prepare a technical memo with project base map suitable for referencing on future traffic calming improvements.

**PROJECT MANAGEMENT**

1. Overall Project Management – KFA will conduct internal meetings, attend City Council meetings, schedule work, and coordinate on an ongoing basis with City staff and project team. This task includes invoicing, and compiling work products, and deliverables. This assumes a project design duration of 6 weeks.
2. Project Initiation and Setup includes the preliminary analysis of the Scope of Work, reviewing options for traffic calming measures or devices or a combination thereof.

**DESIGN & BID PHASE**

1. GIS Base Map – KFA will develop a project basemap from available data including parcels, aerial photography, LiDAR topographic survey, and applicable floodplain data.
2. Traffic Calming Evaluation & Memo – KFA will conduct a review of existing traffic conditions upon roads selected by the City to determine placement of traffic calming measures/devices that reduce vehicle speeds and improve safety for pedestrians and cyclists.

**ASSUMPTIONS MADE FOR THIS PROPOSAL**

1. No plans, specifications and estimates are required.
2. Traffic Calming Report is not intended for use in construction.